

ROSLYN UNION FREE SCHOOL DISTRICT
TRANSPORTATION REQUEST FORM FOR
NON-PUBLIC SCHOOL STUDENTS
2017 - 2018

THIS APPLICATION MUST BE COMPLETED ON OR BEFORE APRIL 1, 2017

Please provide all the proof required even if your child is currently receiving transportation provided by the school district.

If you own your home, you must present a mortgage bill and a utility bill. If you rent, you must present a rental agreement notarized by you and your landlord, as well as a utility bill.

If you are new to the district or changing from public school to private school, please see page 2 for Proof of Residency needed to be submitted. Any questions you can contact the Transportation Office at 801-5190 for additional information.

All residents of the Roslyn School District requesting transportation to non-public schools for their children **MUST** submit this application to be eligible for the **2017-18** school year. Proof of residency in the Roslyn School District **MUST** be submitted for **ALL APPLICATIONS EVERY YEAR**. A copy of a birth certificate **MUST** also be submitted for all kindergarten children, all children who change from a public school to a private school, and all children regardless of age who are new to the school district.

The maximum distance a child can be transported is 15 miles.

INSTRUCTIONS: Please answer all questions on this transportation request form and return it in an envelope to the Roslyn Public Schools, P.O. Box 367, Roslyn, New York 11576, Attention: Transportation Office, **before APRIL 1, 2017.**

We strongly recommend that, if you are filing after **March 1, 2017**, either **hand deliver** the form or send it by **certified mail**. **WE DO NOT ACCEPT FAXES.** Please submit **ONE FORM PER STUDENT** requiring transportation, including those for whom you have submitted a school application but have not yet received acceptance. A confirmation letter will be sent to acknowledge receipt of your transportation request application.

TRANSPORTATION REQUEST FORM 2017-2018 (PLEASE PRINT)

I acknowledge that I have read the aforementioned statements on this form and understand the district policy regarding school transportation to a non-public school. I hereby request transportation for my child under the applicable New York State law.

Parent/Guardian Print Name _____ Date _____

Parent/ Guardian / **e-mail address** _____

Student Name _____ School _____

Address _____ Address _____

Town _____ Zip _____ Town _____ Zip _____

Telephone No. Home _____ Telephone No: _____

Telephone No. Cell _____ Telephone Fax: _____

Boy ___ Girl ___ Date of Birth _____ School Hours _____

Grade in September 2017 _____ School Starting Date _____

Last school attended the year before _____

Emergency Contact Person _____

Emergency Telephone Number _____

Additional Information and/or Comments _____

Note: Parent/guardian is responsible for notifying the school district of change of address and/or phone number and when transportation is no longer required.

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*** According to NY State Law, In order to register your child/children in the Roslyn Public Schools, you must be physically domiciled at your Roslyn address***

Proof of residency: 3 Documents are required and must be current within three months

ANY ONE OF THE FOLLOWING:

- 1) Notarized deed of premises**
- 2) Current homeowner's insurance policy**
- 3) Current mortgage statement**
- 4) Nassau county tax bill**
- 5) Housing agreement**
- 6) Current notarized lease****
- 7) Current renter's insurance policy**

*****IF A NOTARIZED LEASE IS NOT AVAILABLE, BOTH THE LANDLORD AND THE RENTER MUST PROVIDE AFFIDAVITS AND SUPPORTING PROOF THAT YOU ARE RESIDING IN THE ROSLYN SCHOOL DISTRICT.*****

and any two of the following:

- 1) Moving company statement with Roslyn address**
- 2) Current fuel delivery statement**
- 3) Current PSEG or National Grid statement**
- 4) Current Roslyn water district statement**
- 5) Current car insurance or registration with Roslyn address**