

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Monday, March 25, 2019**

**6:45 A.M.  
Administration Building**

**Minutes**

Meryl W. Ben-Levy, President  
David Dubner  
Michael Levine  
David Seinfeld arrived at 6:48 a.m.  
Bruce G. Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	School Attorney

**ABSENT**

Clifford Saffron, Vice President  
Steven Litvack  
Josh Bloom                      Student Delegate

**6:45 a.m. - Board of Education Meeting**

**The meeting of the Board of Education was called to order at 6:45am.**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Ms. Ben-Levy thanked everyone for coming in this morning.

**6:47 a.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, moved by Mr. Dubner, seconded by Dr. Valauri and carried by a vote of 4-0; (Mr. Seinfeld had not arrived, Messrs. Saffron and Litvack absent), that the Board of Education adjourns to Executive Session at 6:47 a.m., to discuss legal matters.

**The Executive Session adjourned at 7:17 a.m. moved by Mr. Dubner, seconded by Dr. Valauri and carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), that the Board of Education reconvened in Public Session in the office of the Superintendent at 7:17 a.m.**

Recommendation to accept to Claims Audit Report for February, 2019

**Dr. Valauri moved, seconded by Mr. Dubner, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to accept the Claims Auditors Report for February 2019**

Recommendation to accept the minutes from the following meeting(s):  
March 1, 2019 and March 7, 2019

**Mr. Levine moved, seconded by Dr. Valauri, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to accept the minutes for March 1, 2019 and carried by a vote of 4-0; (Mr. Dubner abstained, Messrs. Saffron and Litvack absent), to accept the minutes for March 7, 2019.**

#### **Board President's Comments**

Ms. Ben-Levy had no additional comments.

#### **Superintendent's Comments**

Ms. Brown had no comments.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**Mr. Goldspiel called from the floor to amend agenda item P.1 #23**

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE  
CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

**Addendum**

**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
Replaces #23 on Orig. P1	Justin DeGioia	Coach Appointment	JV Baseball II/1	HS	3/28/19	6/19/19	Per RTA Contract

**Mr. Seinfeld moved, seconded by Dr. Valauri, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to approve Agenda Items numbered P.1,( as amended) P.2 and P.3**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractee: Carle Place School District  
 Services: One (1) student from Carle Place to attend The Hilltop Academy for the 2019 school year March 12, 2019 through June 26, 2019  
 Fees: Total estimated to be \$27,000 prorated (Roslyn to receive)

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-9000-307	SP ED CONTRACT SVCES	\$27,000.00
2250-490-03-9000-307	SP ED BOCES	\$70,000.00
	<b>Subtotal</b>	<b>\$97,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$97,000.00
	<b>Subtotal</b>	<b>\$97,000.00</b>

REASON FOR TRANSFER REQUEST: To cover the costs of recently-approved BOE settlement agreements and additional anticipated educational placements.

**B.4.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2070-430-03-9000-301	CONTR SVCES PROF DEVEL	\$3,500.00
	<b>Subtotal</b>	<b>\$3,500.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-03-5700-301	BOCES ARTS IN ED	\$3,500.00
	<b>Subtotal</b>	<b>\$3,500.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of purchasing additional supplies for the Teacher Center.

**Addendum**

**B.5. BE IT RESOLVED** that the Board of Education hereby approves the Agreement between the District and Lavada, Inc. for the Heights Elementary School Canopy project as described in the agreement;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the Agreement on behalf of the Board of Education.

**Mr. Seinfeld moved, seconded by Mr. Levine, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to approve Agenda Items numbered B.1 – B.4, Addendum B.5**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 6, 13 and 26, 2019 and March 4, 2019.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 5, 14, 25, 28, 2019 and March 5, 2019.

**C&I.3** Recommendation to approve David Lazarus to attend the National Principals Conference 2019 in Boston, MA from July 17 through July 20, 2019 at an estimated cost to the district of \$2,045.00.

**C&I.4** Recommendation to approve Jennifer Sheehan to attend the National Principals Conference 2019 in Boston, MA from July 17 through July 20, 2019 at an estimated cost to the district of \$2,045.00.

**C&I.5** Recommendation to approve Kristen Hamilton, 1 chaperone and 8 students from the Boys Varsity Track Team to attend the 2019 Penn Relays at the University of Pennsylvania from April 26 through 27, 2019 at an estimated cost to the district of \$3,108.64.

**C&I.6** Recommendation to approve Jennifer DiPietro to attend the 2019 Code.org Facilitator Summit in Atlanta, GA from May 16 through May 19, 2019 at an estimated cost to the district of \$404.57.

**Mr. Seinfeld moved, seconded by Dr. Valauri, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to approve Agenda Item numbered C&I.1 - C&I. 6**

#### **BOARD OF EDUCATION:**

**BOE.1** Recommendation to conduct the *Third reading* of Board of Education Policy: Policy 3100 – Duties of the Superintendent of Schools (**Attachment BOE.1**)

**BOE.2 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby ***adopts the following policies:***

Policy 3100 – Duties of the Superintendent of Schools

**and hereby abolished the following policies:**

Policy 0320 Evaluation of the Superintendent

Policy 3100 Superintendent of Schools

Policy 3110 Qualifications of Superintendent

Policy 3120 Duties of the Superintendent

**BOE.3** Recommendation to conduct the *Third reading* to abolish Board of Education Policies: 0330 Evaluation of Professional Staff  
0350 Evaluation of Instructional Programs  
1100 Public Information Program  
1110 School Sponsored Publications  
1135 News Coverage of Sports and Special Events

1200 Community Involvement  
 1220 Relations with Community Organizations  
 1221 Relations with Parent Organizations  
 1721 Student Observations, Teaching and Internships  
 1721-E Student Teacher Record  
 1721-R Student Observations, Teaching and Internships  
     Regulations  
 1805 /5251 Fundraising for School Purposes  
 1805/5251-R Fundraising for School Purposes – Regulations  
 3230 Organization Chart  
 3300 Policy Implementation  
 3310 Development of Regulations  
 3320 Board Review of Regulations  
 3330 Regulations Dissemination  
 3340 Administration in Policy Absence  
 4720 Testing Programs  
 5130 Compulsory Attendance Ages  
 5152.1 Admission of Exchange Students  
 5191 Students with HIV-Related Illness  
 5230 Student Social Events  
 5250 Student Activities Fund  
 5260 Student Contests  
 5311.4 Care of School Property by Students  
 5312.1 Drug and Alcohol Abuse **(Attachment BOE.3)**

**BOE.4 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:***

0330 Evaluation of Professional Staff  
 0350 Evaluation of Instructional Programs  
 1100 Public Information Program  
 1110 School Sponsored Publications  
 1135 News Coverage of Sports and Special Events  
 1200 Community Involvement  
 1220 Relations with Community Organizations  
 1221 Relations with Parent Organizations  
 1721 Student Observations, Teaching and Internships  
 1721-E Student Teacher Record  
 1721-R Student Observations, Teaching and Internships  
     Regulations  
 1805 /5251 Fundraising for School Purposes  
 1805/5251-R Fundraising for School Purposes – Regulations  
 3230 Organization Chart  
 3300 Policy Implementation  
 3310 Development of Regulations  
 3320 Board Review of Regulations  
 3330 Regulations Dissemination

3340 Administration in Policy Absence  
4720 Testing Programs  
5130 Compulsory Attendance Ages  
5152.1 Admission of Exchange Students  
5191 Students with HIV-Related Illness  
5230 Student Social Events  
5250 Student Activities Fund  
5260 Student Contests  
5311.4 Care of School Property by Students  
5312.1 Drug and Alcohol Abuse

**BOE.5** Recommendation to conduct the *Second reading* to abolish Board of Education

Policies: 6210 Local tax Levy  
6251 Leasing District Policy  
6254 Non-Resident Tuition  
6620 Types of Funds  
6620-R Types of Funds Regulations  
7110 Facilities Planning Advisers  
7243 Military Recruiters Access to Secondary School Students  
Information on Students  
7243-E Exhibit  
7365 Construction Safety  
7365-E Exhibit  
8121 First Aid  
8121-E Exhibit  
8122 Accident Reports  
8122-E1  
8122-E2  
8414 School Bus Safety  
8700 Insurance  
9015 Superintendent's Employment Contract (**Attachment BOE.5**)

**BOE.6** Recommendation to conduct the *Second reading* of the Board of Education

Policies: 2521 Attendance at Conferences, Conventions, and Workshops  
4321 Programs for Students with Disabilities under the IDEA and  
New York Education Law Article 89  
4321.1 Allocation of Space for Special Education Programs and  
Services  
4321.2 Confidentiality and Access to IEP's and IESP's  
4321.3 Availability of Alternative Format Instructional Materials for  
Students with Disabilities  
4321.4 District-Wide and State-Wide Assessments of Students with  
Disabilities or 504 Accommodation Plans  
4321.5 Impartial Hearing Officer Appointment and Compensation  
4321.6 Public Report on Revisions to District Policies, Practices  
and Procedures upon a Finding of Significant

Disproportionality

- 4321.7 Special Education Personnel
- 4321.8 School-Wide Pre-Referral Approaches and Interventions
- 6900 Disposal of District Property
- 7100 Facilities Planning
- 7120 Enrollment Projections
- 7130 Development and Land Use
- 7810 Retirement and Closing of Facilities
- 8115 Pesticides and Pest Management
- 8220 Buildings and Grounds Maintenance and Inspection
- 8410 Student Transportation **(Attachment BOE.6)**

**BOE.7** Recommendation to conduct the *First reading* of the Board of Education

- Policies:
- 1600 Unmanned Aerial Vehicle (Drone)
  - 6800 Payroll Procedures
  - 9260 Conditional Appointments
  - 9320 Drug/Alcohol-Free Workplace **(Attachment BOE.7)**

**BOE.8** Recommendation to conduct the *First reading* to abolish Board of Education

- policies:
- 0310 Evaluation of School Board Operational Procedures
  - 1420 Complaints about Curricula Instructional Materials
  - 1812 Dangerous Weapons in School: Community
  - 4870 Private Tutoring of Roslyn Students
  - 4870-R Private Tutoring Regulations
  - 8132 Emergency Drills
  - 8133 Bomb Threats
  - 8413.1 Transportation of Children to Non-Public Schools
  - 8422 Use of Private Vehicles on School Business
  - 9150.1 Dangerous Weapons in School: Staff
  - 9540 Employees with HIV-Related Illness **(Attachment BOE.8)**

**BOE.9** BE IT RESOLVED that the Board of Education hereby approves a Settlement Agreement and Release in connection with a due process complaint with respect to case #519254, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

**BOE.10** BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the following proposition to be placed on the ballot of the May 21, 2019 annual vote:



Proposition No. 3

Shall the Board of Education be authorized to (a) purchase various school buses and vans for use by the District, including related equipment and apparatus, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$457,014.08; (b) that a tax is hereby voted in the aggregate amount of not to exceed \$457,014.08 to pay such cost, said tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$457,014.08 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable, and (d) that, in lieu of bonds, the District is authorized to enter into one or more installment purchase contracts for the purchase of some or all of said buses and vans, for a term not to exceed five (5) years; and a tax is hereby voted to pay each installment on any such contract.

Note: (If the 2019-20 budget is approved, the funds for the first year of payments would be available in that budget and therefore no additional increase in the tax levy would occur with the passage of this proposition)

**BOE.11 WHEREAS**, the Board of Education of the Roslyn Union Free School District desires to embark upon the following capital improvement projects: Renovations to playgrounds and surfaces at Harbor Hill and Heights Elementary Schools, High School Science Rooms Renovations, High School Girls Locker Room Renovation, Middle School Interior Doors, Building Exterior Doors, Heights Elementary School Gymnasium Renovation, Gymnasium Ceilings and Lighting at High School Main Gymnasium, upgrades to the Heating Ventilation and Air Conditioning system at the Harbor Hill School, replacement of sidewalks, curbs, paving, necessary drainage and lighting for Administration parking lot, abatement of hazardous materials at the Middle School and Administration Building, irrigation and associated site work on playfields, flower beds, and grass areas around buildings at Heights Elementary Schools and front of Harbor Hill Elementary Schools, replacement of septic system at the Administration Building, replacement of gym bleachers at the Middle School, upgrades of ceilings, lighting, and flooring in gymnasium and high school classrooms and Administration Building lower level, acoustic work in classrooms and installation of sound-proofing materials in classroom walls at the High School, (hereinafter referred to as the "Projects"); and

**WHEREAS**, said capital improvement Projects are subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4, are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

**WHEREAS**, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5(c)(8)); and

**WHEREAS**, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under the SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the above-referenced capital improvement Projects, and has determined that the above-referenced capital improvement Projects are classified as Type II Actions pursuant to Section 617.5 (c)(1), (2) and (8) of the SEQR Regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby declares itself lead agency in connection with the requirements of the SEQRA; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby declares that the above-referenced capital improvement Projects are Type II actions which require no further review under the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Board of Education shall hereby forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed Projects from the New York State Education Department.

**BOE.12 BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby authorizes the following proposition to be placed on the ballot of the May 21, 2019 annual vote:

Proposition No. 4

SHALL the Board of Education be authorized to expend a sum not to exceed \$6,816,738 from the 2015 Construction Capital Reserve Fund established in May 2015 for the purpose of performing the following projects: Renovations to playgrounds and surfaces at Harbor Hills and Heights Elementary Schools, High School Science Rooms Renovations, High School Girls Locker Room Renovation, Middle School Interior Doors, Building Exterior Doors, Heights

Elementary School Gymnasium Renovation, Gymnasium Ceilings and Lighting at High School Main Gymnasium, Upgrades to the HVAC system at Harbor Hill School, and all labor, materials, equipment, apparatus, and incidental costs associated therewith.

**BE IT FURTHER RESOLVED** that the District Clerk is directed to include in the legal notice of the annual meeting the text of the afore-described propositions, and to take all necessary steps to include this propositions on the ballot for said election.

**Mr. Seinfeld moved, seconded by Mr. Dubner, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to approve Agenda Items BOE.1 – BOE.12**

**Public Comments #2**

No comment.

**Adjournment**

**There being no further business to come before the Board of Education Mr. Dubner moved, seconded by Dr. Valauri, carried by a vote of 5-0; (Messrs. Saffron and Litvack absent), to adjourn at 7:20 a.m.**

**Respectfully submitted,**

*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**