

**BOARD OF EDUCATION
ROSLYN UNION FREE SCHOOL DISTRICT**

TUESDAY, July 2, 2019

5:00 PM

Roslyn High School – Board Room

2019-2020 ANNUAL RE-ORGANIZATION MEETING

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Michael Levine
Steven Litvack
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	School Counsel

ABSENT

David Seinfeld

Board President: Call to Order

Ms. Ben-Levy called the board meeting to order.

“There being a quorum of the Board of Education present, I hereby call to order this Annual Re-organization Meeting of the Roslyn Union Free School District Board of Education on Tuesday, July 2, 2019 at 5:07 p.m.”

*Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

*****ELECTIONS, APPOINTMENTS AND ACTIONS*****

Board President:

1. Administration of Oath of Office to Newly Elected Board Members

Name: Steven Litvack

Term: July 1, 2019 - June 30, 2022

Name: Bruce Valauri

Term: July 1, 2019 - June 30, 2022

Ms. Ben-Levy administered the oath of office to Mr. Litvack and Dr. Valauri.

Mr. Litvack thanked the public for their support.

Dr. Valauri stated, "He is very pleased and honored to be able to serve with such a wonderful group of dedicated individuals not only my board colleagues, but the Administrators that we have the pleasure to interact with. I look forward to another term."

2. Nomination for the Office of President of the Board for 2019-2020

"Nominations are now in order for the Office of President."

Election of President: Name: Meryl Waxman Ben-Levy

Motion: Mr. Saffron Second Mr. Levine Vote: 6-0 (Mr. Seinfeld absent)

3. Nomination for the Office of Vice President of the Board for 2019-2020

"Nominations are now in order for the Office of Vice President."

Election of Vice President: Name: Clifford Saffron

Motion: Ms. Ben-Levy Second Mr. Litvack Vote: 6-0 (Mr. Seinfeld absent)

4. Administration of Oath of Office to President and Vice President

Nancy Carney Jones administered the oath of office to Ms. Ben-Levy and Mr. Saffron.

On behalf of the members of the Board of Education, Mr. Litvack thanked Ms. Ben-Levy and Mr. Saffron for their leadership, for encouraging each to be better board members and for keeping the District "fiscally sound and operationally excellent."

Ms. Ben-Levy thanked the members of the Board for their willingness to serve. She spoke of the positive fiscal health of District and the plan that will lead the District into the new school year and beyond.

Ms. Ben-Levy acknowledged Ms. Carrie Anne Tondo, District Counsel, and thanked her for her advice and counsel on district matters.

Ms. Tondo spoke of what a pleasure it is to work with the members of the Board of Education and Administration and on behalf of Ingerman Smith, she appreciates the opportunity to continue to work with the District.

Board President

5. Administration of Oath of Office to Superintendent of Schools

Ms. Ben-Levy administered the oath of office to Ms. Brown.

Ms. Brown spoke of the consistency and continuity of the board members and the support she receives from this Board that makes her a better leader. She stated how fortunate she is to be surrounded by members the Central Office team: Ms. Warren, Ms. Baez, Mr. Goldspiel and Mr. Dragone and for a Board of Education who encourages and supports each of them.

Ms. Ben-Levy commented that Ms. Brown's leadership is and has been exceptional and she is looking forward to where Ms. Brown will lead the District in the future.

6. Appointment of District Clerk

Recommendation that Nancy Carney Jones be appointed as District Clerk for the 2019-2020 school year at an annual rate of compensation subject to BOE approval.

Ms. Waxman Ben-Levy moved, seconded by Mr. Dubner, and carried by a vote of 6-0 (Mr. Seinfeld absent), to approve the appointment of Ms. Carney Jones

Administration of Oath of Office to the District Clerk

Ms. Ben-Levy administered the oath of office.

7. Appointment of District Treasurer

Recommendation that Linda Gillespie be appointed as District Treasurer for the 2019-2020 school year at an annual rate of compensation subject to BOE approval.

Mr. Dubner moved, seconded by Dr. Valauri, and carried by a vote of 6-0 (Mr. Seinfeld absent) to approve the appointment of Ms. Gillespie.

8. Administration of Oath of Office to the District Treasurer

Ms. Gillespie was not in attendance and the oath will be administered at a later date.

9. **Appointment of General Counsel to the Board of Education**

Recommendation that the firm of Ingerman Smith, LLP be engaged as legal counsel to the Board of Education during the 2019-2020 school year at an annual retainer fee of \$175,240 and to authorize the Board President to execute the letter of agreement dated July 1, 2019. [The annual retainer fee also includes the first three hundred (300) hours of legal services in connection with "Non-Retainer Services". All excess hours will be billed at the rate of \$230 per hour. \$230 per hour will be charged for litigation, real estate, construction and other non-retainer matters].

Mr. Levine moved, seconded by Mr. Dubner, and carried by a vote of 6-0, (Mr. Seinfeld absent) to approve agenda item 9.

10. **Appointment of Bond Counsel**
Recommendation that the firm of Hawkins Delafield & Wood be engaged as bond counsel for the 2019-2020 school year subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.
11. **Appointment of Bond Agent for Building Bond Issues**
Recommendation that Depository Trust be designated as paying agent, registration agent, and cremation agent for the Bond Account during the 2019-2020 school year. [No costs to the district].
12. **Appointment of Claims Auditor**
Recommendation that Cerini & Associates LLP be appointed as Claims Auditor for the 2019-2020 school year at a fee of \$24,000, subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.
13. **Appointment of Internal Auditors**
Recommendation that the firm of Nawrocki Smith LLP be engaged as Internal Auditors for the 2019-2020 school year at a fee not to exceed \$48,040 subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.
14. **Appointment of External Auditor**
Recommendation that the firm of Cullen and Danowski, LLP be engaged as external auditors for the 2019-2020 school year at a fee of \$44,500 in accordance with the agreement and to authorize the Board President to execute the agreement as approved by District Counsel and the engagement letter as approved by District Counsel.
15. **Appointment of District Construction Management Firm**
Recommendation that Park East Construction continue as Construction Manager for the 2019-2020 school year at a rate of 3% of construction costs.
16. **Appointment of Financial Advisors**
Recommendation that the firm of Capital Markets Assoc. be engaged as financial advisors to assist the district with tax anticipation notes for the 2019-2020 school year, subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.
17. **Appointment of Cooperative Bidding Agent**
Recommendation that Educational Data Services, Inc. be appointed as sole administrative agent for the Educational Cooperative Pricing System with respect to

the district's Cooperative Supply Bids and Skilled Trade Bids for the 2019-2020 school year at an estimated fee of \$12,000 pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.

18. **Appointment of Engineers/Architects**
Recommendation that BBS Architects & Engineer, P.C. be appointed as District Architect at a rate of 5% of construction costs for the 2019-2020 school year in accordance with the terms and conditions of the Agreement between the District and BBS Architects & Engineer, P.C. dated December 14, 2017
19. **Appointment of Special Education Consultants**
Recommendation that the firm of Sivic Solutions Group, LLC be engaged as Special Education Consultants for the purpose of monitoring and filing for Medicaid reimbursement at a fee of a maximum of \$7,200 per year for the 2019-2020 school year.
20. **Central Treasurer: High School Extra-Classroom Activity Account**
Recommendation that for the 2019-2020 school year, William Marvin be appointed as Central Treasurer for the Extra-Classroom Activity Account in the High School as per RTA contract. Jay Pilnick is authorized as co-signer of checks which are subject to review by the claims auditor.
21. **Central Treasurer: Middle School Extra-Classroom Activity Account**
Recommendation that for the 2019-2020 school year, Diane Triebe be appointed as Central Treasurer for the Extra-Classroom Activity Account in the Middle School as per RTA contract. Craig Johanson is authorized as co-signer of checks which are subject to review by the claims auditor.
22. **Check-Signing Procedure**
Recommendation that the signatures of both the District Treasurer and the District Clerk be authorized and required to be affixed to all checks issued by the District and that such checks may be signed with the facsimile signatures of these District agents (as per revised policy #6410) and to further authorize the Assistant Superintendent for Business and Administration to serve as the alternate signatory for the District Treasurer and the Assistant Superintendent for Elementary Education and Assistant Superintendent for Secondary Education to serve as the alternate signatories for the District Clerk.
23. **Designation of Purchasing Agent**
Recommendation that the Assistant Administrator for Business be designated as Purchasing Agent and that in her absence the Assistant Superintendent for Business and Administration be responsible for the purchasing functions and authorized to sign purchase orders of the school district from July 1, 2019 to June 30, 2020.
24. **Designation of Bid Officials for the School Year 2019-2020**
Recommendation that the District Clerk and/or the Superintendent, or the Superintendent's designee, shall serve as the district bid officials for the 2019-2020 school year.

25. **School Lunch Officials**
Recommendation that School Lunch Manager be appointed as the official who will sign school lunch agreements, reports, and claims for the school lunch program for the 2019-2020 school year.
26. **Certification of Payrolls**
Recommendation that the Superintendent of Schools be appointed as the person authorized to certify bi-weekly payrolls of the District for the 2019-2020 school year.
27. **Insuring the Faithful Performance of Employees**
Recommendation that faithful performance coverage (Crime Insurance) be procured to cover all employees of the district as per General Municipal Law §11 and per the New York State Comptroller's five-point plan of June 2005. [For the 2019-2020 school year, Traveler's has issued a commercial crime policy to the Roslyn UFSD which provides Employee Dishonesty coverage for all district employees, School Board members, Audit Committee members, the Internal Auditor and the Claims Auditor, irrespective of names, positions or job titles. The limit is \$5,000,000 per loss (the highest limits available for any client)].
28. **Designation of Official Newspapers**
Recommendation that The Roslyn News, Long Island Business News, The Roslyn Times and/or Newsday be designated as newspapers in which all advertisements required by law may be published during the 2019-2020 school year as may be determined by the District Clerk.
29. **Appointment of School District Asbestos Designee**
Recommendation that for the 2019-2020 school year, the Assistant to the Superintendent for Administration and Special Projects be appointed as the person designated by the District to ensure all actions required by the Asbestos Hazard Emergency Response Act (AHERA) are implemented.
30. **Appointment of Asbestos Consultant / Environmental Consultant**
Recommendation that the firm of J.C. Broderick & Associates, Inc. be appointed as Asbestos Consultant / Environmental Consultant for the 2019-2020 school year in accordance with the fee schedule. [No change in fee; as needed basis].
31. **Appointment of Chemical Hygiene Officers**
Recommendation that the Assistant to the Superintendent for Administration and Special Projects and the Science Department Chairperson be appointed as the Chemical Hygiene Officers for the 2019-2020 school year.
32. **Petty Cash**
Recommendation that the amount of \$100.00 be advanced as petty cash to the Assistant Superintendent for Business and Administration, Assistant to the Superintendent for Administration and Special Projects, and each school building principal for the 2019-2020 school year.

33. **Appointment of Advertising Agency**
Recommendation that the firm of Miller Advertising be appointed as advertising agency for the 2019-2020 school year to be responsible for the placing of recruitment advertisements in various newspapers. [No charge to district]
34. **Designation of Depository for District Funds**
Recommendation that Roslyn Union Free School District funds be deposited/ invested for the 2019-2020 school year in banks designated below with the understanding that all participating banks will not charge for checks or services:
- Banks: Capital One Bank
First National Bank of Long Island
Flushing Commercial Bank
New York CLASS
- [The Board of Education may receive a recommendation during the fiscal year to add additional depositories to this list.]
35. **Appointment of District Records Management Officer**
Recommendation that the Assistant to the Superintendent for Technology and Security Infrastructure be appointed the District Records Management Officer for the 2019-2020 school year.
36. **Appointment of District Records Access Officers**
- a) Recommendation that the School District Clerk be appointed District Records Access Officer for Freedom of Information Law (FOIL) requests for the 2019-2020 school year.
 - b) Recommendation that the School District Clerk be appointed District Records Access Officer for matters related to employee records for the 2019-2020 school year.
 - c) Recommendation that the Director of Guidance be appointed District Records Access Officer for Family Educational Rights and Privacy Act (FERPA) requests for the 2019-2020 school year for matters related to student records.
37. **Appointment of Chief Emergency Officer**
Recommendation that the Assistant to the Superintendent for Administration and Special Projects be appointed as the Chief Emergency Officer for the 2019-2020 school year.
38. **Appointment of Designated Educational Official (DEO)**
Recommendation that pursuant to the SAVE (Safe Schools Against Violence in Education) legislation, Chapter 181 of the Laws of 2000, the Superintendent of Schools be appointed as the District's Designated Educational Official (DEO) for the 2019-2020 school year.
39. **Appointment of Equal Employment Opportunity Officer (EEO)**
Recommendation that the Assistant Superintendent for Business and Administration

be appointed the District Equal Employment Opportunity Officer for the 2019-2020 school year.

40. **Appointment of Section 504 Compliance Officer (Special Education)**
Recommendation that the Director of Pupil Personnel Services be appointed District Section 504 Compliance Officer for the 2019-2020 school year.

41. **Appointment of Title IX Compliance Officer (Gender Equity)**
Recommendation that the Assistant Administrator for Business and the Assistant Superintendent for Secondary Education be appointed District Title IX Compliance Officers for the 2019-2020 school year.

42. **Appointment of DASA (Dignity for All Students) Coordinators**
Recommendation to appoint each building principal, each building assistant principal and the high school's dean of students as DASA Coordinators for the 2019-2020 school year.

43. **Appointment of School District Physicians/Medical Director**
Recommendation that New York University, d/b/a NYU School of Medicine NYU Winthrop Hospital – Pediatrics be appointed for the school year 2019-2020 in accordance with the existing letter of agreement (pending execution of an agreement as approved by attorneys).

44. **Appointment of Committee on Pre-K Special Education for 2019-2020**
Recommendation that the following individuals be appointed to the Committee on Pre-K Special Education for the 2019-2020 school year:

Chairperson: Director of Pupil Personnel Services
Co-Chairpersons: Assistant Director(s) of Pupil Personnel Services

Parent Members:

<u>Name</u>	<u>Address</u>
Gilbert, Dr. Alison	86 Barberry Lane, East Hills, NY 11577
Wasserman, Jocelyn	59 Midwood Cross, Roslyn, NY 11576

45. **Appointment of Committee on Special Education for 2019-2020**
Recommendation that the following individuals be appointed to the Committee on Special Education for the 2019-2020 school year:

Chairpersons: Director of Pupil Personnel Services
Assistant Director(s) of Pupil Personnel Services

Physician: To be assigned by New York University,
d/b/a NYU School of Medicine
NYU Winthrop Hospital – Pediatrics

Parent Members:

<u>Name</u>	<u>Address</u>
Adler, Deborah	50 Peacock Drive, Roslyn, NY 11576
Freeman, Brooke	22 Hummingbird Drive, Roslyn, NY 11577

Gilbert, Dr. Alison 86 Barberry Lane, East Hills, NY 11577
Kanner, Lynne 44 Entrance Road, Roslyn, NY 11577
Schwartz, Marci 30 Spruce Street, Roslyn Harbor, NY 11576
Wasserman, Jocelyn 59 Midwood Cross, Roslyn, NY 11576

46. **Appointment of Sub-Committee on Special Education for 2019-2020**

Recommendation that the following individuals be appointed to the Sub-Committee on Special education for the 2019-2020 school year:

Chairpersons: Director of Pupil Personnel Services
 Assistant Director(s) of Pupil Personnel Services
 School Psychologists
Physician: To be assigned by New York University,
 d/b/a NYU School of Medicine
 NYU Winthrop Hospital – Pediatrics

47. **Appointment of Parent Surrogates for 2019-2020**

Recommendation that the following individual be appointed as a parent surrogate for the 2019-2020 school year:

Wasserman, Jocelyn 59 Midwood Cross, Roslyn, NY 11576

48. **Appointment of Impartial Hearing Officers 2019-2020**

Recommendation that pursuant to the amendments to Section 2002 of the Regulations of the Commissioner of Education, effective July 31, 1998, relating to the establishment and rotation of the list of impartial hearing officers, the Board of Education of the Roslyn Union Free School District hereby appoints the following list of individuals who are certified and eligible to serve as impartial hearing officers in Nassau County for students with disabilities:

IHO Rotation List for 2019-2020		
Walsh, James	Finkelstein, Sharyn	Murphy, Leah
Walsh Marion	Flame, Lana	Naun, John
Wanderman, Carl	Gronbach, Vanessa	Nisely, Robert
Washington, Denise	Guerra, Jeffrey	Noe, Mary
Wolman, Mindy	Haken, Stephen	Passman, Julie
Ziev, Joel	Hughes, Sherri	Peters, Gary
Agoston, Linda	Itzla, Amy	Peters, Kenneth
Albert, Peter	Joyner, Theresa	Peysner, Helene
Almeleh, Lynn	Kandilakis, George	Phelan, Patricia
Barbour, Susan	Keefe, Jeanne	Reichel, Heidi
Bilik, James	Kehoe, Martin	Richmond, Susan
Brandenburg, Wendy	Kestenbaum, Elise	Ritzenberg, Kenneth
Brandow, Regina	Lassinger, Dora	Roth, Roslyn
Briglio, Robert	Lazan, Michael	Schad, Jerome
Cohen, Diane	Lederman, Nancy	Schiff, Martin
Cuttler-Igoe, Ellen	Lowenkron, Ruth	Schiro, Jeffrey
Daniel, Audrey	Lushing, Susan	Schneider, Judith
Deleon, Edgar	Marsico, Richard	Silver, Marjorie
Dewan, Debra	McKeever, James	Silverson, Jeffrey
Ebenstein, Barbara	Millman, Tina	Tessler, Craig
Farago, John	Monk, James	Venezia, Arthur
Feinberg, Rona	Moore, Christine	Wahrman, Israel

49. **Appointment of Board Representatives authorized to appoint Impartial Hearing Officers**

WHEREAS, a board of education is required by Section 200.5 of the Regulations of the Commissioner of Education to initiate the process for selecting an impartial hearing officer by no later than two (2) business days after receipt by the school district of a written request for hearing by a parent or guardian of a disabled student; and

WHEREAS, the Commissioner's Regulations specifically authorize a board of education to designate one or more of its members to appoint an impartial hearing officer in lieu of action by the full board in order to meet the timelines of the amended Regulations;

BE IT RESOLVED, that the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed to appoint an impartial hearing officer from the District's alphabetical rotational list previously adopted by the Board of Education

50. **Medicaid Compliance Officer**

Recommendation that the Director of Pupil Personnel Services be appointed District Medicaid Compliance Officer for the 2019-2020 school year.

51. **Homeless Liaison**

Recommendation that the Director of Guidance be appointed as the Homeless Liaison for the summer of 2019 and District Social Worker be appointed as the Homeless Liaison from September 2019 to June 2020.

52. **2019-2020 Free and Reduced Price Meal/Special Milk Program**

Recommendation that the Board of Education of the Roslyn Union Free School District, the governing body of this School Food Authority, hereby accepts the 2019-2020 Free and Reduced Price Meal/Special Milk Program Policy Statement, including the Family Income Eligibility Criteria and all attachments, as prescribed by the State Education Department, and authorizes the President of the Board to execute the prescribed Certificate of Acceptance on behalf of the District.

a) Recommendation that the School Lunch Manager be appointed as the Hearing Official in connection with the Free and Reduced Price Meal/Special Milk Program.

b) Recommendation that District Social Worker be appointed as the Reviewing Official and Verification Official in connection with the Free and Reduced Price Meal/Special Milk Program

53. **BE IT RESOLVED**, that the Roslyn Union Free School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security # (Last 4 Digits)	Registration #	Standard Work Day (Hrs/Day)	Term Begins/ Ends	Participates in Employer's Time Keeping Systems (Y/N)	Days/ Month (based on Record of Activities)
District Clerk	Nancy Carney Jones	6434	50467695	7	7/1/2019 Thru 6/30/2020	Yes	
District Treasurer	Linda Gillespie	9540	43466101	7	7/1/2019 Thru 6/30/2020	No	5.71

54. **Annual School District Policy Review**

a) **Financial Policies**

Recommendation that pursuant to the provisions of General Municipal Law the financial policies of the Roslyn UFSD continue to be subject to an annual review by

the Board of Education and its designated representatives including members of the professional staff and members of the Citizen Audit Advisory Committee. [Policies to be reviewed on an annual basis are Purchasing #6700 (*Currently under policy review*), Investment #6240 (*Currently under policy review*) and Budget Transfers #6140 (*Reviewed/Revised/Adopted 10/6/2016*) (**Attachment R54a**) (Policy 6140 as amended)

b) **District Owned Cell Phone Policy**

Recommendation that the District Owned Cell Phone Policy #8332 of the Roslyn UFSD continue to be subject to an annual review by the Board of Education and its designated representatives (*Currently under policy review*)

c) **Use of Facilities**

Recommendation that the Use of Facilities Policy #1500 continue to be reviewed annually by the Board of Education (*Currently under policy review*)

d) **Advertising in the Schools**

Recommendation that the Advertising in the Schools Policy #1511 continue to be reviewed annually by the Board of Education (*Currently under policy review*)

e) **Dignity for All Students Act**

Recommendation that the DASA Policy continue to be reviewed annually (**Attachment R54e**)

55. **Memberships**

Recommendation that the following professional organizations be approved for possible membership for the 2019-2020 school year:

a) **Board Memberships**

- National School Boards Association
- New York State School Boards Association
- Nassau-Suffolk School Boards Association

b) **Memberships**

- New York State Council of School Superintendents
- Nassau County Council of School Superintendents
- Nassau County Council of School Superintendents (Northwest Quadrant)
- American Association of School Administrators
- Association for Supervision and Curriculum Development
- Nassau Association of District Curriculum Officials
- LI Association for Supervision and Curriculum Development
- American Association of School Personnel Administrators
- NYS Association of School Personnel Administrators
- Long Island Association of School Personnel Administrators
- Nassau Association of School Business Officials
- NYS Association of School Business Officials
- Long Island School Public Relations Association

- National Notary Association
- North American Association of Educational Negotiators
- Long Island School Nutrition Directors' Association
- American Education Research Association
- Nassau County Chapter New York State School Facilities Association
- Association of School Business Officials International

c) Other memberships as authorized by the Superintendent of Schools or his/her designee

56. **Annual Reaffirmation of School Employees and Officers Indemnification**

Recommendation that the Board of Education of the Roslyn Union Free School District hereby reaffirms its adoption of Public Officer's Law §18 as adopted on August 7, 1986.

57. **WHEREAS**, the Roslyn Union Free School District wishes to manage its exposure to workers' compensation liability;

WHEREAS, the Nassau County Schools Cooperative Self-Insurance Plan for Workers' Compensation (the "Plan") was formed for the purposes of providing efficient and economical evaluation, processing, administration, defense and payment of claims against Plan members for workers' compensation and employers' liability payments through self-insurance and otherwise;

WHEREAS, the Plan is aimed at effecting costs savings insofar as may be possible in Plan members' expenses for such claims and services and to provide risk management to reduce future liability for workers' compensation and employers' liability;

WHEREAS, the Roslyn Union Free School District is committed to maximizing efficiencies whenever possible and in the best interest of the School District;

WHEREAS, by resolution at a duly convened Board meeting on February 27, 2014, the Board of Education of the Roslyn UFSD entered into membership in the Plan pursuant to Section 119-o of the General Municipal Law;

WHEREAS, the School District is desirous of continuing its participation in the Plan for the reasons set forth herein;

WHEREAS, the Board of Education has determined that membership in this cooperative is the most economical and efficient manner in which to administer and manage the District's workers compensation liability;

WHEREAS, the Board of Education shall evaluate its participation in a cooperative each year; and,

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District elects to continue its membership in the Nassau County

Schools Cooperative Self-Insurance Plan for Workers' Compensation for the 2019-2020 school year pursuant to the terms and conditions of the Nassau County Schools Cooperative Self-Insurance Plan for Workers' Compensation Agreement dated February 27, 2014; and,

BE IT FURTHER RESOLVED, that the Board of Education appoints the Assistant Superintendent for Business and Administration, or his designee, as representative of Roslyn UFSD to the Board of Trustees of the Nassau County Schools Cooperative Self-Insurance Plan for Workers Compensation.

Mr. Saffron moved, seconded by Mr. Litvack and carried by a vote of 6-0; (Mr. Seinfeld absent) to approve Agenda Items 10 – 53, 54a (Policy 6140 as amended), 54b - 57.

Mr. Dragone requested from the floor to revise Agenda Item 54a. Policy 6140 - Budget Transfer based on a request from our Internal Auditor.

Agenda item 54a - reviewed as required for reorganization. The policy was revised based on input from the internal auditors. This addendum will serve as the first read of the policy.

Addendum

54a Policy 6140 Budget Transfers

The transfer of funds between and within functional unit appropriations of the budget is commonly required during the school year and is permitted by the regulations of the Commissioner of Education. The Superintendent of Schools, upon the adoption of a resolution by the Board of Education and in accordance with the Regulations of the Commissioner of Education, is authorized to make budget transfers **up to a maximum amount of \$10,000 per year** between and within functional unit appropriations. Notwithstanding the foregoing, transfers to contingent line item codes for non-personnel line item expenditures may not be made without the prior approval of the Board of Education. The Superintendent of Schools will report any transfers to the Board of Education as an information item at its next meeting.

Transfers between function codes **in excess of \$10,000** may not be made without the prior approval of the Board of Education.

ADJOURNMENT TO THE PUBLIC BUSINESS MEETING

Mr. Dubner moved, seconded by Mr. Saffron and carried by a vote of 6-0, (Mr. Seinfeld absent) to adjourn the reorganization meeting at 5:23 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk