

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, November 21, 2019**

**8:00 P.M.**

**Roslyn High School – Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Michael Levine  
Steven Litvack  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Andrew Antenberg	Student Delegate

**ABSENT**

**7:00 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss real estate matters, contract negotiations and personnel matter.

The Executive Session adjourned at 8:15 pm. The Board reconvened in Public Session in the High School Board Room at 8:28 p.m.

**8:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Ms. Ben-Levy requested to take the Discussion item out of order.

**Discussion Item:**

Beautiful Me – Program at East Hills and Harbor Hill Schools

Ms. Brown was pleased to present the Beautiful Me program to the Board of Education. Social workers Ms. Stephanie Liebowitz, East Hills School and Ms. Julie Lomot, Harbor Hill School introduced this program to the schools last year. Ms. Brown spoke of how this program aligns itself with the goals of the Board of Education for social and emotional learning, self-esteem, security and safety.

Greg Wasserman, Director of Guidance K-12 spoke of the positive influences Ms. Liebowitz and Lomot have had on the students dealing with compassion, understanding, social and emotional needs since the District decided to hire social workers for the elementary schools at the start of the 2018 school year.

The Hance Family Foundation created the Beautiful Me program to honor the memory of their daughters Emma, Alyson and Katie that died in a car crash in 2009. The program focuses on self-esteem designed to educate females by promoting: appreciation for their genuine qualities, accurate self-awareness, and the satisfaction of helping others. Self-esteem, increase body positivity, improve problem solving and build healthy relationships are topics presented in the programs three (3) one-hour sessions held during lunch and recess .

Students Rafi Pergamnet, Emme Gerson, Aster Cooperman, Gianna DiSanit and Olivia Lippman and shared the positive experiences of what they had learned from participating in the program.

Ms. Lomot and Liebowitz thanked the Board of Education for supporting the Beautiful Me program.

Ms. Ben-Levy, Mr. Saffron and Mr. Seinfeld commented on the positive effect the social workers have on the students, the new programs that benefit our students and the impact these programs will have on these students and future students.

Ms. Liebowitz and Ms. Lomot are currently working on creating a program for the boys.

Recommendation to accept the Claims Auditor's Quarterly Report for July, August and September 2019

Ms. Shari Diamond, Partner, Internal Audit, Cerini & Associates, LLP presented an overview of the Audit reports for July 2019 through September 2019.

The auditors reviewed 1,155 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. This quarter showed an overall incident percentage of .44%, which included zero (0) findings and five (5) other matters. The five other matters were claims flagged for informational purposes, confirming

purchase orders – signed by District and purchase orders increase after invoice date – signed by the District.

Ms. Diamond spoke of the continued extremely low percentage rate of findings. She commented on the great communication the auditors have with the Business Office and the level of internal controls and education the District has in place for purchasing and accounts payable.

**Mr. Saffron moved, seconded by Mr. Dubner carried by a vote of 7-0, to accept the Claims Auditor Report for July 2019 - September 2019**

Recommendation to accept the Treasurer's Reports for July, 2019 (**Attachment T1**); August, 2019 (**Attachment T2**); and September, 2019 (**Attachment T3**).

Ms. Gillespie, District Treasurer, presented and discussed the Treasurer's Reports for July 2019, August 2019 and September 2019.

**Mr. Saffron moved, seconded by Mr. Dubner carried by a vote of 7-0, to accept the Treasurer's Report for July 2019, August 2019 and September 2019.**

Recommendation to accept the minutes from the following meeting(s):  
November 7, 2019

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Dubner and Levine abstained) to accept the minutes for November 7, 2019**

### **Board President's Comments**

Ms. Ben-Levy commented on the beautiful artwork presented by the Middle School students. She asked Mr. Goldspiel to express the appreciation of Board of Education to the Middle School art teachers for sharing their student's works. Ms. Ben-Levy attended the High School's production of "Seussical the Musical" and remarked the show was "fantastic and everyone should go see it." Ms. Ben-Levy spoke of the phenomenal job the staff did with this production. She wished everyone a Happy, Healthy Thanksgiving and thanked her fellow Board members for their commitment and devotion to the children of Roslyn.

In the spirit of tonight's discussion item, Beautiful Me, Mr. Seinfeld thanked Ms. Ben-Levy for her leadership and spoke of how the other members of the board look up to the woman leader on the Board of Education.

Ms. Ben-Levy thanked Ms. Weldon, Roslyn Times reporter, for the incredible front-page article she wrote on the Seussical musical in the papers last edition.

### **Superintendent's Comments**

Ms. Brown recommended that everyone attend "Seussical the Musical", "the show was incredible". She commented on the spectacular job the cast and crew did with

this musical. She wished everyone a Happy Thanksgiving, and spoke of how thankful she and her team are for the opportunity to work for the Board of Education and the community of Roslyn.

Ms. Brown notified the Board the required 15-minute emergency closing will be on Tuesday, November 26<sup>th</sup>. Notifications went out today.

### **Student Delegate's Comments**

Mr. Antenberg announced he is working the box office this weekend and to please come and support the play. The OCC's annual pie eating contest will be on Tuesday. The Challenge Day program for the freshmen class was this week. Mr. Antenberg was a peer leader and spoke of how impactful and beneficial this program is. An assembly for the freshmen will be in March to discuss the effect Challenge Day on their class.

Mr. Antenberg presented Challenge Day t-shirts to the members of the Board of Education and the Administration.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

#### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**Addendum  
P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
25	Sabrina Loria	Probationary Appointment	Teaching Assistant 1:1	MS	11/25/19	Prob. Ends 11/24/23	Teaching Assistant	Home Economics & Teaching Assistant, Grade 3/Step 4, Per RPA Contract

**Mr. Saffron moved, seconded by Mr. Levine, carried by a vote of 7-0, to approve Agenda Items numbered P.1 and P.2 and Addendum P.1**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Camp Taconic (see Addendum for amendment to this agenda item.)
- (ii) Contractor: Lincoln center for the Performing Arts, Inc.  
 Services: Use of the Josie Robertson Plaza as part of the RMS String Ensemble’s inclusion in their “Young Music Makers” series on April 28, 2020  
 Fees: No cost to district  
 (Roslyn to sign agreement first as per arrangement approved by district counsel)
- (iii) Contractor: Abilities, Inc. at The Viscardi Center  
 Services: Adaptive Driver’s Education evaluations and lessons for the 2019-20 school year  
 Fees: \$485/per evaluation, \$95/per lesson in car  
 Total estimated to be \$2,090.00  
 (Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxxiii):

- (iv) Contractor: The Summit School (Jamaica)  
 Services: Instructional services for ~~4 students~~ 6 students for the 2019-20 school year  
 Fees: \$36,895.00 per student

Total estimated to be ~~\$147,580.00~~ \$221,370.00 (or state approved rate when finalized)

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

**B.3.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP – M BAND	\$11,935.77
	<b>Subtotal</b>	<b>\$11,935.77</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$11,935.77
	<b>Subtotal</b>	<b>\$11,935.77</b>

REASON FOR TRANSFER REQUEST: To cover the transportation costs associated with various RHS Marching Band trips.

**B.4.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1420-442-03-4700-307	LEGAL SVCES – SPED & PPS	\$5,000.00
	<b>Subtotal</b>	<b>\$5,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-9000-307	SP ED CONTRACT SVCES	\$5,000.00
	<b>Subtotal</b>	<b>\$5,000.00</b>

REASON FOR TRANSFER REQUEST: To redirect funds from three purchase orders into the appropriate budget code.

**B.5.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$332,013.95
	<b>Subtotal</b>	<b>\$332,013.95</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-9000-307	SP ED CONTRACT SVCES	\$332,013.95
	<b>Subtotal</b>	<b>\$332,013.95</b>

REASON FOR TRANSFER REQUEST: To cover contractual expenses incurred during the 2018-19 school year.

**B.6.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>	<u>AMOUNT</u>
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9060-800-03-9000-303	MEDICAL INS ADM	\$13,111.00
	<b>Subtotal</b>	<b>\$13,111.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP – M BAND	\$13,111.00
	<b>Subtotal</b>	<b>\$13,111.00</b>

REASON FOR TRANSFER REQUEST: To cover an increase in transportation costs incurred as a result of more students from the band going to Disney.

- B.7.** Recommendation to approve a payment in the amount of \$24,389.15 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 9/30/2019.
- B.8.** Extraclassroom Activity Treasurer Reports **(Attachment B.8.)**  
High School, May through September 2019  
Middle School, May through September 2019
- B.9.** The Superintendent recommends that the Board of Education adopt the following calendar for the May 2020 Budget Vote. **(Attachment B.9.)**
- B.10.** Recommendation by Mary Wood, Heights School Principal, to declare as obsolete the attached items which have either outlived their usefulness in the district or are no longer functioning. The items will be put up for auction or discarded. **(Attachment B.10.)**
- B.11.** Recommendation by Scott Andrews, High School Principal, to declare as obsolete the attached items which have either outlived their usefulness in the district or have become a safety hazard. The items will be put up for auction or discarded. **(Attachment B.11.)**

**Addendum**

- B.1** (i) Contractor: Camp Taconic  
Services: HS Marching Band Camp for summer 2020, and annually thereafter with an option to renew for years 2021, 2022, 2023 and 2024 at the same price.  
Fees: \$565.00 per participant  
Total estimated to be \$84,750.00 per year **(As amended)**  
(Agreement is subject to review and approval by district counsel)

**Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 7-0, to amend agenda item B.1 (i).**

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to approve Agenda Items numbered B.1 (as amended), B.2– B.11**

## **CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 30, 2019; November 1, and 4, 2019.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 23, 24 and 28, 2019; November 1 and 4, 2019.
- C&I.3** Recommendation to approve Kerri Ann Jannotte to attend the 2020 Eastern Tennis Conference in White Plains, NY from January 23, 2020 through January 25, 2020 at an estimated cost to the district of \$150.00.
- C&I.4** Recommendation to approve Greg Wasserman to attend the School Mental Health, Treating Student K-12 Course in Boston, MA from February 6, 2020 through February 09, 2020 at an estimated cost to the district of \$1,272.48.
- C&I.5** Recommendation to approve Stephanie Liebowitz to attend the School Mental Health, Treating Students K-12 Course in Boston, MA from February 6, 2020 through February 09, 2020 at an estimated cost to the district of \$1,272.48.

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to approve Agenda Item numbered C&I.1 - C&I.5**

## **BOARD OF EDUCATION:**

**BOE.1 WHEREAS**, on May 21, 2019, the Roslyn Union Free School District conducted its annual budget vote and election; and

**WHEREAS**, the District Clerk is currently in possession of the unused, defective, and void ballots resulting from such election; and

**WHEREAS**, Education Law Section 2034(6) provides for the destruction of such ballots when a period of six (6) months from the date of the annual budget vote and election has elapsed; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District orders the destruction of all unused, defective, and void ballots resulting from the May 21, 2019 election.

**BOE.2 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:*** 9140.1 Staff Complaints and Grievances, 9140.1-R Staff Complaints and Grievances – Regulations (Replaced



by Policy 9140 Staff Complaints and Grievances) 4532 School Volunteers (Replaced by Policy 9200 School Volunteers). **(Attachment BOE. 2). These polices were adopted on May 21, 2019**

**BOE.3 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:*** 8130 Emergency Plans, (Replaced by Policy 8130 School Safety Plans and Teams) 8134 Emergency Closings, (Replaced by Policy 8134 Emergency Closings/Delays) and 9012 Family and Medical Leave Version June 26, 2014 (Replaced by 9012 Family and Medical Leave). **(Attachment BOE.3). These polices were adopted on June 13, 2019.**

**BOE.4** Recommendation to conduct the *Second reading* of the Board of Education Policies:

- 4850 Animals in the Schools
- 5210 Student Organizations
- 5220 School Sponsored Student Expression
- 5280 Intramural and Interscholastic Athletics

**(Attachment BOE.4)**

**BOE.5 (See Addendum)**

~~**WHEREAS**, the Board of Education wishes to adopt the following policy: Policy 6700.1 Purchases Directly Charged to a Federal Award and implement the policy effective immediately; and~~

~~**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting the following policy: 6700.1 Purchases Directly Charged to a Federal Award and~~

~~**BE IT FURTHER RESOLVED**, that the Board of Education hereby adopt Policy 6700.1 Purchases Directly Charged to a Federal Award effective immediately.~~

**BOE.6 BE IT RESOLVED** that the President of the Board of Education is authorized to enter into a Settlement and Release Agreement resolving a contemplated Due Process Impartial Hearing.

#### **Addendum**

**BOE.5 WHEREAS**, the Board of Education has reviewed with District Administration Policy 6700 Purchasing and Policy 2160 School District Officer and Employee Code of Ethics and has determined that said policies require revision;

**WHEREAS**, the Board of Education wishes to (1) adopt the following revised policies: Policy 6700 Purchasing and Policy 2160 School District Officer and Employee Code of Ethics and implement the changes contained therein and (2)

abolish the following policies: Policy 6700 Purchasing and Policy 2160 School District Officer and Employee Code of Ethics effective immediately; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting the following revised policies: Policy 6700 Purchasing and Policy 2160 School District Officer and Employee Code of Ethics and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby (1) adopts Revised Policy 6700 Purchasing and Policy 2160 School District Officer and Employee Code of Ethics and (2) abolishes the following policies: Policy 6700 Purchasing and Policy 2160 School District Officer and Employee Code of Ethics effective immediately. **(Attachment BOE.5)**

**Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to approve Agenda Items BOE.1 – BOE.5 (as amended), BOE.6 and Addendum BOE.5**

## **Public Comments #2**

Mr. Zhanchong Li, Parent, commented on the Beautiful Me program and stated he would encourage his daughter to attend.

He also asked for an explanation on the difference in the tax bill compared to the current tax rate.

## **EXECUTIVE SESSION**

**Ms. Ben-Levy moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to adjourn to executive session at 9:37 pm to discuss a legal matter.**

**Mr. Saffron moved, seconded by Mr. Litvack carried by a vote of 7-0, to return to public session at 10:24 pm.**

## **Addendum**

**Ms. Ben-Levy requested from the floor to add agenda item BOE.7. Mr. Levine read the following resolution:**

**BOE.7** WHERE AS the Board of Education of the Roslyn UFSD is in receipt of a letter dated November 21, 2019 addressed to the Superintendent of Schools from the Executive Director of the North Hempstead Housing Authority.

BE IT RESOLVED that the Board of Education hereby confirms receipt of the November 21, 2019 letter from the Executive Director of the North Hempstead Housing Authority.

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent of Schools to acknowledge receipt of said letter on behalf of the Board of Education by signing same.

**Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to approve Agenda Item Addendum BOE.7.**

**Adjournment**

**There being no further business to come before the Board of Education, Mr. Saffron moved, seconded by Mr. Levine carried by a vote of 7-0, to adjourn at 10:28 p.m.**

**Respectfully submitted,  
*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk**