

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, August 24, 2017

7:00 A.M.

Administration Building

Minutes

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Steven Litvack
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk

ABSENT

David Dubner
Adam Haber
Bruce G. Valauri

7:00 a.m. – Public Hearing – District Safety Plan (Attachment)

Ms. Ben-Levy called the public hearing to order at 7:08 a.m. She asked for public comment on the District Safety Plan. There was no public comment. Ms. Ben-Levy closed the public hearing.

7:09 a.m. - Board of Education Meeting

The Board convened in Public Session in the office of the Superintendent at 7:09 a.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting(s):
August 10, 2017,
August 16, 2017

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent) to accept the minutes for August 10, 2017 and August 16, 2017

Board President's Comments

No comments.

Superintendent's Comments

No comments.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as (Attachment P.3).

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class/Step / Salary
38	Kathleen Granados	Resignation	Teaching Assistant	Admin		8/25/17 (last day of employment)		
39	Michael Kelly	Rescind Part-Time Appointment	.8 Science	MS	8/24/17			
40	Jessica Thody	Probationary Appointment	Teaching Assistant (K. Jandovitz)	HH	9/1/17	Prob. Ends 8/30/21	Teaching Asst.	TA Level III, Grade 1/ Step 1*, Per RPA Contract
41	Remi Williams	Probationary Appointment	Teaching Assistant (M. Troici)	HS	9/1/17	Prob. Ends 8/30/21	Teaching Asst.	TA Level III, Grade 1/ Step 1*, Per RPA Contract
42	Kerri Tucholski	Probationary Appointment	Teaching Assistant (D. Masetti)	HTS	9/1/17	Prob. Ends 8/30/21	Teaching Asst.	TA Level I, Grade 1/ Step 1*, Per RPA Contract
43	Joseph Tacopina	Probationary Appointment	Teaching Assistant (1:1)	EH	9/1/17	Prob. Ends 8/30/21	Teaching Asst.	TA Level I, Grade 1/ Step 1*, Per RPA Contract
44	Ginna-Lee Tamburello	Probationary Appointment	Teaching Assistant (M. Romero)	HS	9/1/17	Prob. Ends 8/30/21	Teaching Asst.	TA Level I, Grade 1/ Step 1*, Per RPA Contract
45	Dale Santiago	Revise Appointment Date	Per Diem Substitute Teacher		8/29/17	6/30/18		\$130/day

46	Anthony Livolsi	Revise Appointment Date	Per Diem Substitute Teacher		8/29/17	6/30/18		\$130/day
47	Meaghan McCloat	Revise Appointment Date	Per Diem Substitute Teacher		8/29/17	6/30/18		\$130/day
48	Catherine Elorriaga	Revise Appointment Date	Per Diem Substitute Teacher		8/29/17	6/30/18		\$130/day
49	Amy Kula	Appointment	In-Service Instructor (not to exceed 2 hours)		8/28/17	6/30/18		\$80/hour
50	Brooke Appelman	Coach Appointment	JV Girls' Tennis IV/1	HS	8/25/17	11/26/17		Per RTA Contract
51	Robin Schum	Appointment Add'l Teaching Assignment	Assisting Special Education Teacher	HS	9/1/17	6/30/18		Per RTA Contract
52	Elizabeth Tomao	Probationary Appointment	Special Education (S. DiBenedetto)	HS	9/1/17	Prob. Ends 8/30/21	Special Education	Students w/Disabilities Gr 7-12 & Biology Gr. 7-12, BA/Step 1*, Per RTA Contract
53	Ryan Occena	Probationary Appointment	Music (A. Hungate Wood)	HS	9/1/17	Prob. Ends 8/30/21	Music	Music, BA/ Step 1, Per RTA Contract
54	Michael Coffey	Appointment	Teacher Mentor		7/25/17	6/30/18		Per RTA Contract
55	Lisa Swierkowski	Appointment	Lunch Recreation Specialist	EH	9/1/17	6/30/18		Per RTA Contract

**Placement may change subject to verification of education and employment.*

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
3		Delete #3							
8	Jason Mundy	Appointment	Part-Time Bus Driver (D. Larose)	Non-comp	P/T	Bus Garage	On or about 9/11/17*		\$20.50/hour

**Pending Civil
Service Approval*

Mr. Litvack moved, seconded by Mr. Saffron, and carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent) to approve Agenda Items numbered P.1- P.3, Addenda P.1 and P.2

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: North Shore School District
Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private school in North Shore for the 2016-17 school year
Fees: Total estimated to be \$15,518.57
- (ii) Contractor: Professional Orthopedic and Sports Physical Therapy
Services: Athletic training services for the period of July 1, 2017 to June 30, 2018.
Fees: Total estimated to be \$67,653.00 plus \$35 per hour, every hour over the yearly maximum of 1,600 hours.
- (iii) Contractor: The Elija Farm, Inc. (subject to review and approval by district counsel)
Services: Vocational exploration for the period of September 1, 2017 through June 30, 2018 (excluding November through March)
Fees: Total estimated to be \$1,600 per month
- (iv) Contractee: Herricks Union Free School District
Services: One (1) Herrick's resident to attend: Special program 2017-18 school year
Fees: 10 Month Tuition - \$98,418.00 – Elementary Rate (September 5, 2017 through June 22, 2018)
Total estimated to be \$ 98,418.00 (Roslyn to receive)

Recommendation to **extend** the following contract [(iii) which was first approved by the Board of Education on June 25, 2015 (item B.21, Bid# 15/16-35A), and extended on May 17, 2016 (item B1(ii)) in order to renew:

- (v) Contractor: Courier Printing Corp
Services: Printing of Adult Education Fall 2017 and Spring 2018 Catalogues 2017-2018 school year
Fees: Total estimated to be \$14,896.00

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on June 25, 2015 (item B.21, Bid# 15/16-35A), and extended on May 17, 2016 (item B1 (iii)), in order to renew:

- (vi) Contractor: The Marsid M & M Group
Services: Printing of Course Offering Books 2017-2018 school year
Fees: Total estimated to be \$650.00

B.2. WHEREAS, on or about July 24, 2017, the Roslyn Union Free School District (the “School District”) issued a Request for Proposals to finance the purchase of school vehicles at a total cost of \$462,790.15 over a five (5) year term; and

WHEREAS, on July 31, 2017, the School District received and opened sealed proposals for the financing of the School District’s installment purchase of the school vehicles; and

WHEREAS, the School District Administration and its Municipal Advisor reviewed the proposals received in response to the Request for Proposal; and

WHEREAS, based upon said review, the School District Administration and the District’s Municipal Advisor recommend that the Board of Education of the Roslyn Union Free School District award the financing of the new school vehicles to Key Government Finance, Inc. at a rate of 2.21% for a five (5) year term, which represents the lowest responsible bid received by the School District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education, acting in the best interest of the School District, awards the financing of the new school vehicles to Key Government Finance, Inc.

BE IT FURTHER RESOLVED, that the President of the Board of Education, Vice President of the Board of Education, Superintendent of Schools and the Assistant Superintendent for Business (each an “Authorized Representative”) acting on behalf of the School District and with the advice of counsel are each hereby authorized to negotiate, enter into, approve, execute and deliver one or more equipment leases and/or schedules, subject to review and modification by counsel.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the master lease purchase agreement and schedules, if any with Key Government Finance, Inc. for the financing of the new school vehicles and all contracts, agreements, schedules and other documents necessary or incidental to effectuate such financing.

BE IT FURTHER RESOLVED, that the School District’s obligations under any new master lease purchase agreement and schedules entered into by the District to finance the new vehicles shall be subject to annual appropriation or renewal by the Board of Education of the District; the District’s obligations under such master lease purchase agreement and schedules shall not constitute a general obligation of the District or indebtedness under the Constitution or laws of the State of New York and such master lease purchase agreement and schedules shall comply with Section 109-b of the New York State General Municipal Law.

BE IT FURTHER RESOLVED, that the proceeds of any master lease purchase agreement and schedules may be applied to reimburse the School District for expenditures made after the effective date of this resolution for the purpose for which said proceeds are authorized, or on or prior to such date if the Board of Education of the School District has adopted a prior statement of intent to issue lease obligations for such purpose; the foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate any master lease purchase agreement and schedules on behalf of the Board of Education and to take any and all other action necessary or desirable in connection with said master lease purchase agreement and schedules. This resolution shall take effect immediately.

B.3. Revised – see Addendum

B.4. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2020-166-08-9000-303	Paras Sal	\$35,000.00
2020-167-07-9000-303	HH Monitors	\$30,000.00
	Subtotal	\$65,000.00
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
1620-163-03-9000-303	Custod Sal Suplm	\$65,000.00
	Subtotal	\$65,000.00

REASON FOR TRANSFER REQUEST: To balance the 2016-17 budget at the ST-3 level.

B.5. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-120-04-2000-303	Tchr Sal EH Phys Ed	\$25,000.00
	Subtotal	\$25,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2070-153-03-9000-301	Tchr Sal. Prof Devel	\$25,000.00
	Subtotal	\$25,000.00

REASON FOR TRANSFER REQUEST: To balance the 2016-17 budget at the ST-3 level.

B.6. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2020-160-09-9000-303	Clerical Sal-MS	\$5,000.00
	Subtotal	\$5,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9089-160-03-9000-303	Clerical Term Pay	\$5,000.00
	Subtotal	\$5,000.00

REASON FOR TRANSFER REQUEST: To balance the 2016-17 budget at the ST-3 level.

B.7. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110.138.09.9000.303	Tchg Asst Secondary	\$10,000.00
	Subtotal	\$10,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110.149.07.9000.303	Tchg Asst Subs HH	\$10,000.00
	Subtotal	\$10,000.00

REASON FOR TRANSFER REQUEST: To balance the 2016-17 budget at the ST-3 level.

B.8. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$1200.00	Bus Garage Demolition	2110-201-03-1501	H15-00015	25
\$750.00	New Bus Facility Reimbs.	2110-201-03-1502	H15-00015	25
\$500.00	EH Reimbursements	2110-201-03-1504	H15-00015	25
\$2500.00	HGT Reimbursements	2110-201-04-1506	H15-00015	25
\$20,000.00	HH Reimbursements	2110-201-07-1507	H15-00015	25
\$27,500.00	HS Reimbursements	2110-201-08-1508	H15-00015	25

B.9 Recommendation to approve a payment in the amount of \$13,894.80 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 7/31/2017.

B.10. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of **\$40,399.93** which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (**HS GC-011**) represents the cost to provide labor and material to perform additional site work including concrete curbs and related work, an additional modification as per the revised civil drawing submitted to NCDPW. This was first presented to the Board of Education as a Pending Change Order on July 13, 2017 Item B11 with an estimated cost at that time of \$42,000.

B.11. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of **\$4,055.63** which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (**HS GC-012**) represents the cost to provide labor and material to backfill a storm drain that was discovered during excavation for the new canopy being installed at the front of the High School. The cost is based on 50 yards of blue stone at \$75 per yard marked up by contractually permitted overhead, profit, bonds and insurance. It should be noted that this work was actually started prior to board approval of this pending change order since it would have delayed the project beyond the opening day of school. This was first presented to the Board of Education as a Change Order on July 27, 2017 Item B4 with an estimated cost at that time of \$4,500.

B.12. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric in the amount of **\$11,943.85** which will increase purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (**HH EC-002**) represents the cost to provide labor and material to remove and relocate existing conduits in the second floor corridor ceiling in conflict with the new ductwork to be installed due to limited space and height of new ceiling install. This was first presented to the Board of Education as a pending change order in the estimated amount of \$12,000 as item B7 on the agenda of 7/13/17.

B.13. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric in the amount of **\$3,805.74** which will increase purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (**HH EC-003**) represents the cost to provide labor and materials to remove and relocate the existing receptacles in to the new casework, as

requested. This was first presented to the Board of Education as a pending change order in the estimated amount of \$4,000 as item B8 on the agenda of 7/13/17.

- B.14.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric in the amount of **\$37,786.75** which will increase purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (**HH EC-004**) represents the cost to provide labor and materials to repair the damaged and deteriorated existing site lighting circuits by refeeding new to panel. This was first presented to the Board of Education as a pending change order in the estimated amount of \$38,000 as item B5 on the agenda of 7/27/17.

- B.15.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Maccarone Plumbing, Inc. in the amount of **\$9,560.11** which will increase purchase order H16-00020 in account code H1620.295.08.1608

Maccarone Plumbing, Inc. (HS PC-004) for all additional costs to expedite utility mark-outs and obtain Nassau County road opening permit to disconnect water service to the bus depot, and to provide the labor and equipment to disconnect that service.

- B.16.** BID: Cooperative Transportation (Second Bid)

Bid Advertised – August 8, 2017
 Bid Mailed – August 8, 2017
 Bid opened – August 17, 2017
 Number of Invitation to bid mailed – 8
 Number of bids received - 3

Recommendation: That award based on low cost satisfactorily meeting specifications be made to the following:

Company: Suburban Bus (First Student)

School	Price/Month	Cost/Year
Harmony Heights – East Norwich (1 student)	\$ 1,024.00	\$ 10,240.00
J.E. Allen – Deer Park (1 student)	\$ 3,750.00	<u>\$ 37,500.00</u>
	Total Bid	\$ 47,740.00

Company: Dell Transportation

School	Price/Month	Cost/Year
Yeshiva Ketana – Flushing (1 student)	\$ 1,111.00	<u>\$ 11,110.00</u>
	Total Bid	\$ 11,110.00

Estimated total cost is within the 2017-2018 budget.

- B.17.** Recommendation to approve a revision to the Cooperative Transportation Contract Extensions for 2017-2018, which were approved on June 27, 2017 (item B.22) to include an additional child.
- B.18.** Recommendation that, pursuant to receipt of a donation in the amount of \$167.54 from Joseph Dragone, the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301). [This is the salary received for scoring the School District Business Leader examinations in July]
- B.19.** Recommendation to donate (7) BIOFIT round cafeteria tables to Argus Community, Inc., a 501(c)3 organization located at 760 East 160th Street, Bronx, NY 10456. These tables were previously declared as surplus at the June 19, 2017, BOE meeting by Craig S. Johanson, Roslyn Middle School principal. They were found to be contributing to social exclusion among the students and have been replaced. Attempts to sell the tables were unsuccessful. **(Attachment B.19.)**

Addendum

B.1. Recommendation to **extend** the following contract [(i) which was first approved by the Board of Education on August 11, 2016 (item B1 (iii)), in order to renew:

- (vii) Contractor: Creative Tutoring, Inc.
 Services: Tutoring services as necessary for the period of July 1, 2017 through June 30, 2018
 Fees: \$40.00 per hour
 Total estimated to be \$17,500

Recommendation to approve the following contracts and to authorize the Board of Education President to execute:

- (viii) Contractor: Shoes For All, Inc. (subject to review and approval by district counsel)
 Services: Vocational exploration for the period of July 2017 through June 2018
 Fees: No cost to district

B.3. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.3-revised**.

B.20. Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$15.40	HH Prof. Svcs & Reimbs.	2110-245-07-1406	H14-00014	27
\$9,223.99	New Bus Garage	2110-245-03-1502	H15-00014	34
\$23,424.37	New Bus Garage	2110-245-03-1502	H15-00014	35

\$3,037.50	EH Site & Field Work	2110-245-04-1504	H15-00014	2
\$7,194.01	Hts Prof. Svcs & Reimbs.	2110-245-06-1506	H15-00014	17
\$7,185.37	Hts Prof. Svcs & Reimbs.	2110-245-06-1506	H15-00014	18
\$6,613.05	HH Prof. Svcs & Reimbs.	2110-245-07-1507	H15-00014	28
\$7,014.12	HH Prof. Svcs & Reimbs.	2110-245-07-1507	H15-00014	29
\$32,489.85	HS Prof. Svcs & Reimbs.	2110-245-08-1508	H15-00014	29
\$28,324.69	HS Prof. Svcs & Reimbs.	2110-245-08-1508	H15-00014	30

B.21. Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HH General Construction PCO#18: Stalco, Inc. Proposed Change Order #18 (Harbor Hill) for additional work at an estimated cost of **\$2,000**. This change order represents the cost to provide testing for the new hydrant required by the Roslyn Water District. Park East Construction Corp. along with KG&D Architects and Engineers have reviewed the proposal and find it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

B.22. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric in the amount of **\$6,695.04** which will increase purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (**HH EC-005**) represents the cost to provide labor and material to install $\frac{3}{4}$ " & $1\frac{1}{4}$ " conduit sleeves through corridor ceilings for future use, as requested by the district. After a site visit to Harbor Hill by Mr. Carpenter and Mr. Lopez, it was decided that we should, while the ceilings are open, provide conduit sleeves to accommodate data wiring needs for the newly constructed offices being constructed off the main lobby. This was first presented to the Board of Education as a pending change order in the estimated amount of \$7,000 as item B13 on the agenda of 8/10/17.

B.23. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric in the amount of **\$3,525.48** which will increase purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (**HH EC-006**) represents the cost to provide labor and materials to remove the existing data, low voltage, Public address and line voltage wiring from the existing wire mold and re-route it to the offices/rooms at the adjacent to the main entrance of the school, as requested by Mr. Carpenter and Mr. Lopez.

This was first presented to the Board of Education as a pending change order in the estimated amount of \$3,600 as item B14 on the agenda of 8/10/17.

- B.24.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.
- A. HS Plumbing Construction PCO#5: Maccarone Proposed Change Order #5 (High School) for additional work at an estimated cost of **\$3,000**. This change order represents the cost to provide labor and materials to relocate the existing storm drain piping in the way of the new ductwork installation as a result of the existing condition of the building and lack of available space above the ceiling in order to keep the ceiling height as is, as discussed. Park East Construction Corp. has reviewed the proposal and finds it fair based on the scope of work. Upon BOE approval the office of KGD Architects will create a formal change order and forward for signature.
 - B. HTS General Construction PCO #2: Baruti Proposed Change Order PCO # 2 at an estimated cost of **\$56,500**. This change order represents the cost to provide labor and material to install the new sanitary system required and for the removal of the discovered cesspool as per the attached NCDOH approved drawings. KGD engineers will review and comment as soon as possible, in the meantime we are request this proposal be presented to the BOE as a not to exceed amount as we feel the number is high. PEC will work with Baruti to get it reduced to an acceptable amount.
 - C. HH Sipala General Construction PCO#5: Sipala Proposed Change Order #5 (Harbor Hill) for an estimated amount of **\$2,500**. This change order represents the cost to provide labor and materials to install additional heads and valves required due to the redesign of the irrigation system as per the revised field layout as shown on CSK 102. Park East Construction Corp. has reviewed the proposal and finds it fair based on the scope of work. Upon BOE approval the office of KGD Architects will create a formal change order and forward for signatures.
 - D. HH Electrical Construction PCO#8: Relle, Inc. for additional work at **a not to exceed** estimated cost of **\$3,000**. This change order represents the cost to provide labor and material to perform the work required for the revisions indicated in Bulletin # 10 ESK 5 & 6 as requested by the RUFSD. KGD is reviewing the proposal **and believes it could be less**. Upon BOE approval the office of KGD Architects will create a formal change order and forward for signature.

B.25. Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO# XX for additional work at an estimated cost not to exceed **\$72,000**. This change order represents the unit pricing to provide all labor, equipment and materials to remove, stockpile, transport and dispose of the contaminated soil encountered during the demolition of the existing bus maintenance facility.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent) to approve Agenda Items numbered B.1-B.19, Addenda B.1 (vii, viii), B.3 (revised), B.20 - B.25.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 3, 2017 and August 10, 2017.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on May 15, 2017, May 19, 2017, July 25, 2017, July 26, 2017 and August 2, 2017.

C&I.3 Recommendation to approve the agreement between the Long Island Council on Alcoholism and Drug Dependence (LICADD) and the Roslyn School District for the 2017-2018 school year for on-site psycho-educational services for a total cost to the district not to exceed \$2,000.00.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent) to approve Agenda Items numbered C&I.1 – C&I.3

BOARD OF EDUCATION:

BOE.1 Recommendation that the Board approve the attendance of Nancy Carney Jones at the NYSSBA's 2017 District Clerk Workshop to be held on September 27, 2017 in Melville, NY at an estimated cost to be \$325.00, for registration and travel expense.

BOE.2 Recommendation that the Board approve the attendance of David Seinfeld at the NYSSBA's 98th Annual Convention & Educational Expo to be held October 12-14, 2017 in Lake Placid, NY at an estimated cost not to exceed \$1,500.00.

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent) to approve Agenda Item BOE.1 and BOE.2.

Public Comments #2

Mr. Charlie Arrowood, Resident, inquired about the procedure for hosting an exchange student to attend Roslyn High School.

Discussion items – New Business

Representatives from the district's architecture firm KG&D and construction management firm Park East Construction attended the board meeting to discuss the status of the capital projects currently under way at the High School, Harbor Hill and Heights. The board entered into a lengthy discussion on the anticipated time lines of the current and future construction.

EXECUTIVE SESSION

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent), to adjourn to Executive Session at 8:18 a.m.

Mr. Seinfeld moved, seconded by Mr. Saffron, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent), to return to Public session at 8:49 a.m.

Adjournment

There being no further business to come before the Board of Education

Mr. Seinfeld moved, seconded by Mr. Saffron, carried by a vote of 4-0, (Messrs. Dubner, Haber and Dr. Valauri absent) to adjourn at 8:50 a.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**