



# *Roslyn's Laura Adler Teacher Center*

*A Site for Insight*

Roslyn High School/ Round Hill Road/ Roslyn/ New York 11576 (516) 801-5185

## **Policy Board Minutes Thursday, May 17, 2023**

**Teacher Members Present:** Ellen Chavoustie, Julie Hutt, Anne Marie Kellan, Linda Marcote, Colleen O'Sullivan, Michelle Palmisano, Suzanne Penkovsky, Kaitlin Pollin, Robin Stein, Elizabeth Tomao, Heather Wick

**Other Members Present:** Karina Baez, Michael Goldspiel, Jason Lopez, Jen Sheehan

**Non-Voting Members Present:** Wendy Svitek, Director

**Absent:** Kim Abrusci, Richard Cutler, Karen Buschfrers, Kelly Denig, Jenna Freed

**Quorum Present:** Yes

### **Proceedings:**

Meeting called to order at 3:33 PM by Policy Board Member, Linda Marcote.

### **Director's Report**

- Minutes from the January 12, 2023, Policy Board meeting unanimously approved.
- The LINC meeting will be held on May 22, 2023, in-person. Discussion of the Continuation Application and Approval of FS10 will be the focus of the meeting.
- Effective June 30, 2023, Wendy Svitek will no longer be the co-chair of the LINC region.

### **Budget Report**

- Expenditures for May 19, 2023, were unanimously approved.
- Matrix for the 2023-2024 Continuing Application was reviewed and discussed.
- Motion to approve the FS10 for 2023-2024 unanimously approved.
- The job description for the Teacher Center Director was presented and discussed.

### **Other Business**

- Motion to approve Kelly Denig as the Policy Board Chair for the 2023-2024 school year unanimously approved.
- Annual Needs Assessment Survey results reviewed.

## **Upcoming Courses**

Thursday, May 18, 2023, from 3:30 - 5:30PM

### **Integrating Movement into Daily Classroom Activities**

2 hours in person

Monday, May 22, 2023, from 3:30PM-5:30PM

### **Designing Effective Instruction and Learning Strategies for ELLs.**

NYSUT - ELT -3 hours

Wednesday, May 31, 2023, from 6:00PM - 8:00PM

### **Computer Science and Digital Fluency Standards -Elementary - 2 hours via zoom**

Monday, June 5, 2023, from 6:00PM - 8:00PM

### **Computer Science and Digital Fluency Standards - Secondary - 2 hours via zoom**

Thursday, June 8, 2023, from 3:30PM – 5:30PM

### **Overview of Childhood Anxiety - 2 hours in person**

Wednesday, June 14, 2023 from 3:30PM – 5:30PM

### **Google Meet for Teacher Assistants 2 hours in person**

Monday, June 26, 2023 to Friday, June 30, 2023

### **Educational Assessments from Start to Finish 15 hours in person**

## **Next Meeting: Thursday, June 15, 2023 Roslyn High School, Room 100 at 3:30PM**

Motion made to adjourn the meeting at 4:00 made by Linda Marcote and seconded by Suzanne Penkovsky. All in favor. Motion passed.

**Minutes submitted by Kelly Denig and Linda Marcote.**

Expenditures from the 2022-23 Grant

**PROFESSIONAL SALARIES F2210.150.2382**

\$160	Nancy Boyd	Computer Science and Digital Fluency Standards - Elementary - 2 hours via zoom Wednesday, May 31, 2023 from 6:00PM - 8:00PM
\$160	Nancy Boyd	Computer Science and Digital Fluency Standards - Secondary - 2 hours via zoom Monday, June 5, 2023 from 6:00PM - 8:00PM
\$160	Dr. Jillian Brass	Overview of Childhood Anxiety 2 hours in person Thursday, June 8, 2023 from 3:30PM – 5:30PM
\$160	Nancy Boyd	PebbleGo Create 2 hours via zoom Monday, June 12, 2023 from 6:00PM - 8:00PM
\$160	Dr. Jessica Kemler	Google Meet for Teacher Assistants 2 hours in person Wednesday, June 14, 2023 from 3:30PM – 5:30PM
\$240	Kaitlin Pollin	Integrating Movement into Daily Classroom Activities 2 hours in person/ 1 hour planning Thursday, May 18, 2023 from 3:30PM – 5:30PM

**PURCHASED SERVICES F2210.447.2382**

\$100		Tour of the Holocaust Memorial and Tolerance Center - 2 hours in person. Tour fee Wednesday, February 15, 2023; 4:00PM – 6:00PM
\$100		Tour the HMTC Children's Garden 2 hours in person. Tour fee Monday, May 1, 2023; 4:00PM – 6:00PM
\$800		Designing Effective Instruction and Learning Strategies for ELLs. NYSUT - ELT -3 hours via zoom Monday, May 22, 2023 from 3:30PM-5:30PM

Transfer to supplies unused funds of \$360.00.

**TRAVEL F2210.424.2382**

Transfer to Supplies unused funds of \$22.81.

**SUPPLIES F2210.450.2382**

\$554.50

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