

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, December 12, 2019

7:15 P.M.

Roslyn High School – Board Room

7:15 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Audit Report for October 2019

Recommendation to accept the minutes from the following meeting:
November 21, 2019

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT
BUDGET UNLESS OTHERWISE NOTED**

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3. Recommendation to increase the Security Monitor rate of pay from \$12.00 to \$13.00 per hour, effective December 31, 2019 to meet minimum wage standards.

P.4 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.4)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

(i) Contractor: North Shore School District
Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in North Shore for the 2019-20 school year
Fees: Total estimated to be \$15,000.00

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xxvii)):

(ii) Contractor: S.E.E.D.S. of the Willistons, Inc.
Services: Various services for the 2019-20 school year as specified in the agreement
Fees: Total estimated to be ~~\$16,560~~ \$17,145 (~~\$1,560~~ \$2,145 for the summer program; \$15,000 for the school year)
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xlili)) to be a purchase order instead of a contract:

- (iii) Contractor: Dr. John Sawicki
Services: Various services for the 2019-20 school year ~~as specified in the agreement~~
Fees: Total estimated to be \$6,500 (\$2,700 for the summer program; \$3,800 for the school year. \$1,200 per evaluation including report, \$250 per 30-minute participation in CSE via phone, \$550 penalty for cancellation of appointment w/o 48 hr. notice)
~~(Agreement is subject to review and approval by district counsel)~~

B.2. Recommendation to accept, pursuant to a recommendation by Dr. Scott Andrews, High School Principal, a donation from Ephraim Ruttner to be used for the Marine Science and Living Environment classes as follows: **(Attachment B.2.)**

- One (1) 90-gallon fish tank with two (2) hoods and a cabinet

B.3. Recommendation that, pursuant to receipt of a scholarship disbursement to Susan Warren, Assistant Administrator for Business, in the amount of \$225.00 from Nassau Association of School Business Officials, to be used for conference attendance, the Board of Education hereby accepts the gift, and increases the appropriation in *1240.440.03.9000.302 (SUPT TRAV CONF WKSHIP)* by \$225.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

B.4 Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with RENU, Inc. in the amount of \$12,600.00 which will increase purchase order TBA in account code H1620.294.08.1908

RENU, Inc. (HS MC-001) for all additional costs required in the HVAC Rooftop Unit retrofitting for a heating coil. The additional costs will be offset by a credit in the amount of \$4,200.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 13, 18 and 22, 2019.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 22, 2019; November 4, 7, 12, 13, 14, 15, 18, 20 and 25, 2019.

- C&I.3** Recommendation to approve 1 advisor, 115 students and 11 chaperones from the Roslyn High School Marching Band to attend the Marching Band Orlando Trip in Orlando, Florida from February 15 through February 22, 2020 at an estimated cost to the district of \$55,989.00. [Total cost of trip is \$264,664.00; student contribution \$184,000.00; fundraising contribution \$24,675.00; district contribution \$55,989.00].
- C&I.4** Recommendation to approve Greg Wasserman to attend the 2020 Palmetto's Spring Tour of colleges in Greenville, SC from March 22 through March 25, 2020 an estimated cost to the district of \$1,200.00.
- C&I.5** Recommendation to approve 1 advisor, 62 students and 5 chaperones from the DECA club to attend the DECA State Conference in Rochester, NY from February 25 through February 28, 2020 at an estimated cost to the district of \$32,689.50. [Total cost of trip is \$65,917.50; student contribution \$33,228.00; district contribution \$32,689.50].
- C&I.6** Recommendation to approve the creation of a new High School club for the 2019-2020 school year – Sports Analytics Club.
- C&I.7** Recommendation to amend the District Plan for School-Based Planning and Shared Decision-Making. **(Attachment C&I.7)**
- C&I.8** Recommendation to Re-certify the District Plan for School-Based Planning and Shared Decision Making.
- C&I.9** Recommendation to approve Denise Tretola to attend the World Softball Coaches Convention at Mohegan Sun, Connecticut from January 10 through 12, 2020 at an estimated cost to the district of \$1,283.46.

BOARD OF EDUCATION:

- BOE.1** Recommendation that the Assistant Superintendent for Business and Administration and the Assistant Superintendent for Elementary Education be appointed District Compliance Officers for Policy 0100 Prohibition Against Sexual Harassment for the 2019-2020 school year.
- BOE.2** Recommendation to conduct the *Third reading* of the Board of Education Policies:
- 4850 Animals in the Schools
 - 5210 Student Organizations
 - 5220 School Sponsored Student Expression
 - 5280 Intramural and Interscholastic Athletics
- (Attachment BOE.2)**
- BOE.3 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools

hereby abolish the following *policies*:

- 5210 Student Organizations
- 5230 Student Social Events
- 5220 Student Publications
- 5220-R Student Publications Regulations
- 5270 Intramurals
- 5280 Interscholastic Athletics Grades Seven through Twelve (7- 12)

And hereby *adopts the following policies*:

- 4850 Animals in the Schools
- 5210 Student Organizations
- 5220 School Sponsored Student Expression
- 5280 Intramural and Interscholastic Athletics

BOE.4 Recommendation to conduct the *First reading* of the Board of Education Policies:

- 5150 School Admissions
- 5405 Student Wellness (**Attachment BOE.4**)

BOE.5 Recommendation that the District Clerk be appointed Compliance Office for Policy 9645 Disclosure of Wrongful or Unlawful Conduct (Whistleblower Policy) for the for the 2019-2020 school year.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
December 12, 2019

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Dale Cohen	Resignation	Teaching Assistant	HTS		11/27/19 (last day of employment)		
2	Alissa Mione	Rescind Appointment	Competitive Cheer V/1	HS	11/18/19			
3	Juan Mejia	Coach Appointment	Wrestling VII/4	MS	1/21/20	3/21/20		Per RTA Contract
4	Susan Guthrie	Resignation from Position	Bowling III/2	MS	12/13/19			
5	Sarah Resti	Coach Appointment	Bowling III/4	MS	1/21/20	3/21/20		Per RTA Contract
6	Guy Barnett	Appointment	Sports Analytics Club	HS	12/16/19	6/30/19		Per RTA Contract, prorated
7	Joanna Rocco	Resignation from Position	Musical Director (combined Musical and Vocal Director)	HS		12/2/19 (last day in position)		
8	Laura Tarr	Substitute Appointment	Per Diem Substitute Teacher		12/16/19	6/30/20		Speech & Hearing Handicapped, \$130/day
9	Emily Bartlett	Appointment	Home Instruction Tutor		11/25/19	6/30/19		\$60/hour
10	Emilio Cruz	Appointment	Home Instruction Tutor		11/25/19	6/30/19		\$60/hour
11	Jeanette O'Halloran	Appointment	Home Instruction Tutor		12/3/19	6/30/19		\$60/hour
12	Sarah Resti	Appointment	Home Instruction Tutor		12/6/19	6/30/19		\$60/hour
13	Andrea Pearlman	Appointment	.1 Social Studies Overage (A. Morin)	HS	On or about 2/24/20	5/4/20		Per RTA Contract
14	Allyson Weseley	Appointment	.2 Social Studies Overage (A. Morin)	HS	On or about 2/24/20	5/4/20		Per RTA Contract

Personnel Action Report
Classified

P.2
December 12, 2019

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Grzegorz Swiebode	Probationary Appointment	Maintainer	Non-comp	Prob	Main	11/18/19		Grade 5/Step ENT, Per RCBDMA Contract
2	Emmanuel Lopez-Sanchez	Resignation from Position	Part-Time Cleaner	Non-comp	p/t	HTS		On or about 1/12/20*	
3	Emmanuel Lopez-Sanchez	Probationary Appointment	Cleaner (L. Jean-Francois)		Prob	HH	On or about 1/13/20*		Grade 2/Step ENT, Per RCBDMA Contract
4	Alejandra Gonzalez	Appointment	Part-Time Bus Driver (M. GeneFede)	Non-Comp	p/t	Bus	On or about 12/16/19*		\$20.50/hour
5	Eric Reyes	Part-Time Appointment	Part-Time Bus Monitor (S. Parker)	Non-Comp	p/t	Bus	On or about 12/16/19*		\$16.00/hour

**Pending Civil Service Approval*

Adult Education Instructors	Winter 2020	12/4/19-2/28/20	
LAST NAME	FIRST NAME	\$ TOTAL	COURSE NAME
Regis	Marie	\$258.90	Qi Gong
Eichacker	Ruth	\$391.50	Intermediate Spanish
Wasserman	Renee	\$313.20	Beginner French
Wasserman	Renee	\$313.20	Intermediate French
Wasserman	Renee	\$391.50	Beginner Italian
Wasserman	Renee	\$391.50	Intermediate Italian
Tzochev	Kiril	\$588.75	Watercolor Painting

ROSLYN HIGH SCHOOL

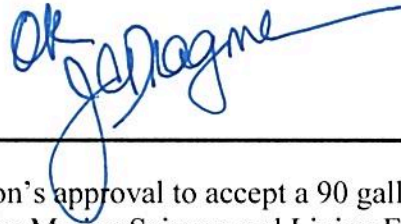
Memorandum

TO: Joseph Dragone
Assistant Superintendent for Business

FROM: Scott Andrews
Principal

DATE: November 20, 2019

RE: 90 Gallon Fish Tank Donation



We are respectfully requesting the Board of Education's approval to accept a 90 gallon fish tank, donated by Ephraim Rutter, which will be used for the Marine Science and Living Environment classes at the high school.

Thank you.

SA:nc

Nancy Cranmer

From: Scott Andrews
Sent: Tuesday, November 19, 2019 4:39 PM
To: Nancy Cranmer
Subject: Fw: Fish Tank donation

Nancy,

Can you please create a memo to Joe D for the donation below?

Thanks so much,
Scott

From: Gary Ramonetti
Sent: Tuesday, November 19, 2019 3:54 PM
To: Scott Andrews
Subject: Fish Tank donation

Hello Scott,
I hope that all is well with you and your recovery!

Can you send Joe Dragone an email asking the board to accept a 90 gallon fish tank, hoods and a cabinet as a donation from Ephraim Ruttner. It will be used for the Marine Science Class and for Living Environment.

If you have any questions, please let me know.
Thank you and I hope that you are up and "running" in no time.

Gary Ramonetti
Chairperson of Science
Roslyn Public Schools
475 Round Hill Rd
Roslyn Heights, NY 11577
Phone: 516-801-5159
Fax: 516-801-5108

ROSLYN PUBLIC SCHOOLS
Roslyn, NY

District Plan for School-Based Planning
And Shared Decision-Making

APPROVED BY THE BOARD OF EDUCATION
January 6, 1994

AMENDED AND RE-CERTIFIED BY THE BOARD OF EDUCATION
December 19, 2013

ROSLYN PUBLIC SCHOOLS
Roslyn, NY

District Plan for School-Based Planning & Shared
Decision-Making

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INTRODUCTION

In May, 1992, the Commissioner of Education and the Board of Regents of New York State adopted A New Compact for Learning, suggested framework for school reform calling for the formation of new partnerships among educators, parents, and the community in order to improve the education of all students. As a first step in implementing A New Compact, the Commissioner issued a regulation that asked all districts to create a plan for shared decision-making and cooperative planning at the school site. This plan for the Roslyn Schools has been developed by a committee consisting of teachers, parents, administrators, and Board of Education members in compliance with the commissioner's Regulation 100.11. The plan creates committees at each of the buildings in the Roslyn School District that will engage in cooperative planning and shared decision-making with the purpose of improving student performance as required in the Commissioner's Regulations. The plan includes six parts: the educational issues that will be subject to shared decision-making, the manner and extent of involvement of all parties, the means for assessing improved student performance, the ways in which the building committees will be accountable for their decisions, a dispute resolution process, and the manner in which existing state and federal regulations for parental involvement will be coordinated in the plan.

It is understood by all parties that fundamental change will take time and require constant support by all parties.

I. EDUCATIONAL ISSUES THAT MAY BE ADDRESSED BY THE BUILDING COMMITTEES

- A. Student management
- B. Professional development
- C. Parent education
- D. Use of existing facilities
- E. Peer mentoring - - student to student
- F. Peer tutoring - - study groups, homework helpers
- G. Recognition of student achievement
- H. Community service
- I. Communication with and among all parts of the school community
- J. Assessment

All educational issues subject to cooperative planning and shared decision-making at the building level must be congruent with the District and Board of Education goals, objectives, and policies. There are certain issues, however, that are not within the jurisdiction of the Building committee, including, but not limited to, civil rights, state and federal laws, Commissioner's regulations, salary, hours, and working conditions, granting tenure, setting tax rates, and dismissal of personnel. Building committees may make advisory decisions on issues that have an effect or impact beyond their own school

building, including but not limited to, present Board or District goals and policies or existing collective bargaining agreements. Advisory decisions will be forwarded to the appropriate district person(s). When K-12 district committees are studying an issue, they should include the building committees in the communication and input process prior to making their recommendations.

If a decision requires new funding, the building committee's work would only be advisory. If the building funds are already in the budget, the building committee's decision could be subject to shared decision-making at the building level.

II. MANNER AND EXTENT OF INVOLVEMENT OF ALL PARTIES

A. MEMBERSHIP ON THE BUILDING COMMITTEES*

<u>East Hills</u>	<u>Harbor Hill</u>	<u>Heights</u>
6 teachers	6 teachers	6 teachers
3 parents	3 parents	3 parents
1 administrator (principal)	1 administrator (principal)	1 administrator (principal)
1 support staff	1 support staff	1 support staff
	<u>Middle School</u>	<u>High School</u>
	7 teachers	8 teachers
	3 parents	4 parents
	2 administrators (principal & 1 other)	2 administrators (principal & 1 other)
	1 support staff	1 support staff
		2 high school students

Building committees may invite members of other groups (e.g., students, central office administrators, communication groups) as consultants on specific topics as they arise.

*membership will not exceed numbers indicated

B. SELECTION OF MEMBERS

1. The Parent Faculty Association (PFA) will choose the parent members. The selection process will be overseen by the Coordinating Council of Parent Associations (CCPA).

2. Roslyn Teachers Association (RTA) members in each building will chose the teacher members. This selection process will be overseen by the RTA.
3. The principal of each building will serve as one administrator on each committee. The second administrator at the Middle and High Schools will be chosen by the Roslyn Administrators and Supervisors Association (RASA) members in each building, and the selection process will be overseen by RASA.
4. The presidents of the Roslyn Para-Professionals Association, the Roslyn Educational Secretaries Association, the Roslyn Custodial-Bus Drivers and Maintenance Association, the Roslyn Food Services Association will decide jointly on the method of selection of the support staff members.
5. At Heights, the classroom para-professional will be chosen by the Heights classroom para-professionals. The selection process will be overseen by the Roslyn Para-professional Association (RPA).

C. LENGTH OF TERMS OF OFFICE ON COMMITTEES

1. All terms on the committees for teachers, parents, administrators, and classroom para-professionals will be for two years. At Heights the term may be reduced to one year if it is not possible for a parent to serve for two years.
2. The term for the support staff member will be one year.
3. If a member leaves the committee for any reason, he/she will be replaced for the remainder of the term by a colleague as described in Section II B.

D. THE DECISION-MAKING PROCESS AT THE BUILDING LEVEL SHALL BE BY CONSENSUS

Consensus is defined as a systematic process used by a group to make decisions which everyone can support. A consensus decision has been reached when:

1. All groups' members agree to support the decision even though it may not be everyone's first choice.
2. Everyone is committed to the decision as if it were the first choice of all group members.
3. Each participant agrees that he/she has had an equal opportunity to influence the decision.

4. No one raises an objection when the group leader calls for consensus approval of the decision.

E. OTHER GUIDELINES

1. All new building committee members shall be required to attend training workshops for 30 minutes to one hour. These workshops will provide members with training in consensus, building familiarize them with the District's Shared Decision-Making plan and explain the scope of authority given to the building committees.
2. The building committees will be co-chaired by the principal and a teacher member. The teacher members will be chosen by the other teacher members on the building committee. Secretarial assistance shall be provided at the building level for both building co-chairs.
3. The District-Level Shared Decision-Making committee will remain as an active committee to oversee, review, and interpret the plan. It will meet at least once a year or at the request of a stakeholder group. For example, if the population of a school changes significantly, the composition of the building committee may have to be changed.
4. The co-chairs of the District Shared Decision-Making Committee are available to meet throughout the year with each Building Shared Decision-Making committee. The purpose of these meetings shall be to review, discuss and interpret Section 1 of the Plan and to discuss any new modifications approved by the Board of Education.
5. The District Shared Decision-Making Committee shall consist of the Superintendent or his/her designee, two parents (CCPA), one administrator (RASA), and four teachers (RTA). The teacher representatives will be selected by the Roslyn Teachers Association (RTA). The administrators' representatives will be selected by Roslyn Administrators and Supervisors Association (RASA). The parents will be selected by the Coordinating Council of Parent Associations (CCPA). Each group retains the right to remove or replace its representative members at any time. The committee shall be co-chaired by the RTA president and the Superintendent or his/her designee.
6. Any request for modification of this plan suggested by the individual building committees must be formally submitted to the district level committee. The district level committee can modify the plan and send it to the Board of Education for its approval.

F. ROLES AND RESPONSIBILITIES OF BUILDING COMMITTEE MEMBERS

1. All committee members will put the needs and interests of students first and foremost in making all decisions.
2. The committee will designate a member to keep the minutes of the meeting.
3. The co-chairs will call meetings, set agendas, distribute minutes, and arrange for refreshments.
4. Team members play the role of trustee and delegate. A trustee is one who makes decisions based on his/her own values and beliefs. A delegate is one who makes decisions based on the desires of the group he/she represents.
5. If a member is unable to attend a meeting, he/she must notify one of the co-chairs prior to the meeting and then must be responsible for finding out what occurred at the meeting before the next scheduled meeting.
6. All committee members will communicate with all stakeholder groups for the purposes of soliciting input and informing groups of all decisions.
7. All committee members will participate in a positive manner in all decision-making endeavors.
8. All committee members will attend all meetings. Each meeting will have a defined meeting time and length.
9. Each building committee will meet a minimum of two times a year beginning with the 2019-20 school year.
10. If a member misses two meetings during the school year, he/she will no longer serve on the committee.
11. After consensus is reached, all committee members will support the implementation of all decisions made by the committee.
12. All committee members shall communicate regularly via email and/or in person with all represented groups.

III. MEANS AND STANDARDS TO EVALUATE IMPROVEMENT IN STUDENT ACHIEVEMENT

- A. State mandated tests
- B. Achievement tests
- C. Alternative forms of assessments as they continue to be developed.
- D. Level and quality of participation of students in extracurricular, co-curricular and community activities.

IV. ACCOUNTABILITY OF BUILDING COMMITTEE FOR THEIR DECISIONS

Building committees are:

- A. Accountable for implementing the district plan.
- B. Accountable to their special stakeholder (constituent) groups within the building.
- C. Accountable to monitor their decisions and make appropriate modifications.
- D. Accountable to the District Shared Decision-Making Committee.
 - 1. Minutes of all Building Shared Decision-Making Committee meetings shall be sent to the co-chairs of the District Shared Decision-Making Committee after each meeting.

V. DISPUTE RESOLUTION PROCESS

If after every good faith effort, the building committee cannot reach consensus, then no decision is made. In the interim, the issue may be addressed by using the same decision-making method in existence prior to the establishment of the building level committees. A stakeholder group can appeal to the district committee for discussion and recommendations.

VII. THE MANNER IN WHICH ALL STATE AND FEDERAL REQUIREMENTS FOR THE INVOLVEMENT OF PARENTS IN PLANNING AND DECISION-MAKING WILL BE COORDINATED WITH AND MET BY THE PLAN

- A. Parental involvement in planning and decision-making as required by state or federal regulations shall be coordinated by the Assistant Superintendent for Curriculum and Instruction in the usual manner.

- B. All decisions made by the building committees will be consistent with state and federal regulations requiring the involvement of parents in planning and decision-making (e.g., Chapter I and Special Education).

**POLICIES READY FOR
3 rd READING
BOARD OF
EDUCATION AGENDA
DECEMBER 12, 2019**

POLICY 4850

Animals in the Schools

NEW POLICY

Policies Being Replaced	None
Reason for New Policy	Adopt policy – Required by Law

The Board of Education recognizes that the study of living things is essential to effective instruction in the life sciences. The primary goals for scientific instruction concerning animals are to achieve an interest in and an understanding of the life processes and to demonstrate biological principles. Therefore, the Board of Education requires that any such instructional activities, investigations, and projects be well-planned and adequately supervised.

The Board of Education also recognizes that some students have a moral, medical or religious objection to dissection or otherwise harming or destroying animals. In accordance with state law, students shall have the right to opt out of dissection activities in accordance with law.

Study and Care of Live Animals

In the rare event that a live animal is used for instructional purposes, it shall be the responsibility of the Principal or his/her designee to develop a plan of care for those animals used for scientific instructional purposes housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session.

Dissection of Animals

Any student expressing a moral or religious objection, or who presents with a medical condition, to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project approved by the student's teacher; provided, however, that such objection is substantiated in writing by the student's parent or legal guardian. Some examples of alternate activities include the use of computer simulations or research. Students who perform alternative projects shall not be penalized. In the case of some elective courses, it may be necessary for a student to choose an alternative elective course in lieu of a course requiring a long-term dissection activity.

The School District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection or to enroll in an alternative elective course. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

Ref: Americans with Disabilities Act,
 42 United States Code (USC) Section 12101 et. seq.
 Education Law Section 809
 8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

Adoption Date:

POLICY 5210

Student Organizations

REVISED POLICY

Policies Being Replaced	Policy 5210 Student Organizations Policy 5230 Student Social Events
Reason for Revision	Updating substance of policy to reflect current practice and law

Student organizations are integral part of the learning process. Each organization should be organized so as to promote a purpose worthwhile to the school community within the resource restrictions of the School District and its members.

The Board of Education encourages teachers and other staff members to become involved by offering their enthusiasm, expertise and guidance as advisors for after-school programs.

The Board of Education recognizes the educational values inherent in student participation in the extracurricular life of the school, and supports the concept of the formation of student groups or clubs for such purposes as building sound social relationships, developing interests in an academic and non-academic area, and gaining an understanding of the elements and responsibilities of good citizenship.

All student organizations are subject to the approval of the Board of Education. Each school, under the direction of the Building Principal or his/her designee, is responsible for planning the extracurricular activities program that best suits the needs of the particular school and in accordance with budgetary constraints.

The Superintendent of Schools or his/her designee, with the aid of faculty and administration, is charged with developing procedures for creating, approving and regulating student organization. Student organizations may not restrict membership on the basis of race, color, national origin, religion, disability, sexual orientation, military status, predisposing genetic characteristic, marital status, domestic violence victim status, or sex.

The Board of Education may prohibit the formation of any clubs, including fraternities or sororities, or any other secret society, whose deliberations and activities have caused or created, or are likely to cause or create, a disruption of or interference with the school program.

Cross-ref: 0100 Equal Opportunity and Non-Discrimination
 5220 Student Publications, Productions and Exhibits
 5270 Extra-Class and Co-Curricular Activities
 5300 Code of Conduct
 6675 Extra Classroom Activity Fund

Ref: Education Law §1709-a
 Equal Access Act, 20 U.S.C. §§4071-4074
 8 NYCRR 172

Adoption Date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5210

STUDENT ORGANIZATIONS

Student organizations are an integral part of the learning process. Each organization should be organized so as to promote a purpose worthwhile to the school community within the resource restrictions of the District and its members.

The Board of Education encourages teachers to become involved by offering their enthusiasm, expertise and guidance as advisors for after-school programs.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5230

STUDENT SOCIAL EVENTS

The student activities program is an integral part of the school year, providing the very necessary opportunities to relax and enjoy social events with classmates and members of the school staff. These activities also help raise funds for individual class expenditures.

:FPB

Adopted: 12/1989

POLICY 5220

School Sponsored Student Expression

REVISED POLICY

Policies Being Replaced	Policy 5220 Student Publications
Reason for Revision	Update substance of policy to reflect current practice and law

Student publications, productions, and exhibitions are important elements of the instructional program/school curriculum, and contribute directly to the accomplishment of the School District and school goals. The Board of Education supports the development of student produced newspapers, magazines, and other print media, as well as video and electronic media including online publications and websites, and assemblies and public performances.

The Board of Education encourages student publications, productions and exhibitions because they offer an educational activity through which students can gain experience in such things as interviewing, reporting, creative writing, editing, photography, advertising, salesmanship, and art.

While the Board of Education recognizes freedom of speech and expression in student publications, productions and exhibitions, the school administration reserves the right to exercise control over the style and content of school-sponsored publications and productions to provide consistency with the basic educational mission of the School District.

All school-sponsored opportunities for student expression will comply with the rules set forth in this policy and in the Student Code of Conduct. All student publications, productions, and exhibitions whether appearing in print, video or electronic media, including internet publications, must be consistent with the following guidelines: Libelous statements, unfounded charges and accusations, obscenity, false statements; materials or performances advocating racial or religious prejudice, hatred, violence, the breaking of laws and school policies and/or regulations and the like; or materials or performances designed to disrupt the educational process will not be permitted.

In addition, the school-sponsored activities listed above are not considered public forums. In such cases, the Board of Education reserves the right to edit or delete such student expression which it believes is inconsistent with the School District's basic educational mission. To that end, and in keeping with the above, procedures shall be established to review student publications, productions, and exhibitions prior to their distribution and/or display.

All School Sponsored Publications, including the Extracurricular school newspaper

The advisor(s) of ALL student publications shall have the authority to monitor the content of material to be published. All student publications shall comply with the rules for responsible journalism. As noted above, libelous statements, unfounded charges and accusations, obscenity, deliberate false statements, pornography, threats of violence, statements of hatred, articles advocating racial, religious, or other forms of prejudice, the breaking of laws and/or school regulations, or materials designed to disrupt the educational process will not be permitted. In this regard, the School District may curtail speech contained in any student publication when it is

necessary to do so in order to avoid material or substantial interference with the requirements of order and discipline in the operation of the school.

The faculty advisor(s) of a school-sponsored newspaper shall have the authority to monitor the content of articles, editorials, cartoons, photographs, or other forms of print or art related material to be included in the publication giving consideration to the:

- constitutionally protected right of freedom of expression;
- avoidance of material or substantial interference with the requirements of order and discipline in the operation of the school;
- protection of persons and property; and
- need to assist students in learning appropriate ways to exercise their rights.

Expressions of personal opinion, in the form of "letters to the editor" must be clearly identified as such and bear the name of the author. Opportunity for the publication of such letters, or a representative sampling of such letters, expressing opinions differing from those of the student publishers shall be provided to school community members.

Advertising

Advertising shall be permitted in student publications provided that it meets the following standards:

1. Advertising may not violate any of the standards set above (i.e. may not be libelous, may not advocate any form of prejudice, may not violate the breaking of laws or regulations, etc.).
2. In addition to the above standard, advertising must not be connected to the participation in sexual, drug-related or harmful behaviors.
3. Decisions regarding the acceptance of advertising must not grant preferential treatment to any viewpoint, be it political, religious, or other.
4. If by accepting the advertisement of one group or viewpoint a student publication may be required to accept the advertisement of another group or viewpoint which may contradict the above policies or the school's educational mission, the original advertisement may be rejected.

Violation of Policy

Students who violate this policy are subject to appropriate disciplinary action in accordance with the Code of Conduct.

Cross-ref: 4200 Curriculum Management
 5210 Student Organizations
 5300 Code of Conduct

Ref: First Amendment, U.S. Constitution

Adoption Date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5220

STUDENT PUBLICATIONS

Students shall enjoy the constitutional right of freedom of expression. They shall have the right to express their views in speech, writing, or through any other medium or form, limited solely by those restrictions imposed on all citizens generally and those specifically applicable to children and youth in a school setting.

The Board of Education encourages student publications not only because they offer an educational activity through which students can gain experience in interviewing, reporting, creative writing, editing, photography, advertising, salesmanship, art, and understanding responsible journalism, but also because they provide an opportunity for students to express their views and a means of communicating within and without the school community.

All student publications will comply with the rules for responsible journalism. These include checking and verifying all facts and verifying the accuracy of all quotations. There should also be a review of material to improve sentence structure, grammar, spelling, and punctuation. Libelous statements, unfounded charges and accusations, obscenity, false statements, materials advocating racial or religious prejudice, materials advocating prejudice based upon an individual's sexual orientation, hatred, violence, the breaking of laws and school regulations, or materials designed to disrupt the educational process will not be permitted. Expressions of personal opinion must be clearly identified as such, and bear the name of the author. Opportunity for the expression of opinions differing from those of the student publishers must be provided.

POLICY #5220

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In addition, student newspapers and/or publications which are paid for by the school district and/or produced under the direction of a teacher as part of the school curriculum are not considered a public forum. In such cases, the Board reserves the right to edit or delete such student speech which it feels is inconsistent with the district's basic educational mission.

Distribution of Literature

Students have a right to distribute literature on school grounds and in school buildings provided such distribution does not interfere with or disrupt the educational process. No literature may be distributed unless a copy is submitted in advance to the Superintendent of Schools. The Board reserves the right to specify the time, place and manner of permitted distribution.

The Superintendent shall establish guidelines that are in keeping with the above and shall provide for the review of the content of all student publications prior to their distribution.

:FPB

Adopted: 12/1989

Revised: 12/1994

Revised: 3/2001

Ref: Hazelwood School Dist. v. Kuhlmeier, ___ US ___,
108 S Ct 562 (1988)
Bethel School Dist. v. Fraser, 478 US 675 (1986)
Tinker v. Des Moines Independent Community School Dist., 393 US 503, (1969)
Thomas v. Board of Education, Granville Central School Dist., 607 F 2d 1043 (1979)
Trachtman v. Anker, et al., 563 F 2d 512 (1977)
Eisner v. Stamford Board of Education, 314 F Supp 832, modified 440 F2d 803 (1971)
Frasca v. Andrew et al., 463 F Supp 1043 (1979)
Matter of Beil and Scariati, 26 EDR 109 (1986)

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

REGULATION #5220-R

STUDENT PUBLICATIONS REGULATION

Authority

The Building Principal or designee shall have the authority to monitor the distribution of materials as well as other forms of student verbal and written expression. He/She will give due consideration to the constitutionally protected right of freedom of expression, the maintenance of the normal operation of the school and its activities, the protection of persons and property, and the need to assist students in learning appropriate ways to exercise their rights.

Distribution of Written Material

Distribution of material means dissemination of ten or more copies of written material on school premises, or in a manner reasonably calculated to arrive on school premises.

"Material" is defined as photographic or printed, written, or otherwise produced or reproduced matter.

Students wishing to distribute material must request permission in advance from the Principal or designee. Such requests must be accompanied by a copy of the material(s) students wish to distribute. Authorization will generally be granted provided:

1. the material is written by students currently enrolled in the District;
2. the material is free from advertisements of cigarettes, liquor, illegal or illicit drugs, or drug paraphernalia;

REGULATION #5220-R

Page 2

3. the following disclaimer will be added to any school-related publication that contains advertisements: "The appearance of any advertisements in this publications in no way an endorsement by the Roslyn Public Schools of any of the products or services advertised herein."
4. the material is distributed as directed by the Principal or designee who will regulate time, place and manner of distribution; non-school sponsored publications have the same rights of distribution as official school publications; and
5. the material is free from the conditions cited below.

Conditions Which May Cause Verbal or Written Expression to be Restricted or Prohibited

Under the following conditions, written material as described above and other forms of written and verbal expression may be restricted or prohibited when expression is inappropriate to the maturity level of the students and:

1. *When there is evidence which reasonably supports a judgment that significant or substantial disruption of the normal operation for the school or injury or damage to persons or property may result.*

In order for verbal or written expression to be disruptive or hazardous, there must exist clear and specific facts upon which it would be reasonable to judge that a clear and present likelihood of an immediate and substantial disruption would result if the expression were allowed to occur. (See Policy 5311, Student Rights and Responsibilities.)

2. *When the expression is construed to be obscene.*

Obscene expressions are those which the average person, applying contemporary community standards, would find that such publication, taken as a whole, appeals to prurient interests; that it depicts or describes in a patently offensive way sexual conduct specifically defined by the applicable state law; or taken as a whole, it lacks serious literary, artistic, political, or scientific value.

3. *When the expression is considered libelous.*

The expression shall be considered libelous when it includes defamatory falsehoods about individuals. In order to be libelous, the defamatory falsehood must be made with actual malice; that is, with the knowledge that it is false or with reckless disregard of whether it is false or not.

4. *When the expression invades the privacy of other individuals.*

Invasion of privacy includes exploitation of an individual's personality providing information of an individual's private affairs with which the public has no legitimate concern, or wrongful intrusion into an individual's private activities in a manner that can cause mental suffering, shame, or humiliation to a person of ordinary sensibilities.

5. *When the expression criticizes school officials or advocates violation of school rules to the extent that there is evidence that supports a judgment that substantial disruption of the normal operation of the school will result (see 1).*

REGULATION #5220-R

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6. *When the expression attacks ethnic, religious, social, or handicapped groups; or females or males as a group; or promotes discrimination based upon an individual's sexual orientation; or promotes discrimination against said groups and there is substantial evidence indicating such expression will result in substantial disruption of normal school operation.*
7. *When the expression encourages actions which endanger the health and safety of students.*

Procedural Due Process

The Principal has three (3) school days to determine whether authorization to distribute the material will be granted. If the Principal decides to withhold authorization, the Principal must state the reasons in writing and provide the students with a copy of the reasons.

The aggrieved student(s) may within five (5) school days appeal in writing the decision to the Superintendent of Schools, who must issue a written decision within five (5) school days after receiving the appeal.

If the student(s) request a personal hearing with the Superintendent to present their views, the hearing must be held within five (5) school days of the request, and a written decision must follow the hearing within five (5) school days.

If the concern is not resolved to the satisfaction of the student(s) at the Superintendent level, the student(s) may appeal to the Board of Education, who will hear the appeal at the next regularly scheduled meeting provided the appeal has been received at least two (2) days prior to the meeting.

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REGULATION #5220-R

Violation of Policy and/or Regulations

Students who violate these regulations and/or the accompanying policy are subject to appropriate disciplinary action which may include discipline, short or long-term suspension, or even expulsion, all as defined in 5313, Penalties, depending on the severity of the violation and the student's(s') record.

:FPB

Adopted: 12/1989

Revised: 12/1994

Revised: 3/2001

POLICY 5280

Intramural and Interscholastic Athletics

REVISED POLICY

Policies Being Replaced	Policy 5270 Intramurals Policy 5280 Interscholastic Athletics
Reason for Revision	(1) Consolidate existing policy statements into one policy (2) Updating substance of policy to reflect current practice and law

Intramural and interscholastic athletics for boys and girls is an integral and desirable part of the School District's secondary school educational program. Interscholastic teams provide the opportunity for interested students to compete with other schools.

Individual and team sports shall be based upon comprehensive physical education instruction and intramural activities, seeking broad participation from all eligible secondary students. Lifetime or carry-over sports are to be particularly encouraged and supported.

The purpose of the intramural and interscholastic activities sponsored by the School District is to develop sportsmanship, competitive spirit and school spirit. The benefit to physical health from participating in athletic activities is not overlooked. All students are eligible to participate to intramural/interscholastic activities provided the student complies with established guidelines for eligibility and does not violate the School District's Code of Conduct.

The Board of Education recognizes the importance of well-rounded intramural/interscholastic activities for both boys and girls.

Medical Supervision Student Injuries

All interscholastic sports will have someone trained in first aid, CPR and AED available. Football games, either at home or away, will not be allowed to commence unless medical personnel are present. "Medical personnel" are defined as physicians, paramedics, emergency medical technicians, or certified athletics trainers, in that order, will be accepted.

Although the School District will take reasonable care to protect student athletes, students may still sustain injuries. In order to most effectively ensure student safety, open communication between students, parents and coaches about the child's medical condition is critical. Coaches, and other appropriate staff, will receive guidance and training regarding recognition of injury and removal of the student athlete from play in the event of injury. Parents and/or students are expected to report injuries so that student health can be protected.

Health Appraisals for Interscholastic Athletics

Before participating in any aspect of interscholastic athletics, students must meet the following criteria:

- The student must submit to a complete physical examination by the school's chief medical officer or from the student's family doctor, physician assistant, or nurse practitioner. No student may participate in an interscholastic activity until the school's chief medical officer or the student's family doctor, physician assistant, or nurse practitioner examines the student and approves/certifies that the student is physically fit and able to participate in said activity.

- The student must submit written permission, signed by a parent/guardian, consenting to the student's participation in the interscholastic activity.
- The student must comply with all New York State and §VIII guidelines governing participation in interscholastic athletics.
- Health appraisals of students before participation in interscholastic athletics are performed for two reasons:
 - To provide for the health and well-being of athletics.
 - To identify health problems which may preclude safe and effective participation in accordance with New York State and §VIII guidelines.

The School District may require a student to be re-examined and re-certified by the student's chief medical officer or the student's family doctor, physician assistant, or nurse practitioner:

- Where a student has suffered an injury, depending on extent of the injury.
- Where a student has been absent from school due to illness, depending on the nature of the illness.
- Where the student exhibits a suspected medical condition.

The need for re-certification will be assessed on a case by case basis in conjunction with school health personnel and the private health care provider, if appropriate. However, the final decision as to whether the student may be re-certified must be made by the school's chief medical officer.

Intramural/Interscholastic athletics for boys and girls are a valued and desirable part of the educational program. The Board of Education has statutory authority to set academic standards and standards of conduct as a prerequisite for eligibility for participation in intramural/interscholastic sports.

The Board of Education recognizes that student athletes have the obligation to act in a responsible manner because of the leadership role they play in the school environment.

Student eligibility for participation in intramural/interscholastic athletics will include the following:

1. Compliance with the Code of Conduct;
2. Written consent by parent or guardian, where indicated.
3. Compliance with league, State Education Department regulations and requirements set by the Superintendent of School or his/her designee.
4. Maintaining a passing average/minimum GPA and not having two failing grades, except in extenuating circumstances where approved by the Superintendent of Schools or his/her designee. Authorization by the school physician.

Procedures shall be developed which take into consideration the early identification and notification of students who are in danger of becoming ineligible, and necessary corrective measures will be taken to restore participants to good standing.

Cross-ref: 4200 Curriculum Management
 5140 Concussion Management
 5300 Code of Conduct
 5420 Student Health Services

Ref: Education Law §§1709 (8-a); 3001-b
 8 NYCRR 135.4
 Concussion Management Support Materials, www.nysphsaa.org

Adoption Date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5270

INTRAMURALS

Intramural programs are an important element in the overall school program. An intramural program is conducted during the school year at the East Hills, Harbor Hill, Middle School and High School levels. Activities are varied according to student interests, weather and availability of facilities.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5280

INTERSCHOLASTIC ATHLETICS
GRADES SEVEN THROUGH TWELVE (7-12)

Interscholastic teams provide the opportunity for interested students to compete with other schools. An extensive interscholastic program is conducted during the fall, winter and spring seasons. *

Announcements are made prior to each season concerning sports physicals and tryouts. All candidates must pass a sports physical before participating in an activity. In addition, eligibility for athletic competition is based on a student's strict adherence to school policies.

A student support and monitoring system will be in effect for interscholastic team members deemed to be "at risk."

:FPB

Adopted: 12/1989

* There is a fourth season at the Middle School.

ROSLYN UNION FREE SCHOOL DISTRICT

1st Reading of Policies

POLICY 5150

SCHOOL ADMISSIONS

REVISED POLICY

Policies Being Replaced	1) Policy 5150 – School Admission 2) Policy 5150-R School Admissions - Regulations
Reason for Revision	Updating substance of policy to align with current law

ROSLYN UNION FREE SCHOOL DISTRICT

SCHOOL ADMISSIONS

POLICY 5150

The School District shall provide a public education to all persons residing in the School District between the ages of five and twenty-one who have not received a high school diploma. No person shall be refused admission into or be excluded from the School District on account of any legally protected status. Residence is established by one's physical presence as an inhabitant within the district and intent to reside in the district. The child's residence is presumed to be that of his/her parent/guardian. No person shall be refused admission into or be excluded from the School District on account of any legally protected status as enumerated in policy 0100, Equal Opportunity, including race, creed, color, national origin, sex, gender (including gender identity and expression), sexual orientation, weight, religion, marital status, disability, or predisposing genetic characteristic.

Residency

Parents/guardians must provide sufficient proof that they reside in the School District when enrolling their children in the School District. Proof of residence may include, but is not limited to the following:

1. A mortgage statement or notarized deed of ownership;
2. Nassau County tax bill;
3. A copy of a lease executed by the tenant and landlord's mortgage statement or deed of ownership;
4. Statements for utility bills;
5. A current pay stub or income tax form showing the in-district address;
6. Homeowner's or renter's insurance policy;
7. A current voter registration document and/or government issued ID; or
8. Current car insurance or registration with an in-district address.

In the event a lease is provided as proof of residency, the School District shall require that upon the expiration of the lease the parent/guardian of the student provide proof of the renewal of said lease. In the event the parent/guardian cannot provide such proof, the student must provide the School District with new proof of residency in accordance with this policy.

The School District may require each student to have provided verification of the student's residency in the year prior to the student's:

1. entrance into 6th grade; and
2. entrance into 9th grade.

In the event the student's residency has not been verified, the parent/guardian of the student shall be notified as set forth below of the determination that the student is not a resident of the School District.

ROSLYN UNION FREE SCHOOL DISTRICT

SCHOOL ADMISSIONS

POLICY 5150

Other Documentation

New entrants must also present the following documents:

1. Proof of age - examples of acceptable forms of documentation include, but are not limited to, a birth certificate, baptismal record, or a passport (including a foreign passport);
2. Proof of immunization - dates for immunization against diphtheria, polio, measles, German measles (rubella), mumps, pertussis, tetanus, pneumococcal disease, Haemophilus influenza type B, meningococcal disease, hepatitis B and varicella); and
3. A health certificate from a licensed physician.

Students transferring from another school district are asked to provide the transfer or discharge notice from former school district (except for kindergarten students). Students with disabilities are asked to provide the IEP from the former school district.

Foster Care

Any child placed in foster care by the Department of Social Services or the Office of Children and Family Services will be admitted to attend the schools in the School District only as set forth in Section 3202 of the Education Law.

Family Homes

Children cared for in free family homes and family homes at board located within the School District, when such family homes are the actual and only residence of the children, and who are not supported or maintained by a social services district or a state department or agency, shall be deemed residents of the School District for purposes of attending the School District without tuition.

Where a child is placed from outside of his school district of residence into the School District in family homes at board by a social services district or state agency, the Superintendent of Schools or his/her designee is authorized to recover, to the extent permitted by law, the cost of instruction of that student from the school district of residence.

Placement

Any child reaching the age of five (5) on or before December 1 of any year will be eligible for kindergarten in the preceding September.

A child reaching the age of six (6) on or before December 1 of any year will be eligible for Grade 1 in the preceding September. A child who does not meet this age requirement, but who has

ROSLYN UNION FREE SCHOOL DISTRICT

SCHOOL ADMISSIONS

POLICY 5150

satisfactorily completed a year's work in an approved kindergarten which provides substantially equivalent instruction to that of the local public school and who meets the School District's screening for enrollment requirements, may be enrolled in Grade 1 if requested by the parent/guardian.

A child entering the School District after the opening day of school who has been enrolled in Grade 1 or above in another school district will be placed in the same grade. If it is determined that the child is not properly placed, an alternate placement will be made.

Placement of Transfer Students, Grades 1-12

A report card or other statement from the previous school indicating the grade of the student and the work accomplished will serve to determine initial placement. An official transcript will be required from the previous school before official registration can be completed.

Grade placement shall be the responsibility of the Building Principal and shall be based on general achievement, consideration being given to the mental, physical, emotional, and social maturity of the child.

A student from any public or accredited non-public school system in the United States will be placed in the grade in which the student had been working in his/her prior school. Students from any foreign school, public or private, shall be placed in a grade determined to be equivalent to that of the student's prior school. This initial placement shall be for a 6 week probationary period or until the issuance of the first report card following the date of entrance.

The progress or performance of all transfer students in the grade or program in which they have been initially assigned will be evaluated by appropriate staff personnel.

If the student is to be reassigned, a written summary of the evaluation, with recommendations, will be prepared by the student's teachers and sent to the Building Principal. The Building Principal (or the guidance counselor, upon instruction from the Principal) will review with the parent the basis upon which the decision to reassign was made.

Determinations of Non-Residency

Any decision by the School District that a child is not entitled to attend the schools of the district shall include notification of the procedures to obtain review of the decision within the School District. Prior to making a determination of entitlement to attend the schools of the School District, the Superintendent of Schools or his/her designee shall afford the child's parent, the person in parental relation to the child or the child, as appropriate, the opportunity to submit information concerning the child's right to attend school in the School District. When the Superintendent of Schools or his/her designee determines that a child is not entitled to attend the schools of the School District because the child is not a resident of the School District, the

ROSLYN UNION FREE SCHOOL DISTRICT

SCHOOL ADMISSIONS

POLICY 5150

Superintendent of Schools or his/her designee shall, within two (2) business days, provide written notice of its determination to the child's parent, to the person in parental relation to the child, or to the child, as appropriate. Such written notice shall state:

- (i) that the child is not entitled to attend the public schools of the School District;
- (ii) the specific basis for the determination that the child is not a resident of the School District, including but not limited to a description of the documentary or other evidence upon which such determination is based;
- (iii) the date as of which the child will be excluded from the schools of the School District; and
- (iv) that the determination may be appealed to the Commissioner of Education, in accordance with Education Law, section 310, within thirty (30) days of the date of the determination, and that the instructions, forms and procedure for taking such an appeal, including translated versions of such instructions, forms and procedures, may be obtained from the Office of Counsel at www.counsel.nysed.gov, or by mail addressed to the Office of Counsel, New York State Education Department, State Education Building, Albany, NY 12234 or by calling the Appeals Coordinator at (518) 474-8927.

Fraud

If any information or document has been falsified in connection with registration and/or placement, the Superintendent of Schools shall assess the educational status of the child, notify the parent/guardian in writing of his/her awareness, and allow the parent/guardian to provide documentation supporting their claim. Upon finding an instance of fraud, the Superintendent of Schools shall recommend appropriate action to the Board of Education. The Superintendent of Schools or his/her designee will notify the parent/guardian in writing of his/her recommendation and the Board of Education's decision concerning the provision of educational services to their child. To the extent the Superintendent of Schools deems it appropriate, he/she shall notify the proper authorities of the fraudulent act.

Cross-ref: 0100 Equal Opportunity
 5151 Homeless Children
 5152 Admission of Non-Resident Students

Ref: Education Law §§903; 904; 3202; 3208; Public Health Law §2164

Adoption Date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5150

SCHOOL ADMISSIONS

The admission of students shall be in accordance with Education Law §§903, 904, 3202 and Public Health Law, Section 2164.

Post-graduate students will be admitted upon special request and individual approval by a majority vote of the Board of Education.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

REGULATION #5150-R

SCHOOL ADMISSIONS REGULATION

1. The admission process shall follow State Education Department regulations and statutes.
2. Legal residence within the District may be established by:
 - a. The legal home address of parents or guardians,
 - b. The legal home address of a divorced parent with custody of the child,
 - c. Confirmation of a legal address of an emancipated child by producing two of the following documents:
 - House deed of ownership
 - Telephone bill
 - Contract of sale
 - Water bill
 - Nassau County tax bill
 - Electric bill
 - Lease
 - Insurance bill
 - Voter's Registration Card
 - Driver's license
 - Mortgage statement
 - Bank statement
3. Every child must present a certificate of immunization for the following: diphtheria, polio, measles, mumps and rubella.
4. Every child must present a birth certificate or valid passport.

:FPB Adopted: 12/1989

POLICY 5405

STUDENT WELLNESS

REVISED POLICY

Policies Being Replaced	1) Policy 5405 – Student Wellness
Reason for Revision	Updating substance of policy to align with current law

-DRAFT REVISED POLICY-**ROSLYN UNION FREE SCHOOL DISTRICT****STUDENT WELLNESS****Policy 5405**

The Board of Education is committed to providing a school environment that promotes and protects children's health, well-being, and ability to learn by supporting healthy eating and physical activity. Nutrition education and physical activity will comply with Federal and New York State Standards. For the purposes of this policy, "all foods" served at the School District include but are not limited to: meals sold for breakfast and lunch, a la carte menu items, vending machines and food sold through the school store.

Nutrition Promotion and Education

Nutrition promotion and education is integrated within the sequential, comprehensive health education program. It is also part of classroom instruction in the core curricula as well as Family and Consumer Sciences, Physical Education and Health Education programs. Good nutrition is reinforced during classroom snack times, in addition to school meal times. Nutrition promotion and education will be closely coordinated with the child nutrition program. Nutrition promotion and education will involve sharing information with families and community members to provide nutrition promotion and education for the entire School District community. Information will be available through the School District's website. To that end, the School District adopts the following guidelines with the goal of promoting student health and reducing childhood obesity:

- Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- Schools will provide nutrition education to foster lifelong habits of healthy eating and will establish linkage between health education and school meal programs, and will coordinate with related community services to promote this goal.
- Students will receive nutrition education that teaches the skills they need to adopt healthy eating behavior and provide them with the knowledge and skills to promote and protect their health. Students and families will be encouraged to start each day with a healthy breakfast.
- The School District's nutrition education curriculum shall incorporate the appropriate New York State Learning Standards.
- Certificated staff who provide nutrition education will periodically participate in professional development activities to effectively deliver an accurate nutrition education program.
- The School District will teach and/or encourage healthy habits, such as washing hands before eating.
- Staff members who provide nutrition promotion and education shall be appropriate certified and trained.

Physical Activity

-DRAFT REVISED POLICY-**ROSLYN UNION FREE SCHOOL DISTRICT****STUDENT WELLNESS****Policy 5405**

Physical Activity is an important factor in staying healthy and being ready to learn. Students will be given the opportunity for physical activity during the school day through physical education classes, daily recess periods for elementary school students, and the integration of physical activity in the curriculum. Where appropriate, students may also have the opportunity for physical activity through a range of school programs including but not limited to: intramurals, interscholastic athletics, and extra-curricular clubs.

Physical education courses will provide an environment where students learn, practice and are assessed on developmentally appropriate motor skills, social skills and knowledge. Physical education includes the instruction of individual activities as well as competitive and non-competitive team sports to encourage life-long physical activity and well-being. State-certified physical education instructors will teach all physical education classes. The goals of Physical Activity and Physical Education instruction are to:

- Provide opportunities for every student to develop skills and knowledge in a wide range of sports and lifetime activities.
- Promote positive lifelong healthy attitudes and behaviors towards physical activity.
- Teach students the benefits of a physically active and healthy lifestyle.
- Promote students' regular participation in physical activity.
- Develop and maintain student's physical fitness and personal living skills.
- Encourage parents to support their children's participation in physical activity, to be physically active role models and to include physical activity in family events.
- Encourage staff to promote enjoyable lifelong physical activity among students.

The School District's Physical Education program shall adhere to the curriculum requirements of the Commissioner of Education and the New York State Learning Standards.

Food and Beverage Available to Students

All foods and beverages sold individually during the school day (e.g., a la carte, vending machines, school stores) shall meet the nutrition standards set by federal regulations. In addition, all fundraisers by student organizations during the school day and which include the sale of food or beverages to students on school campus during the school day must meet the competitive foods nutrition standards set in federal regulations for whole grains, fruits, vegetables, calories, fat, saturated fats, trans fats, sugar, sodium, and caffeine.

Snacks served during the school day will support children's health and proper nutrition. The building administration will assess if and when to offer snacks or allow time for snacks brought from home, based upon timing of school meals, children's nutritional needs, ages and other

-DRAFT REVISED POLICY-**ROSLYN UNION FREE SCHOOL DISTRICT****STUDENT WELLNESS****Policy 5405**

considerations. A list of recommended snacks will be provided to parents. Food shall not be used in the classroom except for instructional purposes, as part of birthday celebrations or as part of holiday, seasonal or cultural celebrations. Home baked items are not permitted as per the Nassau County Health Department. Any approved school fundraising activities shall support children's health and proper nutrition by offering alternatives to food sales or by only using foods that meet healthy nutritional guidelines.

Nutritional Guidelines for All Foods Available in School

All food and beverages, including meals and snacks available to all students in the School District shall aim to promote student health and reduce childhood obesity, and shall meet, at a minimum, the program requirements and nutritional standards set forth by federal statute and regulation under the Child Nutrition Act, 42 U.S.C. §1779, the Richard B. Russell National School Lunch Act, 42 U.S.C. §1758, the National School Lunch Program, 7 C.F.R. Part 210, and the National School Breakfast Program, 7 C.F.R. Part 220. The School District will determine student eligibility for receipt of free or reduced-price meals and will not single out or treat said students differently from other students and that reimbursable school meals meet or exceed the program requirements and nutritional standard found in federal regulations. Qualified child nutrition professionals will provide a clean and safe setting. Free drinking water will be made available at locations where meals are served.

Monitoring and Implementation

The Board of Education shall designate one person to be responsible for ensuring that the provisions of this policy are carried out in schools throughout the School District. The Board of Education may also designate one person in each building to determine that the wellness activities and action are being implemented at the building level.

The Director of K-12, Physical Education, Interscholastic Athletics and Recreation and the School Lunch Manager will serve as District Wellness and Nutrition Coordinator(s) and will report annually to the Board of Education on the implementation of this policy. Every three (3) years, the District Wellness and Nutrition Coordinator(s), in consultation with appropriate personnel and advisory committees, shall monitor and review the positive effect on increasing student wellness and decreasing childhood obesity in the School District. Based on those results, this policy, and the specific objectives set to meet its goals, may be revised as needed. The School District shall monitor and review the implementation and effectiveness of this policy by conducting:

- Periodic checks of the nutritional content of food offered in the cafeterias for meals, a la carte items, as well as food available in vending machines, and sales or consumption of figures for such foods
- Periodic checks of the amount of time students spend in Physical Education classes,

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and the nature of those activities, as well as extra-curriculum activities of a physical nature, in the number of offerings and rates of participation by students.

- Periodic completion of relevant portions of the CDC School Health Index.
- Periodic surveys of student/parent opinions of cafeteria offerings and wellness efforts.

Parents, students, food service professionals, physical education teachers, school health professionals, school administrators and the school board shall participate in the development, implementation and periodic review and update of this wellness policy.

The School District shall provide information to the public (including parents, students and others in the community) about the content and implementation of this wellness policy.

Ref: 42 USC §1758b (The Healthy, Hunger-Free Kids Act of 2010)
 P.L. 108-265 (Child Nutrition and WIC Reauthorization Act of 2004)
 42 USC §§1758(f)(1); 1766(a) (Richard B. Russell National School Lunch Act)
 42 USC §1779 (Child Nutrition Act)
 7 CFR §210.10; 210.11 (National School Lunch Program participation requirements – standards for lunches, snacks, and competitive foods)
 7 CFR §220.8 (School Breakfast Program participation requirements – nutrition standards)
 8 NYCRR Part 135 (Health and Physical Education curricular requirements); §114.1 (School Breakfast Program Requirements)

Adoption date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5405

STUDENT WELLNESS

Pursuant to Section 204 of the Child Nutrition and Women, Infants and Children's Reauthorization Act of 2004, the Roslyn School District hereby establishes the following Wellness Policy. With the encouragement of the New York State Education Department, and the USDA, our school district is committed to providing an environment that promotes and protects children's health, wellbeing, and ability to learn. The wellness policy will support healthy eating and physical activity.

Nutritional Education Goals

Nutrition education is defined as "any set of learning experiences designed to facilitate the voluntary adoption of eating and other nutrition relating behaviors conducive to health and wellbeing." The Roslyn School District will develop nutritional guidelines that influence students to make positive choices, with the goal of promoting student health and reducing childhood obesity.

- Students in Grades K-12 shall receive nutrition education that is interactive and teaches the skills they need to adopt healthy eating behaviors and provide them with the knowledge and skills to promote and protect their health.
- The food service staff will assist in offering education, which complies with federal, state and local requirements.
- Food and beverage (sold or provided) will meet or exceed the minimum nutrient standards established by the USDA School Food Service Program.
- The health and physical education staff, as well as, core teachers, shall integrate nutrition education and healthy physical activity into the curriculum.

- Staff, which provides nutrition education, shall have appropriate training and staff development to effectively deliver a nutrition education program.
- Our food service program will provide access to affordable, nutritious, and appealing food choices for students and staff.
- Students will be encouraged to start each day with a healthy breakfast.

Physical Activity

The Roslyn School District shall provide a physical education program which offers opportunities for every student to develop the knowledge and skills necessary to maintain a healthy, active, lifestyle.

- Students shall be given opportunities for physical activities during the school day through physical education classes, recess periods for elementary students, and integration of these activities into the academic curriculum.
- Where appropriate, opportunities for physical activities shall be provided before or after school through intramural and interscholastic athletics.
- Parents will be encouraged to support their children's participation in physical activity.

Other School Based Activity Goals

It shall be the Roslyn School District policy to create a school environment that provides consistent wellness messages conducive to healthy eating and appropriate physical activity.

- There shall be a clean, safe, enjoyable environment for all students, adequate time to enjoy eating healthy foods with friends, and an appropriate space, such ensures student access to school meals.
- Drinking water shall be available to all schools through the day.
- All students are encouraged to participate in school meal programs and the identity of students who eat free and reduced price meals will be protected.
- Food and beverages marketing activities will be consistent with and reinforce the objectives of the goals of our district.

Establishing Nutrition Standards

The Roslyn School District will help students possess the knowledge and skills necessary to make nutritious food choices. We will establish the following program requirements and nutrition standards to address all food and beverages, which are served.

- Nutrition standards shall focus on maximizing nutritional value by decreasing fat and added sugars, and moderating portion size.
- All food and beverages made available during the school day shall be consistent, at the minimum, with current USDA Dietary Guidelines.
- Nutrition information shall be readily available.
- A list of healthy choices shall be disseminated to teachers and parents, as a suggestion, for classroom snacks and celebrations.
- Students are discouraged from sharing food or beverages with one another, given concerns about allergies and other restrictions on children's diets.

Food and Beverages Sold Individually

- Promote items that are healthy, fresh, natural and less processed.
- Discourage items high in sugar, fat and that are highly processed.
- Request vendors to comply with the district's objectives.

Policy Review

In accordance with the law, the Wellness Policy shall be reviewed annually, or more frequently if deemed necessary, to ensure that the Roslyn School District Goals are being met. The district will utilize the District-wide Nutrition Committee and the District-wide Health & Safety Committee to involve parents, students, faculty, school food service staff, school board, school administration and the public in the process.

/amk

Adopted: August, 2006

Revised: December, 2006

**ROSLYN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

**AGENDA ADDENDUM
Thursday, December 12, 2019**

PERSONNEL:

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
15	Michael Palumbo	Coach Appointment	Wrestling VII/4	HS	11/12/19	3/29/20		Per RTA Contract

BUSINESS & FINANCE:

B.1. (WITHDRAWN)

~~Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 27, 2019 (item B.1. (xliii)) to be a purchase order instead of a contract:~~

~~(iii) Contractor: Dr. John Sawicki~~

~~Services: Various services for the 2019-20 school year as specified in the agreement~~

~~Fees: Total estimated to be \$6,500 (\$2,700 for the summer program; \$3,800 for the school year. \$1,200 per evaluation including report, \$250 per 30-minute participation in CSE via phone, \$550 penalty for cancellation of appointment w/o 48-hr. notice)
(Agreement is subject to review and approval by district counsel)~~

B.5. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with RENU, Inc. in the amount of \$1,000 which will increase purchase order H20-00013 in account code H1620.293.08.1908

RENU, Inc. (HS GC-003) for the work necessary to install the countertop in the coaches' office. This was presented to the Board of Education as a pending change order (PCO #6) as item B10 on the agenda of 10/3/19 with an estimated cost of \$1,000.

- B.6.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Locker Room Mechanical Construction PCO #8: RENU Proposed Change Order #8 (High School) in order to repair faulty roof penetrations for the ducts that lead from the Roof Top Unit (RTU) to the locker room. Hi-Tech (HVAC contractor) and the roofer will be making the repairs at an estimated cost not to exceed \$6,000.

- B.7.** Recommendation to accept a gift from The Friends of the Horse Tamer, in the total amount of \$107,313.32 to be appropriated to H 1620.000.03.1801 to be used to offset expenses incurred by the district during the renovation of The Horse Tamer statue which sits in front of Roslyn High School, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.8.** Recommendation to approve **2019-20** capital fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-000-03-1801	Unalloc Budget HT Gift	\$107,313.32
	Subtotal	\$107,313.32
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-000-03-1898	Unalloc Budget 17/18	\$107,313.32
	Subtotal	\$107,313.32

REASON FOR TRANSFER REQUEST: To move money originally appropriated in the Capital Fund in 2017-18 used for repairs to The Horse Tamer as offset by a gift received by the district.

BOARD OF EDUCATION:

- BOE.6** BE IT RESOLVED, that the Board of Education hereby authorizes School District counsel, Ingerman Smith, L.L.P., to file a due process complaint pursuant to 20 U.S.C. §1400 *et seq.* with respect to a student.