

ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education
Thursday, March 9, 2017
8:00 P.M.
Roslyn High School – Board Room

Minutes

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Adam Haber
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Elementary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Landon Allen	Student Delegate

ABSENT

David Dubner
Steven Litvack

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 5-0; (Messrs. Dubner and Litvack absent) that the Board of Education adjourns to Executive Session at 7:00 p.m., to discuss a personnel matter.

The Executive Session adjourned at 8:05 p.m. The Board reconvened for a Public Hearing in the Board Room at 8:16 p.m.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

8:00 p.m. – Public Hearing – District Safety Plan

Ms. Ben-Levy called the public hearing to order. She asked for public comment on the District Safety Plan. There was no public comment. Ms. Ben-Levy closed the public hearing.

8:15 p.m. - Board of Education Meeting

Recognition

Mr. Brostowski, Director of Physical Education (K-12), Interscholastic Athletics & Recreation presented the following student athletes to the Board of Education. These athletes competed at the State Level in their respective sports.

Natya Glasco – Girls Winter Track
Alexandra Mastrototaro – Gymnastics
Todd Warshawsky - Boys Winter Track
Orry Zayit - Swimming

The Board of Education presented the students with a certificate of achievement for their outstanding accomplishments.

Recommendation to accept the minutes from the following meeting(s):
February 2, 2017 and February 16, 2017

Mr. Saffron moved, seconded by Mr. Haber, carried by a vote of 5-0, (Messrs. Dubner and Litvack absent) to accept the minutes for February 2, 2017 and February 16, 2017.

Board President's Comments

Ms. Ben-Levy recognized the beautiful artwork currently on display in the board room from the Harbor Hill students. She commented on the creativity of the student's artwork and how it brightens up the room. She asked that the teachers and students be thanked for their work.

Ms. Ben-Levy choose to forgo additional comments due to the presentations this evening.

Superintendent's Comments

Ms. Brown announced the Multicultural celebrations and events were held throughout the month at assemblies at the elementary schools and multi-cultural food days at the Middle School and High School. She explained that this is the direction the District wants to move in to celebrate the diversity and the differences in our community.

Student Delegate's Comments

Mr. Allen announced World Language week was celebrated at the High School and that the Clash of the Classes starts on March 20th and the OCC has added new events.

Discussion Item(s):

1. Budget Presentations:
 - a. Facilities – Mr. Carpenter, Assistant to the Superintendent for Administration & Special Projects, presented a PowerPoint presentation *2017-2018 Roslyn U.F.S.D. Facilities and Operations Budget Presentation*. The proposed budget for 2017-2018 is \$2,936,853 a decrease of \$210 from the previous year. This budget includes a reduction of the budget for #2 fuel oil by approximately \$90,000 and an increase in natural gas of 5.5% and electricity by 9%. Enhancements presented in the budget include 20 radios, floor machines, building management system, 2017 GMC Sierra 3500HD, geese control, pipe superfreeze unit, East Hills Baseball Field Fence, East Hills clock controller and clock, Heights baseball backstop fencing, High School Auditorium carpeting, Middle School basketball court fencing, Middle School fence at exterior stairs to boiler room, Middle School corridor flooring, main gymnasium, Cafeteria, Library and Auditorium, Middle School gym paint ceiling and walls, Middle School replace interior cafeteria doors.

Ms. Ben-Levy expressed her concern on the geese control. She thanked the facilities department for the amazing jobs they do everyday. On the behalf of the Board of Education she expressed appreciation for all that the facilities department does for the District.

- b. Physical Education, Health and Athletics – Mr. Brostowski, Director of Physical Education (K-12), Interscholastic Athletics & Recreation, presented a PowerPoint presentation *Roslyn Public Schools Health, Physical Education & Athletics*. The proposed budget for the 2017-2018 school year is \$1,444,957.00, an increase of 9.53%. The proposed budget will allow the district to maintain programs, increase supervision due to more teams being created, purchase new equipment to include a weather station, tennis bleachers, scoreboards for East Hills, Harbor Hill and the Middle School, batting tunnels, scorer's table and chairs for the new gym and girl's headgear for lacrosse. Cheerleading will now be offered as a fall sport. Professional development is included to develop proposed new initiatives that include a Health Education Teacher (K-6), High School course electives to include Adventure Education, Yoga, Self Defense, Spin, Cross Fit, Dance, Pilates, Kickboxing and Wellness (health).
Future planning 18-19 expand to k-6 certified health teacher in those years.
Electives for health.

The Board entered into a discussion on the future planning of the 2018-2019 Professional Development. The Board expressed their concern on the level of

stress our students are currently experiencing and the ability to have the students fit the electives into their master schedule.

Mr. Saffron questioned what is the remaining useful life of the turf field? Ms. Brown will reach out to Mr. Carpenter for an answer.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

Dr. Gilbert, Resident, commented on the list of course electives Mr. Brostowski presented as part of his future planning for the 2018-2019 budget. She thought the list of courses was fabulous but asked that mindfulness meditation be included as part of the electives.

Ms. Brown announced the High School Administration is working on designing a mindfulness room for the High School.

Ms. Archondo, Resident, asked for clarification on how the budget numbers are presented, is it proposed budget versus proposed budget or is it actual budget versus proposed budget?

Mr. Dragone explained that the law requires the District to present the proposed budget for next year compared to the adopted budget for this year. However, the Roslyn Board of Education requires the community be presented with the comparisons of what the proposed budget is compared to the history of expenses for the past six or seven years.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 5-0, (Messrs. Dubner and Litvack absent) to approve Agenda Items numbered P.1 – P.2,

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

(i) Contractor: Hofstra University
Services: 2017 Middle School graduation at David S. Mack Sports Complex on June 22, 2017
Total estimated to be \$8,000.00

(ii) Contractor: South Huntington Union Free School District
Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private schools in South Huntington for the 2016-17 school year
Fees: Total estimated to be - \$30,000

Recommendation to **amend** the following contract which was first approved by the Board of Education on February 16, 2017 (item B.1(ii):

(iii) Contractor: Long Island University – C.W. Post
Services: 2017 High School graduation at Tilles Center on June 23, 2017 (Rehearsal June 20, 2017)
Total estimated to be ~~\$11,370.00~~ \$11,870.00
Increase of \$500.00 due to additional costs

Recommendation to **amend** the following contract which was first approved by the Board of Education on January 26, 2017 (item B.1(iii):

(iv) Contractor: The Lowell School
Services: Instructional and related services for ~~one~~ **two** students (Second student added 2/28/17 – 6/29/17)
Fees: \$36,385.00 for the 10 month period.
Total estimated to be ~~\$21,831.00~~ **\$36,587.14**, an increase of \$14,756.14

B.2. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
9020-800-03-9000-303 TRS	2850-430-08-7000-801 CONTR HS Theatre Arts	\$10,000.00
	Subtotal	\$10,000.00

REASON FOR TRANSFER REQUEST: Additional funds needed for new HS Theatre code.

- B.3.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
5510-210-03-9000-510 Trans Buses	5510-230-03-9000-510 Bus Garage Furniture	\$3,315.12
	Subtotal	\$3,315.12

REASON FOR TRANSFER REQUEST: To cover the cost of the furniture for the new location.

- B.4.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2630-430-03-1100-311 Computer Contractual	2630-490-03-9000-311 BOCES Computer Svcs, DW	\$12,795.83
	Subtotal	\$12,795.83

REASON FOR TRANSFER REQUEST: PowerSchool registration/set up fee/ Nassau BOCES support.

- B.5.** Recommendation to approve a payment in the amount of \$24,563.99 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 1/31/2017.
- B.6.** Recommendation to approve a revision to the Cooperative Transportation Contract Extensions for 2016-2017, which were approved on June 28, 2016 (item B.11) to include an additional child.
- B.7.** WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2017-2018 school year in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the Roslyn School District desires to participate with these school districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement (“IMA”) among the participating school districts; and,

WHEREAS, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the School District to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts and approves the appointment of the Manhasset Union Free School District as the Lead Participant for purposes of facilitating and coordinating the solicitation of proposals in accordance with the IMA; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

- B.8.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.
- a. HS General Construction PCO#9: Stalco Proposed Change Order #9 (High School) for additional work at an estimated cost of **\$21,000**.
 - b. HS Electric PCO#3: Palace Proposed Change Order #3 (High School) for additional work at an estimated cost of **\$7,000**.
 - c. HS HVAC PCO#1: Hi-Tech Air Conditioning Proposed Change Order #1 (High School) for additional work at an estimated cost of **\$15,000**.

[These three change orders represent the cost to provide additional labor and materials as required for renovation of the High School Lobby which was an "Add Alternate" on the original bid documentation but was not accepted by the Board of Education at the time of the acceptance of the bid. The prices for the General Construction and Electric work are exactly the same as the original prices provided by the contractors at the time of the acceptance of the bid. The price provided by Hi-Tech for the A/C work for this alternate was \$59,000 based on a misunderstanding by Hi-Tech of the scope of work to be performed but was negotiated down to \$15,000 after clarification by PEC of the actual scope of work.]

- B.9.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with MacCarone Plumbing, Inc. in the amount of \$6,738.73 which will increase purchase order H16-00020 in account

code H1620.295.08.1608

Maccarone Plumbing, Inc. (HS PC-002) for all additional costs required to tie into the existing buried 6" storm piping and route to a new catch basin at the base of the exterior staircase at the new gymnasium. (This was first presented to and approved by the Board of Education as a Pending Change Order on January 26, 2017 item B.23 at an estimated cost of \$6,800.)

- B.10.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$31,796.32 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-002) for all additional costs required to replace existing deteriorated and collapsing inlet and catch basin at the West Parking area adjacent to the new Gym addition; Replace existing deteriorated asphalt paving and curbing scheduled to remain; and Remove the existing curb and island and reconfigure the curb line along the West side of the parking area and provide new asphalt paving as per district request.. (This was first presented to and approved by the Board of Education as a Pending Change Order on January 26, 2017 item B.17 at an estimated cost of \$32,000.)

Addendum

- B.11.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects; 2) it is possible that the fabrication of these new windows may delay the projected completion date; 3) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 4) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

A. HH General Construction PCO#2: Stalco, Inc. Proposed Change Order #2-R (Harbor Hill) for additional work at an estimated cost of **\$61,000**.

[General Construction PCO#2 (Harbor Hill) represents the cost to provide all required additional material and labor for the installation of new windows as well as credits for the reduced work. The overall change in the scope of work is due to existing discovered conditions not known at time of design. This was revealed following exploratory demolition of the existing window system.]

- B.12.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated

for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

Bus Garage General Construction PCO#2: W. J. Northridge Proposed Change Orders #20R-2 for additional work at an estimated cost of **\$64,000**.

[General Construction PCO#2 (Bus Garage) represents the cost to provide labor and materials to install four (4) additional sanitary pools and remove two (2) additional trees as required by the Nassau County Department of Health due to the classification of the existing soil which was discovered following required soil testing.]

Mr. Saffron moved, seconded by Dr. Valauri and carried by a vote of 5-0, (Messrs. Dubner and Litvack absent) to approve Agenda Items numbered B.1 – B.10, Addenda B.11 – B.12

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 8, 2017, February 14, 2017, February 15, 2017 and February 28, 2017.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 3, 2017, February 6, 2017, February 10, 2017, February 15, 2017, February 17, 2017 and February 27, 2017.

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Dubner and Litvack absent) to approve Agenda Items numbered C&I.1 and C&I.2.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves a Settlement Agreement in connection with a contemplated impartial hearing, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the Board of the Roslyn Union Free School District hereby authorizes the President of the Board of Education to sign said Settlement Agreement, and other documents, pertaining to the settlement of the contemplated impartial hearing, on behalf of the Board.

BOE.2 BE IT RESOLVED, that the Board of Education herewith authorizes the Superintendent of Schools to execute a Memorandum of Agreement between the School District and the Roslyn Paraprofessional Association concerning the

Teacher Aide Night Shift. Said Memorandum of Agreement was previously reviewed by the Board of Education in Executive Session.

Mr. Saffron moved, seconded by Dr. Valauri and carried by a vote of 5-0, (Messrs. Dubner and Litvack absent) to approve Agenda Item BOE.1-BOE.2

Public Comments #2

No comments.

Adjournment

**There being no further business to come before the Board of Education
Mr. Saffron moved, seconded by Dr. Valauri, and carried by a vote of 5-0, (Messrs. Dubner and Litvack absent) to adjourn at 9:13 p.m.**

Respectfully submitted,

Nancy Carney Jones

**Nancy Carney Jones
District Clerk**