

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, May 9, 2019**

**8:15 P.M.**

**Roslyn High School – Board Room**

**Minutes**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Michael Levine  
Bruce G. Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Jared Allen	Student Delegate

**ABSENT**

Steven Litvack  
David Seinfeld

**6:45 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); that the Board of Education adjourns to Executive Session at 6:45 p.m., to discuss legal, negotiations and personnel matters.

The Executive Session adjourned at 8:08 p.m. The Board reconvened in Public Session in the High School Board Room at 8:17 p.m.

**8:15 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**Ms. Ben-Levy made a motion to take the Budget Hearing, Recognition, Discussion items and Student Delegate’s Comments out of order. The Board voted unanimously to take the agenda items out of order.**

**Recognition:** *Valedictorian* – Johanna Kann  
*Salutatorian* - Gemma Schneider

Dr. Andrews, High School Principal, introduced Valedictorian Johanna Kann & Salutatorian Gemma Schneider to the Board of Education. On behalf of the Board of Education, Ms. Ben-Levy presented the students with certificates for their outstanding achievements.

**Discussion Item:** Forensics

Members of the Forensic club presented an overview of their organization to the Board of Education. Asher Bykov, President, spoke of team’s many accomplishments this year. The following members spoke about the different types of competitions they participate in:

- Abigail Drucker: Speech Co-Captain
- Justin Kalman: Extemporaneous Captain
- Olivia Ben- Levy: Congress Co-Captain
- Sophie Fries: Public Forum Debate Co-Captain
- Yasin Badawy: Lincoln Douglas Debate Junior Captain

Mr. Bykov thanked club advisors, Ms. Tazari and Ms. Mohlenhoff and Administration for all they have done for the team.

**Student Delegate’s Comments**

Mr. Allen updated the Board on the OCC school election agenda. The candidates for president and vice president will present their campaign speeches on May 31, 2019. The election will take place on June 3. On June 4 the winners will be announced and the end-of-year BBQ will be held.

**Introduction of Candidates Recommended for Tenure**

Ms. Brown recommended the following individuals for tenure:

- Craig Johanson      Principal - Roslyn Middle School
- Dave Lazarus        Assistant Principal – Roslyn Middle School
- Lauren Lopez        Teacher – Middle School – Physical Education
- Bryan Offermann    Teacher – East Hills - Special Education
- Joshua Steffens     Teacher – Middle School – Math

Ms. Brown shared the following statement with the tenure candidates:

“Each of you has shown yourself to be prepared for the academic and professional challenges that will face you in your career and we will hold you to your implicit obligation to share your knowledge and skill without reservation to all members of our

school community. While we take joy in honoring each of you this evening for the fine professional trajectory you have followed to achieve your amazing accomplishments to date, please reflect upon the obligations and expectations to which you now have agreed as you accept the invitation for tenure at the Roslyn Public Schools. By giving qualified educators the knowledge that their job is secure as long as they continue to do it well, allows each of you to focus on providing excellent educational experiences for your students.

#### CONGRATULATIONS! NOW WHAT

**Celebrate!** Undoubtedly you've worked hard to achieve this milestone — and what a grand milestone it is! It surely ranks as one of the biggest career highlights you'll ever have.

**Dream big and take risks.** While hustling for tenure, you probably had a number of ideas that you thought to yourself "not until after tenure." Well, that time has arrived.

**Mentor others** Mentors probably helped you get over the tenure hurdle

The granting of tenure at Roslyn Public Schools is indeed recognized as a singular accomplishment, it is also appropriate at this moment of mutual celebration to consider the true nature and purpose of tenure. You are entitled to enjoy the rights and privileges of tenure, but you must also accept the enduring demands and expectations that go with it. And I am confident that you do and confident to recommend your appointment for tenure to the board of education. Congratulations”

**Ms. Ben-Levy requested to take Personnel out of order. The board unanimously approved the request.**

#### PERSONNEL:

##### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to approve Agenda Items numbered P.1 - P.2**

Recommendation to accept the Claims Audit Report for March 2019

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to accept the Claims Auditors Report for March 2019**

Recommendation to accept to Claims Auditor's Quarterly Report for January, February and March 2019

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to accept to accept the January 2019 – March 2019 Quarterly Claims Audit Report**

Ms. Shari Diamond, Partner, Internal Audit, Cerini & Associates, LLP presented an overview of the Audit reports for January 2019 through March 2019.

The auditors reviewed 1,296 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. This quarter showed an overall incident percentage of .31%, which included one finding and three other matters. The claims were flagged for informational purposes, which included: sales tax included in a check and confirming purchase orders – signed by District. Ms. Diamond commented on the proactive measures implemented by the Business Office as they continue to educate the staff on the district purchasing policies and has led to a very low error rate. Once again, she commended the Business Office for their continued communication with the auditors concerning any claim related questions prior to processing the claim.

Recommendation to accept the minutes from the following meeting:  
April 16, 2019

**Mr. Saffron moved, seconded by Mr. Levine, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent), to accept the minutes for April 16, 2019.**

**8:15 p.m. - Budget Hearing** [Even though the law requires a "Budget Hearing", please understand that the law also requires that nothing can be changed in the budget at this time. This "hearing" is purely informational.]

Mr. Dragone presented a PowerPoint "Roslyn UFSD Budget Hearing May 9, 2019" The 2019-2020 expenditure budget shows an increase of 2.94%, which is \$3,230,229. The tax levy is a 1.97% increase. Mr. Dragone stated, "The district tax levy is below the average of other districts on Long Island."

- **Public Comment**  
No comments

**Ms. Ben-Levy closed the budget hearing.**

### **Board President's Comments**

Ms. Ben-Levy spoke of the beautiful artwork currently on display in the boardroom from the Heights School students. She stated, "The Heights school is where the creative seeds are planted and to watch throughout the years how very talented our children become. "

In addition, Ms. Ben-Levy attended Kindergarten orientation on behalf of the Board of Education, and commented on the number of Roslyn graduates who have returned to Roslyn to raise their families.

### **Superintendent's Comments**

No comments.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **BUSINESS/FINANCE:**

#### **ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

#### **B.1. Recommendation to approve 2018-19 general fund appropriation requests:**

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-440-03-9000-311	TRAV CONF WKSHP	\$1,500.00
2610-443-06-9000-311	LIB PROF & TECH SVCES HTS	\$3,397.50
2610-443-07-9000-311	LIB PROF & TECH SVCES HH	\$5,000.00
2610-443-08-9000-311	LIB PROF & TECH SVCES HS	\$2,557.00
2610-443-09-9000-311	LIB PROF & TECH SVCES MS	\$2,000.00
2630-430-03-1100-311	COMP CONTR	\$10,545.50
	<b>Subtotal</b>	<b>\$25,000.00</b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$25,000.00
	<b>Subtotal</b>	<b>\$25,000.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of network wiring for security, including door access and wireless, at the middle school.

**B.2.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-200-03-9000-311	COMPUTER EQPT	\$20,000.00
	<b>Subtotal</b>	<b>\$20,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-450-03-1100-311	COMP SUPPLIES DW	\$20,000.00
	<b>Subtotal</b>	<b>\$20,000.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of toner and paper supplies district-wide.

**B.3.** Recommendation to approve a payment in the amount of \$53,378.71 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 3/31/2019.

**B.4.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for summer 2019 between Roslyn and Carle Place UFSD for the transportation of children, subject to approval by counsel, and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

**Addendum**

**B.5.** Recommendation to accept, pursuant to receipt by Craig Johanson, Middle School Principal, a gift from the MS PFA, in the total amount of \$1,000.00 to be appropriated to 2855.200.09.6800.309 to be used for purchasing portable basketball hoops, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

**Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to approve Agenda Items numbered B.1 – B.4, Addendum B.5**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 26, 2019; March 18, 2019; April 1, 4, 10 and 17, 2019.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by

the Committee on February 26, 2019; March 4, 12, 14, 19, 21, 25, 26 and 27, 2019; April 1, 2, 3, 5 and 8, 2019.

**C&I.3** Recommendation to approve Greg Wasserman to attend the New York State Association for College Admissions Counseling Conference 2019 in Syracuse, NY from June 5, through June 7, 2019 at an estimated cost to the district of \$1,525.00.

**C&I.4** Recommendation to approve Scott Segal and 5 Roslyn High School students from the Junior Varsity Quiz Bowl Team to attend the 37<sup>th</sup> Annual National Academic Championship in Washington D.C. from May 30, through June 2, 2019 at an estimated cost to the district of \$3,658.42. [Total cost of trip is \$5,010.02; student contribution \$1,351.60; district contribution \$3,658.42.]

**C&I.5** Recommendation to approve Huichee Yeh to attend the AP Summer Institutes (Chinese) in Norristown, PA from July 28, through August 1, 2019 at no cost to the district. The estimated cost of \$2,098.64 will be paid through the Confucius Grant.

**Mr. Levine moved, seconded by Mr. Dubner, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to approve Agenda Item numbered C&I.1 - C&I. 5**

#### **BOARD OF EDUCATION:**

**BOE.1** Recommendation to adopt the 2019-2020 Board of Education Calendar of Meetings (**Attachment BOE.1**).

**BOE.2** Recommendation to conduct the *Third reading* to abolish Board of Education policies:

- 2550 Board Member Compensation and Expense
- 4319 Impartial Hearings/Selection of Impartial Hearing Officers
- 4320 Pre-Special Education Referral Intervention
- 4322.1 Educational Programs for Section 504 Students
- 4328 Students with Disabilities: Section 504 of the Rehabilitation Act of 1973/Americans with Disabilities Act
- 4330 Independent Educational Evaluations (IEE) (**Attachment BOE.2**)

**BOE.3 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby *abolish the following policies*:

- 2550 Board Member Compensation and Expense
- 4319 Impartial Hearings/Selection of Impartial Hearing Officers
- 4320 Pre-Special Education Referral Intervention
- 4322.1 Educational Programs for Section 504 Students
- 4328 Students with Disabilities: Section 504 of the Rehabilitation Act of 1973/Americans with Disabilities Act
- 4330 Independent Educational Evaluations (IEE)

**BOE.4** Recommendation to conduct the *Second reading* of the Board of

Education Policies:

- 8635 Information Security Breach and Notification
- 9140 Staff Complaints and Grievances
- 9200 School Volunteers (**Attachment BOE.4**)

**BOE.5** Recommendation to conduct the *First reading* of the Board of Education Policies:

- 5110 Designated Schools of Attendance
- 6680 Internal Audit Function
- 6690 Audit Committee
- 8130 School Safety Plans and Teams
- 8134 Emergency Closings/Delays
- 8140 Unsafe School Transfer Choice
- 8336 Use of Surveillance Cameras
- 9012 Family and Medical Leave (**Attachment BOE.5**)

**BOE.6** Recommendation to conduct the *First reading* to abolish Board of Education policy:

- 4810 Teaching about Controversial Issues (**Attachment BOE.6**)

**Addendum**

**BOE.7 BE IT RESOLVED**, that Ann Visone is appointed as acting District Clerk for the May 21, 2019 Annual Budget Vote and Election in the event the District Clerk is unable to perform the duties of her position at compensation to be determined.

**BOE.8 BE IT RESOLVED**, the following individuals, Sharon Margolin and Ruth Quintero, are appointed to assist the District Clerk in the conducting of the Annual Budget Vote and Election to be held on May 21, 2019 at a compensation to be determined.

**BOE.9 WHEREAS**, the Board of Education of the Roslyn Union Free School District previously established a repair reserve fund pursuant to General Municipal Law section 6-d; and

**WHEREAS**, the Board of Education of the Roslyn Union Free School District intends to expend money from said repair reserve fund for the following purpose: (i) repair of the rooftop HVAC unit at the Roslyn High School; (ii) repair of the rooftop HVAC unit at the Roslyn Middle School; (iii) complete refinishing of the Roslyn High School gym floor; (iv) complete refinishing of the Roslyn Middle School gym floor; (v) repair of the septic system at the back door of the kitchen at the Roslyn High School; (vi) replacement of the Roslyn High School turf field carpet; and (vii) restriping of the running track at the Roslyn High School; and

**WHEREAS**, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the Roslyn Union Free School District Board of Education conducted a public hearing on May 3, 2018 for the purpose of



discussing the proposed appropriation of a sum not to exceed Seven Hundred Sixty-Nine Thousand and Nine Hundred and Ninety-Nine Dollars (\$769,999.00) from the previously established repair reserve fund;

**WHEREAS**, at the conclusion of said public hearing, having received no comments concerning the proposed appropriation and expenditure, the Board agreed to authorize the expenditure of the proposed appropriation of Seven Hundred Sixty-Nine Thousand and Nine Hundred and Ninety-Nine Dollars (\$769,999.00) for the above- stated purpose.

**NOW THEREFORE, BE IT RESOLVED** that the Roslyn Union Free School Board of Education hereby confirms and authorizes the expenditure of Seven Hundred Sixty-Nine Thousand and Nine Hundred and Ninety-Nine Dollars (\$769,999.00) from the previously established repair reserve fund for the purpose of (i) repairing of the rooftop HVAC unit at the Roslyn High School; (ii) repairing of the rooftop HVAC unit at the Roslyn Middle School; (iii) complete refinishing of the Roslyn High School gym floor; (iv) complete refinishing of the Roslyn Middle School gym floor; (v) repairing of the septic system at the back door of the kitchen at the Roslyn High School; (vi) replacement of the Roslyn High School turf field carpet; and (vii) restriping of the running track at the Roslyn High School.

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to approve Agenda Items BOE.1 – BOE.6, Addendum BOE.7 – BOE.9**

**BOE.10 BE IT RESOLVED**, that the Board of Education hereby authorizes the commencement of a lawsuit against Kaeyer, Garment & Davidson Architects, P.C. also known as Kaeyer, Garment & Davidson Architects & Engineers, P.C. in connection with services provided to the School District for various capital improvement projects.

**Mr. Dubner moved, seconded by Mr. Saffron, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to approve Agenda Item Addendum BOE.10**

#### **Public Comments #2**

Mr. Zhan chong Li, Parent, spoke about the cafeteria and the limited lunch choices served at Harbor Hill.

#### **Adjournment**

**There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Messrs. Litvack and Seinfeld absent); to adjourn at 9:22 p.m.**

Respectfully submitted,  
*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk