

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, June 7, 2018**

**7:00 A.M.**

**Administration Building**

**Minutes**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
Adam Haber  
Steven Litvack

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Elementary Education
Nancy Carney Jones	District Clerk
Kevin Carpenter	Assistant to the Superintendent for Administration & Special Projects

**ABSENT**

David Dubner	
David Seinfeld	
Bruce G. Valauri	
Michael Goldspiel	Assistant Superintendent for Secondary Education
Vincent Yao	Student Delegate

**7:00 a.m. - Board of Education Meeting**

The Board convened in Public Session in the office of the Superintendent at 7:02 a.m.

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

### **Board President's Comments**

Ms. Ben-Levy thanked everyone for coming in so early. She thanked Mr. Saffron, Ms. Brown, Mr. Wojcik and Mr. Castrova, Park East Construction for their hard work and leadership in regard to the topic of this meeting.

### **Superintendent's Comments**

Ms. Brown explained the purpose of this meeting was to discuss the front of the High School and to come up with solutions for the front plaza.

### **Student Delegate's Comments**

Not in attendance.

### **Discussion Item: Enhancement of the front of the High School**

Messrs. James Wojcik and Kevin Castrova, Park East Construction presented design plans and samples of materials to be used to enhance the front of the High School. The district architect's KG&D and Park East Construction created a design plan to provide a stone inlay wall and cap for the planters in the front of the High School and along Roslyn Road, installation of pavers for the main walkway to the front entrance and installation of an irrigation system for all the plant and turf areas. Column cover options were also discussed.

The members of the Board entered into a discussion on the ideas presented. They reviewed the suggested materials and design plans. Ms. Brown explained agenda items B.2.A and B.2.B are being presented as the two options for the column covers. Only one option will be implemented due to lead time on materials. Mr. Wojcik offered to create a mockup of the proposed trespa column for the June 14, 2018 meeting. One of the main concerns was the time in which this job would be completed. The Board has requested this job be completed by the second week of August. The proposed start date for this job will be June 22, 2018.

Mr. Dragone presented the Capital Budget as of June 7, 2018. He discussed monies currently in the capital reserve and capital fund. The Board discussed the outstanding change orders and projects.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO #AA: Stalco Construction for additional work at an estimated cost of \$440,000. Proposed change order #AA represents the cost to provide a stone inlay wall and cap for the planters in the high school plaza and along Roslyn Rd. along with a main walkway of pavers to the front entry. Upon the review and approval of the Board of Education, the office of KG&D Architects will create a formal change order and forward for signature.

**We are recommending the Board of Education approve both resolutions (B2A and B2B) with the understanding that only one of the two will be executed and result in a formal change order.**

- B.2.A** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO #BB: Stalco Construction for additional work at an estimated cost of \$170,000. Proposed change order #BB represents the cost to provide trespa column covers to match the existing canopy and, if required, the masonry column bases. Upon the review and approval of the Board of Education, the office of KG&D Architects will create a formal change order and forward for signature.

- B.2.B** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the

formal change order is presented.

HS General Construction PCO #BB: Stalco Construction for additional work at an estimated cost of \$230,000. Proposed change order #.BB represents the cost to provide aluminum column covers to match the existing canopy and, if required, the masonry column bases. Upon the review and approval of the Board of Education, the office of KG&D Architects will create a formal change order and forward for signature.

- B.3.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Plumbing Construction PCO#CC: Maccarone for additional work at an estimated cost of \$76,000. Proposed change order #CC represents the cost to provide an irrigation system to all plant/turf areas along the west side of the building to steps, the flay island, the parking lot islands, and the planters and curb strip including the 8 existing raised planters and all perimeter planters. Upon the review and approval of the Board of Education, the office of KG&D Architects will create a formal change order and forward for signature.

**Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 4-0, (Messrs. Dubner, Seinfeld and Dr. Valauri absent) to approve Agenda Items numbered B.1 – B.3.**

### **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to approve Vera Trenchfield to attend the New York State Public High School Athletic Association Outdoor Track and Field Championships in Syracuse, New York from June 8 through 9, 2018 at an estimated cost to the district of \$575.10.

**C&I.2** Recommendation to approve Jane Lapin to attend the New York State Public High School Athletic Association Outdoor Track and Field Championships in Syracuse, New York from June 8 through 9, 2018 at an estimated cost to the district of \$118.80.

**C&I.3** Recommendation to approve Natya Glasco to attend the New York State Public High School Athletic Association Outdoor Track and Field Championships in Syracuse, New York from June 8 through 9, 2018 at an estimated cost to the district of \$60.00.

**Mr. Saffron moved, seconded by Mr. Haber, carried by a vote of 4-0, (Messrs. Dubner, Seinfeld and Dr. Valauri absent) to approve Agenda Items numbered C&I.1 – C&I.3.**

**Public Comments #2**

No comments.

**Adjournment**

**There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Mr. Haber, carried by a vote of 4-0, (Messrs. Dubner, Seinfeld and Dr. Valauri absent) to adjourn at 7:55 a.m.**

**Respectfully submitted,**

*Nancy Carney Jones*

**Nancy Carney Jones  
District Clerk**