

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, November 7, 2019

7:30 P.M.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Ann Visone	Substitute District Clerk
Andrew Antenberg	Student Delegate

ABSENT

David Dubner	
Michael Levine	
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 5-0 (Messrs. Dubner and Levine absent); that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss legal and real estate matters.

The Executive Session adjourned at 7:30 pm. The Board reconvened in Public Session in the High School Board Room at 7:36 p.m.

7:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:

New York State Master Teacher Program Award Recipients: Ms. Brown introduced Carol Murphy, Assistant Principal of Roslyn HS, who spoke about teacher Soowook Lee and what the Master Teacher program was. Ms. Brown then introduced Gary Ramonetti, Science Department Chairperson, who spoke more about the Master Teacher program and then introduced teachers Joseph Dispigno and Laura Wenzel. Teacher Lisa Daniels was unable to attend.

On behalf of the Board of Education, Ms. Ben-Levy presented the teachers with a certificate of appreciation and then spoke about how proud she was about the amazing growth of both teachers and students in the district.

Girls' JV Volleyball Team: Ms. Brown introduced the team and spoke about their undefeated season. She then called upon Dr. Brostowski to speak. He reiterated Ms. Brown's comments about the season. He then introduced the coach, Erica Donohue. Coach Donohue made a few remarks about the girls and the effort that they put into the season, and that she is looking forward to seeing what they can do next year. On behalf of the Board of Education, Ms. Ben-Levy presented a certificate for the team. Dr. Valauri made a comment about how unlike some other sports where one player may stand out, volleyball was a true team effort.

Recommendation to accept the minutes from the following meeting:
October 17, 2019

Mr. Saffron moved, seconded by Mr. Valauri, carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to accept the minutes for October 17, 2019

Board President's Comments: Ms. Ben-Levy started off by commenting on the beautiful artwork displayed in the Board Room courtesy of the Middle School. She noted that she is never disappointed by the work the students create. She then recognized Belen Castillo, the RTA President, and asked her to say a few words. Ms. Castillo spoke about the art teacher exhibit that was on display at the Bryant Library. She said there had been a great turnout, and mentioned the music that was provided by some of the Roslyn teachers at this event. Ms. Ben-Levy then spoke about the Boys' Varsity Volleyball Team and their successful season. She asked Dr. Brostowski to elaborate on this, and he spoke about the boys being in the semi-finals. Mr. Saffron asked Dr. Brostowski about the boys' basketball team and how they looked to be very impressive. Dr. Brostowski explained that they were looking good and had been practicing since last season.

Superintendent's Comments: Ms. Brown thanked Mr. Goldspiel, Ms. Baez and all the building administrators for all the work that went into Superintendent's Conference Day, which took place on Tuesday, November 5th. The day was centered around programs that encouraged coming together and finding ways to better connect with the students. The feedback she received was very positive, and the day was a success. Ms. Brown then spoke about the proposed 2020-2021

school calendar, and how this calendar was, in her opinion, the most educationally sound calendar. She explained the start dates for staff and students, and that Labor Day is late next year.

Student Delegate's Comments: Mr. Antenberg started off by saying that Brett Mulligan had won the best Halloween costume for the fourth year in a row. He then spoke about the upcoming pie-eating contest, and that he expected the student who has won the last three years to win again. He then mentioned the Club Leadership Program workshops that are being held at the High School this week. Feedback from student leaders so far has been very positive, and he was looking forward to attending the workshop on Friday. In other HS news, he mentioned that the Tri-M Honor Society Inductions had taken place the previous evening, and that in two weeks, the freshmen class would participate in Challenge Day.

Discussion Item(s):

1. High School Science Lab Renovation

Ms. Ben-Levy announced that the discussion item on the Science Lab Renovation was tabled, and that they were going back to the drawing board. Ms. Ben-Levy thanked the administrators and chairpersons for all their work on this project.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of

absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Mr. Saffron moved, seconded by Mr. Valauri, carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to approve Agenda Items numbered P.1 and P.2

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Sid Jacobson JCC – VTEC Program
Services: Vocational Internship Program for the 2019-2020 school year
Fees: \$500 per student (Intake Fee)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 13, 2019 (item B.1. (v)):

- (ii) Contractor: EI US, LLC d/b/a LearnWell
Services: Tutoring services as necessary for 2019-20 school year
Fees: Total estimated to be ~~\$4,000.00~~ \$8,000.00

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 14, 2018 (item B.1. (xxiv)):

- (iii) Contractor: Helping Hands Children’s Services, Inc.
Services: Various services for the 2018-19 school year as specified in the agreement
Fees: Total estimated to be ~~\$95,000~~ \$115,662.50 (\$15,000 for the summer program; ~~\$80,000~~ \$100,662.50 for the school year)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on August 26, 2019 (item B.20.):

- (iv) Add one vendor, *J. Kings*, to The Long Island School Nutrition Directors’ Association Cooperative Frozen Bid. They were inadvertently left off the original document. **(Attachment B.1.)**

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-230-04-9000-401	FURNITURE EH	\$1,930.00
	Subtotal	\$1,930.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-230-03-9000-307	SP ED FURN DW	\$1,930.00
	Subtotal	\$1,930.00

REASON FOR TRANSFER REQUEST: To allow for the purchase of outdoor equipment for Special Education.

- B.4.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-200-03-9000-311	COMPUTER EQPT	\$25,000.00
	Subtotal	\$25,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-450-03-9000-311	SUPVSN SUPPLIES C C	\$25,000.00
	Subtotal	\$25,000.00

REASON FOR TRANSFER REQUEST: To allow for the purchase of computer supplies, carpeting, and computer furniture.

- B.5.** Recommendation to approve a payment in the amount of \$15,229.31 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 8/31/2019.

- B.6.** Recommendation to approve the following payments to Park East Construction Corporation for services and reimbursements rendered to the District by Park East in connection with the takeover of Baruti Construction Corporation's work at the Heights Elementary School as set forth in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$15,906.70	Hts. Prof. Svcs & Reimbs.	1620-293-06-1606	H15-00015	RSD/BTO #3
\$4,960.00	Hts. Reimbs.	2110-201-06-1506	H15-00015	RSD/BTO #3

- B.7.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed

unless specifically approved by the BOE when the formal change order is presented.

HS Locker Room Electrical Construction PCO #4: RENU Proposed Change Order #4 (High School) in order to provide labor and materials for a transformer to step down the voltage from 480 to 208 for the rooftop HVAC unit at an estimated cost of \$7,500.

- B.8. BE IT RESOLVED** that the Board of Education of the Roslyn UFSD hereby approves the intermunicipal agreement between the Roslyn UFSD and the Town of North Hempstead for the provision of fuel services not to exceed \$25,000.00;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the Board of Education subject to approval by counsel

- B.9.** Recommendation to approve revisions to the Cooperative Transportation Contract Extensions for 2019-2020, which were approved on June 27, 2019 (item B.18.) to reduce the rate for travel via First Student to BOCES – Western Suffolk from \$10,321.44 per month to \$8557.97 per month.
- B.10.** Recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become obsolete. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.10.)**
- B.11.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached computers, monitors and printers which are no longer operational or upgradable and have outlived their useful life. Items will be put up for public sale based on their salvage value. Any items not sold will be disposed of properly. **(Attachment B.11.)**

Mr. Saffron moved, seconded by Mr. Valauri, carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to approve Agenda Items numbered B.1 – B.11

Mr. Goldspiel called from the floor to amend Item C&I.6 to correct the start date to December 5.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 11, 16, and 18, 2019.

- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 13, 23, and 24, 2019; October 7, 8, 15, 16, 17, and 24, 2019.
- C&I.3** Recommendation to approve Joe Dispigno to attend the 2019 National Conference on Science Education in Boston, Massachusetts from April 1 through 5, 2020, at an estimated cost to the district of \$2,404.35.
- C&I.4** Recommendation to approve John Paul Leonardi to attend the 2019 National Association of School Psychologists (NASP) Annual Convention in Baltimore, Maryland from February 18 through 21, 2020 at an estimated cost to the district of \$1,840.47.
- C&I.5** Recommendation to approve Kelly Klages to attend the 2019 National Association of School Psychologists (NASP) Annual Convention in Baltimore, Maryland from February 18 through 21, 2020 at an estimated cost to the district of \$1,844.53.
- C&I.6** Recommendation to approve one teacher, one chaperone and 21 students from the Forensics Club to attend the Princeton Classic Tournament in Princeton, New Jersey from December 6 5 through 8, 2019 at an estimated cost to the district of \$10,061.06. [Total cost of trip is \$14,704.88: student contribution: \$4,643.82; district contribution: \$10,061.06.] **(As amended)**
- C&I.7** Recommendation to approve Pamela Valente to attend the 2019 National Council of Teachers of English (NCTE) Annual Convention in Baltimore, MD from November 21 through November 24, 2019 at an estimated cost to the district of \$1,683.50.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to approve Agenda Item numbered C&I.1 - C&I.5, C&I.6 (as amended), and C&I.7.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the Board of Education hereby adopts the 2020-2021 school calendar presented to the Board of Education by the Superintendent of Schools.

BOE.2 Recommendation to conduct the *First reading* of the Board of Education Policies:

- 4850 Animals in the Schools
- 5210 Student Organizations
- 5220 School Sponsored Student Expression
- 5280 Intramural and Interscholastic Athletics

(Attachment BOE.2)

Mr. Saffron moved, seconded by Mr. Litvack, and carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to approve Agenda Items BOE.1-BOE.2

Public Comments #2

No public comment.

Adjournment

**There being no further business to come before the Board of Education
Mr. Saffron moved, seconded by Mr. Valauri, carried by a vote of 5-0 (Messrs. Dubner and Levine absent), to adjourn at 8:09 p.m.**

Respectfully submitted,

Ann Visone

**Ann Visone
Substitute District Clerk**