



Roslyn's Laura Adler Teacher Center

A Site for Insight

Roslyn High School/ Round Hill Road/ Roslyn/ New York 11576 (516) 801-5185

Policy Board Minutes Thursday, October 13, 2022

Teacher Members Present: Karen Buschfrers, Kelly Denig, Julie Hutt, Anne Marie Kellan, Linda Marcote, Colleen O'Sullivan, Michelle Palmisano, Suzanne Penkovsky, Kaitlin Pollin, Robin Stein, Heather Wick

Other Members Present: Karina Baez, Michael Goldspiel

Nonvoting Members Present: Wendy Svitek, Director

Absent: Kim Abrusci, Richard Cutler, Ellen Chavoustie, Jenna Freed, Jason Lopez, Jen Sheehan, Elizabeth Tomao

Quorum Present: Yes

Proceedings:

Meeting called to order at 3:33 PM by Chair, Kelly Denig.

Director's Report

- Minutes from the June 16, 2022 Policy Board meeting unanimously approved.
- **New Board Members were welcomed:**
East Hills: Anne Marie Kellan; Colleen O'Sullivan
RMS: Michelle Palmisano, Robin Stein
- Director, Wendy Svitek, attended the LINC meeting held on September 14, 2022 via Zoom. The FS10a was approved. A discussion was held on job descriptions and how to plan in-person meetings.
- Kelly Denig, chairperson, discussed and reviewed [TEACHER CENTER BYLAWS](#).
- Kelly reviewed *Open Meeting Law*.

Budget Report

- Expenditures for October 2022 unanimously approved as attached.

Other Business

- Karen Lucchese resigned from the Teacher Center Policy Board effective 09.17.22. Patricia Frohnhofer resigned from the Teacher Center Policy Board effective 09.27.22. We thank them both for their service to the Policy Board.
- The motion to amend the [Roslyn's Laura Adler Teacher Center By-Laws](#) was tabled

until the January 12, 2023 Policy Board meeting.

- Reviewed results of the *2021-2022 Annual Satisfaction Survey*.

Upcoming Courses

Educational Assessments from Start to Finish

Open to Special Education Teachers

Instructor: Kelly Klages, School Psychologist, RHS
JP Leonardi, School Psychologist, Hilltop Academy

Location: Roslyn Teacher Center, RHS, Room 100

Time: 4:00PM to 6:30PM

Meeting Dates: 6 Meeting dates

Thursday, October 20, 2022

Thursday, October 27, 2022

Wednesday, November 2, 2022

Wednesday, November 9, 2022

Thursday, November 17, 2022

Thursday, December 1, 2022

Hands On Geography

Open to Grade Gr. K – 7 Teachers and Special Education Teachers -Grades 6 and 7 in area of Social Studies

Instructor: Sam Brian, Professor of Social Studies, City College PS 59 Elementary Social Studies

Location: Roslyn Teacher Center, RHS, Room 100

Meeting Dates: Saturday, October 22, 2022, and Saturday, October 29, 2022

Times: 9AM to 3PM (45-minute lunch and a 15-minute break)

Adult and Child CPR/AED

All Staff Members

Instructor: Vera Trenchfield, Physical Education Teacher, Harbor Hill Elementary School
(possibly up to 1 other instructors- based on participants)

Location: RHS, North Gym

Date: Wednesday, November 30, 2022

Time: 3:30-7:30PM

Integrating Mindfulness into the Educational Environment – Part 2

Teachers and Teacher Assistants, Grades PreK-12

Instructor: Christine Flanagan, School Psychologist, East Hills School

Location: East Hills Library, in person

Date: Wednesday, December 7, 2022, and Wednesday, December 14, 2022

Time: 3:30-5:30PM

The Gilded Age

Open to TBD

Instructors: Patrick G. Clarke, Social Studies, Wheatley High School
Dr. John G. Staudt, AP Government and Regional Studies, The Wheatley School
Adjunct Associate Professor, History, Hofstra University

Location: via Zoom

Virtual Meeting Dates and Time:

Section One: Mondays; December 12, 2022, and December 19, 2022, from 6:30-8:30PM

Section Two: Wednesdays: April 19, 2023; and April 26, 2023, from 6:30-8:30PM.

Credit: 1/2 credit or 8 hours

TR and the Idea of America

Open to TBD

Instructors: Patrick G. Clarke, Social Studies, Wheatley High School
Dr. John G. Staudt, AP Government and Regional Studies, The Wheatley School
Adjunct Associate Professor, History, Hofstra University

Location: via Zoom

Virtual Meeting Dates and Time:

Section One: Wednesdays: January 4, 2023, and January 11, 2023; from 6:30-8:30PM

Section Two: Wednesdays: February 8, 2023, and February 15, 2023; from 6:30-8:30PM

Credit: 1/2 credit or 8 hours

Heroes, Spies & Traitors in the American Revolution

Open to TBD

Instructors: Patrick G. Clarke, Social Studies, Wheatley High School
Dr. John G. Staudt, AP Government and Regional Studies, The Wheatley School
Adjunct Associate Professor, History, Hofstra University

Location: via Zoom

Virtual Meeting Dates and Time:

Section One: Wednesdays: January 18, 2023, and January 25, 2023; from 6:30-8:30PM

Section Two: Wednesdays: March 1, 2023, and March 8, 2023; from 6:30-8:30PM

Credit: 1/2 credit or 8 hours

Meeting Dates: Roslyn High School, Room 100 at 3:30PM

- **Thursday, January 12, 2023**
- **Wednesday, May 17, 2023**
- **Thursday, June 15, 2023**

Motion made to adjourn the meeting made by Karen Buschfrers and seconded by Heather Wick.
All in favor. Motion passed.

Minutes submitted by Chairperson, Kelly Denig.

Expenditures from the 2022-23 Grant

PROFESSIONAL SALARIES F2110.150.2382

Technology – Google Classroom, STEM, Apps

\$600	John Paul Leonardi	Educational Assessments from Start to Finish 15 hour course (instructing ½ of course 7.5 hours)
\$600	Kelly Klages	Educational Assessments from Start to Finish 15 hour course (instructing ½ of course 7.5 hours)
\$320	John Paul Leonardi	Executive Functioning 8 hour course (instructing ½ of course 4 hours)
\$320	Kelly Klages	Executive Functioning 8 hour course (instructing ½ of course 4 hours)
\$160	Kaitlin Polin	Engaging Activities for Prek-2 Integrating Movement with Learning
\$320	Amy Ferris	Foundations Grades K-3 Best Practices
\$80	Loretta Fonseca	Collegial Circle
\$160	Andria Jacob	2 - Collegial Circles
\$80	Denise Tretola	Collegial Circle
\$80	Norell Agusti	Collegial Circle

PURCHASED SERVICES F2210.447.2382

\$1750	Samuel Brian	Hands on Geography October 22, 2022 and October 29, 2022 9AM to 3PM Teachers and Teacher Assistants Grades 1-7
\$1280	Dr. John Staudt Patrick Clarke	The Gilded Age Teachers TBD Section One: Mondays; December 12th and December 19, 2022, from 6:30-8:30PM Section Two: Wednesdays: April 19, 2023; and April 26, 2023, from 6:30-8:30PM. Credit: 1/2 credit or 8 hours 4 hours asynchronous/4 hours synchronous
\$1280	Dr. John Staudt Patrick Clarke	TR and the Idea of America Teachers TBD Section One: Wednesdays: January 4, 2023, and January 11, 2023; from 6:30-8:30PM Section Two: Wednesdays: February 8, 2023, and February 15, 2023; from 6:30-8:30PM 4 hours asynchronous/4 hours synchronous
\$1280	Dr. John Staudt Patrick Clarke	Heroes, Spies & Traitors in the American Revolution Teachers TBD Section One: Wednesdays: January 4, 2023, and January 11, 2023; from 6:30-8:30PM Section Two: Wednesdays: February 8, 2023, and February 15, 2023; from 6:30-8:30PM 4 hours asynchronous/4 hours synchronous