

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, May 7, 2020

6:00 P.M.

MINUTES

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	District Counsel

ABSENT

Clifford Saffron, Vice President
Andrew Antenberg Student Delegate

Ms. Ben-Levy called the meeting to order at 6:03 p.m.

6:00 p.m. - Board of Education Meeting

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The

public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1.

Ms. Ben-Levy made a motion to conduct the Board Meeting in accordance with that Executive Order by video conferencing and to suspend our current common practices and policies with regard to the conduct of the meeting including dispensing with public participation at this time.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 6-0, (Mr. Saffron absent) to conduct the Board Meeting via this manner in accordance with the Executive Order and suspend our common practices with regard to the conduct of this meeting.

Pledge of Allegiance

Recommendation to accept the Claims Audit Report for March 2020

Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Saffron absent) to accept the Claims Audit Report for March 2020

Recommendation to accept the minutes from the following meetings:
April 21, 2020

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Mr. Seinfeld abstained, Mr. Saffron absent) to accept the minutes for April 21, 2020.

Board President's Comments

Ms. Ben-Levy read the following:

"I offer remarks this evening on behalf of myself and the Superintendent of Schools as well as the entire Board of Education and Central Office Administration.

So now, we have official direction from our governor that we will remain out of our physical spaces for the remainder of the school year. We continue to meet in school every day, even though we are not at school every day. We continue to be so impressed by the creativity, enthusiasm and kindness that is exhibited at every level in our school system. .

I would like to make mention of the fact that yesterday was nurse's appreciation day. This week is teacher appreciation week. As if only one day, or a single week would ever be enough to appreciate the compassion and loving kindness of our nurses, and now let me add the word bravery to the action of our nurses, or the skill and devotion and passion of our teachers. We are so grateful for all of you, today and every day always.

Our staff at every level continues to amaze us with their conscientiousness and with their passion. Our administrative team is like no other anywhere. All I can say is that I think you are all amazing. We are truly grateful for your leadership.

For our community, social distancing is so important. Protecting yourself is important, but protecting everyone else is also important. We must continue with those efforts. Because we are as our Governor has said we are New York Tough, but we are also Roslyn Strong.

We love you Bulldogs!”

Superintendent’s Comments

Ms. Brown had not additional comments this evening.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

Ms. Ben-Levy made a motion to adopt the agenda as a consent agenda. Ms. Ben-Levy moved, Dr. Valauri seconded and carried by a vote of 6-0, (Mr. Saffron absent) to move to a consent agenda.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Nawrocki Smith LLP
 Services: Auditing and Accounting training sessions for our new Accounting Consultant
 Fees: Pricing to be determined as specified in the agreement (Agreement is subject to review and approval by district counsel)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-08-9000-310	MAINT CONT SVCES - HS	\$72,932.85
	Subtotal	\$72,932.85

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-450-03-9000-310	MAINT SUPPLIES – DIST	\$72,932.85
	Subtotal	\$72,932.85

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing supplies district-wide including face masks, plumbing supplies for East Hills water main, lawn mower parts, and grounds maintenance parts.

B.4. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-09-9000-310	MAINT CONT SVCES - MS	\$10,000.00
	Subtotal	\$10,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$10,000.00
	Subtotal	\$10,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing Technology supplies and equipment under the \$500 threshold.

B.5. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-06-9000-310	MAINT CONT SVCES - HTS	\$20,745.91
	Subtotal	\$20,745.91

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	CUST SUPP – DIST	\$20,745.91
	Subtotal	\$20,745.91

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing district-wide cleaning supplies and infrared thermometers.

B.6. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$127,000.00
	Subtotal	\$127,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-9000-307	SP ED CONTRACT SVCES	\$127,000.00
	Subtotal	\$127,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with private school Special Education tuition settlements.

B.7. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$1,630.41
	Subtotal	\$1,630.41

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1311-430-03-9000-303	ACCTG CONTR	\$1,630.41
	Subtotal	\$1,630.41

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing new service contracts.

B.8. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1670-200-03-9000-311	CENT PRINTING EQUIP	\$17,643.54
	Subtotal	\$17,643.54

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-200-03-9000-310	OPER EQPT DIST	\$17,643.54
	Subtotal	\$17,643.54

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing distillation cleaning machines for the district.

B.9. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2810-157-08-9000-308	GUID PROG CHAP & SUP	\$3,201.00
2810-430-08-9000-308	GUID CONTR HS	\$3,950.00
2810-433-08-9000-308	GUID MEMB DUES HS	\$554.00

2810-436-08-9000-308	GUID PRINTING HS	\$250.00
2810-450-08-9000-308	GUID MAT/SUPPLIES HS	\$740.50
2810-450-09-9000-308	GUID MAT/SUPPLIES MS	\$357.00
2810-459-08-9000-308	GUID LIBRARY BKS & MATS	\$900.00
	Subtotal	\$9,952.50

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2810-474-08-9000-308	Contract Home Instruction	\$9,952.50
	Subtotal	\$9,952.50

REASON FOR TRANSFER REQUEST: To cover costs associated with an increased need for home instruction.

- B.10.** Recommendation to approve a payment in the amount of \$53,049.22 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 03/31/2020.
- B.11.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$249.00	HH Reimbursables	2110-245-07-20HC	H20-00029	2

- B.12. WHEREAS**, on January 23, 2020, the Board of Education authorized Roslyn UFSD to join with thirty-nine (39) other public school districts in Nassau County to jointly solicit proposals for Special Education Related Services for the 2020-2021 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

WHEREAS, proposals were sent to 372 service providers (both individuals and firms) and we received on March 16, 2020 proposals from 175 service providers and evaluated them in accordance with the terms of an Inter-Municipal Agreement among the school districts;

NOW THEREFORE BE IT RESOLVED, that proposals be accepted from the responding vendors listed below for their respective services; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the District to prepare formal agreements between the District and the providers recommended by the Director of Special Education and Pupil Personnel Services, and authorizes the President of the Board of Education to execute said agreement(s).

Abilities Inc.; Access 7 Services, Inc.; Achieve Beyond; All About Kids SLP, OT, PT, LMSW, Psychology, PLLC; All Island Kids Therapy, LLC; All Points Licensed Behavior Analysts, PLLC; Alternative Communication Services, LLC; Alternative Tutoring Inc.; Always Compassionate Home Care, Inc.; APEX Therapeutic Services; Ardolino, Rita; Arland, Phyllis; Armstrong, Daniel; Ascent; Ash-Bernstein, Melissa; Athlos; Axel, Elizabeth; Battaglia, Lauren; Baudin, Christine, M.S. CCC-SLP; Bayada Home Health Care, Inc.; Behavior Change Success Corp.; Behavior Intervention Psychological Services, PC; Beyond Boundaries Autism Specialists; Beyond Boundaries Therapeutic Services; Bialer, Doreit; Bilingual Professional Agency, Inc.; Bilko, Sheila M.; Blue Sea Educational Consulting Inc.; Bowen, Liz; Brookville Center; Browne, Susan (Speech Therapist); Calderon, Ricardo; Career & Employment Options (CEO); Carrie's Kids; Childhood Anxiety Solutions; Christian Nursing Registry; Christie, Toni Ann; Clampitt, Melanie; Clinical Staffing Resources; Cohen, Dr. Alan; Comprehensive Psychological Services, P.C.; Comprehensive Resources, Inc.; Consulting That Makes A Difference, Inc.; Corinthian Therapy Management Services; Creedon, Francine; Da Vinci Education & Research; Delio, Patricia M.A.; Delta-T Group; DeMaria, Michele; DeMatteis Keller, Gabrielle; DotComTherapy; Doxsee, Thomas; East Norwich Therapeutic Services; Easy A Today; Eden II School for Autistic Children, Inc. d/b/a Eden II/Genesis Programs; Edgewater Consulting; Education Relief, Inc.; EI US, LLC (d/b/a LearnWell); Eiger, Gwenn (Physical Therapist); Emerald Investigations Inc.; Eriksen Translations Inc.; Estevez, Jo Ann B.S., M.S.; Extraordinary Pediatrics; Family Center for Autism (Life's WORC); Family Pediatric Home Care, A division of Tri-Borough Home Care, Ltd.; First Class Tutoring; Foundations Occupational Therapy; Frontier Behavior Services, LLC; Garden City Audiology; Gareau, Kathleen; Gomes, Hilary - Pediatric Neuropsychologist; Greenfield, Terri; Grogan, Virginia; Hart, Dina; Health Source Group; Homayoonfar, Sepideh; Horizon Healthcare Services; Innovative Tutoring; Institute for Children with Autism & Related Disorders; Ippolito, Angelo; Isaakov, Dr. Zaur; iTutor.com, Inc.; Kid Success, Inc.; Kids Learning Loft ABA Services, PLLC; Kirshner, Debra; Klein, Dr. Vicki; Klonsky, Olivia; Kreinik, Kimya Sakhai; L.I. Therapy Management; Lakretz Creative Support Services, Inc.; LaMarca, Dr. Linda (Neuropsychologist); Language Line Solutions; Leibowitz, Judy; Leonard, Karen; LI Orientation and Mobility, LLC; LIDC Long Island Developmental Consulting, Inc.; Limperis, Maria; Linzalone, Dr. Tanya; Little Sprouts Growth and Development, LLC; Long Island Neuropsychological Consultants; Long Island Stuttering & Speech Pathology; Long Island Tutorial Services; Mancuso, Jennifer; Manhattan Psychology Group, PC; Maxim Healthcare Services; Mazza, Marie; McCoy, Irene; McNamara, Barry Ed.D.; Melchione, Danielle; Metro Therapy; Milestones In Home Care, Inc.; Mill Neck Interpreter Services; Millennium Children's Therapy; Miller, Crystal T. PT, DPT, PPLC; Mind Prep Tutoring; Mishkin, Dr. Jodi Alison; MKSA, LLC; Mucciolo, Marilyn; Nassau Suffolk Services for the Autistic, Inc. (NSSA); Navon, Dr. Richard; Nazarieh, Melani; Nicholas Center for Autism; North Coast Psychological Svces.; North Shore Children's Physical Therapy, PLLC; North Shore Speech & Language Associates; NPORT Staffing; NY Therapy Placement Services; Oshikanlu, Bolajoko MS ED, OTR/L; Ottosen,

Jill; Out East Therapy of New York; Pallotta, Mara; Pediatric Neuropsychology Associates of LI; Perfect Choice Staffing; Perfect Playground, LLC d/b/a The Stepping Stones Group; Plunkett, Lindsay; Positive Behavior Services, (PBS); PresenceLearning, LLC; Pro Performance; Public Consulting Group; Reddy Consulting Services, Inc.; Rivman, Anita; Rose, Eileen; Ruhlig, Christine, PT; Russo, Dr. Connie; S.E.E.D.S. Of The Willistons, Inc.; Sabatino, Michele; Sabatino-Andrus, Alicia; Sanguedolce, Mary; Sardone, Jennie; Sensational Development Occupational Therapy, PLLC; SignTalk, LLC; Simon, Marlene; SLCD (aka Tiegerman); Solix, Inc.; Strazzeri, Jennifer LLC; Strong Kids Inc.; Syosset Home Tutoring; Terranova, Gia; The Hagedorn Little Village School - Jack Joel Center for Special Children; The Rebecca Center; Therapia Staffing; Tinagero SLP, P.C.; Tracy, Laurette; Tussman, Barry; Tutor Doctor; Tutoring for Life, LLC; Tutoring Service of Long Island; Variety Child Learning Center; Wanderman, Debbie; Weiss, Rona; White Glove Community Care; Williams Speech; World Class Language Solutions; Zamft Tutoring, LLC; Zycron Industries

- B.13. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2020-2021 summer and/or school year between Roslyn and East Williston UFSD for the transportation of children, subject to approval by counsel, and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.14. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2020-2021 school year between Roslyn and Herricks UFSD for the transportation of children, subject to approval by counsel, and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.15. BE IT RESOLVED** that the Board of Education approve the Virtual Commencement Agreement with Herff Jones, and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute the agreement on behalf of the District.

- B.16. BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District authorizes the School District to enter into a contract with Claims Compensation Bureau, LLC for claims services subject to the terms and conditions of an agreement to be reviewed by District counsel; and,

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President to execute the necessary documents to effectuate the Agreement

between the Board of Education and Claims Compensation Bureau, LLC on behalf of the Board of Education.

- B.17.** Recommendation that, pursuant to receipt of a donation in the amount of \$4,400.00 from Craig and Alethea Shapiro, Roslyn parents, the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301).
- B.18.** Recommendation that, pursuant to receipt of a donation in the amount of \$1,000.00 from Adam and Carly Rappaport, Roslyn parents, the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301).
- B.19. WHEREAS**, the Board of Education of the Roslyn Union Free School District requested proposals for a Districtwide Enrollment Projection/Demographic Study and Transportation Analysis (“RFP”) on March 25, 2020;

WHEREAS, the School District received proposals in response to its RFP, which were opened by the School District on April 22, 2020;

WHEREAS, the School District Administration reviewed and evaluated the proposals submitted in connection with the School District’s RFP;

WHEREAS, based upon said review and evaluation of the proposals, the School District Administration recommends that the Board of Education award the RFP for the Districtwide Enrollment Projection/Demographic Study and Transportation Analysis to Ross Haber and Associates, LLC;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby awards the Districtwide Enrollment Projection/Demographic Study and Transportation Analysis contract to Ross Haber and Associates, LLC; and,

BE IT FURTHER RESOLVED, that the Board of Education of the Roslyn Union Free School District authorizes the School District to enter into an agreement with Ross Haber and Associates, LLC for the Districtwide Enrollment Projection/Demographic Study and Transportation Analysis; and,

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute said Agreement between the Board of Education and Ross Haber and Associates, LLC on behalf of the Board of Education.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 12, 25, 26, 27; April 3, 6, 7 and 22, 2020

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 6, 26, 27; March 2, 3, 9, 11, 18, 24; April 1 and 6,2020.

C&I.3 Recommendation to approve the contract between Textbook Central and the Roslyn School District for management of textbook distribution to non-public school children for the 2020-2021 school year at \$28.60 per student administrative fee plus cost of textbooks (approximately 171 students) for an estimated total fee to the district of \$28,000.00, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

C&I.4 Recommendation to enter into an agreement with Challenge Day for an estimated total program fee not to exceed \$14,025.00, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

BOARD OF EDUCATION:

BOE.1 Recommendation to conduct the *First reading* of the Board of Education Policy: 5270 Extra-Curricular and Co-Curricular Activities (**Attachment BOE.1**)

BOE.2. BE IT RESOLVED that the Board of Education hereby accepts the Corrective Action Plan for the Risk Assessment prepared by our internal auditor, and

BE IT FURTHER RESOLVED, that the President of the Board of Education be authorized to sign the CAP and cause it to be forwarded to the State Education Department.

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a due process complaint in Case #533708, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

Ms. Ben-Levy made a motion to adopt each and every item on the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 6-0, (Mr. Saffron absent) to accept the Personnel Agenda items P.1 – P.2, Business/Finance Agenda Items B.1 – B.19, Curriculum and Instruction Agenda Items C&I.1 – C&I.4 and Board of Education Agenda Items BOE. 1- BOE.3 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn; seconded by Mr. Dubner carried by a vote of 6-0, (Mr. Saffron absent) to adjourn at 6:10 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk