

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, October 18, 2018**

**7:15 P.M.**

**Roslyn High School – Board Room**

**Minutes**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President arrived 7:19pm  
David Dubner  
David Seinfeld  
Bruce G. Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Jared Allen	Student Delegate

**ABSENT**

Michael Levine  
Steven Litvack

The Board convened in Public Session in the High School board room at 7:18 p.m.

**7:15 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the Treasurer's Reports for July 2018 (**Attachment T1**) and August 2018 (**Attachment T2**)

Ms. Gillespie, District Treasurer, presented and discussed the Treasurer's Reports for July 2018 and August 2018.

**Dr. Valauri moved, seconded by Mr. Dubner carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to accept the Treasurer's Report for July 2018 and August 2018.**

Recommendation to accept the minutes from the following meeting:  
September 20, 2018

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to accept the minutes for September 20, 2018.**

#### **Board President's Comments**

Ms. Ben-Levy spoke of the good sportsmanship, comradery and respect she observed at a recent sporting event of our student athletes. She commented "that sportsmanship is everything".

#### **Superintendent's Comments**

Ms. Brown commented on the outstanding season of the girls' varsity tennis team.

#### **Student Delegate's Comments**

Mr. Jared Allen, Vice President OCC, updated the Board on the OCC's preparations for their upcoming Halloween Costume contest.

#### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

#### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**Ms. Báez called from the floor to revise P.1 Professional item #3.**

**Mr. Goldspiel called from the floor to revise P.2 Classified item 1 and 2**

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3** **WHEREAS**, effective September 1, 2006, the Board of Education appointed Suzanne Falcone to a non-existent tenure area of Gifted & Talented Teacher; and

**WHEREAS**, since September 1, 2006, Suzanne Falcone has been continuously teaching in the subject area of Elementary education; and

**WHEREAS**, the Board of Education wishes to correct the appointment and tenure area of Suzanne Falcone for bookkeeping purposes,

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The District's records shall be revised to accurately reflect Suzanne Falcone appointment to a probationary position in the Elementary tenure area, effective September 1, 2006; and
2. The District's records shall be revised to accurately reflect the grant of tenure to Suzanne Falcone in the Elementary tenure area, effective September 1, 2009.

**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
		DELETE #3						

## P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certificati on Class / Step Salary
Revise #1	Rocco Calo	Resignation	Maintainer					On or about 11/4/18 (last day in position)	
Revise #2	Rocco Calo	Probationary Appointment	Senior Maintainer (N. Rose)			Main	On or about 11/5/18*		Grade 6/Step 12, Per RCBDMA Contract

*\*Pending Civil Service Approval*

**Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to approve Agenda Items numbered P.1 - P.3, Addenda P.1 and P.2**

### **BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Sid Jacobson JCC – VTEC Program  
 Services: Vocational Internship Program for the 2018-2019 school year  
 Fees: \$200 per student (Intake Fee)
- (ii) Contractee: Port Washington Union Free School District  
 Services: One (1) student from Port Washington to attend The Hilltop Academy for the 2018-2019 school year October 15, 2018 through June 26, 2019 (Half Day)  
 Fees: Total estimated to be \$32,215.90 prorated (Roslyn to receive)

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-480-03-9000-301	NEW TEXTBK SERIES	\$6,000.00
	<b>Subtotal</b>	<b>\$6,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2060-490-03-9000-301	RESEARCH-BOCES SVCS	\$6,000.00
	<b>Subtotal</b>	<b>\$6,000.00</b>

REASON FOR TRANSFER REQUEST: We would like to use Nassau BOCES to contract with Educational Vistas for all the services we normally contract directly with them. We need to cover the costs of the BOCES administrative fees.

**B.4.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-430-03-9000-311	DISTW ADMIN COMPS	\$5,000.00
	<b>Subtotal</b>	<b>\$5,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-445-03-3300-311	DW EQPT REPAIRS Security	\$5,000.00
	<b>Subtotal</b>	<b>\$5,000.00</b>

REASON FOR TRANSFER REQUEST: Security Repair.

**B.5.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$1,200.00
	<b>Subtotal</b>	<b>\$1,200.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9080-800-03-9000-303	BENEFITS NON CASH ANNUITY	\$1,200.00
	<b>Subtotal</b>	<b>\$1,200.00</b>

REASON FOR TRANSFER REQUEST: To allow for additions/increases to non-elective 403(b) accounts.

**B.6.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed

unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO #01: North Shore Monuments Proposed Change Order PCO #01 (High School) at an estimated cost of \$6,200. This change order represents the cost to provide labor and materials to excavate in preparation for the new larger footing intended to support the Historic Marble Horse from the Mackay Estate which will sit in its original place in front of the school.

- B.7.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Maccarone Plumbing, Inc. in the amount of \$20,991.60 which will increase purchase order H16-00020 in account code H1620.295.08.1608.

Maccarone Plumbing, Inc. (HS PC-009) for labor and materials to provide and install additional plantings at the Roslyn Road signage, Front Court Yard and East side of the building. This was first presented to the Board of Education as a Pending Change Order (PCO #9) on 8/31/18 Item B37 with an estimated cost at that time of \$21,500.

- B.8.** Recommendation to approve a confirming proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Plumbing Contract PCO #8: Maccarone Proposed Change Order PCO #8 for an estimated cost of \$4,000. This change order represents the cost to provide labor and materials to relocate piping in the basement which was in the way of both new ductwork and case work in the Art room. There was limited space available to accommodate these items. This work was a critical path item. Park East Construction verified both the time and materials needed to complete the work at the time it was undertaken. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

- B.9.** BID: Cooperative Transportation (Third Bid)

Bid Advertised – October 3, 2018

Bid Mailed – October 3, 2018

Bid Opened – October 10, 2018

Number of Invitation to Bid Mailed – 8

Number of Bids Received - 4

Recommendation: That award based on low cost satisfactorily meeting specifications be made to the following:

<b>Company:</b> Baumann Bus <b>School</b>	<b>Price/Month</b>	<b>Cost/Year</b>
The Churchill School	\$ 6,489.00	\$ 64,890.00
<b>Total Bid</b>		<b>\$ 64,890.00</b>

Estimated total cost is within the 2018-2019 budget.

**B.10.** Recommendation to approve a revision to the Cooperative Transportation Contract Extensions for 2018-2019, which were approved on June 26, 2018 (item B.19.) to include two additional children traveling via First Student to Sappo/Journey Prep starting on September 6, 2018, at a monthly cost of \$2,759.82 per student.

**B.11.** Extraclassroom Activity Treasurer Reports (**Attachment B.11.**)  
High School, July 2018  
Middle School, July 2018  
High School, August 2018  
Middle School, August 2018

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to approve Agenda Items numbered B.1 – B.11**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 20, 2018; September 24, 2018; and September 26, 2018.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 17; September 21; and September 27, 2018.

**C&I.3** Recommendation to approve Antonia Encizo to attend the NYASBO – 2018 School Business Workshop in Albany, New York from November 6 through November 9, 2018 at an estimated cost to the district of \$1,032.95 ~~864.00~~. (Trip approved at the October 4, 2018 Meeting, Item C&I.6)

**C&I.4** Recommendation to approve the creation of two (2) new High School clubs for the 2018-2019 school year – Book Club and Muslim Discussion Group.

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to approve Agenda Item numbered C&I.1 - C&I.4**

**BOARD OF EDUCATION:**

**BOE.1** Recommendation to conduct the *first* reading of Board of Education Policies 5152 Admission of Non-Resident Students, 5460 Child Abuse, Maltreatment or Neglect Outside the Educational Setting, and 5465 Child Abuse in an Educational Setting. **(Attachment BOE.1)**

**BOE.2** Recommendation to conduct the *second reading* to abolish Board of Education Policy 2240 – Board/Superintendent Relationship, Policy 2270 – School Attorney, Policy 2280 – Consultants to the Board, Policy 4329 – Youth Center, Policy 4332 – Travel Study, Policy 4334 – Advanced College Placement, Policy 4340 – Adult Education Programs **(Attachment BOE.2)**

**Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to approve Agenda Items BOE.1 – BOE.2**

**Public Comments #2**

No comment.

**Adjournment**

**There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Levine and Litvack absent) to adjourn at 7:32 p.m.**

Respectfully submitted,

*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk