

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Tuesday, June 27, 2017**

**8:00 P.M.**

**East Hills School – Cafeteria**

**Minutes**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Adam Haber  
David Seinfeld  
Bruce G. Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Elementary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk

**ABSENT**

Steven Litvack	
Landon Allen	Student Delegate

**7:00 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0; (Mr. Litvack absent) that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss a personnel matter.

The Executive Session adjourned at 8:10 p.m. The Board reconvened in Public Session in the East Hills Cafeteria at 8:23 p.m.

**8:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the Quarterly Claims Audit Report for the months of January, February and March 2017

Ms. Shari Diamond, CIA, Supervisor, IT Consultant, Cerini & Associates, LLP presented an overview of the Audit reports for January – March 2017

Ms. Diamond commented the auditors reviewed 1,270 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. The report showed 1.98% of the claims were flagged for informational purposes, which included: Incorrect check amount, confirming purchase orders, purchase orders increased after their invoice date, purchase orders closed and reopened and the incorrect budget year. Ms. Diamond commented that the business office continues to educate the staff on the district's purchasing policies and practices and they continue to speak with the auditors in regard to any claim's related question prior to processing the claim.

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Litvack absent) to accept the Claims Auditors Reports for January 2017 – March 2017.**

Recommendation to accept the Treasurer's Report(s) for the month of March 2017 (**Attachment T1**), April 2017 (**Attachment T2**) and May 2017 (**Attachment T3**) along with a request to "Write-Off" a number of stale checks that were each issued at least six months ago (**Attachment T4**)

**Ms. Gillespie presented and discussed the Treasurer's Reports for March 2017, April 2017 and May 2017 and the Write-Off report.**

**Members of the board questioned the current balance of the Lunch Fund and the necessity to transfer funds into the account from the general fund. The board agreed on the transfer.**

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Litvack absent) to accept the Treasurer's Report for March 2017, April 2017 and May 2017 and the Write-Off report.**

Recommendation to accept the minutes from the following meeting:  
**June 7, 2017**

**Dr. Valauri moved, seconded by Mr. Haber, carried by a vote of 4-0, (Mr. Litvack absent, Mr. Dubner and Seinfeld abstained) to accept the minutes for June 7, 2017.**

### **Board President's Comments**

Ms. Ben-Levy thanked the East Hills administration for allowing the use of their building for tonight's board meeting. Ms. Ben-Levy commented on the student's speeches presented at this year's graduation, OCC President, Mr. Landon Allen, Valedictorian, Todd Warshawsky and Salutatorian, Abigail Flyer. She stated the speeches and remarks were wonderful. Mr. Allen's speech received a standing ovation.

Mr. Saffron commented that as a board member this was his 14<sup>th</sup> High School graduation. He also considers this one of his most favorite days of the year. He recommended to members of the community not to wait until your child graduates, but to come and enjoy the ceremony and hear how impressive our students are. He congratulated Messrs. Litvack and Haber on their children's graduation.

Dr. Valauri requested the graduation speeches be archived.

Mr. Seinfeld commented that he has attended approximately 60 graduations and this year's speeches were special and historic in nature.

In addition, Ms. Ben-Levy commented on the wonderful elementary schools graduation.

Mr. Saffron commented on the creation of the Senior Walk. The senior class returned to their elementary schools in their graduation caps and gowns and toured the schools. The district posted videos on the website of the excitement of the students at East Hills and Harbor Hill.

Ms. Brown commented on the reaction of the students and staff at East Hills. This class was special to Ms. Brown as she was the East Hills principal the year these students graduated.

Ms. Ben-Levy stated the Senior Walk is the start of another great tradition. The other great tradition is the Senior Class Party which was started by the parents of the Class of 1960.

### **Superintendent's Comments**

Ms. Brown agreed with the prior comments made in regard to Graduation and the senior walk. Ms. Brown updated the board on the construction and stated our schools will be ready to open at the beginning of school as we were last year at East Hills. Due to construction the High School and Harbor Hill schools have been closed for the summer. The High School staff has been moved to the Middle School. The Harbor Hill staff has been moved to East Hills. Construction updates will be sent out over the summer.

### **Student Delegate's Comments**

Not in attendance.

**Ms. Ben-Levy requested Personnel be taken out of order.**

**Mr. Seinfeld moved, seconded by Mr. Haber and carried by a vote of 6-0, (Mr. Litvack absent) to take personnel out of order.**

Mr. Goldspiel requested from the floor to amend P.1 (Item 85) and add Addendum P.1.

Ms. Ben-Levy acknowledged the new status of Ms. Cindy Samide as the CPSE/CSE and Parent Child Facilitator and the appointment of Ms. Michelle Hazen as the Assistant Principal at the Heights School.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3** **BE IT RESOLVED** that the Board of Education hereby approves the compensation schedule for the non-affiliated staff which reflects the increases for the term of July 1, 2017 through June 30, 2018 in accordance with the schedule attached hereto;

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the Board President to execute the employment agreements with said employees in a form to be approved by District counsel.

**Addendum**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
85	Soneya Bonnetti	Appointment	CSE and CPSE representative (as needed)		7/3/17	9/1/17		Per RTA Contract
86	Audrey LeVine	Termination	Teaching Assistant	MS		7/28/17 Last day of employment		
87	Michelle Hazen	Probationary Appointment	Assistant Principal, Elementary, with Teaching Responsibilities	HTS	7/1/17	Probation Ends 6/30/21	Asst. Principal, Elem.	SBL Internship, Nursery-Gr 6 & Special Ed, \$145,000, Per RASA Contract

**Mr. Seinfeld moved, seconded by Mr. Haber, and carried by a vote of 6-0, (Mr. Litvack absent) to approve Agenda Items numbered P.1 (Item 85 as amended), P.2, P.3 and Addendum P.1**

Ms. Hazen thanked the Board for the opportunity to continue her career at Heights as the new assistant principal after teaching there for the last 22 years. She also thanked Ms. Colardi, Heights Principal, for her support and mentoring over the last 17 years.

**Discussion Item(s):**

1. Architect – KG&D Travis Schnell , Civil Engineer – VHB Courtney Riley  
Construction update – Harbor Hill Fields, High School parking lot – Nassau County Department of Public Works and Heights septic issues.

**Harbor Hill Fields**

Mr. Schnell reviewed the proposed fields that were approved during the design stage at Harbor Hill. The preliminary design included three (3) 60 foot little league fields. At that time the Administration asked the design be changed to add one (1) 90ft baseball field and keep two (2) 60ft fields. Tonight's presentation included the necessity to install 100ft of fencing along the playground and the removal and/or modification of some of the older playground equipment.

The board entered into a lengthy discussion in regard to the Harbor Hill fields. The discussion included the following topics:

- The requirements of the students at Harbor Hill
- The need for additional fields for athletics, including the need for additional soccer, lacrosse and girls' softball fields.
- The requirements of the outside groups that use the fields
- Bleachers for the proposed fields
- Playground equipment

The board decided that further discussion on the fields was required. A consensus of the board agreed to form a subcommittee and a decision was made to hold a planning session on Friday, June 30<sup>th</sup> at 7 a.m. The committee includes board members, Mr. Haber, Mr. Saffron and Mr. Seinfeld, Ms. Brown, Superintendent, Mr. Carpenter, Assistant to the Superintendent for Administration and Special Projects and Mr. Brostowski, Athletic Director.

**High School Parking Lot**

Ms. Riley is currently working with the Nassau County Department of Public Works in regard to the permit required for curb cuts on Round Hill Road. She has been meeting with them monthly to gain approval. The board expressed their concern on the completion date of the parking lot. Ms. Riley assured the Board that the permit would not affect the completion of the lot since the lot is school property of which Nassau County has no jurisdiction. The district is currently in the process of completing the additional drainage that was required by code.

## Heights

Mr. Schnell updated the board on the recent discovery of a cesspool located where the proposed addition at Heights is planned. A change order will be submitted once a location has been determined for a new septic system. Permits will be required from the Nassau County Department of Health. Mr. Schnell stated this issue will not impact the opening of school.

*Ms. Ben-Levy requested to take agenda item B. 27 out of order.*

**B.27.** Recommendation that, pursuant to receipt of a gift in the amount of \$12,000.00 from SEPTA, to be used for supplies and adaptive playground equipment, the Board of Education hereby accepts the gift, and increases the appropriation in 2250-200-03-9000-307 (*Sp Ed Eqpt DW*), and 2250-450-03-9000-307 (*Sp. Ed Supplies DW*) by \$12,000.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy, and to defer the revenue and appropriation to 2017-18.

**Ms. Ben-Levy moved, seconded by Mr. Saffron, and carried by a vote of 6-0, (Mr. Litvack absent) to take out of order and approve Agenda Item B.27.**

On behalf of the Board of Education, Ms. Ben-Levy thanked SEPTA (Special Education Parent Teacher Association) for their generous donation of \$12,000.

Ms. Schwartz, Director of Pupil Personnel Services thanked the Co-Presidents of SEPTA for their dedication to Roslyn Special Education and the agencies they work with to provide funding for to help our “most delicate student population.”

## **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

## **PERSONNEL:**

Moved to the beginning of the meeting.

## **BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractee: Levittown School District  
 Services: Two (2) Levittown residents to attend Summer 2017 program  
 Fees: Summer Tuition - \$3,712.00  
 (July 3, 2017 through August 11, 2017)  
 Total estimated to be \$7,424.00 (Roslyn to receive)
  
- (ii) Contractee: Massapequa Public Schools  
 Services: One (1) Massapequa resident to attend:  
 Special program 2017-18 school year  
 Fees: 10 Month Tuition - \$102,964.00 - Secondary Rate  
 (September 5, 2017 through June 22, 2018)  
 Total estimated to be \$ 102,964.00 (Roslyn to receive)
  
- (iii) Contractee: Plainedge Public Schools  
 Services: One (1) Plainedge resident to attend:  
 Special program 2017-18 school year  
 Fees: 10 Month Tuition - \$102,964.00 - Secondary Rate  
 (September 5, 2017 through June 22, 2018)  
 Total estimated to be \$ 102,964.00 (Roslyn to receive)
  
- (iv) Contractee: Locust Valley Union Free School District  
 Services: One (1) student from Locust Valley to attend the Hilltop  
 Academy for the 2017-18 school year (September 5, 2017  
 through June 22, 2018)  
 Fees: Total estimated to be \$75,000 (Roslyn to receive)
  
- (v) Contractee: Port Washington Union Free School District  
 Services: One (1) student from Port Washington to attend  
 The Hilltop Academy for the 2017-2018 school year  
 (September 5, 2017 through June 22, 2018)  
 Fees: Total estimated to be \$75,000.00 (Roslyn to receive)
  
- (vi) Contractee: Plainview-Old Bethpage Central School District  
 Services: One (1) student from Plainview-Old Bethpage to attend  
 The Hilltop Academy for the 2017-2018 school year  
 (September 5, 2017 through June 22, 2018)  
 Fees: Total estimated to be \$75,000.00 (Roslyn to receive)
  
- (vii) Contractee: Shibley Day Camp  
 Services: Summer Camp Scholarship plus transportation for Roslyn  
 students for Summer 2017  
 Fees: No cost to the district  
 [Roslyn will provide transportation at Shibley's expense]
  
- (viii) Contractor: Anderson Center for Autism  
 Services: Instructional services for 1 student for the 2017-18 school year

- Fees: \$39,047.16 - summer program tuition and maintenance  
(\$8,563 tuition + \$30,484.16 summer maintenance daily  
rate (\$491.68 x 62 days)  
\$51,377 - 10-month program tuition  
\$7,240 for School Year Dormitory Authority  
\$1,207 for Summer Dormitory Authority  
Total estimated to be \$98,871.16
- (ix) Contractor: Brookville Center for Children’s Services, Inc.  
Services: Full day autism program for 2 students for the 2017-18  
summer and school year  
Fees: \$10,819 per student for summer program  
\$64,922 per student for the school year  
Total estimated to be \$151,482.00
- (x) Contractor: Developmental Disabilities Institute  
Services: Full day education program for 2 students for the 2017-18  
summer and school year  
Fees: \$8,776 per student for summer program  
\$53,533 per student for the school year  
Total estimated to be \$124,618.00
- (xi) Contractor: Devereux-Glenholme School  
Services: Instructional services for 1 student for the 2017-18 summer  
and school year  
Fees: \$22,204.16 per student for summer program  
\$111,020.84 per student for the school year  
Total estimated to be \$133,225.00
- (xii) Contractor: Eden II/Genesis School  
Services: Instructional and related services for one student for the 2017-  
18 summer and school year  
Fees: \$24,120.00 for the summer program  
\$111,840.00 for the 10 month tuition period.  
Total estimated to be \$135,960.00
- (xiii) Contractor: Harmony Heights Residential  
Services: Instructional and related services for one student for the  
2017-18 summer and school year  
Fees: \$4,807.00 for summer tuition  
\$13,261.80 summer maintenance daily rate (\$213.90 x 62 days)  
\$28,843.00 - 10-month program tuition  
Total estimated to be \$46,911.80
- (xiv) Contractor: Little Flower Union Free School District



- Services: Educational/ Residential services for one student for the 2017-18 summer and school year  
 \$8,181.00 for summer tuition  
 (\$27,939.68 summer maintenance daily rate (\$450.64 x 62 days)
- \$49,084.00 – 10 month tuition  
 \$222.00 for Summer Dormitory Authority  
 \$1,332.00 for School Year Dormitory Authority  
 Total estimated to be \$86,758.68
- (xv) Contractor: The Summit School (Jamaica)  
 Services: Instructional services for 4 students for the 2017-18 school year  
 Fees: \$34,088.00 per student for school year  
 Total estimated to be \$136,352.00
- (xvi) Contractor: United Cerebral Palsy Association of Nassau County, Inc.  
 Services: Education program for 1 student for the 2017-18 summer and school year  
 Fees: \$7,336.00 for summer program  
 \$44,015.00 for the school year  
 Total estimated to be \$51,351.00
- (xvii) \*Contractor: Bell Auto School, Inc.  
 Services: In-car driving instruction for the 2017-18 school year  
 Fees: \$335 per student  
 Total estimated to be \$48,240.00
- (xviii) Contractee: Malverne Union Free School District  
 Services: Three (3) Malverne residents to attend the Summer 2017 program  
 Fees: Summer Tuition - \$3,712.00 (July 3, 2017 through August 11, 2017)  
 Total estimated to be \$ 11,136.00 (Roslyn to receive)
- (xix) Contractor: North Shore School District  
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in North Shore for the 2015-16 school year  
 Fees: Total estimated - \$2,664.58  
 (Agreement is subject to review and approval by district counsel)
- (xx) Contractor: Seneca Consulting Group, Inc.  
 Services: Consulting services for compliance with the Affordable Care Act  
 Fees: Total estimated - \$20,000

- (xxi) Contractor: CJI Consultants  
Services: Special education administration consulting  
Fees: Total estimated - \$1,950.00
- (xxii) Contractor: Sivic Solutions Group, LLC  
Services: Medicaid monitoring/filing for the 2017-18 school year  
Fees: \$600 per month for Medicaid filing  
Total estimated - \$7,200.00
- (xxiii) Contractor: VS Investigations  
Services: School related investigative services  
Fees: Total estimated - \$5,000.00
- (xxiv) Contractor: Frontline Education (formerly Centris Group)  
Services: Provides support and access to IEP software and programs  
Fees: Base support/maintenance: \$9,150; Per student support/maintenance: \$3,399; Repository: \$560; NYSE Directors site, per District: \$1,950; NYSE Directors site, per user: \$315  
Total estimated - \$15,374.00

Recommendation to **extend** the following contract [(xxv) which was first approved by the Board of Education on September 24, 2015 (item B.7, Bid# 15/16-3], and extended on June 16, 2016 (item B.1 (xxxix) in order to renew:

- (xxv) Contractor: Plaques and Such  
Services: Production & supply awards and plaques for the 2016-2017 school year  
Fees: Total estimated to be \$9,333.50

Recommendation to **extend** the following contract [(xxvi) which was first approved by the Board of Education on June 28, 2016 (item B.13, Bid#16/17-50), in order to renew:

- (xxvi) Contractor: Jamaica Ash & Rubbish  
Services: Refuse removal, street sweeping and drainage system for the 2017-18 school year  
Total estimated to be \$58,600.62 (an increase \$1,591.12)

Recommendation to **extend** the following contract [(xxvii) which was first approved by the Board of Education on October 23, 2014 (item B.11), and extended on October 22, 2015 for 2015-16 (item B.9), and October 20, 2016 for 2016-17 (item B.1(iii)), in order to renew:

- (xxvii) Contractor: Walsworth Publishing Company  
Services: Production & supply of the High School Yearbook for the 2017-2018 school year.  
Fees: Total estimated to be \$19,980 (no increase)

Recommendation to **extend** the following contract [(xxviii) which was first

approved by the Board of Education on November 6, 2014 (item B.8, Bid# 14/15-43], and extended on October 8, 2015 for 2015-16 (item B.1(ii) and October 20, 2016 for 2016-17 (item B.1(ii)), in order to renew:

(xxviii) Contractor: Balfour Yearbooks  
 Services: Production & supply of the Middle School Yearbook for the 2017-2018 school year.  
 Fees: Total estimated to be \$7545 (no increase)

**B.2. See Addendum B.2**

Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	Medical Insurance Admin	\$97,000.00
<b>Subtotal</b>		<b>\$97,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1430-161-03-9000-303	H/R Clerical Supplemental	\$ 2,000.00
1620-163-03-9000-303	Custodial Salary Supplemental	\$10,000.00
2250-161-03-9000-303	Sp Ed Clerical Supplemental	\$10,000.00
2810-121-03-9000-303	Elem Home Instruction	\$ 5,000.00
9020-800-03-9000-303	Teachers Retirement System	\$50,000.00
9089-160-03-9000-303	Clerical Terminal Pay	\$20,000.00
<b>Subtotal</b>		<b>\$97,000.00</b>

~~REASON FOR TRANSFER REQUEST: To balance the budget at ST-3 level.~~

**B.3. Recommendation to approve general fund appropriation transfer requests:**

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2850-448-08-6700-801	5550-430-03-9000-510	\$156.00
Co-Curr Field Trips	Trans Public Service	
<b>Subtotal</b>		<b>\$156.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of tolls for trips from Roslyn High School.

**B.4. Recommendation to approve general fund appropriation transfer requests:**

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
1621-446-07-9000-310	1621-446-04-9000-310	\$5,000.00
Maint Build-HH	Maint Build-East Hills	
<b>Subtotal</b>		<b>\$5,000.00</b>

REASON FOR TRANSFER REQUEST: To cover cost of playground surfacing by play park at East Hills. We had done a transfer, but we are still short money in the code upon receiving the final quote.

**B.5. Recommendation to approve general fund appropriation requests:**

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2280-490-08-5400-308	BOCES OCC Ed	\$100,000.00
	<b>Subtotal</b>	<b>\$100,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-08-5600-308	BOCES Cultural Arts	\$ 7,917.00
2630-490-03-9000-311	BOCES Comp Svcs DW	\$ 92,083.00
	<b>Subtotal</b>	<b>\$100,000.00</b>

REASON FOR TRANSFER REQUEST: To expend funds from correct codes for June BOCES bill.

- B.6.** Recommendation to approve a payment, subject to a claims audit, in the amount of \$1,173.00 to Farrell Fritz for disbursements related to services rendered to the district.
- B.7.** Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$3,632.00	EH Site & Field	2110-245-04-1504	H15-00014	22
\$7,279.01	Hts Prof. Svcs & Reimbs.	2110-245-06-1506	H15-00014	16
\$1,050.48	EH Prof. Svcs	2110-245-04-1504	H15-00014	25
\$6,917.11	HH Prof. Svcs & Reimbs.	2110-245-07-1507	H15-00014	27

- B.8.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric Corp. in the amount of \$8,808.80 which will increase purchase order H16-00018 in account code H1620.296.03.1602

Relle Electric Corporation (Bus EC-002) for all additional costs required to provide all labor and materials for power to the new vehicle exhaust system which includes starter and control panel installation provided by mechanical trade, provide and install disconnect switch and manpower for system start-up, as requested. Please note this scope has been generated by the exhaust system provider requirements. (This was first presented to the Board of Education as a Pending Change Order on 5/5/17 item B.8 with an estimated cost of \$9,000.)

- B.9.** Recommendation to approve a change order as indicated below. This change order will result in a **decrease** in the contract with W.J. Northridge, Inc. in the amount of **\$7,283.82** which will **decrease** purchase order H16-00019 in account code H1620.293.09.1609

W.J. Northridge, Inc. (MS GC-003) as a credit in the amount of (\$7,283.82) for all labor and materials for the deleted ceiling and soffit work associated with the interior roof drain piping as shown on drawings A-2 which is not needed as a result of the cleaning of the existing courtyard drainage structure which is now functioning properly. (This was first presented to the Board of Education as a Pending Change Order on May 4, 2017 (item # B9) with an estimated credit of \$7,283.82.)

- B.10.** Recommendation to approve a change order as indicated below. This change order will increase the contract with JNS Heating Service, Inc. in the amount of \$2,404.86 and therefore increase purchase order H17-00011 in account code H-1620-294-07-1607 by a total of \$2,404.86.

JNS Heating Service, Inc. (HH MC-001) represents the cost to provide additional labor and materials to install equipment rails for the new AHU-3 at the new Multipurpose Room Addition in order to elevate the unit and ductwork to facilitate P-trap install and allow for access to the floor drain, as requested by KGD Architects to allow for increased overhead clearance. This was first presented to the Board of Education as a pending change order in the estimated amount of \$2,500 as item B7 on the agenda of 5-4-17.

- B.11.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$545,709.75 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-009) represents the cost to install additional subsurface drainage as required by NCDPW. This change order includes new work and credits for deleted work in the net amount of \$545,709 including permissible markups and ancillary costs. In addition, this change order will provide a completely new parking lot surface as opposed to the originally scheduled work which provided for simply "top coating" the student parking lot.. This was first presented to the Board of Education as a Pending Change Order on May 16, 2017 Item B9 with an estimated cost at that time of \$570,000.

- B.12.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$6,030.27 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-008) represents the cost of providing additional labor and material to increase the size of the concrete retaining wall including structural footing and waterproofing for the HS gymnasium.

- B.13.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the

construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Mechanical Construction PCO#2: Hi-Tech Proposed Change Order #2 (High School) for additional work at an estimated cost of **\$2,250.00**. This change order represents the cost to provide an alternate cabinet unit heater for installation in Gym Storage 190 which is required to replace the original unit which will no longer fit due to the reconfiguration of the storage room to add the new toilet room.

- B.14.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Relle Electric Corp. in the amount of \$2,413.22 which will increase purchase order H16-00018 in account code H1620.296.03.1602

Relle Electric Corporation (Bus EC-003) for all additional costs required to provide labor and materials to increase the wire and breaker size for the three (3) new wall mounted cabinet heaters in the building: Toilet 107, Electrical Room 106 & Storage Room 109 as per the unit requirements as directed by the electrical engineer as per required code. KGD's Engineer discovered an error which is that the available disconnect switch size is not large enough to protect the unit, so the engineer directed Relle to install the correct size breakers and wires per code. Unfortunately, the original breakers are integral to the cabinet and cannot be removed for a credit. (This was first presented to the Board of Education as a Pending Change Order on 6/7/17 item B.13 with an estimated cost of \$2,500.)

- B.15.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Central Air Corporation in the amount of \$14,423.09 which will increase purchase order H16-00017 in account code H1620.294.03.1602

Central Air Corporation (Bus MC-002) represents the cost of labor and material to install additional steel support members for the exhaust Fans EF 3 & 4 as shown on the original contract drawings H 1.0. Due to the weight and install configuration of the units, it was realized they couldn't be hung from the structure as is, therefore a design for steel supports was provided by the structural engineer. The work is required due to the mezzanine structure size reduction as a result of the value engineering process for re-bid. Included in the work is the cost to remove installed finishes, patching and painting of said finishes and painting of steel. (This was first presented to the Board of Education as a Pending Change Order on May 22, 2017 item B.2 in the estimated amount of \$14,500)

- B.16.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017 summer between Roslyn and Carle Place UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

**B.17.** Bid for Capital Improvements (2014 Bond Projects) (Revised from 5/22/17 item B.4)  
SED# 28-04-03-03-0-009-025 – Harbor Hill School (KG&D Project #2014-1040)  
(Irrigation of Athletic Fields)

Bid advertised:	5/9/17
Bid Opened:	5/17/17
Number of invitations to bid distributed:	4
Number of bids received:	
General Construction (GC)	4

Recommendation that awards based on low cost satisfactorily meeting specifications be made to the following companies:

General Construction Contract (GC-2) – Sipala Landscape Services, 8 Macniece Pl, Dix Hills, NY 11746 for the base bid of \$61,800

Total Recommended Award: \$61,800

Total cost of ~~these four contracts~~ **this contract** is within the 2014 Bond Capital Budget after adding the soft costs and fees estimated by our architect as well as the additional funds available through the annual Transfer To Capital Fund.

**B.18.** BID: Uniforms 2017-2018

Bid to Education Data Services, Inc  
Bid opened – May 23, 2017  
Number of bids received - 1

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to Woods Men's Wear, 658 Suffolk Avenue, Brentwood, NY, 11717 for an approximate total of \$9,000.00.

Estimated total cost is within the 2017-2018 budget.

**B.19.** BID: Transportation - Adult Continuing Education Trips & Tours #17/18-41

Bid Advertised – June 9, 2017  
Bid Mailed – June 9, 2017  
Bid opened – June 22, 2017  
Number of Invitation to bid mailed – 8  
Number of bids received - 2

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

**Company:** Coastal Charter Service Corp PO Box 1310, Ronkonkoma, NY 11779

<b>Trip</b>	<b>Price Per Coach Per Day</b>
Nassau County Trip	\$ 915.00
Any Suffolk County Trip	\$ 915.00
New York City Trip (5 Boroughs) Approx. 35 trips each semester)	\$ 965.00
Any Westchester County Trip	\$ 1150.00
Any Northern New Jersey Trip	\$ 1450.00
Any Putnam County or Dutchess County Philadelphia	\$ 1495.00
For a total bid of	\$ 41,195.00

All other bid totals

\$53,375.00

Estimated total cost is within the 2017-2018 budget.

**B.20. WHEREAS**, the Board of Education of the Roslyn Union Free School District received bids for the “Coach Bus Services for Athletic Trips, Field Trips & Other Events” contract (hereinafter referred to as “Coach Bus Service”) on June 22, 2017;

**WHEREAS**, the School District’s Administration has reviewed the bids received for the Coach Bus Service contract;

**WHEREAS**, based upon such review, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject all bids received for the Coach Bus Service contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby rejects all bids received for the Coach Bus Service contract and hereby authorizes the School District to re-advertise for new bids.

**B.21.** Recommendation by David Shoob, Supervisor of Transportation, to declare the following buses surplus. They are beyond their useful life and need considerable repair.

BUS # 76 2001 BLUE BIRD Vin#1BAAGCPA61F098086  
BUS # 81 2003 BLUE BIRD Vin#1BAAGCPA93F211645

We are receiving \$1,250.00 for each bus for our trade in value to be used for the purchase of new buses.



2011 Chevrolet Equinox White, Vin#2CMFLCEZ986404023

We are receiving \$9,000.00 for the trade in value to be used for the purchase of another Equinox.

- B.22.** Recommendation to approve the Cooperative Transportation Contract Extensions for 2016-2017. **(Attachment B.22)**
- B.23.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Herricks UFSD for the provision of Adult Education services in the form attached hereto and
- Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.
- B.24.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and East Williston UFSD for the provision of Adult Education services in the form attached hereto and
- Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.
- B.25.** Recommendation that, pursuant to receipt of a donation in the amount of \$900.00 from the Coordinating Council of Parent Associations, the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301).
- B.26.** Recommendation that, pursuant to receipt of a gift in the amount of \$1,532.00 from North Shore Autism Circle, to be used for trips for special needs classes, the Board of Education hereby accepts the gift, and increases the appropriation in *2250.430.03.9000.307 (Sp Ed Contract Services)* by \$1,532.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy, and to defer the revenue and appropriation to 2017-18.
- B.27.** Recommendation that, pursuant to receipt of a gift in the amount of \$12,000.00 from SEPTA, to be used for supplies and adaptive playground equipment, the Board of Education hereby accepts the gift, and increases the appropriation in *2250-200-03-9000-307 (Sp Ed Eqpt DW)*, and *2250-450-03-9000-307 (Sp. Ed Supplies DW)* by \$12,000.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy, and to defer the revenue and appropriation to 2017-18.
- B.28.** Recommendation that, pursuant to receipt of a gift in the amount of \$175.00 from the Association of Chinese American Physicians USA Inc, the Board of Education hereby accepts the gift, and increases the appropriation in *2110-450-09-2200-901 (Tchg Sup MS Science)* by \$175.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no

impact on the tax levy, and to defer the revenue and appropriation to 2017-18.

**B.29.** Recommendation that, pursuant to receipt of a donation in the amount of \$1,000.00 from the High School National Honor Society, the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301).

**B.30.** Recommendation by Michael Brostowski, Athletic Director, to declare obsolete the following items, that are no longer functional or have been rejected by Riddell for recertification, and have no residual value.

- 8 sweatshirts
- 8 sweatpants
- 15 football helmets
- 15 boys lacrosse helmets

**B.31.** Recommendation by Barry Edelson, Director of Community Relations and Adult Education, to declare as surplus the following items that are broken and non-repairable, have no value and will be scrapped.

- Roland EP-97 Digital Piano, serial number ZQ68809  
Roslyn tag number 20081053

**B.32.** Recommendation by Jessica Kemler, Harbor Hill Principal, to declare the attached list of books to be discarded due to their poor condition and obsolescence.  
**(Attachment B.32)**

**B.33.** Recommendation by David Shoob, Supervisor of Transportation, to declare as surplus the following items that are obsolete, broken and non-repairable, have no value and will be destroyed with the old transportation building.

Parts washer	001071
Parts washer	20081973
UFH 2-way radio	003578
Locker	001061
Locker	001055
Locker	001057
Locker	001059
Locker	001056
Locker	001060

**B.34.** WHEREAS, on March 9, 2017 the Board of Education authorized Roslyn to join with a other public school districts in Nassau County including Carle Place UFSD, Oyster Bay East Norwich CSD, East Meadow UFSD, East Williston UFSD, Herricks UFSD, Great Neck UFSD, Glen Cove CSD, Locust Valley CSD, Manhasset UFSD, North Shore CSD, Jericho UFSD, Port Washington UFSD, Syosset CSD, Garden City UFSD and Malverne UFSD to jointly solicit proposals for Special Education Related Services for the 2017-18 school year (and any renewal period) in accordance with the applicable provisions of General Municipal

Law; and

WHEREAS, an advertisement in Newsday on March 23, 2017 notified potential providers of the availability of the RFP and

WHEREAS, proposals were sent to 295 service providers (both individuals and firms) and we received on April 7, 2017 proposals from 137 service providers and evaluated them in accordance with the terms of an Inter-Municipal Agreement among the school districts;

NOW THEREFORE BE IT RESOLVED that proposals be accepted from the following vendors for the indicated services; and

BE IT FURTHER RESOLVED that District legal counsel be directed to prepare formal agreements between the district and the indicated providers; and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute the formal agreements as they are prepared.

1. The Viscardi Center/Abilities, Inc., 201 I.U. Willets Road, Albertson, NY 11507. Phone: 516-465-1576 Fax 516-465-3728. Contact: Barbara Cano  
Email: [bcano@viscardicenter.org](mailto:bcano@viscardicenter.org)  
Total Estimated to be \$4,950 for Summer Programs (one student full program, one half-program) Summer Transition Program \$3,300 per student  
Total Estimated to be \$10,000: Adaptive Driver's Education: \$485 per evaluation, \$95 per lesson in car \$5,000 for Summer and \$5,000 for School Year programs **(Attachment 1)**
2. All About Kids / Mid Island Therapy Associates, 255 Executive Drive-Suite LL 108, Plainview, NY 11803. Phone: 516-576-0962 Fax 516-576-1615 Contact: Anne Worth Email: [anne.worth@allaboutkidsny.com](mailto:anne.worth@allaboutkidsny.com)  
Total Estimated to be \$23,500 for 2017-18 school year  
See attached schedule for ABA, home instruction, Occupational Therapy, and Physical Therapy services **(Attachment 2)**
3. Daniel Armstrong, 65-61 Parsons Blvd., Flushing, NY 11365. Phone: 917-687-2970 Fax 718-229-1872 Contact: Daniel Armstrong, Email [DanielArmstrongPT@gmail.com](mailto:DanielArmstrongPT@gmail.com)  
Total Estimated to be \$43,000 including \$3,000 for summer, \$40,000 for school year  
See attached schedule for Physical Therapy services **(Attachment 3)**
4. Christine Baudin, M.S. CCC-SLP, 4 Roads End, Brookville, NY 11545. Phone 609-367-2140. Contact: Christine Baudin, Email [christinebaudin@yahoo.com](mailto:christinebaudin@yahoo.com)  
Total Estimated to be \$2,000  
See attached schedule for Assistive technology consults, evaluations, staff development/training **(Attachment 4)**
5. Bayada Home Health Care, Inc., 825 East Gate Blvd-Suite 201, Garden City, NY 11530. Phone 516-222-0092 Fax 516-222-0266 Contact: Sheryl Smith, Director Email: [Ssmith19@bayada.com](mailto:Ssmith19@bayada.com)

Total Estimated to be \$15,000 for 2017-18 (\$5,000 for Summer, \$10,000 for school year)  
Substitute Nursing Services RN at \$55 per hour, LPN at \$50 per hour  
**(Attachment 5)**

6. Brookville Center for Children's Services, 189 Wheatley Road, Brookville, NY 11545. Phone: 516-626-1000 x1350 Fax 516-622-9494. Contact: Regina Barnes Email: [rbarnes@brookvillecenter.org](mailto:rbarnes@brookvillecenter.org)  
Total Estimated to be \$2,800 for summer, \$25,000 for school year  
See attached schedule for ABA/IBI SERVICES, Occupational Therapy, Physical Therapy, Speech evaluations and Parent training  
**(Attachment 6)**
7. Michael Cunningham, 89-35 155th Avenue Suite 5K, Howard Beach, NY 11414. Phone: 917-951-3401 Contact: Michael Cunningham, Email: [mjcSLATES@outlook.com](mailto:mjcSLATES@outlook.com)  
Total Estimated to be \$5,000  
See attached schedule for Assistive technology consults and training  
**(Attachment 7)**
8. Extraordinary Pediatrics 1 Expressway Plaza, Suite 106, Roslyn Heights, NY 11577. Phone: 516-621-2681 x3 Fax: 516-621-2403 Contact: Sharon Pardo Email: [spardo@stmaryskids.org](mailto:spardo@stmaryskids.org)  
Total Estimated to be \$225,000: \$15,000 for Summer, \$210,000 for school year  
See attached schedule for Speech, Resource Room, Occupational Therapy, and Physical Therapy services **(Attachment 8)**
9. Foundations Occupational Therapy, 25 Woodhollow Lane, Huntington, NY 11743. Phone: 631-834-6457 Fax: 631-271-0066 Contact: Nicole Spinoso Email: [foundationsot@gmail.com](mailto:foundationsot@gmail.com)  
Total Estimated to be \$117,000 (\$7,000 for Summer, \$110,000 for School Year  
See attached schedule for Occupational Therapy, individual and group screenings, consultations and attendance at CSE meetings  
**(Attachment 9)**
10. Gayle E. Kligman Therapeutic Resources, 300 Garden City Plaza-Suite 350, Garden City, NY 11530, Phone 516-747-9030 Fax 516-877-0998 Contact: Joann Caradonna Email: [gekbilling@gektr.com](mailto:gekbilling@gektr.com)  
Total Estimated to be \$9,700 (\$1,300 for Summer, \$8,400 for School Year  
See attached schedule for Orientation and Mobility Services **(Attachment 10)**
11. Helping Hands Children Services, 229 Laurel Road, East Northport, NY 11731. Phone: 631-659-3337 x1 Fax: 631-659-3338  
Contact: Kimberly Guillem Email: [kquillem@helpinghandschildren.com](mailto:kquillem@helpinghandschildren.com)  
Total Estimated to be \$115,000 (\$15,000 for summer and \$100,000 for school year)  
See attached schedule for various services to be provided **(Attachment 11)**
12. Horizon Healthcare, 20 Jerusalem Avenue-Third floor, Hicksville, NY 11801. Phone: 516-326-2020 x217 Fax 516-358-2828.

- Contact: Tina Longo Email: [tlongo@hstaff.com](mailto:tlongo@hstaff.com)  
 Total Estimated to be \$6,000 (\$1,000 for Summer and \$5,000 for School Year)  
 Substitute nursing  
 RN: (health office, school trip) \$47.50/hour  
 RN: 1:1 skilled nursing: \$48/hour  
 LPN: \$38.50/hour  
 CNA: \$21/hour **(Attachment 12)**
13. MKSA, LLC, 125 East Bethpage Road-Suite 5, Plainview, NY 11803 Phone: 516-731-5588 x215 Fax 516-577-9049. Contact: Annie Vigliotti. Email: [avigliotti@mksallc.com](mailto:avigliotti@mksallc.com)  
 Total Estimated to be \$26,00 (\$1,000 for summer, \$25,000 for school year)  
 See attached schedule for various services to be provided including ABA **(Attachment 13)**
14. Metro Therapy, P.O. Box 6005, Hauppauge, NY 11788.  
 Phone 631-366-3876 Fax 631-366-3898  
 Contact: Karen Lazerus. Email: [Karen@metrotherapy.com](mailto:Karen@metrotherapy.com)  
 Total Estimated to be \$27,000 (\$2,000 for summer, \$25,000 for school year)  
 See attached schedule for various services to be provided **(Attachment 14)**
15. New York Therapy Placement Services, 299 Hallock Avenue, Port Jefferson, NY 11776. Phone 631-473-4284 Fax 631-331-2204. Contact: John F. Johnson. Email: [John.johnson@nytps.com](mailto:John.johnson@nytps.com)  
 Total Estimated to be \$16,750 (\$750 for summer, \$16,000 for school year)  
 See attached schedule for various services to be provided **Attachment 15)**
16. Nicholas Center for Autism, 382 Main Street, Suite 205, Port Washington, NY 11050. Phone 516-767-7177 Fax 516-767-7179.  
 Contact: Nicole Sugrue. Email: [nicole@nicholascenterusa.org](mailto:nicole@nicholascenterusa.org)  
 Total Estimated to be \$89,200 (\$11,200 for summer, \$78,000 for school year)  
 See attached schedule for various services to be provided **Attachment 16)**
17. Mara Pallotta, SLP, 749 Park Lane, East Meadow, NY 11554  
 Phone 646-773-6942 Contact: Mara Pallotta Email: [marapal@optimum.net](mailto:marapal@optimum.net)  
 Total Estimated to be \$11,000 (\$1,000 for summer, \$10,000 for school year)  
 PROMPT Certified Speech Therapy: \$100 per 30 minute individual session; \$115 per 45 minute individual session; \$125 per 60 minute individual session **(Attachment 17)**
18. PBS Consulting & Psychological Resources, PC, 68 Oakdale Road, Centerport, NY 11721 Phone 631-262-8561 Fax 631-261-6052.  
 Contact: Darlene Magnito-McLaughlin Email: [billing@positivebehavior.org](mailto:billing@positivebehavior.org)  
 Total Estimated to be \$281,000 (\$6,000 for summer, \$275,000 for school year)  
 See attached schedule for various services to be provided **(Attachment 18)**
19. Pediatric PT/OT Therapies, 900 Thomas Avenue, Baldwin, NY 11510  
 Phone 516-851-2305 Fax 516-320-6997 Contact: Ray Rogers Email:

[pedptot@gmail.com](mailto:pedptot@gmail.com)

Total Estimated to be \$73,000 (\$3,000 for summer, \$70,000 for school year)

See attached schedule for Physical Therapy (Individual and Group), evaluations and screenings and CSE meetings (**Attachment 19**)

20. Therapy Services of Greater NY, 45 North Station, Suite 101, Great Neck, NY 11021 Phone 516-482-2650 Fax 516-466-8717

Contact: Susan Lubrano Email: [sslubr@aol.com](mailto:sslubr@aol.com)

Total Estimated to be \$4,000 (\$1,000 for summer and \$3,000 for school year)

See attached fee schedule for Occupational Therapy, Physical Therapy and Speech Therapy (**Attachment 20**)

**B.35. Recommendation pursuant to Section 6-j of General Municipal Law, Workers Compensation Reserve Fund, as follows:**

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby affirms the previous establishment and continuation of a Reserve Fund known as the Workers Compensation Reserve Fund.

2. The source of funds for this Reserve Fund shall be:

a) budgetary appropriations;

b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and

c) such other funds as may be legally appropriated.

3. Monies in the Reserve Fund may be appropriated only for the payment of compensation and benefits and other authorized expenses since the district elects to self-insure.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-j of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:

a) the source, date, and amount of each sum paid into the fund;

b) the purpose, date, and amount of each payment from this fund; and

c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

7. The amount to be reserved as of June 30, 2017 shall be no more than the amount in the reserve as of June 30, 2016 less \$100,000 appropriated during 2016-17 plus accrued interest. [It is anticipated that an additional \$100,000 may be appropriated from this reserve during 2017-18.]

**Recommendation pursuant to Section 6-r of General Municipal Law,**

**Retirement Contribution Reserve Fund, as follows:**

1. The Board of Education (the “Board”) of Roslyn UFSD (the “District”) hereby affirms the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State and Local Employees’ Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and
  - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2017 shall be no more than the amount in the reserve as of June 30, 2016 plus accrued interest plus \$250,000.

**Recommendation pursuant to Section 6-p of General Municipal Law, Employee Benefit Accrued Liability Reserve Fund, as follows:**

1. The Board of Education (the “Board”) of Roslyn UFSD (the “District”) hereby affirms the previous establishment and continuation of a Reserve fund known as the Employee Benefit Accrued Liability Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of:
  - a) The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave, and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective

- bargaining agreement, or Section 6 of Civil Service Law;
- b) The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.
  5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
  6. The Chief Financial Officer shall account for this Reserve Fund as follows:
    - a) the source, date, and amount of each sum paid into the fund;
    - b) the purpose, date, and amount of each payment from this fund; and
    - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
  7. The amount to be reserved as of June 30, 2017 shall be no more than the amount in the reserve as of June 30, 2016 plus accrued interest.

**Recommendation pursuant to Section 6-m of General Municipal Law, Unemployment Insurance Payment Reserve Fund, as follows:**

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby establishes a Reserve Fund known as the Unemployment Insurance Payment Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of the cost including interest of reimbursing the State Unemployment Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and



- c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2017 shall be no more than the amount in the reserve as of June 30, 2016 plus accrued interest.

**Recommendation pursuant to Section 6-d of General Municipal Law, Repair Reserve Fund, as follows:**

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby continues a Reserve Fund known as the Repair Reserve Fund pursuant to the authorization of the voters in May 2009.
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of the cost of repairs to capital improvements or equipment that does not recur annually or at shorter intervals.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and
  - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be added to the reserve as of June 30, 2017 shall be no more than \$225,000 in accordance with the authorization of the voters on May 16, 2017 for \$200,000 and pursuant to the receipt of bullet aid in the amount of \$25,000 from the NYS Senate bringing the total amount in the reserve to no more than \$1,225,000 plus accrued interest.

**Recommendation pursuant to §1709 8-c of Education Law, Liability Reserve Fund, as follows:**

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby continues a Reserve Fund known as the Liability Reserve Fund established pursuant to Board Resolution dated February 26, 2015.
2. The source of funds for this Reserve Fund shall be from budgetary appropriations.
3. Monies in the Reserve Fund may be appropriated only for the payment of any

liability related to current litigation concerning Department of Civil Service Employee Benefits Division Policy Memorandum 122r3.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section §1709 8-c of Education Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:

- a) the source, date, and amount of each sum paid into the fund;
- b) the purpose, date, and amount of each payment from this fund; and
- c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

7. The amount to be reserved as of June 30, 2017 shall be no more than the amount in the reserve as of June 30, 2016 plus accrued interest.

**Transfer to Capital Reserve Fund (2015)**

Recommendation that the Board of Education hereby authorizes a transfer from the 2016-17 General Fund to the 2015 Capital Reserve Fund an amount not to exceed \$2,000,000 based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2017 pursuant to the voter authorization of May 19, 2015.

**Transfer to Capital Reserve Fund (2017)**

Recommendation that the Board of Education hereby authorizes a transfer from the 2016-17 General Fund to the 2017 Capital Reserve Fund an amount not to exceed \$3,000,000 based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2017 pursuant to the voter authorization of May 16, 2017.

**Addendum**

**B.2. Revised** Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	Medical Insurance Admin	<b><u>\$297,000.00</u></b>
	<b>Subtotal</b>	<b><u>\$297,000.00</u></b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1430-161-03-9000-303	H/R Clerical Supplemental	\$ 2,000.00
1620-163-03-9000-303	Custodial Salary Supplemental	\$ 10,000.00
2250-161-03-9000-303	Sp Ed Clerical Supplemental	\$ 10,000.00
2810-121-03-9000-303	Elem Home Instruction	\$ 5,000.00
9020-800-03-9000-303	Teachers Retirement System	\$ 50,000.00

9089-160-03-9000-303	Clerical Terminal Pay	\$ 20,000.00
9060-800-03-8010-303	Medicaid Reimbursement	<u>\$200,000.00</u>
	<b>Subtotal</b>	<b>\$297,000.00</b>

**Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 6-0, (Mr. Litvack absent) to approve Agenda Items numbered B.1, B.2 (as amended), B.3 – B.26, B.27 (taken out of order), B.28 - B.35, Addendum B.2.**

**CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 1, 2017, March 22, 2017, March 29, 2017, April 3, 2017, April 6, 2017, April 7, 2017, April 21, 2017, April 26, 2017, May 17, 2017, May 18, 2017, June 5, 2017, June 6, 2017, June 7, 2017, June 8, 2017, June 12, 2017 and June 19, 2017.
  
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 15, 2017, March 1, 2017, March 7, 2017, March 9, 2017, March 20, 2017, March 22, 2017, March 28, 2017, March 29, 2017, March 30, 2017, April 3, 2017, April 4, 2017, April 21, 2017, April 24, 2017, April 25, 2017, April 27, 2017, May 10, 2017, May 11, 2017, May 15, 2017, May 19, 2017, May 23, 2017, May 25, 2017, June 2, 2017, June 5, 2017, June 8, 2017, June 12, 2017, June 14 2017 and June 15 2017.
  
- C&I.3** Recommendation to enter into an agreement with Challenge Day subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.
  
- C&I.4** Recommendation to approve the contract between Textbook Central and the Roslyn School District for management of textbook distribution to non-public school children for the 2017-2018 school year at \$28.10 per student administrative fee plus cost of textbooks (approximately 170 students) for an estimated total fee to the district of \$26,000.00, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.
  
- C&I.5** Recommendation to approve the one year extension agreement with Project Lead the Way for the 2017-2018 school year at an estimated cost of \$5,250.00 subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

**C&I.6** Recommendation to appoint the following curriculum writers for the 2017-2018 school year as per RTA contract (original Board approval C&I.4 on June 7, 2017.)

<u>Curriculum</u>	<u>Writers</u>	<u>Hours Approved</u>
Math 8 Common Core	Renee Huntley	7.5 5
	Joshua Steffens	7.5-5
	Michelle Palmisano	5

**C&I.7** Recommendation to approve 104 students and 11 chaperones from the Marching Band to attend Marching Band Camp in Hinsdale, Massachusetts from August 14 through 20, 2017 at an estimated cost to the district of \$50,477.00. [Total cost of trip is \$99,871.00: Student contribution: \$49,394.00; District contribution: \$50,477.00.] **The cost of the trip does not include the bus transportation cost.**

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Litvack absent) to approve Agenda Items numbered C&I.1 – C&I.7**

Ms. Brown called from the floor to update agenda item BOE.2 (b)

**BOARD OF EDUCATION:**

**BOE.1** Appointment of Board of Registration

[The appointments of the members of the Board of Registration expire thirty days following the date of the annual budget vote.]

- a) Recommendation that four members of the Board of Registration be paid at a rate of \$12.00 per hour for the 2016-2017 school year:
 

Jacqueline Harleston	Sharon Margolin
Ruth Quintero	Howard Zuckerman

**BOE.2** Rate of Pay - Election Clerks/Inspectors of Election [The rate of pay for the Election Clerks and Inspectors of Election will apply to the Annual Meeting, Budget Vote and Election of Trustees which will take place in May 2018 and any Special District Meetings which may be convened during the 2017-2018 school year.]

- a) Recommendation that the Chief Election Inspector and Assistant to the Clerk be paid at a rate of \$15.00 per hour for the 2017-2018 school year:
 

Doris Letendre	Phyllis Zuckerman
----------------	-------------------
  
- b) Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$10.00 per hour for the 2017-2018 school year, *to be adjusted at \$11 per hour as of December 31, 2017.*

Rodney Benson	Sheila Brummel	Shirley Carter
Dianne Glasco	Jacqueline Harleston*	Vetrel Hill
Zakiya Jabari	Sharon Margolin*	Francine Mathis
Jordan Mathis	Lee Parker	Ruth Quintero*

Rowena Ramphal  
Cheryl Windless

Alan Rosenwasser  
Howard Zuckerman\*

Siavash Solhjoo

**Mr. Saffron moved, seconded by Mr. Seinfeld, carried by a vote of 6-0, (Mr. Litvack absent) to approve Agenda Item BOE.1, BOE.2, and BOE.2 b) as amended.**

**Public Comments #2**

Ms. Eleanor Russel, RTA President, commented on the discussion of the Harbor Hill playground. She expressed her concern in regard to having playground equipment in place for the start of school due to the construction. Ms. Russel stated that Harbor Hill always needed additional playground equipment. Since Pre-K and ABA class are being moved to Harbor Hill, the equipment needed will be for younger children.

Ms. Russell asked the Board to start planning to have the playground equipment on site for the start of school.

**There being no further business to come before the Board of Education**

**Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Litvack absent) to adjourn at 9:48 p.m.**

**Respectfully submitted,**

*Nancy Carney Jones*

**Nancy Carney Jones  
District Clerk**