

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, January 24, 2019

8:00 P.M.

Roslyn High School – Board Room

Minutes

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President.
David Dubner
Michael Levine
Steven Litvack
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Josh Bloom	Student Delegate

ABSENT

David Seinfeld

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0; (Mr. Seinfeld absent) that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss legal and personnel matters.

The Executive Session adjourned at 8:05 p.m. The Board reconvened in Public Session in the High School Board Room at 8:12 p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:
Regeneron Science Talent Search Semifinalists

Dr. Wesley, Research Coordinator, introduced the following students who were named as Regeneron Science Talent Search 2019 Scholars. This science talent search was formerly known as the Intel Science Talent Search. Each student presented a brief presentation on their project.

- Adrian Ke “The Effect of Graph Embellishment on Comprehension Ability, Memorability and Perceived Trustworthiness”
- Brandon Lee “Evaluation of Albumin-Based Therapeutics: The Safety and Efficacy of Albumin Fusion on Half-Life Extension, Tissue-Specific Trafficking, and Toxicity”
- Mayessa Rahman “Can You Be Just a Little Bit of a Cheater? Perceptions of Academic Dishonesty”
- Lindsey Rust “The Effect of Sport, Coach Gender, and Participant Gender on Attitudes Towards and Perceived Salaries of Coaches
- Justin Schiavo “The Effect of an Aerospike Nozzle on the Hybrid Rocket Engine”

On January 23, 2019, Mr. Schiavo was named a finalist in the competition and will attend the finals in Washington D. C. in March.

Dr. Wesley spoke of these remarkable students and how they achieved their success with the support of their families, faculty, fellow students, the Board of Education and Central Administration.

On behalf of the Board of Education, Ms. Ben-Levy presented each student with a Certificates of Recognition for their outstanding achievements.

The Board of Education thanked Dr. Wesley for her hard work and stated “the accomplishments of our students are amazing.”

NYSSMA All State Ensemble Participants

Mr. Coffey, Ms. Feinman and Mr. Mauriello, faculty members of the High School Music Department honored the following students who were chosen to be members of the New York State School Music Association (NYSSMA) All State Ensemble one of the highest level of performance in New York State.

- Abigail Drucker – Treble Chorus
- Sarah Kim – String Orchestra
- Yeri Kim – Band
- Mark Russ – Mixed Chorus

On behalf of the Board of Education, Ms. Ben-Levy presented each student with a Certificate of Recognition for their outstanding achievements.

Discussion Item:

Harbor Hill Presentation – Science Curriculum

Ms. Kemler, Principal, Harbor Hill, Ms. Wood, Assistant Principal, Harbor Hill and Ms. Tahany, Science Lab Teacher presented a PowerPoint *Mad Science @Harborhill*.

The New York State Department of Education recently adopted new P-12 Science Learning Standards. In response, Ms. Baez, Assistant Superintendent for Elementary Education created an Elementary Science Committee to review and align the curriculum to meet these standards.

The students at Harbor Hill were assigned real life problems and were asked to find solutions to these problems.

Grade 5 students were assigned the task of finding an energy solution to cook food safely without electricity to help others. The students constructed solar ovens and presented their findings to the Board.

Grade 4 students were presented with the problem of finding the warmest place on the Harbor Hill playground by measuring changes in the weather. The students presented to the Board how they constructed hand-made anemometers to measure the weather changes. Students in Grades 1-3 presented to the Board via FLIPGRID how science has changed.

Ms. Ben-Levy thanked the Harbor Hill students and staff for their presentations and explained how important it is for the Board of Education to see how and what the students are learning in the schools. All decisions made by the Board of Education are to benefit the students.

Mr. Dubner expressed his excitement over the evolution of the science program. He thanked Ms. Baez, Assistant Superintendent for Elementary Education for establishing the Elementary Science Committee.

Ms. Ben-Levy asked to take Student Delegate's comments out of order.

Student Delegate's Comments

Mr. Bloom commented how proud the High School students are of their peers for becoming a Regeneron finalist and semi-finalists. The OCC has started planning for the Clash of the Classes to be held in March and they're currently holding their annual Valentine lollipop sale.

Recommendation to accept the Claims Audit Reports for October 2018, November 2018 and December 2018

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr.

Seinfeld absent) to accept the Claims Auditors Report for October 2018, November 2018 and December 2018.

Recommendation to accept the minutes from the following meeting:
December 18, 2018

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the minutes for December 18, 2018

Board President's Comments

Ms. Ben-Levy spoke of how proud she is of the students, teachers and Administrative Staff and the leadership in the community. The presentations this evening allow our students to show the Board that the decisions the Board of Education makes are truly serving the students of Roslyn.

Superintendent's Comments

Ms. Brown acknowledged that tonight's Harbor Hill presentation was made possible due to the goals set by the Board of Education. The Board creates these goals with a focus. The Administration then works with the Board goals to establish curriculum.

Ms. Saffron expressed how proud he is of the students of this community.

In addition, Ms. Brown acknowledged the passing of two former employees, Dr. Joshua Segal, Superintendent of Schools 1976-1992 and Mr. Stephen Wachenfeld, Past Principal Harbor Hill School who worked for the district from 1979-1999.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of

absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
Repl. Orig. #10	Fiona Horgan	Substitute Appointment	IPG Teaching Assistant Substitute	HTS	1/28/19	6/30/19	Per RPA Contract
Repl. Orig. #11	Pamela Magnuson	Substitute Appointment	IPG Teacher Substitute	HS	1/28/19	6/30/19	Per RTA Contract
26	Irena Tsarevsky	Resignation for the Purposes of Retirement	Science Teacher	HS		6/30/19 (last day of employment)	
27	Kathleen Shelley	Resignation for the Purposes of Retirement	Elementary Teacher	HTS		6/30/19 (last day of employment)	

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Items numbered P.1, P.2 and P.3.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

(i) Contractor: Hofstra University

- Services: 2019 Roslyn Middle School graduation at David S. Mack Sports Complex on June 18, 2019
 Fees: Total estimated to be \$12,000.00
- (ii) Contractor: Glen Cove City School District
 Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private schools in Glen Cove for the 2018-19 school year
 Fees: Total estimated to be \$30,000.00
- (iii) Contractor: Hewlett-Woodmere Public Schools
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Hewlett-Woodmere between September 5, 2018 and November 14, 2018
 Fees: Total estimated to be \$5,400.00 (\$1,800 per month x 3 months)
- (iv) Contractor: Lincoln Center for the Performing Arts, Inc.
 Services: Use of the Josie Robertson Plaza as part of the RMS String Ensemble's inclusion in their "Young Music Makers" series on May 9, 2019
 Fees: No cost to district

The following item (v) is a "flow-through" grant that passes through the district Special Aid fund but has no impact on our general fund budget

- (v) Contractor: Interdisciplinary Center for Child Development
 Services: Instructional services for the 2018-19 school year
 Fees: **611 Grant**
 \$1,605.00 per student (3 students)
 Total will be \$4,815.00
619 Grant
 \$505.00 per student (3 students)
 Total will be \$1,515.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$9,914.06
	Subtotal	\$9,914.06

<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
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5510-163-03-9000-303	TRANS N C SAL SUPLM	\$9,914.06
	Subtotal	\$9,914.06

REASON FOR TRANSFER REQUEST: To cover the transportation costs associated with various trips originating from RHS.

B.4. Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2610-443-04-9000-311	LIB PROF & TECH SVCES EH	\$ 4,700.00
2610-443-08-9000-311	LIB PROF & TECH SVCES HS	\$ 5,000.00
2610-443-09-9000-311	LIB PROF & TECH SVCES MS	\$ 5,000.00
	Subtotal	\$14,700.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-490-03-9000-311	BOCES COMP SVCES DW	\$14,700.00
	Subtotal	\$14,700.00

REASON FOR TRANSFER REQUEST: To cover the costs associated with network wiring at East Hills, RMS and RHS.

B.5. Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2060-490-03-9000-301	RESEARCH-BOCES SVCS	\$1,400.00
	Subtotal	\$1,400.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2060-430-03-9000-301	RESEARCH-CONTRACT SVCS	\$1,400.00
	Subtotal	\$1,400.00

REASON FOR TRANSFER REQUEST: To allow for the purchase of additional supplies for the Teacher Center.

B.6. Recommendation to approve a payment in the amount of \$33,913.63 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2018.

B.7. Recommendation to approve a payment in the amount of \$3,919.20 to Farrell Fritz, P.C. for legal services rendered to the district for the period ending 11/30/18.

B.8. Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$17.99	New Bus Garage	2110-245-03-1502	H15-00014	47

- B.9.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$412.17	HS Reimbursables	2110-245-08-1908	H19-00016	1R

- B.10.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Maccarone Plumbing in the amount of \$9,840.67 and therefore increase the purchase order to Maccarone Plumbing H18-00010 in account code H-1620-295-06-1606.

Maccarone Plumbing, Inc. (HTS PC-007) represents the cost to provide labor and materials to reroute the existing sanitary piping to the new sanitary system "A" due to the discovered clay pipe running under the existing generator. The Nassau County DOH is requiring that the clay pipe (part of the original construction of the building) be replaced with cast iron. This was first presented to the Board of Education as a pending change order (PCO #7-R) as a not to exceed amount of \$19,000 on the agenda of 8/30/18 as item B36.

- B.11.** Recommendation to approve a supplemental purchase order as indicated below. It is understood that the work of this supplemental purchase order is required in order to continue the projects and meet the projected completion date.

HTS General Construction #SPO1: Royal Window Products Proposed Change Order #SPO1 at an estimated cost of \$536. This purchase order represents the cost to furnish and install 3 Grandview shades (series #900 White with anodized fascia) for the media room including office door, exterior door, and both window panels in the Media Center Office. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval we will create a purchase order to Royal Window Products in account code H 1620 293 06 1606.

- B.12.** Recommendation to approve a supplemental purchase order as indicated below. It is understood that the work of this supplemental purchase order is required in order to continue the projects and meet the projected completion date.

HTS General Construction #SPO2: Health and Educational Equipment Corporation Proposed Purchase Order #SPO2 at an estimated cost of \$1,800. This purchase order represents the cost to furnish and install a plastic laminate mailbox cabinet (24" W by 12" D by 44" H) to match the existing cabinets already provided in order to provide enough mailboxes for the staff. Park East

Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval we will create a purchase order to H&E Corp in account code H 1620 293 06 1606.

- B.13. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement and the Rider to the Agreement between Hornblower, New York, LLC for the eighth grade boat trip;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement and Rider to the Agreement on behalf of the Board of Education

- B.14. BE IT RESOLVED**, the Board of Education of the Roslyn Union Free School District hereby approves the Agreement between the School District and the American National Red Cross, with respect to First Aid, CPR, and AED certification, subject to the terms and conditions to be approved by District Counsel; and,

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

- B.15.** Recommendation that, pursuant to receipt of a grant, set up specifically to offset school transportation costs, in the amount of \$268.84 from The Holocaust Memorial and Tolerance Center of Nassau County, associated with a RHS trip to their location on November 26, 2018, the Board of Education hereby accepts the grant, and increases the appropriation in *5510.163.03.9000.303 (TRANS N C SAL SUPLM)* by \$268.84 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.16.** Recommendation that, pursuant to receipt of a rebate in the amount of \$1,000.00 from Blue Bird Body Company, based on our purchase of two buses prior to the promotional deadline, the Board of Education hereby accepts the rebate, and allows for the funds to be deposited as revenue to *A980.00 – 2770.00 (Other Unclassified Revenue)* with the understanding that this was unanticipated and therefore will result in no impact on the tax levy.

- B.17.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare the following voice equipment items surplus. They are antiquated and beyond their useful life.

(3) Cisco 2811-CCME/K9 Voice Security Bundles
(2) Cisco 2821-V/K9 Voice Security Bundles

We are receiving a total trade-in value of \$11,710.58 to be used toward the purchase of new equipment. **(Attachment B.17.)**

B.18. Recommendation by Craig Johanson, Middle School Principal, to declare as surplus the attached items which have been deemed antiquated, inoperable and non-repairable, so therefore obsolete. **(Attachment B.18.)**

B.19. Extraclassroom Activity Treasurer Reports **(Attachment B.19.)**

High School, September 2018
Middle School, September 2018
High School, October 2018
Middle School, October 2018

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Items numbered B.1 – B.19.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 12 and 19, 2018; January 3, 7, 8, 9 and 11, 2019.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 5, 6, 10, 11, 12, 13, 14, 18, 19 and 20, 2018; January 2, 3, 4, 7, 8, 11 and 14, 2019.

C&I.3 Recommendation to approve 17 students and 4 chaperones from Roslyn Forensics Club to attend the Forensics Tournament at Harvard University in Cambridge, Massachusetts from February 15 through 18, 2019, at an estimated cost to the district of \$13,079.94. [Total cost of trip: \$18,191.94: student contribution (including fundraising): \$5,747.42(31%); district contribution: \$13,079.94(69%).]

C&I.4 Recommendation to approve Belen Castillo to attend the International Society for Technology in Education Conference in Philadelphia, Pennsylvania from June 23 through June 26, 2019, at an estimated cost to the district of \$2,630.69.

C&I.5 Recommendation to approve Mary Wood to attend the Association for Positive Behavior Support Conference in Washington, DC from February 20 through February 22, 2019 at an estimated cost to the district of \$1,333.50.

C&I.6 Recommendation to approve Cindy Samide to attend the Association for Positive Behavior Support Conference in Washington, DC from February 20 through February 22, 2019 at an estimated cost to the district of \$845.50.

Mr. Saffron moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Item numbered C&I.1 - C&I.6

BOARD OF EDUCATION:

BOE.1 Recommendation to conduct the *second reading* of Board of Education Policy: Policy 8111 – Reporting of Hazards (**Attachment BOE.1**)

BOE.2 Recommendation to conduct the *first reading* to abolish Board of Education Policies: 4523 Resource Centers, 5120 School Census, 5154 Assignment of Students to Classes, 5155 Student Transfer from School, 5452 Student Safety Patrols, 5453 Student Bicycle Use and 5640 Employment of Students (**Attachment BOE.2**)

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Items BOE.1 – BOE.3

Public Comments #2

No comment.

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Seinfeld absent) to adjourn at 9:17 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk