

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, September 19, 2019**

**8:00 P.M.**

**Roslyn High School – Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Michael Levine  
Steven Litvack  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

|                    |                                                          |
|--------------------|----------------------------------------------------------|
| Allison Brown      | Superintendent                                           |
| Joseph C. Dragone  | Assistant Superintendent for Business and Administration |
| Karina Báez        | Assistant Superintendent for Primary Education           |
| Michael Goldspiel  | Assistant Superintendent for Secondary Education         |
| Nancy Carney Jones | District Clerk                                           |
| Andrew Antenberg   | Student Delegate                                         |

**ABSENT**

**7:00 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss real estate and personnel matters.

The Executive Session adjourned at 8:05 p.m. The Board reconvened in Public Session in the High School Board Room at 8:15 p.m.

**8:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

## **Recognition:**

National Merit Semi-Finalists and Commended Scholars

Mr. Greg Wasserman, Director of Guidance K-12, introduced the National Merit Semifinalists and Commended Scholars recipients.

On behalf of the Board of Education, Ms. Ben-Levy presented certificates to the following students for their remarkable achievements in academic excellence:

### Semi-Finalists

Zoe Farber  
Daniel Flyer  
Catherine Tom

Joshua Flashner  
Daleep Grewal  
Kyle Yoon

### Commended Scholars

Andrew Antenberg  
Daniella Futoran  
Stanley Huang  
Harris Miller  
Madeline Rubin  
Nicholas Terbancea

Yasin Badawy  
Andrew Goldberg  
Carly Khazzam  
Jessica Niu  
Daniel Sung

Recommendation to accept the Claims Audit Report for August 2019

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to accept the Claims Auditors Report for August 2019**

Recommendation to accept the Treasurer's Reports for May 2019 (**Attachment T1**) and June 2019 (**Attachment T2**) along with a request to "Write-Off" a number of stale checks that were each issued at least six months ago (**Attachment T3**)

Ms. Gillespie, District Treasurer, presented and discussed the Treasurer's Reports for May 2019 and June 2019 and the request to write-off stale checks.

**Mr. Dubner moved, seconded by Mr. Litvack carried by a vote of 7-0, to accept the Treasurer's Report for May 2019 and June 2019 and stale checks.**

Recommendation to accept the minutes from the following meeting:  
September 5, 2019

**Mr. Saffron moved, seconded by Mr. Levine, carried by a vote of 7-0, to accept the minutes for September 5, 2019**

### **Board President's Comments**

Ms. Ben-Levy spoke of the absolute pleasure it is to see the student's artwork back in the Board Room. The High School art classes created this month's display. She

thanked Ms. Brown for coordinating the art show that represents a different school each month.

Ms. Ben-Levy commented on the return of the Horse Tamer. She spoke of the statue as a connection to the “rich, valid, historical past of this community”. Ms. Ben-Levy expressed her excitement that the Horse Tamer has returned in time for this year’s Homecoming, one of her most favorite days of the year. A day to celebrate our children and their education.

### **Superintendent’s Comments**

Ms. Brown updated the Board of the following items:

Homecoming - The High School students are currently visiting each of the schools to speak to the students about attending this year’s homecoming. The hope is that all schools will march in this year’s Homecoming parade.

The Horse Tamer - The majority of the restoration of the Horse Tamer is completed, the statue still needs to be sealed and the pedestal is approximately 95% finished.

The High School Boys’ Locker room – The locker room renovation is nearing completion and looks spectacular. The Board’s suggestion to use code lock lockers will allow more students to have access to the lockers for their classes and equipment. The coach’s office now has increased access to the locker room, which will help with additional supervision in the locker room. The renovation of the girls’ locker room will be next summer.

### **Student Delegate’s Comments**

Mr. Antenberg outlined the Homecoming schedule:

Friday, September 20<sup>th</sup>:

- The Pep Rally at 1:30 p.m.
- Varsity Boys Badminton at 4:15 p.m.
- Varsity Girls Soccer at 4:30 p.m.
- Varsity Cheerleaders will perform during Half time
- JV Boys Volleyball at 4:30 p.m.
- JV Girls Volleyball at 6:00 p.m.

Saturday, September 21<sup>st</sup>:

- JV Football at 9:15 a.m.
- Varsity Girls Volleyball at 10:00 a.m.
- Homecoming Breakfast at 11:00 a.m.
- Varsity Boys Volleyball at 12:00 p.m.
- Parade at 12:15 p.m.
- Varsity Boys Soccer at 1:15 p.m.
- Marching Band will perform during Halftime

The High School has been celebrating Spirit Week. The students went to the younger schools and encouraged the students to come to homecoming. He said the younger students love to see the Bulldog mascot. In addition, the new freshman

OCC representatives attended their first meeting this week.

Ms. Ben-Levy commented how wonderful it is to have the number of athletic contests taking place this Homecoming weekend. "This allows our fall athletic teams the opportunity to compete and celebrate in their own community."

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

#### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

### **Addendum**

#### **P.1 Professional**

| <b>Item</b> | <b>Name</b>     | <b>Action</b> | <b>Position / Replacing</b>                                 | <b>Location</b> | <b>From</b>         | <b>To</b> | <b>Tenure Area</b> | <b>Certification / Class / Step / Salary</b> |
|-------------|-----------------|---------------|-------------------------------------------------------------|-----------------|---------------------|-----------|--------------------|----------------------------------------------|
| 31          | Barbara Krugman | Appointment   | Regular Substitute/Leave Replacement Elementary (K. Cadmus) | EH              | On or about 11/1/19 | 6/30/20   |                    | Pre-K - Gr. 6, BA/Step 1*, Per RTA Contract  |

|    |                   |                        |                                   |    |                       |         |  |                                                                                |
|----|-------------------|------------------------|-----------------------------------|----|-----------------------|---------|--|--------------------------------------------------------------------------------|
| 32 | Barbara Krugman   | Substitute Appointment | Per Diem Substitute Teacher       |    | On or about 9/23/19   | 6/30/20 |  | \$130/day                                                                      |
| 33 | Garrett Thibodeau | Appointment            | Building Tutor - Math             | EH | On or about 9/23/19   | 6/30/20 |  | Childhood Ed Gr. 1-6, \$60/hour                                                |
| 34 | Kimberly Poncet   | Appointment            | Building Tutor - Math             | HH | 9/20/19               | 6/30/20 |  | Childhood Ed Gr. 1-6, \$60/hour                                                |
| 35 | Lois Kappel       | Part-Time Appointment  | .7 FTE Family & Consumer Sciences | MS | On or about 9/23/19** | 6/30/20 |  | Home Economics, Reading, Nursery-Gr. 6, BA/Step 1*, per RTA Contract, prorated |

*\*Placement may change subject to verification of education and employment.*

*\*\*Subject to fingerprint approval.*

**Mr. Litvack moved, seconded by Mr. Dubner, carried by a vote of 7-0, to approve Agenda Items numbered P.1, P.2 and Addendum P.1**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

(i) Contractor: ~~ASCENT – A School for Individuals with Autism~~  
 Services: ~~Instructional Services for 1 student for the 2019-20 school year~~  
 Fees: ~~\$61,425.00 per student~~  
 Total estimated to be ~~\$61,425.00~~ **(Please see Addendum)**

(ii) Contractee: Wantagh Union Free School District  
 Services: One (1) resident to attend Pathway to Independence program for the 2019-20 school year  
 Fees: 1 Student 10 Month Tuition - \$99,734.00 – Secondary Rate (September 23, 2019 – June 26, 2020) Prorated  
 Total estimated to be \$92,385.18 (Prorated) (Roslyn to Receive)

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2019-20** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                         | <u>AMOUNT</u>     |
|-------------------------|-------------------------|-------------------|
| 2110-459-07-9000-701    | Class Lib Book of Month | \$4,050.00        |
| 2110-450-07-9000-701    | TCHG SUPPLES HH         | \$2,382.96        |
|                         | <b>Subtotal</b>         | <b>\$6,432.96</b> |

| <u>TO BUDGET CODE</u> |                      | <u>AMOUNT</u>     |
|-----------------------|----------------------|-------------------|
| 2110-451-07-1700-701  | CONSUM WKBS – HH ELA | \$6,432.96        |
|                       | <b>Subtotal</b>      | <b>\$6,432.96</b> |

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing additional Wilson Foundations materials.

- B.4.** Recommendation to approve **2019-20** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                          | <u>AMOUNT</u>      |
|-------------------------|--------------------------|--------------------|
| 1420-442-03-4700-307    | LEGAL SVCES – SPED & PPS | \$10,000.00        |
|                         | <b>Subtotal</b>          | <b>\$10,000.00</b> |

| <u>TO BUDGET CODE</u> |                     | <u>AMOUNT</u>      |
|-----------------------|---------------------|--------------------|
| 1620-490-03-3300-312  | BOCES SVCD Security | \$10,000.00        |
|                       | <b>Subtotal</b>     | <b>\$10,000.00</b> |

REASON FOR TRANSFER REQUEST: To cover costs associated with residency issue investigations.

- B.5. WHEREAS**, the Board of Education of the Roslyn Union Free School District received Proposals (RFP#19/20-23) for the Investigative Services contract (hereinafter referred to as the “RFP”) on September 11, 2019;

**WHEREAS**, the School District’s Administration has reviewed the proposals submitted for the RFP Investigative Services contract;

**WHEREAS**, based upon such review, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject all proposals received for the Investigative Services contract and authorizes the district to re-advertise for bids at a later date based on their discretion.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby rejects all proposals received for the Investigative Services contract and directs the Administration of the Roslyn Union Free School District to re-advertise for new bids if and when they see fit.

- B.6.** Recommendation to approve revisions to the Cooperative Transportation Contract Extensions for 2019-2020, which were approved on June 27, 2019 (item B.18.) to include a second student traveling to BOCES – Western Suffolk with a monitor via First Student at an additional monthly cost of \$6,431.45.

## **Addendum**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractor: ASCENT – A School for Individuals with Autism  
Services: Instructional Services for 1 student for the 2019-20 school year  
Fees: \$61,425.00 per student  
Total estimated to be \$61,425.00 (or state approved rate when finalized) **(As amended)**
  
- (iii) Contractor: Winston Preparatory School  
Services: Instructional Services for 1 student for the 2019-20 school year  
Fees: \$68,500.00 per student  
Total estimated to be \$68,500.00 (or state approved rate when finalized)

**Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0, to approve Agenda Items numbered B.1 – B.6 and Addendum B.1 (i, iii)**

## **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 22, 27, 28, 30; September 4 and 5, 2019.

**C&I.2** Recommendation to approve Joseph Dragone to attend the NYSASBO School Business Management Workshop in Saratoga Springs, New York from November 4 through 9, 2019 at an estimated cost to the district of \$1,013.00.

**C&I.3** Recommendation to approve Susan Warren to attend the NYSASBO School Business Management Workshop in Saratoga Springs, New York from November 5 through 8, 2019 at an estimated cost to the district of \$1,400.00.

**C&I.4** Recommendation to approve Antonia Encizo to attend the NYSASBO School Business Management Workshop in Saratoga Springs, New York from November 5 through 8, 2019 at an estimated cost to the district of \$1,111.00.

## **Addendum**

**C&I.5** Recommendation to approve Allison Brown to attend the New York State Council of School Superintendents 2020 Winter Institute and Lobby Day in Albany, New York from March 1 through 3, 2020 at an estimated cost to the district of \$2,100.00.

**C&I.6** Recommendation to approve Michael Goldspiel to attend the Nassau Association of District Curriculum Officials Retreat and Conference in Riverhead, New York from November 14 through 15, 2019 at an estimated cost to the district of \$539.71.

**C&I.7** Recommendation to approve Karina Baez to attend the Nassau Association of District Curriculum Officials Retreat and Conference in Riverhead, New York from November 14 through 15, 2019 at an estimated cost to the district of \$539.31.

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to approve Agenda Item numbered C&I.1 - C&I.4 and Addenda C&I.5 – C&I.7**

**BOARD OF EDUCATION:**

**BOE.1 WHEREAS**, applications were made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston Girls' and Boys' UFSD Fencing Teams for the 2019-2020 winter season;

**WHEREAS**, the Roslyn UFSD was notified that Section VIII recommended and approved said applications;

**WHEREAS**, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams;

**WHEREAS**, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Girls' and Boys' Roslyn UFSD Fencing Teams with the East Williston UFSD Fencing Teams;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with East Williston UFSD in connection with the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams, subject to the terms and conditions of an Agreement to be prepared by District counsel;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**BOE.2** BE IT RESOLVED that the President of the Board of Education is authorized to Enter into a Settlement and Release Agreement resolving a contemplated Due Process Impartial Hearing.

**BOE.3** Recommendation to approve the attendance of Meryl Waxman Ben-Levy, **Steven Litvack and Michael Levine** at the *2019 School Law Conference* to be held on Friday, December 6, 2019 presented by the Nassau and Suffolk Academies of



Law and the Education Law Committees of the Nassau and Suffolk County Bar Associations at a cost not to exceed \$40.00. [~~NCBA Member Rate~~] \$320.00 [**As amended**]

**BOE.4** BE IT RESOLVED that the Superintendent of Schools is hereby authorized to approve budget transfers between and within functional unit appropriations in accordance with Section 170.2 of the Regulations of the Commissioner of Education for the 2019-2020 school year and that the Board of Education must approve budget transfers in excess of \$10,000.00.

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized to approve budget transfers for ordinary contingent expenses from Budget Codes Function.200 (equipment) and Function.230 (furniture) to Function.450 (supply) in an amount not to exceed \$25,000 for the 2019-2020 school year, unless said amount is increased by the Board of Education by formal resolution.

**BOE.5 WHEREAS**, an application was made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team for the 2019-2020 winter season;

**WHEREAS**, the Roslyn UFSD was notified that Section VIII recommended and approved said application;

**WHEREAS**, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

**WHEREAS**, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with the Port Washington UFSD in connection with the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Swimming Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**Ms. Ben-Levy moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to amend Agenda item BOE.3.**

**Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to approve Agenda Items BOE.1, BOE.2, BOE.3 (as amended), BOE.4 and BOE.5.**

**Public Comments #2**

Ms. Eleanor Russell, RTA President, distributed the RTA School calendar to members of the Board of Education. In addition, she expressed her opinion on the need for Roslyn to establish their own fencing team for the 2020-2021 school year; currently we have a consolidation agreement with East Williston. The agreement was on tonight's agenda.

Ms. Ben-Levy discussed the skills of fencing that could benefit other sports.

**Adjournment**

**There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 7-0, to adjourn at 8:51 p.m.**

Respectfully submitted,

*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**