



Roslyn's Laura Adler Teacher Center

A Site for Insight

Roslyn High School/ Round Hill Road/ Roslyn/ New York 11576

(516) 801-5185

Policy Board Minutes

August 6, 2020

Board Members:

Teacher Members Present: Karen Buschfrers, Ellen Chavoustie, Kelly Denig, Patti Frohnhofner, Julie Hutt, Jonathan Lass, Karen Lucchese, Linda Marcote, Kaitlin Pollin, Ali Sparaco, Heather Wick

Other Members Present: Joseph Dragone, Michael Goldspiel, Jen Sheehan

Nonvoting Members Present: Wendy Svitek, Director

Absent: Kim Abrusci, Karina Baez, Richard Cutler, Jenna Freed, Jason Lopez, Suzanne Penkovsky, Elizabeth Tomao

Quorum Present: Yes

Proceedings:

Meeting called to order by Chair, Kelly Denig.

Director's Report

- Minutes from the June 11, 2020 Policy Board meeting unanimously approved.
- Wendy Svitek, Director, attended the Statewide Leadership Team (SLT) meeting via Zoom on July 20th and July 21st. Discussion was held on Fall Focus and Spring Symposium where the new social emotional learning (SEL) curriculum and CRE curriculum will be the major topics.
- Kelly Denig, Chair, reviewed and discussed the Teacher Center By-Laws that had been emailed to all Policy Board members. She also emphasized the importance of having a quorum in order to approve motions and expenditures. Fifty-one percent of the Policy Board must be present and fifty-one percent of those present must be teachers. It is therefore critical that Wendy Svitek be notified when a Policy Board member cannot attend a meeting.
- Kelly Denig, Chair, reviewed and discussed Open Meeting Law (OML) and reminded Policy Board members to save the Power Point on OML for future reference.

Budget Report

1. Expenditures for 2020-2021 unanimously approved.
 - a. Wendy Svitek also discussed the large number of Collegial Circles that are occurring during the summer in order to prepare for distance learning and new conditions in classrooms due to covid-19 health and safety requirements. Paperwork for 28 Collegial Circles have been submitted thus far but there will be more. Because the Teacher Center budget has been exhausted due to this increase in professional development courses and Collegial Circles, Wendy reviewed the costs that are beyond our budget and explained how they will be paid for by the District's General Fund.

Other Business

1. New dates for the Teacher Center Meetings have been posted on the website and the school calendar for the 2020-2021 School Year. It was noted that all meetings will be held via Zoom with a 3:30 PM start time if we are conducting distance learning throughout the district. If we are physically present at school for instruction, meeting time will be moved to 4:30 to allow Policy Board members time to get home at the end of the school day. (Buildings will close shortly after student dismissal to allow time for disinfection so teachers will not be able to attend virtual meetings from their classrooms). Dates are as follows:
 - Thursday, August 6, 2020
 - Thursday, October 15, 2020
 - Thursday, December 17, 2020
 - Thursday, February 11, 2021
 - Thursday, April 15, 2021
 - Wednesday, May 20, 2021
 - Thursday, June 17, 2021
2. Welcome to Kim Abrusci, Julie Hutt and Karen Lucchese as new Policy Board Members for the 2020-2021 School Year.
3. Reviewed the long list of courses that have been scheduled to support distance learning across many platforms such as Google Classroom, Nearpod, Kami, and Zoom.
4. Policy Board members expressed their deep appreciation on behalf of teachers for the tireless efforts of Wendy Svitek and our colleagues who have been devoting their time to teach the above courses.

Motion made to adjourn the meeting made by Ali Sparaco and seconded by Joseph Dragone. All in favor. Motion passed.

Minutes submitted by Chair, Kelly Denig.

Expenditures from the 2020-21 Grant

PROFESSIONAL SALARIES F2110.150.2182

Technology – Google Classroom, STEM, Apps

\$640	Suzanne Falcone	STEM - Adobe Acrobat, Google Classroom TBD – 8 hours
\$960	Mark Valentino	Using Nearpod – Secondary 4 hours x 2 courses (general fund) Ed Puzzle K-12 – 2 hours X 2 course (general fund)
\$2,580	Nancy Boyd	\$320 Creation of Getting Started for Google Classroom Course Outline (4 hours) \$1280 Getting Started with Google Classroom 4 sections – 4 hours each – \$320 each course (16 hours total) \$180 Creation of Zoom Instructor Course Outline (2 hours total) \$480 Zoom Courses + turnkey 3 course – 2 hours each (6 hours total) \$320 Getting Started with Google Classroom Part 2 -2 sections – 2 hours each - \$160 each course (4 hours total)
\$800	Kimberly Murphy	\$160 Calling All Elementary TA's- Google Classroom Basics \$160 Google Drive: Docs, Slides, and Sheets for TA's \$320 Google Drive: Docs, Slides, and Sheets for Elementary Teachers - 2 sections \$160 Google Classroom Basics/ Google Drive: Docs, Slides, and Sheets for TA's
\$0	Wendy Svitek	\$960 Zoom Course 2 hours each x 6 courses (12 hours) \$480 Google Forms 2 hours each x 3 course (6 hours)
\$320	Ashley Kelly	\$320 Kami – annotation app x 2 course (general fund)
\$960	Michelle Passi	\$160 Elem. - Google Classroom to The Next Level 2 hrs. X 1 course \$480 Sec. - Google Classroom to The Next Level 2 hrs x 3 courses \$160 Nearpod 2 \$160 Elem/Secondary. - Google Classroom to The Next Level 2 hrs
\$640	Jessica Moriarty	\$640 Using Nearpod for Student Engagement -4 hours -2 sections

Engagement in learning, literacy and small group instruction

Collegial Circles – Facilitator’s Stipend

\$2,240

One-time stipend per collegial Circle
\$80 X 28 Collegial Circles

\$80	Laura Wenzel	AP Environmental Science Remote Learning Transition
\$80	Jean Belcher	Using Various Google Extensions
\$80	Vera Trenchfield	Teaching Physical Education and Health ...
\$80	Mary DeBiccari	Using Nearpod to teach/support Curriculum Part 1....
\$80	Mary DeBiccari	Using Nearpod to teach/support Curriculum Part 2....
\$80	Jeffrey Huntley	7 th Gr. English for Multiple Learning Models.....
\$80	Kristopher Schmitt	Earth Science - Remote Learning Transition
\$80	Thomas Kaufman	Formative Assess. Opportunities Using Zoom’s Polling..
\$80	Kelly Denig	Sept. Virtual Learning in 1 st Grade Math, Sci. and Soc. St.
\$80	Ellen Trichon	Grade 1 ELA distance learning
\$80	Christine Varasano	Starting the School Year in a 2nd Grade Google Classroom
\$80	Loretta Fonseca	Protocol for Accessing Online Platforms for Dist. Learning
\$80	Jill D’Amato	Creating Lessons for: Name Recognition and All About Me
\$80	Kaitlin Pollin	Creating manipulatives and lesson outlines Go Math
\$80	Kathleen McShea	Creating Sight Word Lessons and Activities
\$80	Alexandra Kaimis	Kindergarten Reading and Writing Week by Week
\$80	Kathleen McShea	Virtual Lessons for Kindergarten Foundations - Unit 1
\$80	Jill D’Amato	Creating a Socially Distanced Responsive Classroom..
\$80	Lisa Spyridon	Virtual Laboratory Experiences/Activities for Living Environ.
\$80	Susan Kenny	Re-Entry to School/Youth Mental Health First Aid
\$80	Jaqueline Martin	Roslyn Music Department K-8_On-line music lessons
\$80	Joseph Dispigno	AP Biology Labs
\$80	Denise Samide	Regents Earth Science Virtual Laboratory Library
\$80	Julie Hutt	Incorporating Additional Support for Math Materials/Visuals
\$80	Jean Belcher	Getting Ready for September
\$80	Sarah Resti	Teaching Physical Education Safely and Effectively While Adhering to the CDC Regulations and Guidelines
\$80	Nanette Maleganos	Transitioning Back to School for Third Graders
\$80	Lindsay Pattinger	TBA

