

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday, May 16, 2017

9:30 p.m.

Roslyn High School – Auditorium

BUSINESS MEETING IMMEDIATELY FOLLOWING ELECTION RESULTS

Minutes

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Elementary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk

ABSENT

Landon Allen	Student Delegate
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The Board convened in Public Session in the High School Auditorium at 9:41 p.m.

9:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting:
May 4, 2017

Dr. Valauri moved, seconded by Mr. Saffron, carried by a vote of 5-0, (Messrs. Saffron and Dubner abstained) to accept the minutes for May 4, 2017.

Board President's Comments

Ms. Ben-Levy thanked the staff for an outstanding job on the running of the budget vote and election. She stated how proud she is of the community for supporting the school district by passing the budget. Ms. Ben-Levy thanked Mr. Saffron for running with her for the fifth time to be a member of the Board of Education.

Superintendent's Comments

Ms. Brown thanked Ms. Ben-Levy and Mr. Saffron for running for another term as members of the Board of Education and to the community for once again supporting the school district.

Student Delegate's Comments

Mr. Allen was not in attendance this evening.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

Ms. Báez requested from the floor to delete agenda Item P.1 #3

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of

absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 PROFESSIONAL

Item	Name	Action	Position / Replacing	Location	From	To	Certification Class / Step Salary
3		Delete					
4	Barbara Antoniades	Resignation for the Purposes of Retirement <i>(Revised end date)</i>	Teaching Assistant	EH		6/29/17 (last day of employment)	

P2. CLASSIFIED

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
3	Nolvia Hernandez	Appointment	Bus Driver	Non-Comp	P/T	Transp.	5/22/17		\$20.50 / Hour

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**.

Mr. Saffron moved, seconded by Mr. Litvack, and carried by a vote of 7-0, to approve Agenda Items numbered P.1 - P.2, Addenda P.1 – P.3

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

- (i) Contractor: Jericho Union Free School District
 Services: 2016-2017 Health & Welfare Services for 3 student attending out of district schools.
 Cost- \$1,245.44 per student
 Total estimated to be \$3,736.32
 (Agreement is subject to review and approval by district counsel)

- (ii) Contractor: Syosset Union Free School District
 Services: 2016-2017 Health & Welfare Services for 2 student attending out of district schools.
 Cost- \$911.01 per student
 Total estimated to be \$1,822.02
 (Agreement is subject to review and approval by district counsel)

- (iii) Contractor: Commack Union Free School District
 Services: Health Services for 2 students attending out of district schools for the 2016-2017 school year.
 Cost- \$1,131.82 per student
 Total estimated to be \$2,263.64
 (Agreement is subject to review and approval by district counsel)

B.2. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

B.3. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2850-448-08-6700-801	5510-163-03-9000-303	\$14,696.34
Co-Curr Field Trips	Tran N C Sal Suplm	
	Subtotal	\$14,696.34

REASON FOR TRANSFER REQUEST: To cover the cost of trips from Roslyn High School, including Forensics, Math Team, Quiz Bowl, etc.

B.4. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-490-03-9000-307	Spec Ed BOCES Services	\$ 2,800.00
2815-430-03-9000-307	Contracted Health Services	\$ 40,200.00
1420-442-03-4700-307	Spec Ed Legal Services	\$ 25,000.00
9020-800-03-9000-303	Teacher Retirement System	\$122,000.00

Subtotal **\$190,000.00**

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	Spec Ed Private School Tuition	\$190,000.00

Subtotal **\$190,000.00**

REASON FOR TRANSFER REQUEST: Higher than anticipated expenses because; we have entered into a settlement agreement with the parents of a special needs youngster which will result in unanticipated tuition payments; the CSE has placed another student into a more intensive behavioral therapeutic setting; and we have incurred NC DSS maintenance costs for students placed in residential placements.

B.5. Recommendation to approve general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9760-700-03-9000-303	Interest Tan	\$97,722.22
9020-800-03-9000-303	Teacher Retirement System	\$85,000.00
Subtotal		\$182,722.22

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9731-700-03-9000-303	Interest Ban	\$97,722.22
9731-600-03-9000-303	Principal Ban	\$85,000.00
Subtotal		\$182,722.22

REASON FOR TRANSFER REQUEST: To move the appropriation for the Ban Interest which was erroneously appropriated to Tan Interest and to appropriate funds for the General Fund's portion of the Ban Principal repayment, per the Official Statement of 2016 Serial Bond.

B.6. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
1621-446-03-9000-310 Maint-Dist Building Rep	1621-443-03-9000-310 Maint Prof/Tech Svcs	\$4,000.00
Subtotal		\$4,000.00

REASON FOR TRANSFER REQUEST: To cover cost of cesspool pumping throughout the district. We have invoices waiting to be paid due to emergency pumping.

B.7. Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$19,766.14	HS Prof. Svcs & Reimbs.	2110-245-08-1508	H15-00014	26
\$25,936.59	Hts Prof. Svcs & Reimbs.	2110-245-06-1506	H15-00014	14
\$3,268.41	EH Prof. Svcs	2110-245-04-1504	H15-00014	24
\$1,800.00	EH Reimbursables	2110-245-04-1504	H15-00014	20
\$3,107.08	New Bus Garage	2110-245-03-1502	H15-00014	31
\$7.72	HS Reimbursables	2110-245-08-1408	H14-00014	26
\$1,698.11	New Bus Garage	2110-245-03-1502	H15-00014	32
\$4,454.38	EH Prof. Svcs & Reimbs.	2110-245-04-1504	H15-00014	21
\$32,908.88	Hts. Prof. Svcs & Reimbs.	2110-245-06-1506	H15-00014	15
\$18,674.96	HS Prof. Svcs & Reimbs.	2110-245-08-1508	H15-00014	27

B.8. Recommendation to approve the following payments to Park East Construction

Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$2.43	Bus Garage Demo Reimbs.	2110-201-03-1501	H15-00015	5
\$185.68	New Bus Facility Reimbs.	2110-201-03-1502	H15-00015	5
\$189.07	EH Reimbursables	2110-201-04-1504	H15-00015	5
\$232.22	HH Reimbursables	2110-201-07-1507	H15-00015	5
\$219.35	HS Reimbursables	2110-201-08-1508	H15-00015	5
\$136.90	MS Reimbursables	2110-201-09-1509	H15-00015	5
\$1,500.00	DW Prof. Svcs	2110-201-03-1502	H15-00015	21
\$2,500.00	EH Prof. Svcs	2110-201-04-1504	H15-00015	21
\$15,000.00	HH Prof. Svcs	2110-201-07-1507	H15-00015	21
\$25,000.00	HS Prof. Svcs	2110-201-08-1508	H15-00015	21
\$21.89	HS Reimbursables	2110-201-08-1408	H15-00001	5

- B.9.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect, construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO #17R1: Stalco (High School) for additional work at an estimated cost of **\$570,000**.

[General Construction PCO#17R1 (HS) represents the cost to install additional subsurface drainage as required by NCDPW. This change order includes new work at an estimated cost of \$700,000 and credits for deleted work in the amount of approximately \$230,000 including permissible markups and ancillary costs. In addition, this change order will provide a completely new parking lot surface as opposed to the originally scheduled work which provided for simply “top coating” the student parking lot.]

Addendum

BUSINESS/FINANCE:

- B.10.** Bid for Capital Improvements (2014 Bond Projects) (Revised item B.9 from agenda of 4/20/17)
SED# 28-04-03-03-0-007-024 – Heights Primary School (KG&D Project #2014-1039)

Bid advertised: 2/27/17
 Bid Opened: 3/29/17

Number of invitations to bid distributed: 23
Number of bids received:
 General Construction (GC) 5
 Electrical Contract (EC) 2
 Plumbing Contract (PC) 2
 HVAC Contract (MC) 3

Recommendation that awards based on low cost satisfactorily meeting specifications be made to the following companies:

General Construction Contract (GC-1 Roslyn HS Heights) – Baruti Construction, Inc. 46 Sunset Lane, Patchogue, NY 11772 for the base bid of \$3,255,000 along with the following Add Alternates:

Add Alternate 1 (East Sitework)	\$195,000	
Add Alternate 2 (Classrooms 28-31)	\$ 75,000	
Total Recommended Award:		\$3,495,000

Electrical Construction Contract (EC-1 Roslyn HS Heights) – Palace Electrical Contractors, Inc., 3558 Park Avenue, Wantagh, NY 11793 for the base bid of \$879,000 along with the following Add Alternate:

Add Alternate 2 (Classrooms 28-31)	\$ 2,100	
Total Recommended Award:		\$ 881,100

Plumbing Contract (PC-1 Roslyn HS Heights) – Macarone Plumbing, Inc, 10 Seacliff Avenue, Glen Cove, NY 11542 for the base bid of \$234,750.

Total Recommended Award:		\$ 234,750
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HVAC Contract (MC-1 Roslyn HS Heights) – JNS Heating Service Inc. 100 Remington Blvd. Ronkonkoma, NY 11779 for the base bid of \$2,829,820 along with the following Add Alternate:

Add Alternate 2 (Classrooms 28-31)	\$133,540	
Total Recommended Award:		\$2,963,360

Total cost of these four contracts is within the 2014 Bond Capital Budget after adding the soft costs and fees estimated by our architect as well as the additional funds available through the annual Transfer To Capital Fund.

Base Contract	\$7,168,570
Add Alternate 1	195,000
Add Alternate 2	210,640
Base + Alternates 1 & 2	7,574,210

(Attachment B.10.)

Mr. Seinfeld moved, seconded by Mr. Litvack, carried by a vote of 7-0, to approve Agenda Items numbered B.1 – B.9, Addendum B.10

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the 2017-2018 Board of Education calendar of meetings has been updated to change the BOCES Budget Vote from of Thursday, April 19, 2018 to ***Tuesday, April 17, 2018.*** (Attachment BOE.1)

BOE.2 WHEREAS the County Wide Shared Services Initiative was enacted by Part BBB of Chapter 59 of the Laws of 2017 and

WHEREAS County Executive Mangano by letter dated April 26, 2017 invited the Roslyn UFSD to participate in this initiative and

WHEREAS the school district is always desirous of saving taxpayer dollars by sharing services with other units of government whenever possible

NOW, THEREFORE, BE IT RESOLVED that the Roslyn UFSD elects to participate and

BE IT FURTHER RESOLVED that the representative of the school district shall be the President of the Board of Education.

Mr. Seinfeld moved, seconded by Mr. Dubner and carried by a vote of 7-0, to approve Agenda Item BOE.1 – BOE.2

ANNUAL BUDGET VOTE & ELECTION:

DISTRICT CLERK:

EDUCATION LAW REQUIRES THAT THE BOARD OF EDUCATION ADOPT A RESOLUTION TO ACCEPT THE RESULTS OF THE ANNUAL MEETING WITHIN 24 HOURS OF THE CLOSING OF THE POLLS.

Annual Budget Vote and Election of Trustees

Tuesday, May 16, 2017

In accordance with the NOTICE duly published for four weeks in The Roslyn News and Long Island Business News, the vote upon the budget, and selection of two members of the Board of Education was held at the Roslyn High School on Tuesday, May 16, 2017 from 7:00 a.m. to 9:00 p.m. (Copy of OFFICIAL BALLOT is attached to the official minutes of this meeting.)

Meryl Waxman Ben-Levy and Clifford Saffron were appointed by the Board of Education to be the Chairpersons of the Meeting. Ms. Waxman Ben-Levy opened the polls at 7:00 a.m. and Ms. Waxman Ben-Levy announced the closing of the polls at 9:00 p.m. The results of the vote on Propositions 1, 2, 3, 4 and 5 were as follows:

Proposition #1:

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2017-2018 school year in the amount of \$107,181,298 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

VOTES

<u>Yes</u>	<u>No</u>
577	135

Proposition #2

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$5,094,809 as prepared by the Trustees of said Library for the 2017-2018 school year and that the amount of \$5,006,099 be raised by the levy of a tax upon the taxable real property in Roslyn Union Free School District be and hereby are approved.

VOTES

<u>Yes</u>	<u>No</u>
612	97

Proposition #3:

Shall the Board of Education of the Roslyn Union Free School District be authorized to enter into a five (5) year lease purchase agreement for the purchase of three (3) vans and two (2) buses in the amount of no more than \$175,000 per annum?

VOTES

<u>Yes</u>	<u>No</u>
583	125

Proposition #4: 2017 Capital Reserve Fund

BE IT RESOLVED that, pursuant to Education Law Section 3651, the Board of education of the Roslyn Union Free School District is hereby authorized to establish a Capital Reserve Fund (hereinafter referred to as the "2017 Capital Reserve") for the purpose of the following work at the district buildings including all schools and other buildings: masonry renovation, plumbing upgrades, electrical upgrades, mechanical upgrades (including heating, ventilation and air conditioning), security upgrades, technology upgrades, telephone upgrades, roof replacement, door replacement, window replacement, site work, classroom and corridor renovations, and/or the purchase of furnishings and equipment including security vehicles. The ultimate amount of the aforesaid Capital Reserve Fund is \$25,000,000 plus investment income and the probable term is to be twenty (20) years; the funds are to be transferred from surplus monies remaining in the general fund including a sum not to exceed \$3,000,000 from the 2016-2017 budget and thereafter in an annual amount of not more than \$3,000,000.00 for each remaining year of the probable term. The Superintendent of Schools or his/her designee is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the "2017 Capital Reserve Fund". The Superintendent of Schools or his/her designee is hereby authorized to invest, from time to time, the monies of this fund pursuant to Section 1723 of the Education Law.

VOTES

<u>Yes</u>	<u>No</u>
582	121

Proposition # 5:

SHALL the Board of Education be authorized to expend a sum not to exceed \$892,712 from the 2011 Construction Capital Reserve Fund established in May 2011 and an additional sum not to exceed \$607,288 from the 2015 Construction Capital Reserve Fund established in May 2015 for the purpose of completing Districtwide technology, electrical and telephone capital improvement upgrades, including classroom phones, clocks with digital messaging, intercom capability, bell scheduling, connected centralized building door alarms, additional network switches, routers, storage, software and licensing upgrades and all labor, materials, equipment, apparatus, and incidental costs associated therewith.

VOTES

<u>Yes</u>	<u>No</u>
599	101

MEMBERS OF THE BOARD OF EDUCATION

Two (2) -Three (3) year terms commencing July 1, 2017 and expiring June 30, 2020

The results of the Election of Trustees as announced by the Chairperson of the Meeting were:

Meryl Waxman Ben-Levy (564) Clifford Saffron (526) Write –In (8/2 and 7/2)

WITH A QUORUM OF THE BOARD BEING PRESENT AT THIS TIME, I ASK THAT THE FOLLOWING RESOLUTION BE ADOPTED BY A ROLL CALL VOTE OF THE TRUSTEES PRESENT:

BE IT HEREBY RESOLVED that the Board of Education of the Roslyn Union Free School District hereby accepts the results of the **May 16, 2017 Budget Vote and Board Trustee Election.**

Meryl W. Ben-Levy	Yes
Clifford Saffron	Yes
David Dubner	Yes
Adam Haber	Yes
Steven Litvack	Yes
David Seinfeld	Yes
Bruce Valauri	Yes

CO-CHAIRPERSONS: **Meryl W. Ben-Levy and Clifford Saffron**

Nancy Carney Jones
District Clerk

Public Comments #2

No public comment.

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Mr. Litvack, and carried by a vote of 7-0, to adjourn at 9:52 p.m.

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**

**Roslyn UFSD
Tuesday, May 16, 2017
Official Ballot**

PROPOSITION NO. 1

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2017-2018 school year in the amount of \$107,181,298 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

Yes No

PROPOSITION NO. 2

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$5,094,809 as prepared by the Trustees of said Library for the 2017-2018 school year and that the amount of \$5,006,099 be raised by the levy of a tax upon the taxable real property in the Roslyn Union Free School District be and hereby are approved.

Yes No

PROPOSITION NO. 3

Shall the Board of Education of the Roslyn Union Free School District be authorized to enter into a five (5) year lease purchase agreement for the purchase of three(3) vans and two (2) buses in the amount of no more than \$175,000 per annum?

Yes No

PROPOSITION NO. 4

BE IT RESOLVED that, pursuant to Education Law Section 3651, the Board of Education of the Roslyn Union Free School District is hereby authorized to establish a Capital Reserve Fund (hereinafter referred to as the "2017 Capital Reserve") for the purpose of the following work at the district buildings including all schools and other buildings: masonry renovation, plumbing upgrades, electrical upgrades, mechanical upgrades (including heating, ventilation and air conditioning), security upgrades, technology upgrades, telephone upgrades, roof replacement, door replacement, window replacement, site work, classroom and corridor renovations, and/or the purchase of furnishings and equipment including security vehicles. The ultimate amount of the aforesaid Capital Reserve Fund is \$25,000,000 plus investment income and the probable term is to be twenty (20) years; the funds are to be transferred from surplus monies remaining in the general fund including a sum not to exceed \$3,000,000 from the 2016-2017 budget and thereafter in an annual amount of not more than \$3,000,000.00 for each remaining year of the probable term. The Superintendent of Schools or his/her designee is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the "2017 Capital Reserve Fund". The Superintendent of Schools or his/her designee is hereby authorized to invest, from time to time, the monies of this fund pursuant to Section 1723 of the Education Law.

Yes No

PROPOSITION NO. 5

SHALL the Board of Education be authorized to expend a sum not to exceed \$892,712 from the 2011 Construction Capital Reserve Fund established in May 2011 and an additional sum not to exceed \$607,288 from the 2015 Construction Capital Reserve Fund established in May 2015 for the purpose of completing Districtwide technology, electrical and telephone capital improvement upgrades, including classroom phones, clocks with digital messaging, intercom capability, bell scheduling, connected centralized building door alarms, additional network switches, routers, storage, software and licensing upgrades and all labor, materials, equipment, apparatus, and incidental costs associated therewith.

Yes No

Member of the Board of Education

Vote for TWO (2)
Three Year Term

Two (2) Terms commencing July 1, 2017 and expiring June 30, 2020

OFFICE



1A

2A

MERYL
WAXMAN BEN-LEVY

CLIFFORD
SAFFRON

WRITE-IN

INSTRUCTIONS

1. Mark only with the writing instrument provided.
2. To vote for a candidate whose name is printed on this ballot fill in the oval above or next to the name of the candidate.
3. To vote for a person whose name is not printed on this ballot write or stamp his or her name in the space labeled "write-in" that appears at the bottom of the column, for such office and fill in the oval corresponding with the "write-in" space in which you have written in a name.
4. To vote yes or no on any proposals that appears on this ballot, fill in the oval that corresponds to your vote.
5. Any other mark or writing, or any erasure made on this ballot outside the voting squares or blank spaces provided for voting will void this entire ballot.
6. Do not overvote. If you select a greater number of candidates than there are vacancies to be filled, your ballot will be void for that public office, party position or proposal.
7. If you tear, or deface, or wrongly mark this ballot, return it and obtain another. Do not attempt to correct mistakes on the ballot by making erasures or cross outs. Erasures or cross outs may invalidate all or part of your ballot. Prior to submitting your ballot, if you make a mistake in completing the ballot or wish to change your ballot choices, you may obtain and complete a new ballot. You have a right to a replacement ballot upon return of the original ballot.
8. After completing your ballot, insert it into the ballot scanner and wait for the notice that your ballot has been successfully scanned. If no such notice appears, seek the assistance of an election inspector.