

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 20, 2018

8:20 P.M.

**Roslyn High School – Board Room
Minutes**

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President.
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Karina Báez	Assistant Superintendent for Elementary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Josh Bloom	Student Delegate

ABSENT

Joseph C. Dragone	Assistant Superintendent for Business and Administration
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6:45 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 6:45 p.m., to discuss personnel negotiations, construction and legal matters.

The Executive Session adjourned at 8:05 p.m. The Board reconvened in Public Session in the Board Room at 8:17 p.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

8:15 p.m. - Public Hearing – Revisions to Code of Conduct Policy

Ms. Ben-Levy called the public hearing to order at 8:18 p.m. She asked for public comment on the proposed changes to the Code of Conduct. Since there was no public comment, Ms. Ben-Levy closed the public hearing at 8:19 p.m.

The Board convened in Public Session at 8:20 p.m.

8:20 p.m. - Board of Education Meeting

Recognition:

Natya Glasco - Division 1 NYSPHSAA Track and Field Championship Meet in Syracuse, New York on June 8 and 9.

Ms. Vera Trenchfield, Girls Track Coach, honored Ms. Glasco for her 3rd place finish in Shot Put at the NYSPHSAA Track and Field Championship, with a throw of 37' 5 ¼". Ms. Glasco threw a personal best of 40'1" in the qualifying meet to break the 30-year Roslyn record held by her coach Vera Trenchfield.

On behalf of the Board of Education, Ms. Ben-Levy presented Ms. Glasco with a certificate of accomplishment.

Recommendation to accept the Claims Audit Report for August 2018

Mr. Seinfeld moved, seconded by Mr. Litvack, carried by a vote of 7-0, to accept the Claims Auditors Report for August 2018.

Recommendation to accept the Treasurer's Reports for May 2018 (**Attachment T1**) and June 2018 (**Attachment T2**)

Ms. Gillespie presented and discussed the Treasurer's Reports for May 2018 and June 2018.

Mr. Saffron moved, seconded by Mr. Litvack carried by a vote of 7-0, to accept the Treasurer's Report for May 2018 and June 2018.

Board President's Comments

Ms. Ben-Levy expressed her appreciation of the High School students' artwork on display in the Board Room and stated how nice it was to be back in the school building with our students.

Ms. Ben-Levy announced OCC President, Josh Bloom, is a National Merit Scholarship Semi-Finalist.

Superintendent's Comments

Ms. Brown announced the following Roslyn seniors are 2019 National Merit Scholarship Semifinalists:

Joshua Bloom
Dana Guggenheim
Johanna Kann
Adrian Ke
Melanie Landesberg
Priscilla Lee
Emily Leventhal
Sarah Pethani
Gemma Schneider
Ethan Sims
Jasmine Ting

Homecoming Student Representatives

In anticipation of Spirit Week and Homecoming, Ms. Brown and Mr. Bloom invited student representatives to perform for the Board of Education.

Student Delegate's Comments

Mr. Bloom introduced Ariana Matarangos, Girls Varsity Soccer Team representative, Barry the Bulldog Mascot, and members of the State Champion Marching Band and Color Guard, and Cheerleading team.

The Homecoming schedule will be:

Friday, September 28th:

- Varsity Boys Soccer at 4:15 p.m.
- Varsity Cheerleaders will perform during Half time
- Varsity Girls Volleyball at 4:30 p.m.

Saturday, September 29th:

- JV Football at 9:00 a.m.
- Pancake Breakfast at 11:00 a.m.
- JV Boys Volleyball at 11:30 a.m.
- Varsity Girls Tennis at 12:00 p.m.
- Parade at 12:15 p.m.
- Varsity Boys Volleyball at 1:30 p.m.
- Varsity Girls Soccer at 1:30pm
- Marching Band and Color Guard will perform during Halftime

The Pep Rally will be held on Friday, September 28th at 1p.m.

On behalf of the Board of Education, Ms. Ben-Levy recognized Athletic Director, Dr. Brostowski for his organization of this year's homecoming.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
38	Belen Castillo	Appointment	Film Society	MS	9/24/18	6/30/19		Per RTA Contract
39	Susan Guthrie	Appointment	Chess & Strategic Board Games	MS	9/24/18	6/30/19		Per RTA Contract
40	James Canner	Appointment	Auditorium Crew	HS	9/24/18	6/30/19		Per RTA Contract
41	Lisa Swierkowski	Revise Appointment	JV Girls' Soccer II/2	HS	8/20/18	9/20/18		Per RTA Contract, prorated

42	Lisa Swierkowski	Coach Appointment	Boys Soccer II/2	MS	9/21/18	11/3/18		Per RTA Contract, prorated
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Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to approve Agenda Items numbered P.1, P.2 and Addendum P.1

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Creative Tutoring, Inc.
 Services: Tutoring services as necessary for the 2018-19 school year
 Fees: \$40.00 per hour
 Total estimated to be \$30,000.00
 (Agreement is subject to review and approval by district counsel)
- (ii) Contractor: Long Island Tutoring Services, Inc.
 Services: Tutoring services as necessary for the 2018-19 school year
 Fees: Total estimated to be \$4,000
 (Agreement is subject to review and approval by district counsel)
- (iii) Contractor: EI US, LLC d/b/a LearnWell
 Services: Tutoring services as necessary for 2018-19 school year
 Fees: Total estimated to be \$4,000
 (Agreement is subject to review and approval by district counsel)
- (iv) Contractee: Mineola Union Free Public Schools
 Services: One (1) Mineola resident to attend Self Contained Special programs 2018-19 school year.
 Fees: 1 Student 10 Month Tuition - \$108,529.00 – Secondary Rate (September 21, 2018 through June 26, 2019) Prorated
 Total estimated \$102,017.26 (Prorated) (Roslyn to receive)

The following items [(v) through (vii)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget

- (v) Contractor: Brookville Center for Children’s Services, Inc.
 Services: Instructional services for the 2018-19 school year
 Fees: **611 Grant**
 \$1,605.00 per student (9 students)
 Total will be \$14,445.00

619 Grant

\$505.00 per student (7 students)
Total will be \$3,535.00

(vi) Contractor: Developmental Disabilities Institute
Services: Instructional services for the 2018-19 school year
Fees: **611 Grant**
\$1,605.00 per student (2 students)
Total will be \$3,210.00

(vii) Contractor: Mid Island Therapy Associates, LLC d/b/a All About Kids
Services: Instructional services for the 2018-19 school year
Fees: **611 Grant**
\$1,605.00 per student (1 student)
\$535.00 per student Related Services (1 student)
Total will be \$2,140.00
619 Grant
\$505.00 per student (1 student)
\$168.00 per student Related Services (1 student)
Total will be \$673.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$35,000.00	Hts Prof. Svcs.	2110-201-06-1506	H15-00015	32-R
\$2,000.00	HH Prof. Svcs.	2110-201-07-1507	H15-00015	32-R
\$10,000.00	HS Prof. Svcs.	2110-201-08-1508	H15-00015	32-R
\$27,750.00	Hts Prof. Svcs.	2110-201-06-1506	H15-00015	33
\$750.00	HH Prof. Svcs.	2110-201-07-1507	H15-00015	33
\$15,000.00	HS Prof. Svcs.	2110-201-08-1508	H15-00015	33

B.4. Recommendation to approve a change order as indicated below. This change order will increase the contract with Sipala Landscape Services, Inc. in the amount of \$57,635 and therefore increase purchase order H18-00011 in account code H-1620-293-07-1607.

Sipala Landscape Services, Inc. (HHI GC-005) This change order represents the cost to provide labor and materials to upgrade the new ballfields with clay for the

southeast softball field and the southwest little league field. The cost includes the removal of 5" of topsoil and supplying and installing 5" clay mix base and a total of 5 tons of clay top dressing as well as the renovation of the irrigation system for the new turf infield on the southwest field. This was first presented to the Board of Education as a pending change order PCO #Clay in the estimated amount of \$57,635 as item B16 on the agenda of 10/19/17.

- B.5.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO#57: Stalco Proposed Change Order #57 (High School) in order to paint the inside of the planter walls along building elevation at an estimated cost of \$800.

- B.6.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO#58: Stalco Proposed Change Order #58 (High School) in order to Install veneer wall stone and cap at the exposed new entry vestibule foundation to match adjacent planters at an estimated cost of \$3,000.

- B.7.** Extraclassroom Activity Treasurer Reports (**Attachment B.7.**)

High School, May 2018
Middle School, May 2018
High School, June 2018
Middle School, June 2018

- B.8.** Recommendation to appoint Farrell Fritz, PC as special counsel to the Board of Education during the 2018-2019 school year.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0, to approve Agenda Items numbered B.1 – B.8

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 31, 2018 and September 6, 2018.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on June 1, 2018, August 2, 10, 23, 24 and 30, 2018.
- C&I.3** Recommendation to approve Elizabeth Brown to attend New York State School Counselor Association Conference in Bolton Landing, New York from November 15, 2018 through November 17, 2018 at an estimated cost to the district of \$1,580.25.
- C&I.4** Recommendation to approve Cynthia Feinman and 4 students to attend NYSSMA conference in Rochester, New York from November 29 through December 2, 2018 at an estimated cost to the district of \$5,451.00.
- C&I.5** Recommendation to approve Allyson Weseley to attend She Roars, Celebrating Women at Princeton in Princeton, New Jersey from October 5 through October 6, 2018 at an estimated cost to the district of \$428.00.
- C&I.6** Recommendation to approve Lawrence Reiff to attend UTis 2018 Conference in Sauðárkrókur, Iceland from November 6 through November 11, 2018 at no cost to the district.
- C&I.7** Recommendation to approve Allison Brown to attend the New York State Council of School Superintendents 2019 Winter Institute in Albany, New York from March 3 through 6, 2019 at an estimated cost to the district of \$1,800.00.
- C&I.8** Recommendation to approve Michael Goldspiel to attend the NYSASPA Annual Conference in Cooperstown, New York from October 28 through 31, 2018 at an estimated cost to the district of \$1,505.00.
- C&I.9** Recommendation to approve Susan Warren to attend the NYSASPA Annual Conference in Cooperstown, New York from October 28 through 31, 2018 at an estimated cost to the district of \$1,505.00.

Dr. Valauri moved, seconded by Mr. Litvack, carried by a vote of 7-0, to approve Agenda Item numbered C&I.1 - C&I.9

BOARD OF EDUCATION:

- BOE.1** Recommendation to conduct the *second reading* of updated Board of Education Policy 5300 – Code of Conduct, Policy 8505 – Charging School Meals, Policy 8520 – Free and Reduced Lunch (**Attachment BOE.1**)

Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 7-0, to approve Agenda Items BOE.1.

Public Comments #2

No comments

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0, to adjourn at 8:42 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk