

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, July 16, 2020**

**8:00 A.M.**

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

**Pledge of Allegiance**

**Board President's Comments**

**Superintendent's Comments**

**ACTION ITEMS**

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Port Washington Union Free School District  
Services: Health and Welfare Services for 1 student attending out of district schools for the 2019-20 school year.  
Fees: \$867.16 per student  
Total estimated to be \$867.16
- (ii) Contractor: Hempstead Union Free School District  
Services: Health and Welfare Services for 2 students attending out of district schools for the 2019-20 school year.  
Fees: \$912.88 per student  
Total estimated to be \$1,825.76
- (iii) Contractee: East Williston Union Free School District  
Services: One (1) East Williston resident to attend Special programs 2020-21 school year.  
Fees: 10 Month Tuition - \$100,873.00 – Elementary Rate (September 1, 2020 through June 25, 2021)  
Total estimated to be \$100,873.00 (Roslyn to receive)

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C)], in order to renew:

- (iv) \*Contractor: Courier Printing Corp.  
Services: Printing of Adult Education Fall 2020 and Spring 2021 Catalogues 2020-21 school year  
Fees: Total estimated to be \$12,418.00

Recommendation to **extend** the following contract [(v) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C)], in order to renew:

- (v) \*Contractor: Nystrom Publishing Co.  
Services: Printing and Mailing of the 2020-21 school calendar  
Fees: Total estimated to be \$3,527.33

Recommendation to **extend** the following contract [(vi) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C)], in order to renew:

- (vi) \*Contractor: The Marsid M & M Group  
Services: Printing of Course Offering Books and Commencement Booklets 2020-21 school year  
Fees: Total estimated to be \$4,125.00

Recommendation to **extend** the following contract [(vii) which was first approved by the Board of Education on June 28, 2016 (item B.13, Bid#16/17-50), extended on June 27, 2017 (item B.1. (xxvi)), extended again on June 26, 2018 (item B.1. (ix)), and extended again on July 18, 2019 (item B.1. (iii))], in order to renew:

- (vii) \*Contractor: Jamaica Ash & Rubbish  
Services: Refuse removal, street sweeping and drainage system for the 2020-21 school year  
Total estimated to be \$60,202.37 (including CPI increase)

Recommendation to **amend** the following contract (viii) which was approved by the Board of Education on June 30, 2020 (item B.1. (viii)):

- (viii) \*Contractor: Christine Baudin, M.S. CCC-SLP  
Services: AT (Assistive technology) and ACC (Augmentative and alternative communication) services for the 2020-21 school year as specified in the agreement  
Fees: Total Estimated to be \$5,000.00 (*paid via 611 grant*)  
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (ix) which was approved by the Board of Education on June 30, 2020 (item B.1. (xi)):

- (ix) \*Contractor: CJI Consultants  
Services: Special Education Administration consulting for the 2020-21 school year  
Fees: Total estimated to be \$2,100.00 (*paid via 611 grant*)

Recommendation to **amend** the following contract (x) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxix)):

- (x) \*Contractor: PBS Consulting & Psychological Services  
 Services: Various services for the period of 7/1/2020 through 6/30/2021 as specified in the agreement  
 Fees: Total estimated to be ~~\$276,000.00~~ \$386,100.00 (paid via 611 grant)

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

**B.3.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$197,723.00
	<b>Subtotal</b>	<b>\$197,723.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9901-930-03-9000-303	TRNSFR TO SCHOOL LUNCH	\$197,723.00
	<b>Subtotal</b>	<b>\$197,723.00</b>

REASON FOR TRANSFER REQUEST: To cover unexpected losses caused by the COVID-19 pandemic.

**B.4.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-200-03-8900-303	COVID Equipment	\$35,036.00
	<b>Subtotal</b>	<b>\$35,036.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$35,036.00
	<b>Subtotal</b>	<b>\$35,036.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing (461) open-front desks to facilitate social distancing in elementary classrooms.

**B.5.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1310-430-03-9000-303	BUSINESS CONTRACTUAL	\$4,000.00
2250-430-03-8900-303	COVID Services	\$19,500.00
	<b>Subtotal</b>	<b>\$23,500.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1311-430-03-9000-303	ACCTG CONTR	\$4,000.00
1310-430-03-8900-303	COVID Cont Svces	\$19,500.00
	<b>Subtotal</b>	<b>\$23,500.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with training our new District Treasurer and providing state-mandated child care services for essential workers as per an Executive Order.

**B.6.** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2630-200-03-8900-303	COVID Inst Equip	\$89,560.00
	<b>Subtotal</b>	<b>\$89,560.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$89,560.00
	<b>Subtotal</b>	<b>\$89,560.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing (3800) desk-top plastic sneeze guards for use in classrooms during in-person instruction by both students and teachers.

**B.7.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change order is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Playground General Construction PCO #1: Barbato Proposed Change Order #1 (Heights) in order to provide new asphalt at the corner of the building, remove all the buried asphalt, and top soil and seed at an estimated cost of \$21,000.

**B.8. WHEREAS,** It is the plan of the Boards of Education of Levittown Public Schools, Great Neck UFSD, Herricks UFSD, Island Park UFSD, Jericho School District, Long Beach UFSD, Mineola UFSD, North Shore Central School District, Plainedge School District, Port Washington UFSD, and Roslyn UFSD to bid jointly for School Bus, Vehicle & Garage Parts, Supplies, & Equipment and School Bus & Vehicle Outside Repairs & Services.

**WHEREAS,** The Roslyn School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

**WHEREAS,** The Roslyn School District wishes to appoint Levittown Public Schools to assume the responsibility for drafting of specifications, advertising for

bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

**BE IT RESOLVED**, That the Levittown School District Board of Education authorizes the above mentioned district to represent it in all matters leading up to the entering into contracts for the purchases of the above mentioned commodities and services, and

**BE IT FURTHER RESOLVED** That the Roslyn School District Board of Education agrees that unless all bids are rejected, it will award contracts according to the recommendations of the lead district Levittown Public Schools and that after award of contract it will conduct all negotiations directly with the successful bidder.

**B.9.** Recommendation by Dr. Scott Andrews, High School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become obsolete. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.9.)**

**B.10.** Recommendation that, pursuant to receipt of a grant in the amount of \$200.00 from NYIT, to be used to reimburse our student, Gabrielle Fries, for supplies she purchased to complete her Research project, the Board of Education hereby accepts the grant, and increases the appropriation in *2110-450-08-6100-801 (Research-Supl & Mat)*, by \$200.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

### **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 1, 21; June 29 and July 2, 2020.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 27; March 9, 20, 27; April 3, 23, 24, 28; May 1, 6, 7, 8, 12, 14, 18 and 19; and June 29, 2020.

### **BOARD OF EDUCATION:**

**BOE.1 RESOLVED** that the following Board of Education Goals for the 2020-2021 school year be adopted. **(Attachment BOE.1)**

### **Adjournment**

Personnel Action Report  
Professional

P.1  
July 16, 2020

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Marianne Corona	Rescind Appointment	Special Ed 12 Month Program Paraprofessional		7/1/20			
2	Marianne Corona	Revise Appointment Special Ed 12 Month Program	Paraprofessional	MS	7/6/20	8/14/20		Per RTA Contract
3	Iris Walsh	Resignation	Teacher (World Languages)	MS		8/21/20 (last day of employment)		Per RTA Contract
4	Nancy Boyd	Revise Appointment	In-Service Instructor (not to exceed 36 hours)		7/1/20	6/30/21		\$80/hour (paid by Teacher Center Grant)
5	Loretta Fonseca	Appointment	Collegial Circle Facilitator		7/16/20	6/30/21		\$80 (paid by Teacher Center Grant)
6	Audrey Demas	Part-Time Appointment	.3 Business	HS	8/31/20	6/30/21		Reading, Business & Distributive Ed, Students w/Disabilities Birth - Gr. 6, Early & Childhood Ed Birth - Gr. 6, MA+60/Step 9, Per RTA Contract
7	Magdaleeni Milonakis	Part-Time Appointment	.4 Business	HS	8/31/20	6/30/21		Business & Marketing, BA/Step 1**, Per RTA Contract, prorated
8	Magdaleeni Milonakis	Substitute Appointment	Per Diem Substitute Teacher		8/31/20	6/30/21		\$130/day
9	Wendy Svitek	Appointment	Teacher Mentor		7/17/20	6/30/21		Per RTA Contract
10	Michael Filippi	Coach Appointment	Boys' Soccer II/3	HS	8/24/20	11/22/20		Per RTA Contract

*\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.*

*\*\*Placement may change subject to verification of education and employment.*

Personnel Action Report  
Classified

P.2  
July 16, 2020

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Daryl Tiernan	Revise Date - Resignation for the Purposes of Retirement	Food Service Worker			HS		6/26/20 (last day of employment)	
2	Dorothy Milazzo	Revise Substitute Appointment Dates	Per Diem Substitute Typist Clerk, Retiree		Sub		7/1/19	7/10/20	\$15.50/Hour
3	Dorothy Milazzo	Revise Substitute Appointment Dates	Per Diem Substitute Typist Clerk, Retiree		Sub		8/31/20	6/30/21	\$15.50/Hour
4	Pamela Geiger	Rescind Appointment	Per Diem Substitute Typist Clerk		Sub		7/1/20		
5	Cynthia Younker	Probationary Appointment	Information Officer	Comp	Prob	HS	On or about 8/10/20*		\$97,500

*\*Pending Civil Service Approval*



**Roslyn Union Free School District Capital Budget  
APPROPRIATION TRANSFERS**

**Attachment B.2.**

Item	Transfer Dollar Amount	From Code	Previous Balance	Revised Balance	To Code	Previous Balance	Revised Balance
1	\$28,720.00	H 1620-000-03-20CR Capital Reserve 19/20	\$ 4,988,047.25	\$ 4,959,327.25	H 2110-246-07-20HR Engineering and Testing Fees HH Fields	\$ -	\$ 28,720.00
For: HH Field Remediation Engineering and Testing Services							
2	\$6,049.97	H 1620-000-03-20CR Capital Reserve 19/20	\$ 4,959,327.25	\$ 4,953,277.28	H 1620-293-08-20HL General Construction HS Girls Locker Room	\$ 908,316.44	\$ 914,366.41
For: Purchase of Countertop from Nickerson to be Installed by RENU							

**APPROVED:**                    Joseph C. Dragone \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED:**                    Allison Brown \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVED:**                    \_\_\_\_\_ **Item #:** \_\_\_\_\_

# ROSLYN HIGH SCHOOL

## Memorandum

TO: Joseph Dragone  
Assistant Superintendent for Business

FROM: Scott Andrews  
Principal

DATE: July 9, 2020

RE: Science Equipment Obsolete



Approved  
Joseph Dragone

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As per an email from Gary Ramonetti, the following science equipment should be declared obsolete:

Pressure Steam Sterilizer-20081497

Pressure Steam Sterilizer-001363

Pressure Steam Sterilizer-20130425

Deionizer-20081488

Thank you.

SA:nc



copy to Suzanne Brilicats

ROSLYN UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION GOALS 2020-2021

Administration	Curriculum & Instruction	Business	Community	Facilities	Technology
1. Review, update and expand emergency and training protocols, procedures and awareness district-wide.	1. Implement a learning model dictated by the circumstances of the COVID-19 pandemic including: 1. Face to Face Learning Model 2. Hybrid Learning Model 3. Distance Learning Model	1. Maintain and expand cooperation with other school districts and municipalities to reduce operational costs and enhance efficiencies where possible through the shared services initiative.	1. Continue to support community-based organizations through a collaboration of community and administrative efforts	1. Conclude the Construction Implementation Plan for any remaining work for all buildings under the May 2014 construction bond.	1. Continue to update and upgrade instructional technology district-wide, in order to support overall instruction and remote learning.
2. Review, maintain and expand managerial efficiency and compliance with contractual and statutory requirements.	2. Monitor, support and evaluate business curriculum to incorporate the Middle School.	2. Continue to refine the budget building process to clearly reflect actual, current and projected needs of the district.	2. Continue to build on established relationships with government agencies for the mutual benefit of our common taxpayers including but not limited to our local villages, the Town of North Hempstead, the Town of Oyster Bay and the State.	2. Maintain an ongoing and responsive, efficient system of communication regarding ongoing and anticipated construction projects.	2. Implement and maintain on-going security enhancements and health protocols district-wide.

<p>3. Implement and expand online training in mandatory state and federal standards for compliance.</p>	<p>3. Enhance and support successful student transitions and preparadness K-12.</p>	<p>3. Implement and evaluate the ongoing effect of the five year financial plan including the use of reserves and compliance with the tax levy limit.</p>	<p>3. Continue to maintain the high level of the District's use of digital communication in an effort to keep our constituents informed about school district news and or emergencies.</p>	<p>3. Aesthetically maintain and improve our buildings and grounds providing a cost-effective, pleasing and safe environment outside of the capital projects.</p>	<p>3. Continue to monitor the implementation and explore the enhancement of online PowerSchool.</p>
<p>4. Continue to conclusion the transition and succession plan for the Business Office to ensure the stability of Central Administration.</p>	<p>4. Assess, enhance and continue to support equity opportunities for all students.</p>	<p>4. Assistant Superintendent for Business and Administration will continue and conclude the implementation of the education and transition of the role and cycle of all business office functions.</p>	<p>4. Sustain the new district webiste and implement ways for it to become ADA compliant.</p>	<p>4. Review, maintain, expand and enhance clear security protocols for monitoring and managing building and grounds.</p>	<p>4. Maintain and enhance disaster recovery and storage back-up.</p>
<p>5. Continue to revise and update BOE Policy Manual for completion.</p>	<p>5. Continue to enhance and expand Mindfulness/Mental-Health and its impact on student learning, individual effectiveness, collaboration and student environment, including professional development.</p>	<p>5. Explore, consider and prepare an expanded Phase II Bond Issue to address the remaining construction project needs.</p>	<p>5. Continue to regularly communicate school news with the broader community.</p>	<p>5. Complete the multi-year process of upgrading the playground equipment and all surfaces at the elementary schools.</p>	<p>5. Continue the process of digitalization of student records.</p>

July 8, 2020

	<p>6. Support and expand implemented contemporary programs and physical learning environments K-12 as permitted by current climate and environment.</p>		<p>6. Explore ways to connect alumni with school community.</p>	<p>6. Develop and implement preparations to promote healthy behaviors, environments and operations that reduce the spread of COVID-19 in conjunction with guidelines and directives from Federal, State and local officials.</p>	<p>6. Implement and expand Google Suite and add Zoom Platform K-12.</p>
	<p>7. Implement and assess new curriculum and tools that address social media education as permitted by current climate and environment.</p>			<p>7. Begin the consideration and exploration of Phase II construction expansion plan for buildings and grounds.</p>	<p>7. Effectively distribute one-to-one devices for all students K-12.</p>
	<p>8. Enhance opportunities for broad spectrum experiential, service and local learning subject to permissions and limitations by the current climate and environment.</p>				