



Roslyn's Laura Adler Teacher Center

A Site for Insight

Roslyn High School/ Round Hill Road/ Roslyn/ New York 11576

(516) 801-5185

Policy Board Minutes

October 17, 2019

Board Members

Teacher Members Present: Karen Buschfrers, Kelly Denig, Patricia Frohnhofer, Jonathan Lass, Suzanne Penkovsky, Kaitlin Pollin, Linda Marcote, Linda Schwartz, Ali Sparaco, Elizabeth Tomao, Heather Wick

Nonvoting Members Present: Wendy Svitek

Other Members Present: Karina Baez, Joseph Dragone, Michael Goldspiel

Absent: Ellen Chavoustie, Richard Cutler, Amy Katz, Jason Lopez, Neal Morgenroth, Eleanor Russell, Jennifer Sheehan

Quorum Present: Yes

Nonvoting Members Present: Wendy Svitek

Proceedings:

Meeting called to order by Chair, Kelly Denig.

Director's Report

- Wendy Svitek welcomed our new members and thanked those members who resigned from the Policy Board.
- Minutes from the June 13, 2019 Policy Board meeting unanimously approved.
- Only 57 staff members completed the *Annual Satisfaction Survey* by June 21, 2019. It was agreed that survey should be sent out again.
- As required by the *Open Meeting Law* an official notice was sent to *The Roslyn News* and *The Roslyn Times*. The minutes are posted on the Teacher Center website: <https://www.roslynschools.org/domain/497#calendar3683/20191015/month>
- Wendy Svitek discussed the Opening Meeting Law with the policy board and reviewed the By-Laws. The By-Laws are in compliance with OML.
- Wendy Svitek will attend the *Fall Focus*, a mandatory teacher center conference, at the NYSUT Suffolk regional office on October 23, 2019.

Budget Report

1. Expenditures for 2019-2020 unanimously approved as [attached](#).

Other Business

1. 2019-2020 meeting dates for the Policy Board are listed as follows and can be found on the school calendar and Teacher Center website:
Thursdays at 3:30PM Teacher Center Classroom, Room 100 – RHS
December 12, 2019
January 16, 2020
February 13, 2020
April 23, 2020
Wednesday, May 20, 2020
June 11, 2020

2. Discussed October-December course offerings:
 - Flipgrid Michelle Passi October 23, 2019 – 2hrs.
 - Epson Bright Link Jason Lopez October 24, 2019 - 2 hrs.
 - Nearpod Michelle Passi October 30, 2019 – 2hrs
 - EDpuzzle Michelle Passi November 6, 2019 – 2 hrs
 - Google Palooza Michelle Passi December 4 and 5, 2019 - 4 hrs.
 - CPR/AED Vera Trenchfield December 9, 2019- 4 hrs each
Colleen Mastriano
 - Photoshop Basics Maria Favara December 11 and 18, 2019 – 4 hrs

3. Motion made to adjourn the meeting made by Linda Hoppenhauer and seconded by Suzanne Gerbosi. All in favor. Motion passed.

Minutes submitted by Chair, Kelly Denig.

For Approval by the Policy Board
October 17, 2019

Expenditures from the 2019-20 Grant

PROFESSIONAL SALARIES F2110.150.2082

\$80	Stacie D. Schneider	Collegial Circle Facilitator July 1 to August 19, 2019 -1 hr.
\$160	Eleanor Russell	Mentor Training August 23, 2019 – 2 hrs.
\$80	Loretta Fonseca	New Teacher workshop September 5, 2019 - 1 hr.
\$80	Jodi Zambell	New Teacher workshop September 11, 2019- 1 hr.
\$160	Wendy Svitek	New Teacher workshop September 5 and 11, 2019 - 2 hrs.
\$160	Jason Lopez	Epson Bright Link October 24, 2019 - 2 hrs.
\$800	Michelle Passi	Flipgrid October 23, 2019 – 2hrs. Nearpod October 30, 2019 – 2hrs. Edpuzzle November 6, 2019 – 2 hrs. Google Palooza December 4 and 5, 2019 - 4 hrs.
\$320	Maria Favara	Photoshop Basics Part 1 December 11 and 18, 2019 – 4 hrs.
\$960	Vera Trenchfield & 2nd teacher/ 3rd teacher Colleen Mastriano Robert Gerula Jesse Sorenson Michelle Atkins	CPR/AED- Health related classes tbd - 4 hrs each max 24 – (12 max hours) 2nd teacher/ 3rd teacher 1 extra teacher per 8 participants

PURCHASED SERVICES F2110.447.2082

\$800

NYSUT ELT - Growth Mindset, Growing
Minds to Achieve Success
Teachers and TA's Gr. PreK-12
October 3, 2019 3:30 – 6:30 p.m.

SUPPLIES F2110.450.2082

\$392

CDWG Government

Canon PF-03 Printhead for
Poster Maker