

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, July 27, 2017

7:00 A.M.

Administration Building

MINUTES

Meryl W. Ben-Levy, President
David Dubner
Adam Haber Arrived at 7:03 a.m.
Steven Litvack
David Seinfeld Arrived at 7:03 a.m.
Bruce G. Valauri Left at 7:36 a.m.

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk

ABSENT

Clifford Saffron, Vice President
Michael Goldspiel Assistant Superintendent for Secondary Education

7:00 a.m. - Board of Education Meeting

The Board convened in Public Session in the office of the Superintendent at 7:01a.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Board President's Comments

Ms. Ben-Levy commented the level of construction currently taking place in the district and expressed her concern that the buildings will be ready for the start of school. In addition, Ms. Ben-Levy spoke of the needs of the District for additional space and the possibility of expansion. She updated the Board on a recent news article in regard to a meeting between the Village of East Hills, Temple Beth Sholom and the Bristol about the possibility of building an assisted living facility on the Temple's property.

The Board agreed that Ms. Ben-Levy should reach out to Temple Beth Sholom in regard to the news article.

Superintendent's Comments

No comments.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

Mr. Litvack moved, seconded by Mr. Seinfeld, and carried by a vote of 6-0, (Mr. Saffron absent) to approve Agenda Items numbered P.1

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Maccarone Plumbing, Inc. in the amount of **\$16,718.53** which will increase purchase order H16-00020 in account code H1620.295.08.1608

Maccarone Plumbing, Inc. (HS PC-003) for all additional costs to provide labor and materials to saw cut through concrete slab, remove debris, excavate soil, core drill through foundation walls, rough in piping, backfill and compact soil and restore concrete slab for the new toilet room at the new Gym Addition, as requested by the school. (This was first presented to and approved by the Board of Education as a Pending Change Order on April 6, 2017 item B.14 at an estimated cost of \$17,000.)

- B.2.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Stalco Construction in the amount of **\$956.05** and therefore increase purchase order H17-00015 in account code H-1620-293-07-1607.

Stalco Construction Inc. (HH GC-003) represents the cost to provide labor and materials to paint additional ceiling areas due to revisions in the ceiling layout as per KG&D Architect's direction in the field. This was first presented to the Board of Education as a pending change order in the estimated amount of \$1,000 as item B5 on the agenda of 7-13-17.

- B.3.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #1 R-2: Baruti Proposed Change Order PCO # 1-R-2 Test Hole for New Sanitary System at Heights for additional work at an estimated cost of **\$7,100**. This change order represents the cost to provide labor and material to dig a test hole for the new sanitary system.

- B.4.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO Storm Drain: Stalco Proposed Change Order PCO Storm Drain (High School) for additional work at an estimated cost of **\$4,500**. This change order represents the cost to provide labor and material to backfill a storm drain that was discovered during excavation for the new canopy being installed at the front of the High School. The cost is based on 50 yards of blue stone at \$75 per yard.

- B.5.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by

the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HH Electrical Construction PCO#5: Relle, Inc. for additional work at an estimated cost of **\$38,000**. This change order represents the cost to provide labor and materials to repair the damaged and deteriorated existing exterior site lighting circuits. Park East Construction Corp. along with the office of KG&D Engineers reviewed the proposal and finds it to be fair based on the scope of work.

Addendum

B.6 Recommendation to approve a change order as indicated below. This change order will increase the contract with Stalco Construction in the amount of \$61,000 and therefore increase purchase order H17-00015 in account code H-1620-293-07-1607.

Stalco Construction Inc. (HH GC-006) represents the cost to provide labor and material to increase the size of the original drainage swale, install two (2) drainage structures and soil berm to protect the adjacent East property line and install a gravel level spreader to eliminate erosion from water run off during a major rain event above 3 inches as per the revised drawing CSK 101 R as per KGD Engineers redesign. Please note; included is the credit for the deleted portion of the swale work as required. This was first presented to the Board of Education as a pending change order in the estimated amount of \$61,000 as item B21 on the agenda addendum of 6-07-17.

B.7 Recommendation to approve general fund appropriation requests:

<u>From Budget Code:</u>	<u>Amount:</u>
2850-448-08-6700-801 CO-CURR FIELD TRIPS	8,128.52
2850-450-09-6700-901 CO-CURR SUPPLIES MS	7,069.14
2110-451-04-1700-401 CONSUM WKBS - EH ELA	5,459.87
2110-451-04-1800-401 CONSUM WKBS - EH MATH	8,683.38
2110-451-07-2200-701 CONSUM WKBS - HH SCI	1,006.98
2110-451-08-1300-801 CONSUM WKBS - HS ENL	3,226.17
2110-451-08-2300-801 CONSUM WKBS - HS SOC ST	2,635.60
2110-451-08-2600-801 CONSUM WKBS - HS WRLD LNG	5,316.53
2110-451-09-2300-901 CONSUM WKBS - MS SOC ST	1,580.00
2110-451-09-1900-901 CONSUMABLE WBKS- MUSIC	1,600.00
2070-430-03-9000-301 CONTR SVCES PROF DEVEL	163,145.85
2010-450-03-9000-301 CURRIC SUPPLIES	2,650.62
2850-448-08-6500-801 FIELD TRIP EXP- M BAND	14,706.68
2110-448-08-1900-801 FIELD TRIP EXP- MUSIC	3,524.00
2110-448-08-6100-801 FIELD TRIP EXP- RESEARCH	6,904.34

2110-448-08-2200-801	FIELD TRIP EXP- SCIENCE	1,788.00
2850-448-09-9000-901	FIELD TRIP EXPENSES - MS	11,316.50
2110-448-08-6600-801	FIELD TRIPS HILLTOP	4,487.37
2810-450-08-4700-308	GUID TESTING MATERIAL HS	2,740.00
2815-450-09-9000-901	HLTH SVCES SUPP MS	1,099.99
2855-450-09-6800-309	INTER-SCH SUPPLIES MS	4,589.84
1010-450-03-9000-306	SUP & MATERIALS	2,626.99
1240-450-03-9000-302	SUP & MATERIALS	4,531.30
2850-450-09-7000-901	SUPP MS Theatre Arts	4,600.00
1620-450-03-3800-310	SUPPLIES - REC MGT	7,000.00
2110-450-04-9000-401	TCHG CL SUP EH	1,505.48
2110-448-04-9000-401	TCHG FIELD TRIPS EH	2,493.50
2110-448-07-9000-701	TCHG FIELD TRIPS HH	1,749.50
2110-448-08-9000-801	TCHG FIELD TRIPS HS	5,320.50
2110-448-06-9000-601	TCHG FIELD TRIPS HTS	1,987.75
2110-448-09-9000-901	TCHG FIELD TRIPS MS	9,440.30
2110-450-04-4300-401	TCHG SUP EH ELEM ENRICH	1,930.26
2110-450-04-2200-401	TCHG SUP EH SCIENCE	1,889.47
2110-450-08-2200-801	TCHG SUP HS SCIENCE	1,846.71
2110-450-09-1500-901	TCHG SUP MS HOME/CR	2,701.29
2110-450-09-1800-901	TCHG SUP MS MATH	1,021.04
2110-450-09-2200-901	TCHG SUP MS SCIENCE	3,893.00
2110-450-09-1600-901	TCHG SUP MS TECH	2,364.27
2110-450-08-3000-801	TCHG SUPPLIES HS STEM	2,047.03
2110-450-09-9000-901	TCHG SUPPLIES MS	1,252.42
2110-450-09-3000-901	TCHG SUPPLIES MS STEM	1,017.48
2110-480-08-1300-801	TCHG TEXT ENL HS	1,493.03
2110-480-08-2700-801	TCHG TEXTBK - BUSINESS ED	1,254.00
2110-480-08-2300-801	TCHG TEXTBK HS SOCIAL ST	1,684.50
2110-480-09-9000-901	TCHG TEXTBK MS	3,200.00
2110-480-09-2300-901	TCHG TEXTBK MS SOCIAL ST	10,700.00
2110-480-09-1200-901	TCHG TEXTBOOK MS ENGLISH	8,234.60
2110-480-09-1200-999	TEXTS & WBKS	1,198.84
2110-480-09-1500-901	TEXTS & WBKS- H ECO	<u>2,611.00</u>

Subtotal **\$ 353,253.64**

<u>To Budget Code:</u>		<u>Amount:</u>
2110-480-03-9000-301	New Reading Program Materials	<u>353,253.64</u>

Subtotal **\$ 353,253.64**

REASON FOR TRANSFER REQUEST: To allow for the purchase of materials for a new reading program. Doing this now as a one year purchase will save the district the added expense of teacher and student materials and professional development over the next three years.

Dr. Valauri moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Saffron absent) to approve Agenda Items numbered B.1- B.5, Addenda B.6 – B.7

Public Comments #2

No comments.

EXECUTIVE SESSION

Ms. Ben-Levy moved, seconded by Mr. Litvack, carried by a vote of 6-0, (Mr. Saffron absent) to adjourn to executive session at 7:16 a.m. to discuss a legal matter.

Mr. Litvack moved, seconded by Mr. Seinfeld, carried by a vote of 5-0, (Mr. Saffron absent, Dr. Valauri left the meeting) to return to the public session at 7:37 a.m.

Adjournment

**There being no further business to come before the Board of Education
Mr. Litvack moved, seconded by Mr. Dubner, and carried by a vote of 5-0, (Mr. Saffron absent, Dr. Valauri left the meeting) to adjourn at 7:38 a.m.**

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**