

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, May 4, 2017

8:00 P.M.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Landon Allen	Student Delegate

ABSENT

Clifford Saffron, Vice President
David Dubner

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 5-0; (Messrs. Saffron and Dubner absent) that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss a personnel matter.

The Executive Session adjourned at 7:45 p.m. The Board reconvened in Public Session in the Board Room at 8:03 p.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

8:00 p.m. - Budget Hearing [Even though the law requires a “Budget Hearing”, please understand that the law also requires that nothing can be changed in the budget at this time. This “hearing” is purely informational.]

The final budget was presented to the Board. Ms. Brown reiterated the budget to budget increase is 1.98% and the tax levy is .19%. She announced the budget binders have been distributed to each school and the Bryant Library. Ms. Brown stated “this budget is a terrific, fair budget.”

- **Public Comment – no comment.**

Ms. Ben-Levy closed the budget hearing.

8:15 p.m. - Board of Education Meeting

Recognition was moved to the end of the meeting.

Recommendation to accept the Claims Audit Report(s) for February 2017 and March 2017

Mr. Seinfeld moved, seconded by Mr. Litvack, carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to accept the Claims Auditors Report for February 2017 and March 2017.

Recommendation to accept the minutes from the following meeting(s):

March 23, 2017

April 6, 2017

April 20, 2017

Mr. Litvack moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to accept the minutes for March 23, 2017. 4-0, (Messrs. Saffron and Dubner absent, Dr. Valauri abstained) to accept the minutes for April 6, 2017 and 4-0, (Messrs. Saffron and Dubner absent, Mr. Haber abstained)

Board President’s Comments

Ms. Ben-Levy commented on the beautiful artwork from the Heights students on display in the Board Room. She announced a student art show is currently being held at the Bryant Library. In addition, on Tuesday, May 2nd, she and Ms. Brown presented at the Kindergarten Parent Orientation and welcomed the parents of the Class of 2030.

Superintendent’s Comments

Ms. Brown commented on the wonderful turnout for this year’s Kindergarten Parent Orientation and indicated there are 232 students registered for kindergarten. She reminded everyone the budget vote will be held on Tuesday, May 16th, in the High School Auditorium between the hours of 7am - 9pm and encouraged everyone to vote.

Student Delegate's Comments

Mr. Allen announced the OCC is in the process of planning the Junior Dance and Senior Prom.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

Ms. Báez requested from the floor to delete item #33 on P.1

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**

P.4. **BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby abolishes the following positions effective July 1, 2017, due to enrollment, pursuant to Education Law Section 2510; secondary English position.

BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby agrees that the certified staff in these tenure areas be discontinued effective July 1, 2017 as a result of the abolishment of these positions.

Addendum

Professional P.1 Delete Item #33

Mr. Seinfeld moved, seconded by Mr. Litvack, and carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to approve Agenda Items numbered P.1 (As amended), P.2– P.4

Mr. Dragone announced the attachment for agenda item B.1 has been revised.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.1 (Rev)**.

B.2. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
5540-430-03-9000-510 Trans Private Schools	5510-456-03-9000-510 Trans Automotive Parts	\$30,000.00
	Subtotal	\$30,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of Bus #103 engine repairs that is not covered by the warranty.

B.3. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2630-430-03-1100-311 Computer Contractual	1670-450-09-9000-311 Printing Supplies HS	\$9,000.00
	Subtotal	\$9,000.00

REASON FOR TRANSFER REQUEST: To purchase DW supplies.

B.4. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2855-156-08-6800-309 Coach Stipends-HS	2855-153-08-6800-309 Athletic Supervision-HS	\$10,000.00
	Subtotal	\$10,000.00

REASON FOR TRANSFER REQUEST: Coverage of additional athletic supervision costs for the 2016-17 school year.

B.5. Recommendation to approve a payment in the amount of \$26,146.58 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending

3/31/2017.

B.6. Recommendation to approve a payment in the amount of \$2,800.00 to Ingerman Smith, L.L.P. for legal services rendered to the district regarding Syntax Communication, invoice #13221

B.7. Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

A. HH Mechanical PCO#1: JNS Proposed Change Order #1 (Harbor Hill) for additional work at an estimated cost of **\$2,500**.

[Mechanical PCO#1 (Harbor Hill) represents the cost to provide additional labor and materials to install equipment rails for the new AHU-3 at the new Multipurpose Room Addition in order to elevate the unit and ductwork to facilitate P-trap install and allow for access to the floor drain, as requested by KGD Architects to allow for increased overhead clearance. Park East Construction Corp. has reviewed the proposal along with KGD Architects and finds it to be fair based on the scope of work.]

B.8. Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

BUS Electrical PCO#11: Relle Electric Proposed Change Orders #11 (New Bus Garage) for additional work at an estimated cost of **\$9,000**. [Electrical PCO#11 (Bus) represents the cost to provide all labor and materials for power to the new vehicle exhaust system which includes starter and control panel installation provided by mechanical trade, provide and install disconnect switch and manpower for system start-up, as requested. Please note this scope has been generated by the exhaust system provider requirements.]

B.9. Recommendation to approve a pending **credit** change order as indicated below.

MS GC PCO#28R: W. J. Northridge Proposed Change Orders #28R (Middle School) as a **credit** in the amount of **(\$7,283.82)** for all labor and materials for the deleted ceiling and soffit work associated with the interior roof drain piping as shown on drawings A-2 which is not needed as a result of the cleaning of the existing courtyard drainage structure which is now functioning properly. Park East

Constructions Corp. along with KGD Architects have reviewed the proposal and find it to be fair based on the scope of the deleted work. Upon BOE approval the office of KGD Architects will create a formal change order and forward for signatures.

- B.10.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$1,981.83 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-003) for all additional costs required to tie in existing drainage at Hilltop Academy to the new drainage system.

- B.11.** Recommendation to approve a Construction Change Directive (WJN CCD GC-001) as indicated below.

This directive to WJ Northridge is to proceed with the revised work as a result of a redesign as per the Nassau County Department of Health to move the exterior Lube Cubes away from the building. This will result in the deletion of some concrete and asphalt as well as the addition of concrete and asphalt and protective bollards in a new location. (see attached marked up drawings). (**Attachment B.11.**)

- B.12.** Resolved that the Board of Education hereby enters the Inter-Municipal Agreement between Roslyn and North Shore CSD for inspection, maintenance and repair services of our buses, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.13.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 summer and school year between Roslyn and Bethpage UFSD for the transportation of children, subject to approval by counsel, and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.14.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 summer and school year between Roslyn and East Williston UFSD for the transportation of children, subject to approval by counsel, and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.15.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Westbury UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.16.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Herricks UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.17.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Carle Place UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

Dr. Valauri moved, seconded by Mr. Seinfeld, carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to approve Agenda Items numbered B.1 (as revised) B.2 – B.17

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 5, 2017, April 6, 2017, April 7, 2017 and April 21, 2017.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 7, 2017.

C&I.3 Recommendation to approve Olivia Kaplan to attend Project Lead the Way Training in Rochester, New York from July 9 through 21, 2017 at an estimated cost to the district of \$4,074.11.

C&I.4 Recommendation to approve William Marvin to attend Project Lead the Way Training in Rochester, New York from July 9 through 21, 2017 at an estimated cost to the district of \$4,090.16.

C&I.5 Recommendation to approve Mark Valentino to attend Project Lead the Way Training in Worcester, Massachusetts from July 31 through August 4, 2017 at an estimated cost to the district of \$2,167.12.

C&I.6 Recommendation to approve Greg Wasserman to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$2,100.67.

C&I.7 Recommendation to approve Elizabeth Brown to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$1,994.35.

C&I.8 Recommendation to approve Tanya Baptiste to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$1,806.29.

C&I.9 Recommendation to approve William Caruso to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$1,736.29.

Mr. Litvack moved, seconded by Mr. Seinfeld, carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to approve Agenda Items numbered C&I.1 - C&I.9.

Mr. Seinfeld requested clarification on the Project Lead the Way Training.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement between the District and Nassau County Board of Elections in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Memorandum of Agreement on behalf of the Board of Education.

Mr. Litvack moved, seconded by Dr. Valauri and carried by a vote of 5-0, (Messrs. Saffron and Dubner absent) to approve Agenda Item BOE.1.

Public Comments #2

No public comment.

Recognition:

The following students were recognized by the Board of Education for their outstanding achievements. On behalf of the Board of Education, Ms. Ben-Levy presented certificates of recognition acknowledging their accomplishments.

First Place in the Earth Day Poster Contest! - *Sophie Plotnitzky*

National Merit Scholarship Program Finalists – *Shawn Anand, Abigail Flyer, Kamyar Ghiam, Felicia Hou, Mark Kong, Ritwik Rudra, Alyssa Rust, Edgar Sit & Todd Warshawsky*

First Place Long Island Science and Engineering Fair - *Anuj Gupta & Chloe Levin*

Regional Finalist Team in Ecybermission for the Northeast - *Daniella Futoran, Ariella Hakimi & Paige Schultz*

USA Mathematical Olympiad - *Mark Kong* question. *Select best math students to represent.*

First Place 2017 Students of the Year Campaign, The Leukemia & Lymphoma Society
Evan Jaslow and Bradley Mussman

Adjournment

**There being no further business to come before the Board of Education
Mr. Haber moved, seconded by Dr. Valauri, and carried by a vote of 5-0, (Messrs.
Saffron and Dubner absent) to adjourn at 8:51 p.m.**

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**