

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, July 7, 2016

6:30 p.m.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Michael Goldspiel	Assistant Superintendent for Curriculum & Instruction
Karina Baez	Assistant Superintendent for Curriculum & Instruction
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	Board Counsel

ABSENT

Bruce G. Valauri

5:30 p.m. Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0; (Dr. Valauri absent) that the Board of Education adjourns to Executive Session at 5:30 p.m.

The Executive Session adjourned at 6:10 p.m. The Board reconvened in Public Session for the Re-organization Meeting in the High School Board Room at 6:18 p.m.

6:00 p.m. Re-Organization Meeting

6:30 p.m. Board of Education Meeting

Mr. Saffron moved, seconded by Mr. Litvack to reconvene to the Business Meeting of the Board of Education, carried by a vote of 6-0, (Dr. Valauri absent) at 6:39 p.m.

Board President's Comments

No comments.

Superintendent's Comments

No comments.

Student Delegate's Comments

No comments.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

The Administration called from the floor P.1 Item 40, P.8-P.14.

Mr. Dragone called from the floor to amend agenda item P.7

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**

Addendum

PERSONNEL P.1

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
38	Danielle Lopez	Appointment	Parent Training (6 hours)		7/8/16	8/31/16		Per RTA Contract
39	Jes Bellsey	Probationary Appointment	Guidance Counselor (V. Gray)		8/24/16	Prob. Ends 8/23/20*	Guidance Counselor	School Counselor (prov), MA/Step 1, per RTA Contract*
40	Jennifer Sheehan	Probationary Appointment	Chairperson, World Language & ESL/ENL (Baez)		7/11/16	7/10/20	Chairperson, World Language & ESL/ENL	\$130,000 Per RASA Contract

**Placement subject to verification of education and employment.*

Addendum

P.4 WHEREAS, for reasons of economy, efficiency and/or operational need, the Board of Education of the Roslyn Union Free School District (“Board”) has determined to abolish the position of Deputy Superintendent;

NOW THEREFORE, BE IT RESOLVED that the Board hereby abolishes the position of Deputy Superintendent, effective June 30, 2016.

P.5 WHEREAS, for reasons of economy and efficiency, the Board of Education of the Roslyn Union Free School District (hereinafter “Board”) has received from the Superintendent of Schools, a recommendation for abolition of the position of Assistant Superintendent for Curriculum and Instruction, the incumbent of which is Ms. Karina Baez, and the creation of two new job titles, to wit, Assistant Superintendent for Elementary Education and Assistant Superintendent for Secondary Education; and

WHEREAS, the Board has determined that it is in the best interest of the Roslyn Union Free School District to effectuate the recommendations of the Superintendent;

NOW, THEREFORE, BE IT RESOLVED:

1. The Board herewith abolishes the position of Assistant Superintendent for Curriculum and Instruction, the incumbent of which is Ms. Karina Baez, effective July 1, 2016.

2. The Board herewith creates the position of Assistant Superintendent for Elementary Education, effective July 1, 2016, simultaneously with the abolition of the aforementioned position of Assistant Superintendent for Curriculum and Instruction.
3. The incumbent of the position of Assistant Superintendent for Curriculum and Instruction, Ms. Karina Baez, shall be, and hereby is, appointed to the position of Assistant Superintendent for Elementary Education, the foregoing to occur effective July 1, 2016. In connection with the foregoing, the Board has determined that fifty percent (50%) or more of the duties of Ms. Karina Baez's current position of Assistant Superintendent for Curriculum and Instruction will be performed by the incumbent of the position of Assistant Superintendent for Elementary Education. Therefore, based upon the Education Laws of the State of New York, the incumbent of the position of Assistant Superintendent for Curriculum and Instruction, Ms. Karina Baez, is entitled to the appointment, effective July 1, 2016, to the position of Assistant Superintendent for Elementary Education. Further, the wages and fringe benefits, applicable to Ms. Karina Baez's position of Assistant Superintendent Curriculum and Instruction, shall remain in full force and effect in her new position as Assistant Superintendent for Elementary Education, including leave accruals.

P.6 WHEREAS, for reasons of economy and efficiency, the Board of Education of the Roslyn Union Free School District (hereinafter "Board") has received from the Superintendent of Schools, a recommendation for abolition of the position of Assistant Superintendent for Curriculum and Instruction, the incumbent of which is Mr. Michael Goldspiel, and the creation of two new job titles, to wit, Assistant Superintendent for Elementary Education and Assistant Superintendent for Secondary Education, and

WHEREAS, the Board has determined that it is in the best interest of the Roslyn Union Free School District to effectuate the recommendations of the Superintendent;

NOW, THEREFORE, BE IT RESOLVED:

1. The Board herewith abolishes the position of Assistant Superintendent for Curriculum and Instruction, the incumbent of which is Mr. Michael Goldspiel, effective July 1, 2016.
2. The Board herewith creates the position of Assistant Superintendent for Secondary Education, effective July 1, 2016, simultaneously with the abolition of the aforementioned position of Assistant Superintendent for Curriculum and Instruction.
3. The incumbent of the position of Assistant Superintendent for Curriculum and Instruction, Mr. Michael Goldspiel, shall be, and hereby is,

appointed to the position of Assistant Superintendent for Secondary Education, the foregoing to occur effective July 1, 2016. In connection with the foregoing, the Board has determined that fifty percent (50%) or more of the duties of Mr. Michael Goldspiel's current position of Assistant Superintendent for Curriculum and Instruction will be performed by the incumbent of the position of Assistant Superintendent for Secondary Education. Therefore, based upon the Education Laws of the State of New York, the incumbent of the position of Assistant Superintendent for Curriculum and Instruction, Mr. Michael Goldspiel, is entitled to the appointment, effective July 1, 2016, to the position of Assistant Superintendent for Secondary Education. Further, based upon past meritorious service of Mr. Michael Goldspiel, he shall be appointed with tenure to the position of Assistant Superintendent for Secondary Education and shall carry all of the seniority accumulated in the position of Assistant Superintendent for Curriculum and Instruction in the new position of Assistant Superintendent for Secondary Education. His wages and fringe benefits, applicable to the position of Assistant Superintendent Curriculum and Instruction, shall remain in full force and effect, including leave accruals.

P.7 WHEREAS, for reasons of effective organizational structure, the Board of Education of the Roslyn Union Free School District (hereinafter "Board") has received a recommendation from the Superintendent of Schools to change the title of the position of Assistant Superintendent for Business to Assistant Superintendent for Business and Administration, and

WHEREAS, additional administrative duties have been delegated to the incumbent of the position of Assistant Superintendent for Business and which has occasioned the need for a change of title, and

~~**WHEREAS**, the additional administrative duties to be undertaken by the Assistant Superintendent for Business in his role as Assistant Superintendent for Business Administration total less than fifty (50%) percent, and~~

~~**WHEREAS**, the Board has determined based upon the representations of the Superintendent that the re-titling of said position does not constitute a change in tenure area of the incumbent of the position;~~

WHEREAS, the Board has determined that it is in the best interest of the Roslyn Union Free School District to approve and implement the recommendation of the Superintendent of Schools;

NOW, THEREFORE, BE IT RESOLVED that the title of the position of Assistant Superintendent for Business is herewith changed to Assistant Superintendent for Business and Administration.

~~**BE IT FURTHER RESOLVED** that the foregoing change in title shall not effect, nor be deemed to change the tenure area of the incumbent, nor to alter the tenure status of the incumbent of the subject position, nor require that the incumbent serve in a probationary status in the renamed position of Assistant Superintendent for Business and Administration as he has already been granted tenure in the position notwithstanding the change in title. **[As amended]**~~

- P.8 BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Joseph Dragone, the Assistant Superintendent for Business and Administration and herewith authorizes the Board President, to execute the same on behalf of the Board of Education.
- P.9 BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Michael Goldspiel, the Assistant Superintendent for Secondary Education and herewith authorizes the Board President, to execute the same on behalf of the Board of Education.
- P.10 BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Karina Baez, the Assistant Superintendent for Elementary Education and herewith authorizes the Board President to execute the same on behalf of the Board of Education.
- P.11 BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Kevin Carpenter, the Assistant to the Superintendent for Administration and Special Projects and herewith authorizes the Board President, to execute the same on behalf of the Board of Education.
- P.12 BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Susan Warren, the Assistant Administrator for Business and herewith authorizes the Board President to execute the same on behalf of the Board of Education.
- P.13 BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District herewith approves the Salary Benefits Agreements for certain food service employees and non-aligned employees holding the positions set forth in Form A and further authorizes the Board President to execute the same on behalf of the Board of Education.

FORM "A"

- Accountant
- Confidential Stenographic Secretary (2)
- Confidential Administrative Assistant to the Assistant Superintendent for Business

- Confidential Senior Personnel Clerk (2)
- District Clerk
- Treasurer
- School Lunch Manager

P.14 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School herewith approves the Salary and Benefits Agreements for certain non-aligned employees within the Technology, Facilities, Transportation and Public Officer Departments holding the positions set forth in Form A and further authorizes the Board President to execute the same on behalf of the Board of Education.

FORM "A"

- Transportation Supervisor
- Bus Dispatcher
- Assistant Bus Dispatcher
- Chief Technology Officer
- Data Analyst
- Information Tech Specialists II
- Information Tech Specialists III
- Public Information Officer
- Director of Facilities III

Mr. Saffron moved, seconded by Mr. Litvack, carried by a vote of 6-0 to approve Agenda Items numbered P.1 – P.3, Addenda P.1, (Items 38-40), P.4 - P.14

Ms. Brown requested from the floor to add agenda item B.4 in addition to addendum items B.1 (iii, iv) and B.3

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to **amend** the following contracts (i) which was first approved by the Board of Education on June 16, 2016 (items B.1(xx)):

- (i) Contractor: Abilities at The Viscardi Center
- Services: Adaptive Driver's Education evaluations and lessons.
\$480 ~~\$485~~/per evaluation, \$93 ~~\$95~~/per lesson in car
(minimum of 5 one-hour lessons)
- Fees: Total estimated to be \$3,000 (no change)
(Agreements are subject to review and approval by district counsel)

Recommendation to **amend** the following contracts (ii) which was first approved by the Board of Education on June 16, 2016 (items B.1(xxii)):

- (ii) *Contractor: Extraordinary Pediatrics, P.C.
 Services: Occupational, Physical, Speech and Vision services for the 2016/17 school year
Amended to include Transition Support Services (\$575/day), Total estimated to be \$69,000
 Fees: Total estimated to be \$20,000 (Summer program) *no change*
 Total estimated to be \$210,000 (School year) *no change*

B.2. Recommendation by Craig Johanson, Middle School Principal, to declare the attached list of books to be discarded due to obsolescence. **(Attachment B.2.)**

Addendum

B.1. Recommendation to approve the following contract and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (iii) Contractor: Shoes For All, Inc. (subject to review and approval by district counsel)
 Services: Vocational exploration for the period of July 2016 through June 2017
 Fees: No cost to district
- (iv) Contractor: Rank One Sport
 Services: Athletic Department Software
 (Software provides the ability for parents/guardians to register students for sports online.)
 Fees: One time setup fee for electronic forms: \$1,000
 Annual subscription: \$600
 Total estimated to be \$1,600

B.3. WHEREAS, the Roslyn Union Free School District wishes to manage its exposure to workers' compensation liability;

WHEREAS, the Nassau County Schools Cooperative Self-Insurance Plan for Workers' Compensation (the "Plan") was formed for the purposes of providing efficient and economical evaluation, processing, administration, defense and payment of claims against Plan members for workers' compensation and employers' liability payments through self-insurance and otherwise;

WHEREAS, the Plan is aimed at effecting costs savings insofar as may be possible in Plan members' expenses for such claims and services and to provide risk management to reduce future liability for workers' compensation and employers' liability;

WHEREAS, the Roslyn Union Free School District is committed to maximizing efficiencies whenever possible and in the best interest of the School District;

WHEREAS, by resolution at a duly convened Board meeting on February 27,

2014, the Board of Education of the Roslyn UFSD entered into membership in the Plan pursuant to Section 119-o of the General Municipal Law;

WHEREAS, the School District is desirous of continuing its participation in the Plan for the reasons set forth herein;

WHEREAS, the Board of Education has determined that membership in this cooperative is the most economical and efficient manner in which to administer and manage the District's workers compensation liability;

WHEREAS, the Board of Education shall evaluate its participation in a cooperative each year; and,

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District elects to continue its membership in the Nassau County Schools Cooperative Self-Insurance Plan for Workers' Compensation for the 2015-2016 school year pursuant to the terms and conditions of the Nassau County Schools Cooperative Self-Insurance Plan for Workers' Compensation Agreement dated February 27, 2014; and,

BE IT FURTHER RESOLVED, that the Board of Education appoints the Assistant Superintendent for Business, or his designee, as representative of Roslyn UFSD to the Board of Trustees of the Nassau County Schools Cooperative Self-Insurance Plan for Workers Compensation.

B.4 BE IT RESOLVED, that the Board of Education herewith appoints the firm of Cameron Engineering & Associates, L.L.P. as a consultant to the school district subject to the terms and conditions of an agreement to be prepared by District counsel;

BE IT FURTHER RESOVLED, that the Board of Education herewith authorizes the President of the Board of Education to execute the necessary documents to effectuate the Consultant Agreement.

Mr. Saffron moved, seconded by Mr. Litvack carried by a vote of 6-0, (Dr. Valauri absent) to approve Agenda Items numbered B.1 - B.2, Addenda B.1 (iii, iv), B.3 and B.4

Administration added agenda item C&I.3

CURRICULUM AND INSTRUCTION

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on May 4, 2016, May 6, 2016, May 11, 2016, May 25, 2016 and June 20, 2016.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special

education programs, services and parent notification as previously approved by the Committee March 30, 2016, April 7, 2016, April 8, 2016, April 14, 2016, April 20, 2016, May 11, 2016, May 26, 2016, June 13, 2016, June 14, 2016, June 15, 2016 and June 21, 2016.

Addendum

C&I.3 Recommendation to approve Dawn Piteo to attend the New York State Education Department's Managing Your Child Nutrition Program workshop in Verona, New York from July 18 through 21, 2016 at an estimated cost to the district of \$339.05.

Mr. Haber moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Dr. Valauri absent) to approve Agenda Items numbered C&I.1 - C&I.2 and Addendum C&I.3

Public Comments #2

No comment.

Adjournment

**There being no further business to come before the Board of Education
Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Dr. Valauri absent) to adjourn at 6: 45 p.m.**

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**