

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, February 6, 2020

8:00 P.M.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Andrew Antenberg	Student Delegate

ABSENT

Clifford Saffron, Vice President

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 6-0; (Mr. Saffron absent) that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss legal and personnel matter.

The Executive Session adjourned at 7:58 pm. The Board reconvened in Public Session in the High School Board Room at 8:11p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:*NYSPHSAA Nassau Zone Physical Education Students of the Year –*

Dr. Michael Brostowski, Director of K-12 Physical Education, Interscholastic Athletics and Recreation introduced the following students as this year's recipients of the Nassau Zone of the New York State Association of Health, Physical Education, Recreation, and Dance: Isabella DiSanti and Justin Fried.

These students were chosen for exhibiting a physically active lifestyle, both during and outside of school; demonstrating responsible personal and social behavior - including good sportsmanship, character, civility, and citizenship; demonstrating leadership and being a positive influence on their peers; demonstrating and valuing a healthy lifestyle and lifelong learning; exhibiting exceptional achievement in Physical Education class.

News 12/Bethpage Federal Credit Union Scholar Athlete

Dr. Brostowski introduced Alexandra Mastrototaro, gymnast, who was this week's News12 Scholar athlete. This award recognizes outstanding ability shown by high school seniors in athletics, scholarship, leadership and service to others.

On behalf of the Board of Education, Ms. Ben-Levy presented certificates of recognition to the students for their outstanding accomplishments.

Recommendation to accept the minutes from the following meeting:
January 23, 2020

Mr. Levine moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Saffron absent) to accept the minutes for January 23, 2020

Board President's Comments

Ms. Ben-Levy spoke of the pride she has for all of our students. She commented on the Marching Band performing in Disney during the winter break, the upcoming plays in the Middle School and High School and the outstanding accomplishments of the student scholars and athletes. Ms. Ben Levy stated, "In every area of life our children are shining."

Superintendent's Comments

Ms. Brown commented on a tradition of the Boys Varsity Basketball team. Each year a senior player on the team, recognize a community member and this year; Ms. Ben-Levy was one of the special persons chosen in the school community.

Ms. Ben-Levy spoke of this wonderful Roslyn tradition and the ideals behind the tradition.

Ms. Brown spoke of this being the midpoint of the school year. February break is

coming and it is a time for the students and staff to regroup and prepare for the remainder of the school year. The maintenance and custodial staff will be cleaning our buildings during the break.

Student Delegate's Comments

Mr. Antenberg announced the Marching Band will be performing in the Magic Kingdom on February 17, the OCC is preparing for the Clash of the Classes and The RCP Players will perform Footloose the weekend of March 26-28th.

Discussion Item(s):

Superintendent's Draft Budget Presentation –

Ms. Allison Brown presented a PowerPoint presentation *Superintendent's Budget Presentation, February 6, 2020, Beginning of the Process 2020-2021 Draft*

Budget Timeline

February 6	Distribute to the Board of Education – Draft Budget
February 1	Tax Levy submitted to Office of the Comptroller
March 12	Budget presentations – Transportation, Physical Education, Health & Athletics, Technology and Security Infrastructure and Capital/Facilities
March 22	Budget presentations – PPS & Special Education, Enrollment, Personnel, Salary and Benefits
April 2	Adoption of proposed budget
April 6	First Legal Notice published
April 21	Revenue and Tax Levy – adoption of the proposed budget
April 27	Property Tax Report Card due to the State Education Department
May 7	Budget hearing
May 19	Annual meeting and budget Vote

Ms. Brown explained the budget is financially responsible, to reflect and support the Board of Education goals and to be within the 2% tax cap. Included in the budget items are personnel, programs, technology, the impact of the TRS, ERS and Health Insurance, Facilities, Equipment, Supplies, Transportation, Capital money, Special Education, Security and Enrollment. To create this budget the Administration used the process of Rethink (Pause), Reset (Sustain) and Rebuild (New Route). Incorporated in the budget will be responsive classrooms, utilization of staff, learning centers, classroom environments, Mindfulness work, literacy work at the secondary level, new course offerings, a Guidance warehouse and Mental Health Prevention and Intervention approach.

Capital Work – The proposal is to transfer \$2,250,000 to the capital fund to complete capital projects that may not be included in or fully funded by the bond proposition

and/or the capital reserve expenditure proposition.

Curriculum & Instruction, Physical Environment and Professional Development

Elementary Highlights

Ms. Baez, Assistant Superintendent for Elementary Education presented the proposed budget items for K-5.

Curriculum & Instruction will include:

- Literacy K-5 program
- Math Literacy – AIMSwebPlus, GOMath and a Math Specialist
- Responsive Classroom
- Science, Technology, Engineering Math, KidOYO, Code Drones
- Entrepreneurship - Business
- Mental Wellness – Star Dance, Sensory Hallways, Yoga Corners and Mindfulness Rooms
- Powerful learning environments

Secondary Highlights

Mr. Goldspiel, Assistant Superintendent for Secondary Education presented the proposed budget items for the Middle School and High School.

Middle School:

- Curriculum Writing/Professional Development/Materials & Supplies/Textbooks
 - BizLIFE8 (Leadership, Innovation, Finance, Entrepreneurship)
 - Sport Health
 - Google Classroom Platform/Chromebooks – 7th Grade
- Expansion of Career Programming
 - Career Day
 - Maia Learning – Career Planning
- Every-other day Team Meetings – with a cafeteria presence
- READ 180
- AIMSwebPlus
- Transition In/Transition Out
 - Climate Survey

High School:

- Curriculum Writing/ Professional Development/ Materials &

Supplies/Textbook

New Courses:

- Adulting 101: #Wisdom4Life
- Artificial Intelligence, Cybersecurity and Beyond
- Introduction to Robotics
- Responding to Emergencies
- New Media Communications I (Journalism)
- Composition, Communication, and Research
- Chinese 5
- AP Chinese Language and Culture

The following courses and programs are going through the process of Rethink, Reset, and Rebuild:

- INCubator / ACCELerator
- READ 180 Literacy
- Mission Be

The following student programs are proposed:

- Grade level themed seminar days will be held:
 - Freshman Follow-up – a follow-up to Challenge Day
 - Sophomore “Calling” – Career Planning
 - Junior College Programming – early College planning preparation
 - Senior Sendoff – Post-secondary transition workshops
- The WAREHOUSE – a program to help with college financial aid, college applications and essay writing.
- Two Day College Essay Writing Summer Bootcamp
- College Tours
- Mental Health
- Mindfulness peer leader training

With the goal to foster curiosity and collaboration two additional classrooms in both the Middle School and High School are to be renovated to become creative spaces.

Budget-to-Budget Information

Mr. Dragone, Assistant Superintendent for Business and Administration presented the 2020-2021 budget of \$115,942,610, an increase of 2.43% over the 2019-2020 budget.

The Budget-to-Budget Comparison presented an increase of \$ 2,752,414. The District’s allowable tax levy limit is 3.62%. The proposed estimated tax levy is 2.96%. Mr. Dragone commented that this is the first draft of the proposed budget and those numbers will change.

On behalf of the Board of Education, Ms. Ben-Levy thanked the Administration for their hard work in presenting an exciting and dynamic budget created based on the goals of the Board of Education, Administrative goals and the values of the community.

Ms. Brown thanked the Board for their support and asked the Board for direction and guidance during the next few board meetings on how to proceed with the budget.

High School Science Labs Renovation

Kenneth Schupner and Gabriel Divone, Architects, BBS Architects, Landscape Architects, Engineers presented a PowerPoint “Proposed High School Science Room”.

Messrs. Schupner and Divone presented a revised proposal to renovate six (6) science classrooms (2 biology, 2 chemistry and 2 physics), the Greenhouse and Research Labs 1 and 2. The proposed cost is \$4,972,347. The scheduled renovations of the science rooms, greenhouse and research labs will be in the summer 2021.

The Board entered into an extensive discussion on the renovations. The Board approved the submission of the current designs to the State Education Department for approval.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

Dr. Alison Gilbert, Parent, commented on this evening's budget presentation and how the District is a trailblazer with the new and exciting programs that are proposed. She spoke of the importance of incorporating the “social and emotional wellbeing of the children, not just their academic wellbeing” in their education and commented on how the proposed responsive classrooms will benefit all children. Dr. Gilbert spoke of the training the students will be exposed to throughout their education will teach them the skills to help them be successful adults.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE
CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

Addendum

P.1 (Professional)

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
11	Hope Lamagna	Resignation for the Purposes of Retirement	Elementary	HH		6/30/20 (last day of employment)		
12	Karl Schwarz	Appointment	Spotlight - Pit Musician Piano	MS	2/7/20	On or about 3/11/20		\$600 Stipend
13	Francis Cifali	Appointment	Spotlight - Pit Musician Bass	MS	2/7/20	On or about 3/11/20		\$600 Stipend
14	Jacqueline Stone Martin	Appointment	Spotlight - Pit Musician Reed - Violin	MS	2/7/20	On or about 3/11/20		\$600 Stipend
15	Francis Cifali	Appointment	RCP - Pit Musician Lead Guitar	HS	3/19/20	On or about 3/28/20		\$600 Stipend

Mr. Dubner moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Saffron absent), to approve Agenda Items numbered P.1 - P.3, and Addendum P.1

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractee: Elwood Union Free School District
 Services: One (1) student from Elwood to attend Roslyn Public Schools for the 2019-2020 school year
 January 27, 2020 through June 26, 2020
 Fees: Total estimated to be \$39,473.68 (Prorated)
 (Roslyn to receive)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxxvi)):

- (ii) Contractor: Harmony Heights Residential
 Services: Instructional/Residential services for 1 student for the 2019-20 summer and school year *and 1 student starting January 2020*
 Fees: \$17,517.54 for summer program (\$4,921 tuition; \$12,596.54 maintenance daily rate (\$203.17/day x 62 days))
~~\$29,524.00~~ \$47,238.40 for the school year
 Total estimated to be ~~\$47,041.54~~ \$64,755.94 *or state approved rate when finalized*

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-448-04-9000-401	TCHG FIELD TRIPS EH	\$934.98
2110-448-07-9000-701	TCHG FIELD TRIPS HH	\$463.18
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$1,807.56
2110-448-08-1920-801	FIELD TRIP EXP- ORCH	\$2,590.80
2850-448-09-9000-901	FIELD TRIP EXPENSES - MS	\$2,071.00
	Subtotal	\$7,867.52

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$7,867.52
	Subtotal	\$7,867.52

REASON FOR TRANSFER REQUEST: To cover transportation costs associated with trips to multiple schools for this year's Nassau Music Educators Association All-County events.

B.4. Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-200-04-9000-401	TCHG EQUIP EH	\$2,130.29
2110-230-04-9000-401	TCHG FURN EH	\$1,414.64
1620-230-04-9000-401	FURNITURE EH	\$774.95
Subtotal		\$4,319.88

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-450-04-9000-401	TCHG CL SUP EH	\$4,319.88
Subtotal		\$4,319.88

REASON FOR TRANSFER REQUEST: Moving purchases below the \$500 threshold from equipment/furniture to supplies.

- B.5.** Recommendation to approve a payment in the amount of \$50,065.34 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/2019.
- B.6.** Recommendation to approve a payment in the amount of \$38,134.28 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2019.
- B.7.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$55.13	Hts. Reimbursables	2110-245-06-20HT	H19-00022	4
\$55.12	HH Reimbursables	2110-245-07-20HH	H19-00022	3
\$397.36	HH Reimbursables	2110-245-07-20HF	H20-00023	1,2,3,4
\$23.90	HS Reimbursables	2110-245-08-1908	H19-00022	6,7
\$730.00	HS Reimbursables	2110-245-08-20HL	H20-00023	3,4
\$117.60	MS Reimbursables	2110-245-09-20MS	H20-00016	3

- B.8.** Recommendation by Susan Warren, Assistant Administrator for Business, to declare as surplus the attached items which are no longer of use to the district. The items will be put up for public auction. **(Attachment B.8.)**
- B.9.** Recommendation to approve revisions to the Cooperative Transportation Contract Extensions for 2019-2020, which were approved on June 27, 2019 (item B.18.) to include the addition of one student traveling with a nurse to BOCES Carman Road School in Massapequa Park via BOCES Transportation at a monthly cost of \$2,618.60.

Addendum

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (iii) *Contractor: Life's WORC: The Family Center for Autism
Services: Various services for the 2019-20 school year as specified in the agreement
Fees: Total estimated to be \$15,000.00
(Agreement is subject to review and approval by district counsel)

B.10. Recommendation to approve revisions to the Cooperative Transportation Contract Extensions for 2019-2020, which were approved on June 27, 2019 (item B.18.) to include the addition of one student traveling with a monitor to a new private school via Baumann Bus Co. at a monthly cost of \$6,798.47.

B.11. BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement and the Rider to the Agreement between Hornblower Cruises and Events;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement and Rider to the Agreement on behalf of the Board of Education subject to approval by counsel.

Mr. Litvack moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Saffron absent), to approve Agenda Items numbered B.1 - B.9, Addenda B.1 (iii), B.10 – B.11.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 13 and 14, 2020.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 17, 2019; January 10, 16 and 21, 2020.

C&I.3 Recommendation to approve Wendy Svitek to attend the Committee of 100 NYSTC Spring Symposium 2020 in Albany, New York from March 2 through 4, 2020 at no cost to the district.

C&I.4 Recommendation to approve Michael Brostowski to attend the NYS Athletic Administrators 2020 Conference in Saratoga Springs, NY from March 17, 2020

through March 20 19, 2020 an estimated cost to the district of \$1,128.04. (Trip approved at the January 23, 2020 BOE meeting, Item C&I.3.)

Addendum

C&I.5 Recommendation to approve 18 students and 3 chaperones from the Science Olympiad Club to attend the Science Olympiad State Tournament at Le Moyne College in Syracuse, New York from March 13 through 15, 2020 at an estimated cost to the district of \$8,952.50

C&I.6 Recommendation to approve Jennifer Di Pietro to attend the Code.org Facilitator Summit in Chicago, IL from March 20, through March 22, 2020 at an estimated cost to the district of \$275.00.

Mr. Litvack moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Saffron absent), to approve Agenda Item numbered C&I.1 - C&I.4, Addenda C&I.5 and C&I.6

BOARD OF EDUCATION:

BOE.1 Appointment of Board of Registration

[The appointments of the members of the Board of Registration expire thirty days following the date of the annual budget vote.]

- a) Recommendation that four members of the Board of Registration be paid at a rate of \$14.00 per hour for the 2019-2020 school year:
- | | |
|----------------------|-----------------|
| Jacqueline Harleston | Sharon Margolin |
| Ruth Quintero | Carmen Krauss |

BOE.2 Recommendation to conduct the *Third reading* of the Board of Education Policies:

5150 School Admissions
5405 Student Wellness (**Attachment BOE.2**)

BOE.3 BE IT RESOLVED that the Board of Education of the Roslyn Public Schools hereby abolish the following *policies*:

5150 School Admissions
5150-R School Admissions – Regulations
5405 Student Wellness

And hereby *adopts the following policies*:

5150 School Admissions
5405 Student Wellness

BOE.4 Recommendation to conduct the *First reading* of the Board of Education Policies:

1900 Parental Involvement
5151 Homeless Children
9645 Disclosure of Wrongful Conduct (**Attachment BOE.4**)

BOE.5 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with Wellness Workdays in connection with a Dietetic Internship Program, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effect said Agreement with Wellness Workdays on behalf of the Board of Education.

Addendum

BOE.6 BE IT RESOLVED, that upon reviewing and considering the written appeal dated December 18, 2019 that was filed by legal counsel for a student known to the Board, regarding the imposition of discipline against said student under Section 3214 of the Education Law, the Board of Education hereby denies the appeal in its entirety; and

BE IT FURTHER RESOLVED, that the Board affirms the Superintendent's determination which was set forth in her notice of December 9, 2019, and

BE IT FURTHER RESOLVED, the Board has determined that there was sufficient grounds to impose discipline and such discipline imposed was proportionate to the offense; and

BE IT FURTHER RESOLVED THAT the District Clerk is directed to provide written notification to the parents of the Board's determination.

Mr. Dubner moved, seconded by Mr. Litvack, and carried by a vote of 6-0, (Mr. Saffron absent), to approve Agenda Items BOE.1 – BOE.5 and Addendum BOE.6

Public Comments #2

No public comments.

Adjournment

There being no further business to come before the Board of Education, Dr. Valauri moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Saffron absent), to adjourn at 10:23 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk