

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, January 25, 2018

8:00 P.M.

Roslyn High School – Board Room

Minutes

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Elementary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Vincent Yao	Student Delegate

ABSENT

David Seinfeld

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0 (Mr. Seinfeld absent), that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss personnel and legal matters.

The Executive Session adjourned at 8:05 p.m. The Board reconvened in Public Session in the Board Room at 8:13 p.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

8:00 p.m. - Public Hearing – Code of Conduct Policy

Ms. Ben-Levy called the public hearing to order at 8:14 p.m. She asked for public comment on the proposed changes to the Code of Conduct. Since there was no public comment, Ms. Ben-Levy closed the public hearing at 8:15 p.m.

The Board convened in Public Session at 8:15 p.m.

8:05 p.m. - Board of Education Meeting

Recognition:

Spencer Lazar & Vincent Yao Semi-Finalists, Regeneron Science Talent Search Top 300 Scholars

Dr. Wesley introduced Vincent Yao and Spencer Lazar who were named as Regeneron Science Talent Search 2018 Scholars. This science talent search was formerly known as the Intel Science Talent Search. Each student spoke about their research. Mr. Yao's research paper was *The Novel Isolation and Structural Analysis of Hyperoside from Perilla frutescens and its Therapeutic Molecular Mechanism Against Colorectal Adenocarcinoma*. Mr. Lazar's research paper was *Worth a Shot? The Impact on Various Public Health Messages on People's Intent to Get Vaccinated*.

On behalf of the Board of Education, Ms. Ben-Levy presented each student with a certificate of achievement.

Recommendation to accept the Claims Audit Report for November 2017 and December 2017

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0 (Mr. Seinfeld absent), to accept the Claims Auditors Report for November 2017 and December 2017.

Recommendation to accept the Claims Auditor's Quarterly Report for October, November and December 2017

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0 (Mr. Seinfeld absent), to accept the Claims Auditors Reports for October 2017 – December 2017 Quarterly Claims Audit Report

Ms. Shari Diamond, CIA, Supervisor, IT Consultant, Cerini & Associates, LLP presented an overview of the Audit reports for October 2017 through December 2017 Ms. Diamond commented the auditors reviewed 1,363 claims from the General, Trust & Agency, School Lunch, Federal, Scholarship and Capital Funds. The report showed 1.17% of the claims were flagged for informational purposes, which included: confirming purchase orders, confirming purchase orders-signed by the District, purchase orders increased after the invoice date, purchase orders increased after the invoice date- signed by District and Purchase order over-extended. The business

office continues to educate the staff on the district's purchasing policies and practices. They continue to speak with the auditors in regard to any claim related questions prior to processing the claim. Ms. Diamond once again stated that Roslyn has the lowest incident rate of any of their clients.

Recommendation to accept the minutes from the following meeting:
December 14, 2017

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Mr. Seinfeld absent, Mr. Litvack abstained), to accept the minutes for December 14, 2017.

Board President's Comments

Ms. Ben-Levy wished everyone a happy and healthy New Year and welcomed everyone back as this was the first meeting of 2018. She commented the year was off to a good start and she thanked Ms. Brown for her leadership. Ms. Ben-Levy acknowledged the beautiful art work on display in the board room from the students at the East Hills School, how well the sports teams are doing and the upcoming production at the Middle School of Les Misérables.

Superintendent's Comments

Ms. Brown wished everyone a Happy New Year and commented we had a great beginning to the New Year. Midterms are currently being administered at the High School. She announced that a team of 11 students from the Robotics Club participated in their first robotics competition at Adelphi University and placed 13th out of 31. The team was chosen as an alliance team and they will participate in the final competition. She asked everyone to please go see the Middle School play and announced there would be a surprise at the end.

Mr. Saffron requested the Robotics Club present at a future board meeting.

Student Delegate's Comments

Mr. Vincent Yao, OCC President, commented on the great furniture in the new student lounge at the High School. The feedback from the students has been very positive. The OCC is currently preparing for their annual Valentine fundraiser by selling chocolate roses for \$1.00 and Clash of the Classes has elected 2 Class of the Classes co-chairs. He announced Mid-terms ended today and he is looking forward to the 3rd quarter.

Discussion Item(s):

1. TED Talks –

Mr. Cabat, English Chairperson and Mr. Capozzi, English teacher presented a PowerPoint presentation *TED Ideas Worth Spreading - The New TED Talks Elective Fall 2017*. Mr. Cabot and Mr. Capozzi updated the Board on the TED Talks Elective that was proposed by Mr. Capozzi in 2016 and run as an elective in the Fall 2017. The goal of the class was to improve the student's analytical skills, writing skills and public speaking skills.

Estee Sharabani, Student and TED advocate presented her TED Talk which she created for this class – *The Gym: An Unlikely Microcosm* which compared her gym membership to immigration in this country.

2. New Secondary Course Proposals - Middle School and High School

Mr. Dave Lazarus, Assistant Principal Middle School, presented a PowerPoint presentation *Always Looking Forward at the Middle School*. Mr. Lazarus spoke of the success of the Grade 5 to 6 transition program and the 21st Century Learning classes such as the coding and engineering programs. The new electives the Middle School will be offering for the 2018-2019 school year are:

Grade 6: Digital Citizenship 6
Grade 7 and 8: American Pop Culture - 7/8
Film Production 7/8
Medical Detectives 7/8

Ms. Carol Murphy, Assistant Principal High School presented a PowerPoint presentation *Roslyn High School – Curriculum Development Council-New Course Proposals 2018-2019*. Ms. Murphy spoke of the process the Curriculum Development Council undertakes to implement new courses at the High School. The courses that will be offered for the 2018-2019 school year include:

- 1) Legal History – A Gendered United States of American (Social Studies)
- 2) Intro to Romance Languages – Latin and Italian
- 3) General Chemistry
- 4) General Physics
- 5) Dance, Fitness and Physical Education
- 6) CrossFit and Physical Education
- 7) Yoga and Physical Education
- 8) Mindfulness and the Advanced Mindset (Health class)
- 9) INCubator @ RHS – Entrepreneurship Program

The members of the Board of Education entered into a discussion on the new course offerings. Ms. Brown reminded the members of the Board that the new classes and electives are a board goal. The board asked that the participation in the new classes be monitored to make sure we are offering what the students are interested in. They also requested that the possibility of some of these classes being offered as a pass/fail instead of a grade. In addition, the Board thanked Ms. Carol Murphy for her work on the curriculum in regard to new course offerings.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**.

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
25	Melissa Rosenblatt	Resignation	Psychologist	EH		1/24/18 (last day of employment)	

P.2 Classified

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
4	Tara Lane	Probationary Appointment	Registered Professional Nurse (P. Collins)	MS	On or about 2/26/18*			RN/STEP 1, per RTA Contract

* Pending Civil Service Approval

P.4. Appointment of Interim Medicaid Compliance Officer

Recommendation that the Assistant Director of Pupil Personnel Services be

appointed District Medicaid Compliance Officer January 29, 2018 through June 30, 2018.

- P.5. Appointment of Interim Section 504 Compliance Officer (Special Education)**
Recommendation that the Assistant Director of Pupil Personnel Services be appointed District Section 504 Compliance Officer January 29, 2018 through June 30, 2018.

Mr. Dubner moved, seconded by Mr. Litvack, and carried by a vote of 5-0, (Mr. Seinfeld absent, Mr. Saffron left the room) to approve Agenda Items numbered P.1, P.2, P.3, Addenda P.1, P.2, P.4 and P.5

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractor: Hofstra University
Services: 2018 Middle School graduation at David S. Mack Sports Complex on June 21, 2018
Total estimated to be \$10,000.00

- B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

- B.3.** Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	Co-Curr Field Trips	<u>\$7,056.12</u>
	Subtotal	\$7,056.12

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	Trans N C Sal Suplm	<u>\$7,056.12</u>
	Subtotal	\$7,056.12

REASON FOR TRANSFER REQUEST: Cover the cost of different trips from RHS.

- B.4.** Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	Co-Curr Field Trips	<u>\$1,160.00</u>
	Subtotal	\$1,160.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
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5510-163-03-9000-303	Trans N C Sal Suplm	\$ 960.00
5510-440-03-9000-510	Trans Prof Devel	\$ 200.00
	Subtotal	\$1,160.00

REASON FOR TRANSFER REQUEST: To cover the cost of overnight trip from RHS – Harvard University on 02-16-18 / 02-19-18.

B.5. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	Medical Insurance	\$263,000.00
	Subtotal	\$263,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	Private Sch Tuition	\$263,000.00
	Subtotal	\$263,000.00

REASON FOR TRANSFER REQUEST: About \$79,000.00 was paid to districts for “overcharge” of tuition during 2016-17 that was not budgeted for – those districts included, East Williston, New Hyde Park, Garden City and Jericho. The balance is for other special education mandated services.

B.6. Recommendation to approve a payment in the amount of \$14,004.59 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2017.

B.7. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$4.27	Bus Garage Demolition	2110-201-03-1501	H15-00015	2017-8
\$21.35	New Bus Facility Reimbs.	2110-201-03-1502	H15-00015	2017-8
\$21.36	EH Reimbursements	2110-201-04-1504	H15-00015	2017-8
\$70.69	HGT Reimbursements	2110-201-06-1506	H15-00015	2017-8
\$97.70	HH Reimbursements	2110-201-07-1507	H15-00015	2017-8
\$20.22	MS Reimbursements	2110-201-09-1509	H15-00015	2017-8

B.8. Recommendation to approve the following payment to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
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\$2,917.18	New Bus Facility Reimbs.	2110-245-03-1501	H15-00014	40
\$15.56	EH Reimbursements	2110-245-04-1504	H15-00014	27
\$7,182.50	HTS Reimbursements	2110-245-06-1506	H15-00014	22
\$6,641.58	HH Reimbursements	2110-245-07-1507	H15-00014	34
\$8,475.48	HS Reimbursements	2110-245-08-1508	H15-00014	35

B.9. Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at 54.5 cents per mile (IRS rate) effective January 1, 2018 in accordance with IRS announcement 2017-204 and Board of Education Policy. [This is an increase from the 2017 rate of 53.5 cents per mile] **(Attachment B.9.)**

B.10. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric in the amount of \$1,706.88 which will increase purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (**HH EC-007**) represents the cost to provide labor and materials to tie in the new security window to the existing fire alarm control panel, not shown on drawings. This was first presented to the Board of Education as a pending change order in the estimated amount of \$3,600 as item B8 on the agenda of 9/7/17.

B.11. Recommendation to approve a credit change order as indicated below. This change order will result in a decrease in the contract with Relle Electric in the amount of \$1,723.20 which will decrease purchase order H17-00010 in account code H1620.296.07.1607

Relle Electric (HH EC-008) represents a credit of \$1,723.20 against the amount of PCO No.8 which included the revisions to the Library electrical scope indicated in Bulletin 10 & 10 R as well as ESK 5 & 6 & ESK 5R & 6R, as a result of the revised design of the Library Computer Room, as requested. This was first presented to the Board of Education as a pending change order as item B13 on the agenda of 10/5/17.

B.12. Recommendation to approve a pending credit change order as indicated below.

HH Sipala PCO#8R: Sipala Landscaping Inc. #8R (Harbor Hill) as a credit in the amount of (\$2,640.00) represents the credit for the reduction in sod turf installation partially offset by the cost to provide labor and materials to Hydro-seed where sod wasn't installed and additional outer areas around the perimeter of the property that was disturbed during the construction which includes the areas where revisions and addition of drainage occurred. Park East Construction Corp. along with KG&D Architects have reviewed and negotiated a reduction in the cost of the added seeding. Upon BOE review and approval the office of KG&D Architects will create a formal change order and forward for signature.

B.13. Recommendation to approve a credit change order as indicated below. This

change order will decrease the contract with Stalco Construction in the amount of \$35,040 and therefore decrease purchase order H17-00015 in account code H-1620-293-07-1607.

Stalco, Inc. (HH GC-015) represents a credit in the amount of \$35,040. This change order represents a credit for the 180,000 square feet of ballfields that were sodded by Sipala instead of seeded by Stalco at the cost provided by Stalco's subcontractor of 18¢ per square foot plus the markups for bonds and insurance. This was first presented to the Board of Education as a pending change order in the estimated amount of \$35,040 as item B15 on the agenda of 11/16/2017.

- B.14.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with W.J. Northridge, Inc. in the amount of \$37,429.20 which will increase purchase order H16-00019 in account code H1620.293.03.1602

W.J. Northridge, Inc. (Bus GC-004) for the cost to provide labor and materials to excavate additional soil as required by the Nassau County Department of Health. The estimated cost is approximately 65% of the cost submitted by WJN. (This was first presented to the Board of Education as a Pending Change Order on April 20, 2017 (item # B10) with an estimated cost of \$45,000.)

- B.15.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Stalco Construction in the amount of \$2,153.27 and therefore increase purchase order H17-00015 in account code H-1620-293-07-1607.

Stalco, Inc. (HH GC-013) represents the cost for Repairs to Existing GWB Ceilings at Corridor 13 called to remain in the plans. This was first presented to the Board of Education as a pending change order in the estimated amount of \$2,200 as item B3 on the agenda of 8/16/2017.

- B.16.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$9,052.96 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-015) This change order represents the cost to provide labor and material to perform the site work required as per the revised NCDPW drawings dated 8/9/17 which included removal of concrete curbs and revisions to allow for a larger curb cut and installation of additional catch basins as required by NCDPW. This was first presented to the Board of Education as a Pending Change Order (HS GC PCO 19) on 7/13/17, Item B11, at an estimated cost of \$42,000.

- B.17.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$832.47 which will increase purchase order H17-00015 in account code

H1620.293.08.1608

Stalco, Inc. (HS GC-016) This change order represents the cost to provide labor and materials to repair and reinstall portions of the existing ceiling in the Yearbook Room 151 as directed by Park East Construction Corp. in the field as a result of complaints from the room occupants. Park East Construction Corp. has verified and documented via signed field ticket based on the time and materials utilized to perform the work. Technically this is a confirming change order since this work was completed early in September. The work needed to be done immediately to protect the health and safety of students. Park East Construction Corp. and KG&D Architects have reviewed the proposal and find it to be fair.

- B.18.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$1,470.52 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-017) This change order represents the cost to provide labor and materials to install framing and drywall in room 149H, which was not shown on the drawings, as directed by Bulletin #11. This was first presented to the Board of Education as a pending change order in the estimated amount of \$1,500 as item B9 on the agenda of 10/19/2017. Park East Construction Corp. and KG&D Architects have reviewed the proposal and find it to be fair.

- B.19.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$103,940.26 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-019). During the removal of the existing sanitary system at the bus garage which consisted of a septic tank and two (2) pools, NCDOH required JCB to perform testing of the existing system which revealed the presence of a volatile organic compound. This change order represents the cost for the removal, handling, transportation and disposal of the contaminated soil. This was first presented to the Board of Education as two proposed change orders in the total amount of \$102,000 as item B3 on the agenda of 5/22/2017 and item B25 on the agenda of 8/24/17.

- B.20.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$7,063.31 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-020). This change order represents the cost to provide Ceilings, soffits & Fascia at Corridor 11, 14 & 14 A not shown on drawing. This was first presented to the Board of Education as a pending change order in the

estimated amount of \$7,100 as item B5 on the agenda of 8/16/2017.

- B.21.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$2,195.62 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-021). This change order represents the cost for stabilizing a pair of double doors in Corridor 20 and providing a 1 hour fire rating above the door where none was found. This work was completed per the instructions in KG&D Bulletin 7A. This is a confirming change order since the work was done prior to the opening of school and was considered a matter of health and safety. This was first presented to the Board of Education as a proposed change order in the amount of \$2,195.62 as item B9 on the agenda addendum of 11/16/2017.

- B.22.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$8,478.57 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-022). This change order represents the cost for the removal, handling, transportation and disposal of foam used to abandon the fiberglass underground storage tank at the Bus Maintenance Facility and the gasoline found that had leaked to the containment vessel of the same tank. It reflects a credit for the rinse water and 7.5 yards of sludge which were included in the base contract and there are no charges for the disposal of this portion of the material. This is a confirming change order since the dollar amount of the proposal was undetermined until the quantity of material could be confirmed through the manifest provided by J.C. Broderick. This was first presented to the Board of Education as a proposed change order in the amount of \$8,478.57 as item B11 on the agenda addendum of 11/16/2017.

- B.23.** Recommendation to approve a credit change order as indicated below. This change order will result in a decrease in the contract with Stalco, Inc. in the amount of \$4,667.75 which will decrease purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-023) for credit in the amount of (\$4,667.75) for not installing the specified paving stones and installation of concrete for the Library patio. This was first presented to the Board of Education as a proposed change order in the amount of \$4,667.75 as item B16 on the agenda of 12/5/2017.

- B.24.** Recommendation to approve a credit change order as indicated below. This change order will result in a decrease in the contract with Stalco, Inc. in the amount of \$5,677.88 which will decrease purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-024) for credit in the amount of (\$5,677.88) for the sealcoating and line striping that were not completed at the rear lot as per our request. This was first presented to the Board of Education as a proposed credit change order in the amount of \$5,677.88 as item B17 on the agenda of 12/5/2017.

B.25. Recommendation to approve a credit change order as indicated below.

MS GC CO 4: W. J. Northridge Change Order 4 (Middle School) as a credit in the amount of (\$32,003.00) for all labor and materials for the deleted NCDPW right of way road work and the remaining unused Special Provisions Labor Allowance. This was first presented to the Board of Education on December 5, 2017 as item 11.

B.26. Recommendation to approve a credit change order as indicated below. This change order will result in a decrease in the contract with W.J. Northridge, Inc. in the amount of \$38,697 which will decrease purchase order H16-00019 in account code H1620.293.03.1602

BUS GC CO 5: W. J. Northridge Change Order 5 (New Bus Garage) as a credit in the amount of (\$38,697.00) for all labor and materials for Swale installation, Plumbing scope associated with excavation for sanitary piping, Lube Cubes, Toilet Room Floor Tile, Concrete Curb/wall installation, Planting Allowance and Unused Special Provisions Labor Allowance. This was first presented to the Board of Education on December 5, 2017 as item 12.

B.27. Recommendation to approve a credit change order as indicated below. This change order will result in a decrease in the contract with WJ Northridge in the amount of \$56,148 which will decrease purchase order H16-00019 in account code H1620.293.04.1604

EH GC CO 8: W. J. Northridge Change Order 8 (East Hills) as a credit in the amount of (\$56,148.00) for all labor and materials for Corridor wall opening at Library, Chain link gates at parent drop off, Deleted NCDPW right of way road work and Unused Special Provisions Labor Allowance. This was first presented to the Board of Education on December 5, 2017 as item 13.

B.28. Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HH General Construction PCO#30: Stalco, Inc. Proposed Change Order #30 (Harbor Hill) for additional work at an estimated cost of \$17,855.57. This change

order represents the cost to provide labor and materials to modify the interior and exterior finishes along with the window head attachment to the building structure, sheathing and insulation as shown in Bulletin 12 HH SK-25 issued on 10/30/17 due to the existing condition discovered at this elevation which needs to be corrected and improved for the new window installation. Park East Construction Corp. and KG&D Architects have reviewed the proposal and find it to be fair based on the scope of work. Upon BOE review and approval the office of KG&D will create a formal change order and forward for signature. Please Note: this work is scheduled for the February break.

- B.29.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Mechanical Construction PCO#13: Hi-Tech Proposed Change Order #13 (High School) for additional work at an estimated cost of \$14,000. This change order represents the cost to provide labor and materials to install a hot water coil as per the request of KG&D Engineers BGA as the existing unit serving the chorus room was removed and replaced with the new specified unit which didn't have provisions for heat. Park East Construction Corp. along with KG&D Architects and Engineers have reviewed the proposal and negotiated a reduced amount for the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

- B.30.** Recommendation to approve a pending credit change order as indicated below. HS Plumbing Construction PCO#6R: Maccarone Proposed Change Order #6R (High School) represents a credit in the amount of \$5,715.20 for labor and materials for the deleted roof drains at the Library roof as they were able to utilize the existing drains therefore piping was rerouted to underground structure and the Security vestibule where the underground piping was left out therefore requiring an alternate method of removing the water from the roof via a scupper to the lower roof, as discussed. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signature.

- B.31.** Recommendation to accept, pursuant to receipt by direct wire into our bank account, a grant from the Confucius Institute, in the total amount of \$14,580.00 to be appropriated to 2330.450.03.2900.301, 2330.440.03.2900.301, and 2330.430.03.2900.301 to be used by our World Languages Department to respectively purchase supplies, pay for attendance at conferences and for contractual services, with the understanding that this increase in appropriations is

the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.32.** Recommendation to accept, pursuant to receipt by Craig Johanson, Middle School Principal, a gift from the MS PFA, not to exceed \$1,500.00 to be appropriated to 2110.230.09.9000.901 to be used for purchasing a ripple bench for the Middle School Library, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.33.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as surplus the following items which have been declared obsolete and cannot be repaired. The mats no longer provide support and pose a safety hazard. **(Attachment B.33.)**
- Three (3) 3” gymnastics mats (no asset tags)

Addendum

B.34. BE IT RESOLVED, that the Board of Education hereby approves the agreement between the School District and CODA – Concerts in accordance with the terms and conditions of the agreement attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement on behalf of the Board of Education.

B.35. BE IT RESOLVED, that the Board of Education hereby approves the agreement between the School District and CrossFit in accordance with the terms and conditions of the agreement attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement on behalf of the Board of Education.

Mr. Litvack moved, seconded by Mr. Dubner, carried by a vote of 6-0 (Mr. Seinfeld absent), to approve Agenda Items numbered B.1 – B.33. , Addenda B.34 - B.35

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 6, 2017, December 18, 2017, January 2, 2018, January 3, 2018 and January 10, 2018.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by

the Committee on November 29, 2017, November 30, 2017, December 1, 2017, December 4, 2017, December 11, 2017, December 12, 2017, December 14, 2017, December 18, 2017, December 19, 2017, December 20, 2017, December 21, 2017 and January 9, 2018.

- C&I.3** Recommendation to approve Cynthia Feinman to attend the American Choral Directors' Association Conference in Pittsburgh, Pennsylvania from March 8 through 10, 2018 at an estimated cost to the district of \$1,659.00.
- C&I.4** Recommendation to approve Wendy Svitek to attend the Committee of 100 and New York State Teacher Center Spring Symposium in Albany, New York from March 5 through 7, 2018 at no cost to the district.
- C&I.5** Recommendation to approve KerriAnn Jannotte to attend the 2018 national Alternative Education Association Conference in Dallas, Texas from March 4 through 7, 2018 at an estimated cost to the district of \$1,931.45.
- C&I.6** Recommendation to approve John Paul Leonardi to attend the 2018 National Alternative Education Association Conference in Dallas, Texas from March 4 through 7, 2018 at an estimated cost to the district of \$1,721.45.
- C&I.7** Recommendation to approve Andrew Demakopoulos to attend the Soccer Champions Coaches' Clinic at Mohegan Sun Hotel in Uncasville, Connecticut from March 1 through 3, 2018 at an estimated cost to the district of \$1,073.26.
- C&I.8** Recommendation to approve 16 students and 4 chaperones to attend the 44th Annual Harvard National Forensics Tournament in Cambridge, Massachusetts from February 16 through 19, 2018 at an estimated cost to the district of \$13,025.85. [Total cost of trip: \$18,386.65 – student contribution (including fundraising) \$5,360.80(29%); district contribution \$13,025.85(71%).]

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0 (Mr. Seinfeld absent), to approve Agenda Items numbered C&I.1 - C&I.8.

BOARD OF EDUCATION:

BOE.1. RESOLVED, that the Board of Education authorizes the submission of the letter attached to this agenda *as revised* as its official response to the Management Letter presented to the district by our independent auditor, Cullen & Danowski, L.L.P. **(As amended)**

BOE.2 Recommendation to conduct the *first reading* of updated Board of Education Policy 5300 – Code of Conduct. **(Attachment BOE.2)**

Mr. Saffron moved, seconded by Mr. Litvack, and carried by a vote of 6-0 (Mr. Seinfeld absent), to approve Agenda Items BOE.1 and BOE.2.

Public Comments #2

No comment.

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0 (Mr. Seinfeld absent), to adjourn at 9:56 p.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk