

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 12, 2019

7:15 P.M.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Michael Levine

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Andrew Antenberg	Student Delegate

Absent

Steven Litvack
David Seinfeld
Bruce Valauri

7:15 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting of the Board of Education to order at 7:19 p.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Audit Report for October 2019

Mr. Dubner moved, seconded by Mr. Levine, carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to accept the Claims Auditors Report for October 2019

Recommendation to accept the minutes from the following meeting:
November 21, 2019

Mr. Saffron moved, seconded by Mr. Levine, carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to accept the minutes for November 21, 2019

Board President's Comments

Ms. Ben-Levy thanked the Roslyn Middle School for the beautiful artwork displayed in the boardroom. She wished everyone a happy, healthy, peaceful, prosperous holiday and joy in the New Year.

Superintendent's Comments

Ms. Brown announced the Winter Concerts are this week and next week. The concerts at Harbor Hill, Middle School and East Hills – Grade 4 were wonderful. Tomorrow East Hills – Grade 5 will perform and the High School concerts are next week.

She wished the Senior Class the best of luck as they start to hear about their college acceptances and to everyone a wonderful Holiday and a Happy New Year.

Student Delegate's Comments

Mr. Antenberg announced the High School Winter concerts are Monday and Wednesday. The OCC is currently holding their annual candy cane sale and the proceeds will benefit three charities chosen by the OCC.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

Ms. Ben-Levy moved to take C&I. out of order, seconded by Mr. Saffron. All in favor (Dr. Valauri, Messrs. Litvack and Seinfeld absent).

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 13, 18 and 22, 2019.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 22, 2019; November 4, 7, 12, 13, 14, 15, 18, 20 and 25, 2019.
- C&I.3** Recommendation to approve 1 advisor, 115 students and 11 chaperones from the Roslyn High School Marching Band to attend the Marching Band Orlando Trip in Orlando, Florida from February 15 through February 22, 2020 at an estimated cost to the district of \$55,989.00. [Total cost of trip is \$264,664.00; student contribution \$184,000.00; fundraising contribution \$24,675.00; district contribution \$55,989.00].
- C&I.4** Recommendation to approve Greg Wasserman to attend the 2020 Palmetto's Spring Tour of colleges in Greenville, SC from March 22 through March 25, 2020 an estimated cost to the district of \$1,200.00.
- C&I.5** Recommendation to approve 1 advisor, 62 students and 5 chaperones from the DECA club to attend the DECA State Conference in Rochester, NY from February 25 through February 28, 2020 at an estimated cost to the district of \$32,689.50. [Total cost of trip is \$65,917.50; student contribution \$33,228.00; district contribution \$32,689.50].
- C&I.6** Recommendation to approve the creation of a new High School club for the 2019-2020 school year – Sports Analytics Club.
- C&I.7** Recommendation to amend the District Plan for School-Based Planning and Shared Decision-Making. (**Attachment C&I.7**)
- C&I.8** Recommendation to Re-certify the District Plan for School-Based Planning and Shared Decision Making.
- C&I.9** Recommendation to approve Denise Tretola to attend the World Softball Coaches Convention at Mohegan Sun, Connecticut from January 10 through 12, 2020 at an estimated cost to the district of \$1,283.46.

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to approve Agenda Item numbered C&I.1 - C&I.9

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3.** Recommendation to increase the Security Monitor rate of pay from \$12.00 to \$13.00 per hour, effective December 31, 2019 to meet minimum wage standards.
- P.4** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.4)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
15	Michael Palumbo	Coach Appointment	Wrestling VII/4	HS	11/12/19	3/29/20		Per RTA Contract

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to approve Agenda Items numbered P.1 - P.4 and Addendum P.1

Mr. Dragone called from the floor to withdraw agenda item B.1 (iii)

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: North Shore School District
Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in North Shore for the 2019-20 school year
Fees: Total estimated to be \$15,000.00

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxvii)):

- (ii) Contractor: S.E.E.D.S. of the Willistons, Inc.
Services: Various services for the 2019-20 school year as specified in the agreement
Fees: Total estimated to be ~~\$16,560~~ \$17,145 (~~\$1,560~~ \$2,145 for the summer program; \$15,000 for the school year)
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xlili)) to be a purchase order instead of a contract:

(iii) Withdrawn as per Administration

- ~~Contractor: Dr. John Sawicki
Services: Various services for the 2019-20 school year as specified in the agreement
Fees: Total estimated to be \$6,500 (\$2,700 for the summer program; \$3,800 for the school year. \$1,200 per evaluation including report, \$250 per 30-minute participation in GSE via phone, \$550 penalty for cancellation of appointment w/o 48 hr. notice)
(Agreement is subject to review and approval by district counsel)~~

B.2. Recommendation to accept, pursuant to a recommendation by Dr. Scott Andrews, High School Principal, a donation from Ephraim Ruttner to be used for the Marine Science and Living Environment classes as follows: **(Attachment B.2.)**

- One (1) 90-gallon fish tank with two (2) hoods and a cabinet

B.3. Recommendation that, pursuant to receipt of a scholarship disbursement to Susan Warren, Assistant Administrator for Business, in the amount of \$225.00 from Nassau Association of School Business Officials, to be used for conference attendance, the Board of Education hereby accepts the gift, and increases the

appropriation in 1240.440.03.9000.302 (SUPT TRAV CONF WKSHP) by \$225.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.4** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with RENU, Inc., in the amount of \$12,600.00 which will increase purchase order TBA in account code H1620.294.08.1908

RENU, Inc. (HS MC-001) for all additional costs required in the HVAC Rooftop Unit retrofitting for a heating coil. The additional costs will be offset by a credit in the amount of \$4,200.

Addendum

- B.5.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with RENU, Inc. in the amount of \$1,000 which will increase purchase order H20-00013 in account code H1620.293.08.1908

RENU, Inc. (HS GC-003) for the work necessary to install the countertop in the coaches' office. This was presented to the Board of Education as a pending change order (PCO #6) as item B10 on the agenda of 10/3/19 with an estimated cost of \$1,000.

- B.6.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Locker Room Mechanical Construction PCO #8: RENU Proposed Change Order #8 (High School) in order to repair faulty roof penetrations for the ducts that lead from the Roof Top Unit (RTU) to the locker room. Hi-Tech (HVAC contractor) and the roofer will be making the repairs at an estimated cost not to exceed \$6,000.

- B.7.** Recommendation to accept a gift from The Friends of the Horse Tamer, in the total amount of \$107,313.32 to be appropriated to H 1620.000.03.1801 to be used to offset expenses incurred by the district during the renovation of The Horse Tamer statue which sits in front of Roslyn High School, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

B.8. Recommendation to approve **2019-20** capital fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-000-03-1801	Unalloc Budget HT Gift	\$107,313.32
	Subtotal	\$107,313.32

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-000-03-1898	Unalloc Budget 17/18	\$107,313.32
	Subtotal	\$107,313.32

REASON FOR TRANSFER REQUEST: To move money originally appropriated in the Capital Fund in 2017-18 used for repairs to The Horse Tamer as offset by a gift received by the district.

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to approve Agenda Items numbered B.1 – B.4, Addenda B.5 - B.8

BOARD OF EDUCATION:

BOE.1 Recommendation that the Assistant Superintendent for Business and Administration and the Assistant Superintendent for Elementary Education be appointed District Compliance Officers for Policy 0100 Prohibition Against Sexual Harassment for the 2019-2020 school year.

BOE.2 Recommendation to conduct the *Third reading* of the Board of Education Policies:

- 4850 Animals in the Schools
 - 5210 Student Organizations
 - 5220 School Sponsored Student Expression
 - 5280 Intramural and Interscholastic Athletics
- (Attachment BOE.2)**

BOE.3 BE IT RESOLVED that the Board of Education of the Roslyn Public Schools hereby abolish the following *policies*:

- 5210 Student Organizations
- 5230 Student Social Events
- 5220 Student Publications
- 5220-R Student Publications Regulations
- 5270 Intramurals
- 5280 Interscholastic Athletics Grades Seven through Twelve (7- 12)

And hereby *adopts the following policies*:

- 4850 Animals in the Schools
- 5210 Student Organizations
- 5220 School Sponsored Student Expression
- 5280 Intramural and Interscholastic Athletics

BOE.4 Recommendation to conduct the *First reading* of the Board of Education Policies:

5150 School Admissions

5405 Student Wellness (**Attachment BOE.4**)

BOE.5 Recommendation that the District Clerk be appointed Compliance Office for Policy 9645 Disclosure of Wrongful or Unlawful Conduct (Whistleblower Policy) for the for the 2019-2020 school year.

Addendum

BOE.6 BE IT RESOLVED, that the Board of Education hereby authorizes School District counsel, Ingerman Smith, L.L.P., to file a due process complaint pursuant to 20 U.S.C. §1400 *et seq.* with respect to a student who is known to the Board of Education.

Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to approve Agenda Items BOE.1 – BOE.5 and Addendum BOE.6

Public Comments #2

Dr. Alison Gilbert, parent, thanked the Board of Education for approving a new program, Star Dance. Ms. Karina Baez, Assistant Superintendent for Elementary Education, suggested a 10-week program that teaches dance during gym class in the elementary schools, Star Dance. Dr. Gilbert spoke of how the program allows children to be “creative within an academic environment”, learn the skill of dancing, to interact with fellow students in a social way and develop the skill of performing. All these skills help them with their self-esteem. Dr. Gilbert stated the program was a great success.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 4-0, (Dr. Valauri, Messrs. Litvack and Seinfeld absent) to adjourn at 7:29 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk