

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, June 13, 2019**

**7:30 P.M.**

**Roslyn High School – Auditorium**

**Minutes**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Michael Levine  
Steven Litvack  
David Seinfeld  
Bruce G. Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Josh Bloom	Student Delegate

**ABSENT**

**6:30 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 6:30 p.m., to discuss legal, negotiations and personnel matters.

The Executive Session adjourned at 7:45 p.m. The Board reconvened in Public Session in the High School Auditorium at 7:51 p.m.

**7:30 p.m. - Board of Education**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**Recognition:**

Dr. Brostowski, Director of K-12 Physical Education, Interscholastic Athletics and Recreation presented to the Board of Education the following students for their outstanding athletic achievements this past season.

- Michael Weitz and Adrian Tsui – 2019 Nassau County Tennis Doubles Champions and 4<sup>th</sup> place in New York State
- Natlya Glasco – New York State Federation Shot Put Champion with a throw of over 43 feet. Ms. Glasco competed at the New York State High School Association Outdoor Track & Field Championship on June 5 and 6<sup>th</sup>.

On behalf of the Board of Education, Ms. Ben-Levy presented the students with certificates of recognition for their outstanding accomplishments.

- 2019 Al Kalfus Long Island Math Fair Awards

Mr. Charles Windwer, Math Chairperson, presented the following student’s with certificates and medals from the Math Fair and the Board of Education presented certificates of recognition for their outstanding achievements at the 2019 Al Kalfus Long Island Math Fair:

Grade 7	Zejane Lee Michael Winston Jacob Gross Jacob Zwerling Stephanie Yeh	Cayden Shen Hannah Youn Jacob Lee Cole Goodman
Grade 8	Robert Fasanello Kristi Lam Christian Lee Mac Schwartz Shrimoyee Sen Sophie Weisman Jesse Kahn Joseph Rice Masha Bogatyryova Eliza Garmise	Amanda Liswood Lemuel Mashkevich Matthew Fliegler Harry Gerber Wayne Shih Arya Sinha Jaiden Berger Dina Nabavian Lior Schwartz
Grade 9	Luke Christenson Bennett Levine Harshita Sehgal Emily Sung Ashley Mazarin Sophia Valauri Luca Guillon	Madison Gross Liam Lind Mahi Shah Benjamin Kuturoff Michael Rice Jared Burns Ethan Kessler

Yeji Kim  
Ian Litvack  
Aidan Milholland  
Rylie Stam

Madison Kwon  
Laura McNair  
Olivia Nercessian  
Ammar Tofafarosh

Grade 10

Syndey Weisman

Jacob Mayourian

### **8:15 p.m. Recognition of Retirees**

Ms. Brown honored Ms. Regina Colardi for her 32 years of service at the Roslyn School District as a teacher, Assistant Principal and Principal of Heights. She thanked her for her kindness and dedication to her students, parents, colleagues and the community and wished her a “contented and joyous retired life.”

Ms. Brown shared the following and thanked the retirees for their service to the Roslyn School District:

“Retirement is not just a case of not setting an alarm anymore to go to work. It's a major life-changing decision. And that's why it's celebrated and marked by friends and family as a special occasion.

Among all of our retirees there is over 300 years of experience that will be leaving Roslyn when you all retire.

However, the admiration you had for your students, the commitment to your job, the relationships you made with colleagues, students and families, the extra time you gave to making things better, safer and happier for our children, the programs you started and nurtured, all the students you educated and influenced...that is your legacy and that will never leave us even after you retire.

So thank you for all you have given us over the years. We wish the best in the years to come.

You see, retirement is not the end of the road- it's the beginning of the open highway. I wish you all a wonderful and exciting ride!

Congratulations.”

On behalf of the Board of Education, the Administrators from each building presented plaques in recognition of the years of service to the District to the following retirees:

#### Retirees

#### Position

Administration Building  
Rebecca Eger

Account Clerk

### Heights

Mary Abbruzzese  
Regina Colardi  
Theresa DeGregorio  
Catherine DeMarco  
Maureen Murphy  
Kathleen Shelley  
Gail Tuthill

Elementary Teacher  
Elementary Principal  
Teaching Assistant  
Teaching Assistant  
Elementary Teacher  
Elementary Teacher  
Elementary Teacher

### East Hills

Jeannine Bravo  
Rosann Brodley  
Susan Doyle

Elementary Teacher  
Teaching Assistant  
Stenographic Secretary

### Harbor Hill

Maureen Burns  
Amy Braunstein  
Sharon Minors-McKissick  
Theresa Nardo

Food Service Worker  
Elementary Teacher  
Special Education Teacher  
Music Teacher

### Middle School

Wendy Aronson  
Janice Crawford  
Mary Didden  
Lydia Jacobs

Reading Teacher  
English Teacher  
Teaching Assistant  
Bilingual Typist Clerk

### High School

Margaret Bifone  
Dennis Collins  
Linda Tortora  
Irena Tsarevsky

Sr. Clerk Typist  
Teacher Aide  
Teacher Center Secretary  
Science Teacher

### Facilities

Kevin Carpenter  
Richard Macaluso

**Ms. Ben-Levy presented Mr. Josh Bloom, OCC President, with a certificate of appreciation for his year of service as the Ex-officio student delegate on the Board of Education.**

Ms. Ben-Levy thanked the retirees for what they contributed to the education to the children of Roslyn during their years here. "For their growth, development and the people who they have become."

On behalf of the students and the Board of Education, "thank you so much for your many years of service and I wish you nothing but health, joy and prosperity in your retirement."

Administration requested to take Personnel out of order. Ms. Ben-Levy requested from the Board to take Personnel out of order. The vote was unanimous. Order.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
  
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
  
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

**Addendum**  
**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
Replaces #18 on Orig. P1	Michelle Passi	Probationary Appointment	Program Specialist for Technology Expansion	Tech	On or about 7/1/19			\$85,000/year
		DELETE #19 on Orig. P1						
Replaces #24 on Orig. P1	Rachel Frescott	Appointment	Regular Substitute/Leave Replacement Family & Consumer Sciences (L. Mancia)	MS	8/29/19	6/30/20		Family & Consumer Science, MA+30/Step 9, Per RTA Contract
Replaces #26 on Orig. P1	Jaclyn Shlisky	Part-Time Appointment	.5 Psychologist	District	7/1/19	6/30/20		School Psychologist, DR/Step 6, Per RTA Contract, prorated

Replaces #165 on Orig. P1	Lauren Lopez	Substitute Appointment	Bulldog Intensive Training Experience Supervisor Substitute (BITE)	HS/MS	7/1/19	6/30/20		Per RTA Contract
Replaces #171 on Orig. P1	Michael Filippi	Coach Appointment	Varisty Boys' Soccer II/2	HS	8/26/19	12/1/19		Per RTA Contract
342	Emily Feld	Probationary Appointment	Education of Deaf Children		8/29/19	Prob. Ends 8/28/23 **	Ed. of Deaf Children	Deaf & Hard of Hearing and Early Childhood Ed Birth-Gr 2, BA/Step 1***, Per RTA Contract
343	Lisa DeMarco	Probationary Appointment	School Counselor (J. Bellsey)		8/29/19	Prob. Ends 8/28/23 **	School Counseling	School Counseling, BA/Step 1***, Per RTA Contract
344	Ellen Litman	Probationary Appointment	Teaching Assistant (M. Didden)	HH	7/1/19	Prob. Ends 2/25/22	Teaching Assistant	TA Level III, Grade 3/Step 2, Per RPA Contract
345	Erin Zimmerman	Appointment	Regular Substitute/Leave Replacement English (M. Cirringione)	HS/MS	On or about 9/27/19	6/30/20		ELA Gr 7-12, BA/Step 1***, Per RTA Contract
346	Erin Zimmerman	Substitute Appointment	Per Diem Substitute Teacher		8/29/19	6/30/20		\$130/day
347	Daniel Goldbeck	Part-Time Appointment	.4 Math		8/29/19	6/30/20		Math Gr. 7-12, BA/Step 1***, Per RTA Contract, prorated
348	Daniel Goldbeck	Substitute Appointment	Per Diem Substitute Teacher		8/29/19	6/30/20		\$130/day
349	Karen Lucchese	Appointment	After School Instructional Teaching - PACT	EH	9/1/19	6/30/20		Per RTA Contract
350	Wendy Aronson	Substitute Appointment	Per Diem Substitute Teacher, Retiree		9/1/19	6/30/20		\$140/day
351	Jeannine Bravo	Substitute Appointment	Per Diem Substitute Teacher, Retiree		9/1/19	6/30/20		\$140/day
352	Karen Leon	Substitute Appointment	Per Diem Substitute Teacher, Retiree		9/1/19	6/30/20		\$140/day
353	Cecilia Baumgarten	Substitute Appointment	Per Diem Substitute Teaching Asst.		9/1/19	6/30/20		\$100/day
354	Lisa Swierkowski	Coach Appointment	Assistant Softball II / 3	HS	3/9/20	6/13/20		Per RTA Contract
355	Andrew Demakopoulos	Coach Appointment	Softball II / 3	MS	3/20/20	6/6/20		Per RTA Contract

356	Danielle Pappas	Probationary Appointment	Department Chairperson World Languages & ESL/ENL		7/1/19	Prob. Ends 6/30/23	Department Chairperson World Languages & ESL/ENL	SDL & Spanish 7-12, \$153,000, Per RASA Contract
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\*\* This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years

\*\*\* Placement may change subject to verification of education and employment.

**P.2 Classified**

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
		DELETE #1 on Orig. P2							
Replace #3 on Orig. P2	Kayla Sotomayor	Substitute Appt. Special Ed. 12 Month Program	Paraprofessional			MS	7/3/19	8/13/19	Per RPA Contract
27	Carol Scavetta	Resignation for the Purposes of Retirement	Monitor			HTS		6/24/19 (last day of employment)	

\* Pending Civil Service Approval

\*\* Placement may change subject to verification of education and employment.

**Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0; to approve Agenda Items numbered P.1 - P.3, Addenda P.1 – P.2**

Recommendation to accept to Claims Audit Report for April 2019

**Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0; to accept the Claims Auditors Report for April 2019**

Recommendation to accept the minutes from the following meeting:  
May 9, 2019

**Mr. Levine moved, seconded by Mr. Dubner, carried by a vote of 5-0, (Messrs. Litvack and Seinfeld abstained) to accept the minutes for May 9, 2019.**

**Ms. Ben-Levy requested to take agenda item BOE.10 out of order. Mr. Litvack moved, seconded by Mr. Saffron, carried by a vote of 7-0 to take agenda item BOE.10 out of order.**

**BOE.10 WHEREAS**, the 2015-2019 labor agreement between the Board of Education of the Roslyn Union Free School District (hereinafter “District”) and the Roslyn Teachers’ Association (hereinafter “Association”) will expire on June 30, 2019;

**WHEREAS**, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

**WHEREAS**, the representatives of the District and the Association memorialized their agreement in a Memorandum of Agreement dated May 30, 2019;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Agreement; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to execute a more formal agreement incorporating the terms of said Memorandum of Agreement into a more formal written collective bargaining agreement.

**Mr. Litvack moved, seconded by Mr. Saffron, carried by a vote of 7-0 to approve agenda item BOE.10.**

Ms. Ben-Levy read a statement to acknowledge the recent RTA contract agreement.

“This successful negotiation is a testament to the outstanding professional relationships that characterize our school community. It makes me so very proud to be part of the healthy environment in which the professional staff at all levels focus intently on what is best for our children, where we come together in a spirit of cooperation and mutual respect to address and resolve all issues. I am very happy about where we are and I believe very strongly that our beloved Roslyn will endure. We now turn another page and move forward together with hope and confidence in the brightness of our future.”

Ms. Ben-Levy thanked everyone who was involved with the negotiations.

### **Public Comment**

Ms. Russell, RTA President, read a statement about the recent RTA contract settlement.

“Roslyn is a school district of excellence, not by chance, but by the never ending efforts of our community, our Board of Education, our administration, our support staff and our teachers, nurses, counselors, social workers and psychologists.

We all agree that Roslyn’s students come first. During the past 9 months, working together the district and the RTA have agreed upon a four year contract that realizes the economic realities we all face, is fair to our members and upholds the quality of education in our community.



My sincere thanks to our Superintendent, Allison Brown, your attorney, John Gross and especially to the entire Board of Education for meeting us halfway across the bridge.”

### **Board President’s Comments**

Ms. Ben-Levy had no further comments.

### **Superintendent’s Comments**

No additional comments.

### **Student Delegate’s Comments**

Mr. Bloom spoke of the recent OCC End of year BBQ and the outcome of the recent elections. The 2019-20 OCC President will be Andrew Antenberg and Jeremy Kim will be Vice-President. The first session with the therapy dogs had a great turnout and was a huge success.

This being his last meeting, Mr. Bloom thanked the members of the Board and Administration for such a special experience. He said he felt very lucky for having been part of board this past year.

### **Discussion Item(s):**

BBS – Playgrounds and School Signage

#### **Playgrounds**

Mr. Curt Coronado, BBS Architects and Mr. Jeff Charles, Representative sitespecialists.com presented a PowerPoint *Playgrounds - Harbor Hill School – Heights School June 13, 2019*. Showing updates to the playgrounds, which were first presented at the April 16, 2019 meeting.

The Board entered into a discussion on the designs and proposed equipment. The Board requested additional information from the architects and equipment manufacturer for specifics on the equipment and locations of where the Board could visit to see the playground equipment.

The Board requested BBS to present additional information at the next board meeting.

#### **Schools Signage Proposal**

BBS had presented signage for the front of all schools at the December 18, 2018 meeting. The Board voted unanimously to go out to bid on the signage.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you.

No additional comments.

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:** Moved out of order - to the beginning of the meeting

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: South Huntington Union Free School District  
Services: Health and Welfare Services for 2 students attending out of district schools for the 2018-2019 school year.  
Fees: \$864.45 per student  
Total estimated to be \$1,728.90
- (ii) Contractor: Port Washington Union Free School District  
Services: Health and Welfare Services for 2 students attending out of district schools for the 2018-2019 school year.  
Fees: \$880.26 per student  
Total estimated to be \$1,760.52
- (iii) Contractor: Long Island Tutorial Services, Inc.  
Services: Tutoring services as necessary for the 2019-20 school year  
Fees: Total estimated to be \$10,000  
(Agreement is subject to review and approval by district counsel)
- (iv) Contractor: Creative Tutoring, Inc.  
Services: Tutoring services as necessary for the 2019-20 school year  
Fees: \$40.00 per hour  
Total estimated to be \$30,000.00  
(Agreement is subject to review and approval by district counsel)
- (v) Contractor: EI US, LLC d/b/a LearnWell  
Services: Tutoring services as necessary for 2019-20 school year  
Fees: Total estimated to be \$4,000  
(Agreement is subject to review and approval by district counsel)
- (vi) Contractor: Syosset Home Tutoring, Inc.  
Services: Tutoring services as necessary for the 2019-20 school year

- Fees: Total estimated to be \$10,000  
(Agreement is subject to review and approval by district counsel)
- (vii) Contractor: Manhasset Union Free School District  
Services: Health and Welfare Services for 15 students attending out of district schools for the 2018-2019 school year.  
Fees: \$1,108.86 per student  
Total estimated to be \$16,632.90
- (viii) Contractor: Labor Education & Community Services Agency, Inc.  
Services: Employee Assistance Program for the period of July 1, 2019 through June 30, 2020  
Fees: Total estimated to be \$6,650  
(Agreement is subject to review and approval by district counsel)
- (ix) Contractee: Shibley Day Camp  
Services: Summer Camp Scholarship plus transportation for Roslyn students for summer 2019  
Fees: No cost to the district  
[Roslyn will provide transportation at Shibley's expense]
- (x) Contractor: The Omni Group  
Services: Third Party Administration of the school district's 403(b) annuities for the 2019-20 school year  
Fees: Total estimated to be \$11,253.00

Recommendation to **extend** the following contract (xi) which was first approved by the Board of Education on June 27, 2017 (item B.19. Bid# 17/18-41], and extended on August 2, 2018 (item B.1. (ii)) in order to renew:

- (xi) \*Contractor: Coastal Charter Service Corp.  
Services: Transportation – Adult Continuing Education Trips & Tours for the 2019-2020 school year  
Fees: Total estimated to be \$41,195.00  
(Agreement is subject to review and approval by district counsel)

Recommendation to **extend** the following contract [(xii) which was first approved by the Board of Education on June 14, 2018 (item B.22, Bid# 18/19], in order to renew:

- (xii) Contractor: Woods Menswear  
Services: Uniforms for Transportation staff for the 2019-2020 school year  
Fees: Total estimated to be \$9,000.00

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

**B.3.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-200-03-9000-311	COMPUTER EQPT	\$10,000.00
	<b>Subtotal</b>	<b>\$10,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1670-450-03-9000-311	PRINTING SUPPLIES DW	\$10,000.00
	<b>Subtotal</b>	<b>\$10,000.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of classroom toner supplies district-wide.

**B.4.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2855-156-08-6800-309	COACH STIPENDS - HS	\$9,500.00
	<b>Subtotal</b>	<b>\$9,500.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2855-153-09-6800-309	ATHLETIC SUPERVISION- MS	\$9,500.00
	<b>Subtotal</b>	<b>\$9,500.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of additional Roslyn Middle School supervision expenditures.

**B.5.** Recommendation to approve **2018-19** school lunch fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2860-526-03	Milk – School Lunch Prog	\$7,800.00
2860-525-03	Meat – School Lunch Prog	\$3,000.00
2860-529-03	Paper Products/Supplies	\$4,000.00
2860-430-03	Contractual and Other	\$6,000.00
2860-427-03	Maint. & Repair Equip SI	\$7,000.00
2860-528-03	Snacks – School Lunch Prog	\$10,000.00
2860-527-03	Produce – School Lunch Prog	\$5,000.00
	<b>Subtotal</b>	<b>\$42,800.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2860-523-03	Grocery – School Lunch Prog	\$42,800.00
	<b>Subtotal</b>	<b>\$42,800.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of additional groceries.

**B.6.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-200-03-9000-310	OPER EQPT DIST	\$495.00
1620-200-04-9000-310	OPER EQPT EH	\$797.37

1620-200-06-9000-310	OPER EQPT HTS	\$42.14
1620-200-07-9000-310	OPER EQPT HH	\$3,598.12
1621-200-03-9000-310	MAINT EQPT	\$19,067.37
1620-424-03-9000-310	NATURAL GAS – DIST	\$6,865.49
1620-424-04-9000-310	NATURAL GAS – EH	\$7,382.74
1620-424-06-9000-310	NATURAL GAS – HGTS	\$11,826.42
1620-424-07-9000-310	NATURAL GAS – HH	\$2,693.99
1620-424-08-9000-310	NATURAL GAS – HS	\$15,702.16
1620-424-09-9000-310	NATURAL GAS – MS	\$1,483.80
	<b>Subtotal</b>	<b>\$69,954.60</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-425-03-9000-310	ELECTRICITY – DIST	\$69,954.60
	<b>Subtotal</b>	<b>\$69,954.60</b>

REASON FOR TRANSFER REQUEST: To cover the cost of electricity district-wide for the final month of the fiscal year.

- B.7.** Recommendation to approve a payment in the amount of \$31,437.59 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 4/30/2019.
- B.8.** Recommendation to approve the following payments to Park East Construction Corporation for services and reimbursements rendered to the District by Park East in connection with the takeover of Baruti Construction Corporation’s work at the Heights Elementary School as set forth in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$123,420.67	Hts. Prof. Svcs & Reimbs.	1620-293-06-1606	H15-00015	RSD/BTO #1

- B.9. WHEREAS,** the Board of Education of the Roslyn Union Free School District received bids (Bid # 18/19-35A) for the “Catalogue and Brochure Printing” contract (hereinafter referred to as “Catalogue and Brochure Printing”) on May 14, 2019;

**WHEREAS,** the School District’s Administration has reviewed the bids received for the Catalogue and Brochure Printing contract;

**WHEREAS,** based upon such review, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject all bids received for the Catalogue and Brochure Printing contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby rejects all bids received for the Catalogue and Brochure Printing contract and hereby authorizes the School District to re-advertise for new bids.

**B.10. Deleted see Addendum and Item B.16**

~~Calendar/Brochure Printing — Bid # 19/20-35B~~

~~Bid Advertised — May 24, 2019~~

~~Bid Mailed — May 24, 2019~~

~~Bid Opened — June 5, 2019~~

~~Number of invitations to bid mailed — 4~~

~~Number of bids received — 2~~

~~Recommendation: That award based on low cost satisfactorily meeting specifications is made to the following:~~

~~**\*\*COURIER PRINTING CORP. 24 LAUREL BANK AVE. DEPOSIT, NY 13754**~~

**FALL CATALOGUE 2019:**

**PRINTING:**

24 pages including cover, 22,500 pieces	\$ 6124.00
28 pages including cover, 22,500 pieces	\$ 6880.00
10,000 pieces carrier sort mailing and	\$225.00
11,000 pieces addressed for 3 <sup>rd</sup> class mailing	\$350.00

**SPRING CATALOGUE 2020:**

**PRINTING:**

24 pages including cover, 22,500 pieces	\$ 6124.00
28 pages including cover, 22,500 pieces	\$ 6880.00
10,000 pieces carrier sort mailing and	\$225.00
11,000 pieces addressed for 3 <sup>rd</sup> class mailing	\$350.00

**PRINTING & MAILING OF SCHOOL CALENDAR**

4,000 copies printed	\$3554.00
Address & mailing	\$175.00
Total printing & mailing	\$3729.00

~~Recommendation: That award based on low cost satisfactorily meeting specification to be made to:~~

~~**\*\*THE MARSID M & M GROUP 245 WESTBURY AVE. CARLE PLACE, NY 11514**~~

**COMMENCEMENT BOOKLETS 2019-2020:**

28 pages including cover, 2,000 pieces	\$3,475.00
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**COURSE OFFERING BOOKS 2019-2020:**

~~56 pages including cover, 100 pieces~~ ~~\_\_\_\_\_~~ ~~\$650.00~~

~~Estimated total cost is within 2019-2020 budgets.~~

**B.11. East Hills Equipment Bid # 18/19-22**

Bid Advertised – April 29, 2019

Bid Mailed – April 29, 2019

Bid Opened – May 14, 2019

Number of Invitations to Bid Mailed – 4

Number of Bids Received – 1

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

**Company: Imagination Playground  
292 Charles Street  
Providence, RI 02904**

Large Foam Big Blocks	\$ 4,398.75
Large Foam Angle Blocks	\$ 2,460.75
Large Foam Curved Blocks	\$ 2,460.75
Storage Cart for all Blocks	\$ 3,357.50
Weather Resistant Cover	<u>\$ 1,445.00</u>
Total	\$14,122.75

Estimated total cost is within the 2018-2019 budget.

**B.12.** Recommendation by Craig Johanson, Middle School Principal, to declare as obsolete the attached items which are no longer functioning and cannot be repaired. **(Attachment B.12.)**

**B.13.** Recommendation to accept, pursuant to both a visual inspection to assure the unit is in working order and a recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, a donation from Steven Litvack to be used anywhere in the district as follows: **(Attachment B.13.)**

- One (1) Frigidaire FFRE1533S10 Air Conditioner

**B.14.** Recommendation to accept, pursuant to both a visual inspection to assure the device is in working order and a recommendation by Dr. Scott Andrews, High School Principal, a donation from Julian Smith to be used for the INCubator Program as follows: **(Attachment B.14.)**

- One (1) 3D Printer

**Addendum**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (xiii) Contractor: HorseAbility  
Services: Vocational Horsemanship, internship experience for the 2018-2019 school year  
Fees: \$50.00 per session  
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (xiv) which was approved by the Board of Education on June 14, 2018 (item B.1. (xxii):

- (xiv) Contractor: Foundations Occupational Therapy  
Services: Various services for the 2018-19 school year as specified in the agreement  
Fees: Total estimated to be ~~\$126,000~~ \$136,605.50 (\$11,000 for the summer program; ~~\$115,000~~ \$125,605.50 for the school year)

**B.10.** Delete this item from the agenda. (see item B.16.)

**B.15.** Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1240-160-03-9000-303	CENT ADM NON-INST	\$7,100.00
1345-160-03-9000-303	PURCH NON-INST	\$16,000.00
1430-440-03-9000-312	PERS TRAV CONF WKSHP	\$200.00
1620-168-03-3300-303	SECURITY DW	\$80,000.00
1621-162-03-9000-303	MAINT SAL- DW	\$100,000.00
1670-200-03-9000-311	CENT PRINTING EQUIP	\$200.00
1680-161-03-9000-303	NON INS COMPUTER- SUPLM	\$2,000.00
1680-200-03-9000-311	COMPUTER EQPT	\$2,000.00
1680-445-03-3300-311	DW EQPT REPAIRS Security	\$2,000.00
2110-110-06-0900-303	TCHR SAL- KG	\$2,000.00
2110-138-08-9000-303	Tchg Asst Secondary	\$41,000.00
2110-140-09-9000-303	TCHG SAL SUBS MS	\$30,000.00
2610-166-08-9000-303	PARAS SAL HS	\$4,000.00
2810-152-04-9000-303	GUIDANCE EH SAL	\$80,000.00
2810-152-07-9000-303	GUIDANCE HH SAL	\$80,000.00
2810-152-08-9000-303	GUIDANCE HS SAL	\$8,925.00
5510-162-03-9000-303	TRANS NON-INST	\$60,000.00
9060-800-03-9000-303	MEDICAL INS ADM	\$762,000.00
	EBALR Reserve	\$24,514.18
	<b>Subtotal</b>	<b>\$1,301,939.18</b>



<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1040-160-03-9000-303	DIST CLK SAL	\$2,000.00
1060-161-03-9000-303	CLERICAL SAL SUPLM	\$100.00
1310-150-03-9000-303	CHIEF BUSINESS OFFICIAL	\$5,000.00
1310-160-03-9000-303	BUSINESS NON-INST	\$2,000.00
1310-161-03-9000-303	BUSINESS NONCERT SUPPLEM	\$4,500.00
1311-160-03-9000-303	ACCTG NON-INST	\$4,000.00
1311-161-03-9000-303	ACCTG NON-INST SUPP	\$5,500.00
1430-160-03-9000-303	PERS NON-INST	\$3,500.00
1430-161-03-9000-303	CLERICAL SAL SUPLM	\$12,000.00
1430-450-03-9000-312	PERS SUPPLIES	\$200.00
1480-160-03-9000-303	COMM RELATIONS NC SAL	\$1,500.00
1620-490-03-3300-312	BOCES SVCS Security	\$80,000.00
1621-163-03-9000-303	MAINT SAL ADDL	\$100,000.00
1670-450-03-9000-311	PRINTING SUPPLIES DW	\$200.00
1680-160-03-9000-303	COMPUTER TECHNICIANS	\$6,000.00
2110-100-07-0800-303	TCHR SAL- PRE-K	\$2,000.00
2110-130-08-3000-303	TCHR SAL- 21st Cent	\$120,000.00
2110-138-09-9000-303	Tchg Asst Secondary	\$30,000.00
2110-139-03-9000-303	Tchg Asst Sec SUPPL	\$41,000.00
2110-149-04-9000-303	TCHG ASST SUBS EH	\$10,000.00
2110-149-06-9000-303	TCHG ASST SUBS HTS	\$25,000.00
2110-149-07-9000-303	TCHG ASST SUBS HH	\$30,000.00
2110-149-08-9000-303	TCHG ASST SUBS HS	\$5,000.00
2110-149-09-9000-303	TCHG ASST SUBS MS	\$30,000.00
2250-150-03-9000-303	SP ED ADMINISTRATORS	\$26,000.00
2250-152-07-9000-303	SP ED TCHRS- HH	\$110,000.00
2250-152-08-6600-303	TCHRS K-12 SAL Hilltop	\$7,000.00
2250-159-03-9000-303	TCHR ASST SAL SUPLM	\$7,000.00
2250-166-04-9000-303	PARAS SAL EH	\$25,000.00
2250-166-09-9000-303	PARAS SAL MS	\$5,000.00
2250-490-03-9000-307	SP ED BOCES	\$70,000.00
2610-152-08-9000-303	LIB CONTR SAL HS	\$7,000.00
2610-153-03-9000-303	LIB SUPLM	\$1,000.00
2610-166-09-9000-303	PARAS SAL MS	\$16,000.00
2630-158-03-9000-303	TCHR ASST SAL	\$5,000.00
2825-152-04-9000-303	Social Worker Salary	\$91,974.00
2825-152-07-9000-303	Social Worker Salary	\$75,573.00
2825-152-08-9000-303	SOC WORKERS CERT	\$1,378.00
5510-163-03-6800-303	TRANS ATHLETICS	\$15,000.00
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$45,000.00
9089-160-03-9000-303	CLERICAL TERM PAY	\$24,514.18
9901-950-03-9000-303	TRANSFER TO SPEC AID FUND	\$250,000.00
	<b>Subtotal</b>	<b>\$1,301,939.18</b>

REASON FOR TRANSFER REQUEST: To balance the 2018-19 budget at the ST-3 level.

**B.16. WHEREAS**, the Board of Education of the Roslyn Union Free School District received bids (Bid #19/20-35B) for the Calendar/Brochure Printing contract (hereinafter referred to as the “Bid”) on June 5, 2019;

**WHEREAS**, the School District’s Administration has reviewed the bids submitted by the bidders for the Calendar/Brochure Printing contract;

**WHEREAS**, based upon such review, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject all bids received for the Calendar/Brochure Printing contract and re-advertise for bids at a later date.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby rejects all bids received for the Calendar/Brochure Printing contract and directs the Administration of the Roslyn Union Free School District to re-advertise for new bids.

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0; to approve Agenda Items numbered B.1 – B.14, Addenda B.1 (xiii), (xiv), B.10. B.15 and B.16.**

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 2, 3, 4, and 10; May 6, 8, 14, 15, 16, 17, 20, and 29, 2019.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 20, 22, 25, and 29; April 15, 16, and 17; May 10, 13, 20 and 21, 2019.

**C&I.3** Recommendation to approve Joe Dragone to attend the New York Schools Insurance Reciprocal School Violence Symposium in Tarrytown, NY from July 30 through July 31, 2019 at an estimated cost to the district of \$227.00.

**C&I.4** Recommendation to approve the Amendment to the License Agreement with Uncharted Learning, NFP and the Roslyn School District to include ACCEratoredu at an estimated cost to the district of \$2,500.00, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Amendment.

**C&I.5** Recommendation to approve Denise Tretola to attend the Project Lead The Way: Science of Technology Training at the University of Maryland, Baltimore on July 9 through July 12, 2019 at an estimated cost to the district of \$1,911.96.

**C&I.6** Recommendation to enter into an agreement with Challenge Day for an estimated total program fee not to exceed \$10,725.00, and travel fees not to exceed \$1,500.00 per day, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

**C&I.7** Recommendation to approve the contract between Textbook Central and the Roslyn School District for management of textbook distribution to non-public school children for the 2019-2020 school year at \$28.60 per student administrative fee plus cost of textbooks (approximately 171 students) for an estimated total fee to the district of \$28,000.00, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

**C&I.8** Recommendation to appoint the following curriculum writers for the 2019-2020 school year as per RTA contract:

<u>Curriculum</u>	<u>Writer(s)</u>	<u>Hours Approved</u>
Coding 8 - Expansion of HTML Unit, Construct 2 Unit, and JavaScript Unit	Erik Scott	8
Introduction to Spanish	Tami Cutler	7.5
	Iris Walsh	7.5
Math and Money In the Marketplace 1	Natalie Melaniff	4
	Krystin Prastil	4
Math and Money In the Marketplace 2 Incubator	Natalie Melaniff	4
	Krystin Prastil	4
	Jen DiPietro	15
ASL Level 1	Lauren Murphy	15
Experiments in Science	Denise Tretola	4
	Jenna Ruber	4

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0; to approve Agenda Item numbered C&I.1 - C&I.8

**BOARD OF EDUCATION:**

Ms. Ben-Levy moved, seconded by Mr. Saffron to table agenda item BOE.1 and BOE.3 Policy 6690 Audit Committee only

**BOE.1** Recommendation to conduct the *Third reading* of the Board of Education Policies:

- 5110 Designated Schools of Attendance
- 6680 Internal Audit Function
- 6690 Audit Committee *(Tabled)***
- 8130 School Safety Plans and Teams
- 8134 Emergency Closings/Delays
- 8140 Unsafe School Transfer Choice
- 8336 Use of Surveillance Cameras
- 9012 Family and Medical Leave (**Attachment BOE.1**)

**BOE.2** Recommendation to conduct the *Third reading* to abolish Board of Education policy:

- 4810 Teaching about Controversial Issues (**Attachment BOE.2**)

**BOE.3 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby abolish the following *policies*:

- 4810 Teaching about Controversial Issues

And hereby *adopts the following policies*:

- 5110 Designated Schools of Attendance
- 6680 Internal Audit Function
- 6690 Audit Committee *(Tabled)***
- 8130 School Safety Plans and Teams
- 8134 Emergency Closings/Delays
- 8140 Unsafe School Transfer Choice
- 8336 Use of Surveillance Cameras
- 9012 Family and Medical Leave

**BOE.4** Recommendation to conduct the first reading of the Board of Education policy:

- 5605 Voter Registration for Students

And the first reading to abolish Board of Education policies:

- 2271 Litigation Procedures (**Attachment BOE.4**)

**BOE.5** Recommendation to add the group *Roslyn Flag Football League* to the list of approved facilities users in accordance with Policy #1500. (**Attachment BOE.5**)

**BOE.6** Recommendation to add *Roslyn Flag Football League*, a non-profit organization to the Approved Advertisers List in accordance with Policy #1511.

**(Attachment BOE.6)**

**BOE.6 WHEREAS**, on May 15, 2018, the Roslyn Union Free School District conducted its annual budget vote and election; and

**WHEREAS**, the District Clerk is currently in possession of all cast ballots resulting from such election; and

**WHEREAS**, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the election; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District orders the destruction of all cast ballots resulting from the May 15, 2018 election.

**BOE.7** Recommendation to approve the agreements between the Roslyn Union Free School District and the Glen Cove Mansion Hotel & Conference Center located at 200 Dosoris Lane, Glen Cove, NY 11542, for the purpose of the 2019 Board Retreat to be attended by the Board of Education and Central Administration on Tuesday, July 2, 2019 at an estimated cost not to exceed \$1,155.00, and the ATM (Administrative Team Meeting) Retreat on Wednesday, August 21, 2019 at an estimated cost not to exceed \$3,040.00.

**BOE.8 Whereas** the Board of Education has sought community volunteers to serve as members of the Citizens Audit Advisory Committee, and

**Now therefore** be it resolved that the following community members who have expressed an interest in continuing to serve on the CAAC are hereby appointed for a term of July 1, 2019 through June 30, 2022.

- Stephen Covey
- Mark McTigue
- Abel Picardi
- Ron Smith

**BOE.9 BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District, having reviewed a certain Settlement Agreement and Release concerning a request for a due process hearing in executive session, hereby directs the Board President to execute such agreement on behalf of the Board.

**Addendum**

**BOE.10 moved to the beginning of the meeting**

**BOE.11 BE IT RESOLVED** that the Board of Education hereby accepts the Corrective Action Plan for the Risk Assessment prepared by our internal auditor, and

**BE IT FURTHER RESOLVED**, that the President of the Board of Education be

authorized to sign the CAP and cause it to be forwarded to the State Education Department.

**Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 7-0; to approve Agenda Items BOE.1 – BOE.9, Addenda BOE.10 (moved to earlier in the Meeting) BOE.11.**

**Public Comments #2**

No comment.

**Adjournment**

**There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 7-0; to adjourn at 10:37 p.m.**

Respectfully submitted,  
*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk