

**ROSLYN UNION FREE SCHOOL DISTRICT**  
**Meeting of the Board of Education**

**Monday, June 1, 2020**

**6:00 P.M.**

**6:00 p.m. - Board of Education Meeting**

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1.

**Pledge of Allegiance**

**6:00 pm. - Budget Hearing** [Even though the law requires a "Budget Hearing", please understand that the law also requires that nothing can be changed in the budget at this time. This "hearing" is purely informational.]

- **Public Comment**

Recommendation to accept the Claims Auditor's Report for April 2020.

Recommendation to accept the Claims Auditor's Quarterly Report for January, February and March 2020.

**Board President's Comments**

**Superintendent's Comments**

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** **BE IT RESOLVED**, the current position of School Treasurer (part-time) appointed for the period of July 1, 2019 through June 30, 2020 shall conclude on June 30, 2020; and  
  
**BE IT FURTHER RESOLVED**, the appointment of the individual currently in the position of School Treasurer (part-time) as appointed effective July 1, 2019 shall conclude as of the close of business on June 30, 2020.
- P.4** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.4)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):
- (i) Contractor: R.S. Abrams & Co., LLP  
Services: Training sessions for District Treasurer  
Fees: As specified in the Agreement  
(Agreement is subject to review and approval by District counsel)

- (ii) Contractee: North Shore Schools  
 Services: One (1) North Shore resident to attend Summer School 2020 and Special programs 2020-21 school year.  
 Summer School Tuition \$4,135.00 plus sending district is responsible to pay for all related services. (July 6, 2020 through August 14, 2020)  
 10 Month Tuition - \$100,873.00 – Elementary Rate (September 1, 2020 through June 25, 2021)  
 Total estimated to be \$105,008.00 plus sending district is responsible to pay for all related services during Summer School 2020. (Roslyn to receive)
  
- (iii) Contractee: Wantagh School District  
 Services: One (1) Wantagh resident to attend Special programs 2020-21 school year.  
 Fees: 10 Month Tuition - \$107,608.00 – Secondary Rate (September 1, 2020 through June 25, 2021)  
 Total estimated to be \$107,608.00 (Roslyn to receive)
  
- (iv) Contractee: Port Washington Union Free School District  
 Services: One (1) Port Washington resident to attend Summer School 2020 and two (2) residents to attend Special programs 2020-21 school year.  
 Fees: Summer Tuition - \$4,135.00 plus sending district is responsible to pay for all related services. (July 6, 2020 through August 14, 2020)  
 1 Student 10 Month Tuition-\$ 100,873.00 – Elementary Rate  
 1 Student 10 Month Tuition - \$ 107,608.00 – Secondary Rate (September 1, 2020 through June 25, 2021)  
 Total estimated to be \$212,616.00 plus sending district is responsible to pay for all related services during Summer School 2020. (Roslyn to receive)
  
- (v) Contractee: Garden City Public Schools  
 Services: One (1) Garden City resident to attend Special programs 2020-21 school year.  
 Fees: 10 Month Tuition - \$100,873.00 – Elementary Rate (September 1, 2020 through June 25, 2021)  
 Total estimated to be \$100,873.00 (Roslyn to receive)
  
- (vi) \*Contractor: EI US, LLC d/b/a LearnWell  
 Services: Tutoring services as necessary for the 2020-21 school year  
 Fees: Total estimated to be \$10,000  
 (Agreement is subject to review and approval by District counsel)

- (vii) \*Contractor: Long Island Tutorial Services, Inc.  
 Services: Tutoring services as necessary for the 2020-21 school year  
 Fees: Total estimated to be \$30,000  
 (Agreement is subject to review and approval by District counsel)
- (viii) \*Contractor: Syosset Home Tutoring, Inc.  
 Services: Tutoring services as necessary for the 2020-21 school year  
 Fees: Total estimated to be \$20,000  
 (Agreement is subject to review and approval by District counsel)
- (ix) \*Contractor: Tutoring for Life, LLC  
 Services: Tutoring services as necessary for the 2020-21 school year  
 Fees: Total estimated to be \$20,000  
 (Agreement is subject to review and approval by District counsel)

Recommendation to **amend** the following contract (x) which was approved by the Board of Education on May 7, 2020 (item B.12.) by adding three providers:

- (x) **WHEREAS**, on January 23, 2020, the Board of Education authorized Roslyn UFSD to join with thirty-nine (39) other public school districts in Nassau County to jointly solicit proposals for Special Education Related Services for the 2020-2021 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law; and

**WHEREAS**, proposals were sent to 372 service providers (both individuals and firms) and we received on March 16, 2020 proposals from 475 **178** service providers and evaluated them in accordance with the terms of an Inter-Municipal Agreement among the school districts;

**NOW THEREFORE BE IT RESOLVED**, that proposals be accepted from the responding vendors listed below for their respective services; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the District to prepare formal agreements between the District and the providers recommended by the Director of Special Education and Pupil Personnel Services, and authorizes the President of the Board of Education to execute said agreement(s).

*Helping Hands Children Services  
 Dr. Caryl Oris  
 Life's WORC – The Family Center for Autism*

**B.2.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-03-3300-303	SECURITY SVCES - DIST	\$11,250.00
	<b>Subtotal</b>	<b>\$11,250.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1310-430-03-8900-303	COVID Cont Svces	\$11,250.00
	<b>Subtotal</b>	<b>\$11,250.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with providing emergency child care for Roslyn residents who are first responders and/or health care workers, as per the Governor's executive order.

**B.3.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9030-800-03-9000-303	SOCIAL SECURITY	\$50,000.00
	<b>Subtotal</b>	<b>\$50,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9050-800-03-9000-312	UNEMPLOY ADM	\$50,000.00
	<b>Subtotal</b>	<b>\$50,000.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with the impact of the COVID-19 pandemic on unemployment expenses.

**B.4.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-424-03-9000-310	NATURAL GAS- DIST	\$866.03
1620-424-07-9000-310	NATURAL GAS- HH	\$2,180.06
1620-424-08-9000-310	NATURAL GAS- HS	\$7,657.99
1620-424-09-9000-310	NATURAL GAS- MS	\$24,295.92
	<b>Subtotal</b>	<b>\$35,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-430-03-9000-310	MAINT CONT SVCES - DIST	\$35,000.00
	<b>Subtotal</b>	<b>\$35,000.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with work to be done on the district septic system pumping, the security system at Heights, and plumbing repairs.

**B.5.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-424-08-9000-310	NATURAL GAS- HS	\$50,000.00
	<b>Subtotal</b>	<b>\$50,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-450-03-9000-310	MAINT SUPPLIES - DIST	\$50,000.00
	<b>Subtotal</b>	<b>\$50,000.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing masks, signage, and cleaning supplies based on the impact of the COVID-19 pandemic along with ceiling tiles, and locksmith materials.

**B.6.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-424-03-9000-310	NATURAL GAS- DIST	\$3,811.78
1620-424-04-9000-310	NATURAL GAS- EH	\$5,237.54
1620-424-06-9000-310	NATURAL GAS- HGTS	\$7,657.99
1620-429-03-9000-310	OPER UNIFORMS	\$5,624.77
1620-430-03-9000-310	CONT SVCES - SECURITY	\$10,000.00
1620-450-03-3800-310	SUPPLIES – REC MGT	\$3,615.50
1621-428-03-9000-310	MAINT GASOLINE	\$6,787.46
1620-423-03-6600-310	FUEL OIL– HEAT – Hilltop	\$451.77
1620-423-04-9000-310	FUEL OIL- EH	\$469.02
1620-423-06-9000-310	FUEL OIL- HGTS	\$2,720.37
1620-423-09-9000-310	FUEL OIL- MS	\$10,042.95
1620-426-09-9000-310	WATER- MS	\$9,114.29
1621-440-03-9000-310	MAINT TRAINING	\$1,500.00
1621-434-03-9000-310	ADV / LEGAL NOTICES	\$1,000.00
	<b>Subtotal</b>	<b>\$68,033.44</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-446-03-9000-310	MAINT-DIST-BUILDING REP	\$68,033.44
	<b>Subtotal</b>	<b>\$68,033.44</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with work to be done in the district; East Hills and Harbor Hill gym floor sanding and finishing, East Hills asphalt repairs, and district-wide gym equipment inspections.

**B.7.** Recommendation to approve a payment in the amount of \$46,946.63 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 04/30/2020.

**B.8.** Recommendation to ~~approve~~ *reverse the approval of* the payment to BBS Architects, which was originally approved by the Board of Education on May 19, 2020 (item B.6), and to approve instead the same payment to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #	Inv #
\$4,489.00	MS Prof. Svcs.	2110-201-09-1909	H19-00033	1

**B.9.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2855-156-08-6800-309	COACH STIPENDS - HS	\$60,000.00
	<b>Subtotal</b>	<b>\$60,000.00</b>
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
1621-446-08-9000-310	MAINT-BUILDING-HS	\$60,000.00
	<b>Subtotal</b>	<b>\$60,000.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with repairing and/or replacing the wall mats in both the main and auxiliary gyms in the high school.

**B.10.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Girls Locker Room General Construction PCO #1: RENU Proposed Change Order #1 (High School) in order to provide and install new walls within the girls locker room toilet / shower area; the removal and installation of new hot water piping with insulation from new RTU to storage room; and additional abatement required to remove and dispose of CMU walls in their entirety due to poor quality of CMU walls after tile removal. The total cost of this work is \$28,987. It will be funded through the Abatement Allowance (\$10,000) and the General Construction Allowance (\$25,000) leaving a balance in the GC allowance of \$6,013. This work was in the critical path and therefore authorized to proceed prior to the approval of this PCO.

**B.11.** Recommendation that, pursuant to receipt of a scholarship disbursement to Susan Warren, Assistant Administrator for Business, in the amount of \$1,016.00 from Nassau Association of School Business Officials, to be used for conference attendance, the Board of Education hereby accepts the gift, and increases the appropriation in *1240.440.03.9000.302 (SUPT TRAV CONF WKSHP)* by \$1,016.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

**B.12.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$40,000.00
	<b>Subtotal</b>	<b>\$40,000.00</b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2815-450-03-9000-307	HLTH SVCES SUPP DW	\$40,000.00
	<b>Subtotal</b>	<b>\$40,000.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with purchasing hand sanitizing products and masks district-wide based on the impact of the COVID-19 pandemic.

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 27; April 2, 3, 6 and 22; May 4, 6 and 13, 2020.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 29 and 30; May 11, 2020.

**BOARD OF EDUCATION:**

**BOE.1** Recommendation to conduct the *Third Reading* of the Board of Education Policy:

5270 Extra-Curricular and Co-Curricular Activities (**Attachment BOE.1**)

**BOE.2 BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby abolish the following *policies*:

5290 – Students Eligibility for participation in Extracurricular Activities

And hereby *adopts the following policies*:

5270 Extra-Curricular and Co-Curricular Activities

**BOE.3 BE IT RESOLVED**, that the Board of Education hereby approves an Amendment to Settlement and Release dated March 12, 2020 in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign said Amendment to Settlement and



Release pertaining to the settlement of the contemplated impartial hearing, on behalf of the Board.

**BOE.4** Recommendation that the Board appoints the District Clerk, Nancy Carney Jones as an Election Inspector for the Annual Election and Budget Vote to be held on June 9, 2020 .

**BOE.5** Recommendation to approve Meryl Waxman Ben-Levy, Steven Litvack, David Dubner and Michael Levine to attend the live virtual two-half day NYSSBA 2020 Summer Law Conference on July 21 and July 22, 2020 at a cost not to exceed \$520.00.

**BOE.6** WHEREAS, pursuant to Executive Order 202, the Governor of the State of New York issued a declaration of emergency for the entire State of New York as a result of COVID-19 and under such State as well as local Executive Orders and declarations of emergency, the District's school buildings have been closed to students and non-essential staff through the end of the 2019-2020 academic year; and

WHEREAS, supplemental Executive Orders have been issued, including Orders 202.11, 202.14 and 202.18, as extended by Orders 202.28 and 202.29 which required the District to continue plans for alternative instructional options through the District's scheduled Spring Recess period; and

WHEREAS, as a consequence of the aforementioned Executive Orders, the District is modifying its school calendar; and

BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District herewith modifies the 2019-2020 Roslyn UFSD school calendar to the extent that the last day of student instruction shall be June 15, 2020, and the last day for applicable instructional staff (including all Roslyn Teacher Association unit members) and applicable non-instructional 10-month staff (including members of the Roslyn Food Service Association and the Roslyn Paraprofessionals Association) shall be June 17, 2020.

## **Adjournment**

Personnel Action Report  
Professional

P.1  
June 1, 2020

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Jennifer Marshall	Resignation for the Purposes of Retirement	Elementary	HTS		6/30/20 (last day of employment)		
2	Mary Bogil	Resignation	Special Education	MS		6/30/20 (last day of employment)		
3	Linda Schwartz	Substitute Appointment	Per Diem Substitute Teacher, Retiree		7/1/20	6/30/21		\$140/day
4	Theresa Eccher	Summer Work	Teaching Assistant (not to exceed 30 hours)	HTS	7/1/20	8/31/20		Per RPA Contract, employees' hourly rate
5	Maria Stathakos	Revise Probation End Date	School Psychologist	HH	8/31/20	Probation Ends 8/30/23	School Psychologist	School Psychologist, MA+30/Step 4, Per RTA Contract
6	Huichee Yeh	Probationary Appointment	World Languages	MS/HS	8/31/20	Probation Ends 8/30/24*	World Languages	Chinese & Mandarin Gr 7-12 & ESL, MA/Step 8, Per RTA Contract
7	Lauren Stillwell	Probationary Appointment	ENL/ESL (B. Pelletieri)	HS	8/31/20	Probation Ends 8/30/24*	World Languages	ESL, BA/Step 1**, Per RTA Contract
8	Colleen Curran	Appointment	Regular Substitute/Leave Replacement Speech & Language Disabilities (N. Rosen)	HH	8/31/20	6/30/21		Speech & Language Disabilities, BA/Step 1**, Per RTA Contract
9	Michelle Hazen	Rescind Appointment	Special Education Summer Program Supervisor (not to exceed 10 consecutive days)		7/6/20			
10	Melissa Krieger	Rescind Appointment	Special Education Summer Program Supervisor (not to exceed 10 consecutive days)		7/6/20			
11	Barbara Schwartz	Rescind Appointment	Special Education Summer Program Supervisor (not to exceed 10 consecutive days)		7/6/20			
12	Rudolf Lanzilotta	Rescind Appointment	Per Diem Substitute Teacher		7/6/20			
13	Rudolf Lanzilotta	Appointment Special Ed 12 Month Program	Teacher		7/6/20	8/14/20		Per RTA Contract
14	Howard Banner	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
15	Alyssa D'Elia	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
16	Loretta Fonseca	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
17	Betsy Hender	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
18	Karey Hintermeister	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
19	Sean Lynch	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
20	Nanette Maleganos	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
21	Linda Marcote	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
22	Sarah Resti	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
23	Vera Trenchfield	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
24	Ellen Trichon	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
25	Diana Zabaleta Grasso	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
26	Jodi Zambell	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract
27	Christine Marotta	Rescind Appointment	Teacher - Summer Academy***		6/29/20	7/24/20		Per RTA Contract

\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

\*\*Placement may change subject to verification of education and employment.

\*\*\*Appointment is being rescinded due to the Governor's order regarding summer school programs.

Personnel Action Report  
Classified

P.2  
June 1, 2020

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Lexine Chapman	Resignation for the Purposes of Retirement	Aide			HS		6/30/20 (last day of employment)	
2	Linda Gillespie	Conclusion of Appointment	School District Treasurer (part-time)					6/30/20 (last day of employment)	
3	Suzanne Basilicato	Probationary Appointment	School District Treasurer (A. Encizo)	Exempt	Prob	Admin	7/1/20*		\$95,000
4	Edward Trotta	Resignation from Position	Lead Maintainer					6/1/20 (last day in position)	
5	Rocco Calo	Resignation from Position	Senior Maintainer					6/1/20 (last day in position)	
6	Edward Trotta	Probationary Appointment	Senior Maintainer	Non-Comp	Prob	Maint	6/2/20		Gr. 6/Step 17, per RCBDMA Contract
7	Rocco Calo	Probationary Appointment	Lead Maintainer	Non-Comp	Prob	Maint	6/2/20		Gr. 8/Step 13, per RCBDMA Contract
8	Deborah Prohett	Appointment (Teacher Aide)	Private & Parochial School Books (90 hours max.)				6/2/20	8/31/20	Per RPA Contract, employees' hourly rate
9	Milta Matamoras	Appointment	Seasonal Clerk (not to exceed 120 hours)				7/1/20	8/31/20	\$14.50/hour

*\*Pending Civil Service Approval*

Personnel Action Report  
Classified

P.4  
June 1, 2020

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Bary Edelson	Consultant	Public Relations/Adult Ed Consultant (not to exceed 43 days)			Admin	7/1/20	12/31/20	\$800/day

# POLICY 5270

## Extra-Curricular and Co-Curricular Activities

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### REVISED POLICY

<p><b>Policies Being Replaced</b></p>	<p><b>Policy 5290 Student Eligibility for participation in Extracurricular Activities</b></p>
<p><b>Reason for Revision</b></p>	<p><b>Updating substance of policy to reflect current practice and law</b></p>

The Board of Education supports extra-curricular and co-curricular activities. The offerings, subject to budgetary limitations, shall be sufficient variety and number to meet the wide range of interests and needs of our students. All students are eligible to participate in extra-curricular and co-curricular activities provided the student complies with established guidelines for eligibility and does not violate Policy 5300, Code of Conduct.

Participation in extracurricular activities is an integral part of a student's educational experience and provides additional motivation to many students. Coaches and advisors are, therefore in a unique position to teach lifelong values and work ethics that enable students to be successful in many aspects of their lives. Participation in extracurricular activities, however, should not negate academic responsibilities. Students must recognize fully and appreciate fully their responsibilities to the entire educational process.

All student activities shall be carried out under the authority of the Board of Education and its delegated administrators. Each school, under the direction of the principal, or the principal's representative, shall, subject to the approval of the Superintendent of Schools or his/her designee, plan an extra-curricular and co-curricular activities program each year best suited to the needs of that particular school. Parents shall be notified of their child's participation by requiring permission at the elementary level and notice at the secondary level. Attendance shall be taken as a matter of course at all clubs.

Residual funds from inactive student organizations shall revert to the general student organization funds at the end of each fiscal year unless otherwise designated for retention.

Students must understand that their primary objective is to strive towards reaching their full academic potential. Participation in extracurricular activities is a privilege that is earned.

The Board of Education has the statutory authority to set academic standards and standards for conduct as a prerequisite for extra-curricular and co-curricular eligibility. Academic standards will apply to students involved in all extracurricular activities including, among others, all phases of drama productions, interscholastic athletics, clubs, advisory boards, intramurals, etc. The Superintendent of Schools or his/her designee will develop appropriate academic standards and guidelines regarding eligibility for participation in extra-curricular and co-curricular activities. Coaches and advisors will assist in monitoring the achievements of all students on their rosters and to help their students achieve success.

#### Academic Eligibility

With the assistance of administrators, the advisor or coach will be directly responsible for the enforcement of this policy.

Students will not be eligible for extracurricular participation on a given day if the student is not legally present in school for at least half of that school day with a legitimate and legal excuse for tardiness.

Student eligibility for participation in extra-curricular and co-curricular activities will include:

1. Compliance with the Code of Conduct
2. Compliance with club and/or national charter provisions and State Education Department regulations;
3. Compliance with conditions imposed by the advisor during the time the student participates in the Extra-curricular and co-curricular activity; and
4. Maintaining a passing or minimum grade point average or other standard as established by the club, honor society, organization or other activity and approved by the administration.

General Rules:

1. Both students and parents will be notified of a student's ineligibility to participate in extra-curricular activities.
2. In the event that there is disagreement by the student and/or parent as to the determination of ineligibility, an opportunity will be provided for a discussion with the Principal and either the Director of Health, Physical Education and Athleticstheir coach or advisor, or their designee depending on the activity involved.
3. Students suspended from school may not participate in any extracurricular activities during their period of in-school or out-of-school suspension.

Procedures shall be developed which take into consideration the early identification and notification of students who are in danger of becoming ineligible, and necessary corrective measures will be taken to restore participants to good standing.

Cross-ref:      0100 Equal Opportunity  
                       4200 Curriculum Management  
                       5210 Student Organizations  
                       5220 School Sponsored Student Expression  
                       5300 Code of Conduct  
                       6550 Extra Classroom Activity Fund

Ref:

Adoption Date:

# **EXISTING POLICY**



**ROSLYN PUBLIC SCHOOLS**  
**Roslyn, New York**

**POLICY #5290**

**STUDENT ELIGIBILITY FOR PARTICIPATION IN  
EXTRACURRICULAR ACTIVITIES**

Participation in extracurricular activities is an integral part of a student's educational experience and provides additional motivation to many students. Coaches and advisors are, therefore, in a unique position to teach lifelong values and work ethics that enable students to be successful in many aspects of their lives. Participation in extracurricular activities, however, should not negate academic responsibilities. Students should recognize fully and appreciate fully their responsibilities to the entire educational process.

Academic standards will apply to students involved in all extracurricular activities including, among others, all phases of drama productions, interscholastic athletics, clubs, advisory boards, intramurals, etc. Coaches and advisors will assist in monitoring the achievements of all students on their rosters and to help their students achieve success.

Philosophy and Rationale

The purpose of this policy is to encourage academic success. The first responsibility of a student is to the successful completion of academic requirements. This policy provides students with appropriate support when they experience academic difficulties and establishes follow-up procedures once the student is identified.

Students must understand that their primary objective is to strive towards reaching their full academic potential. Participation in extracurricular activities is a privilege that is earned.

Participation in extracurricular activities can motivate students toward sustained or improved accountability in all of their classes.

A more formalized policy will result in increasing a student's awareness of the variety of staff members who work on his/her behalf. Students will know that their coaches and club advisors are aware of their performance levels in all classes, their attitudes in school, and their achievements.

#### Academic Eligibility

With the assistance of administrators, the advisor or coach will be directly responsible for the enforcement of this academic policy. Monitoring and support shall consist of after-school help (at the Middle School and High School) on Mondays, Wednesdays and Thursdays) and help in study centers at the High School during free periods.

Students must attend after-school help until significant improvement has occurred. Students are accountable for procuring forms from their teachers to document their attendance at after-school help.

Students will not be eligible for extracurricular participation on a given day if the student is not legally present in school for at least half of that school day with a legitimate and legal excuse for tardiness.

#### General Rules:

1. Both students and parents will be notified of a student's ineligibility to participate in extra-curricular activities.

2. In the event that there is disagreement by the student and/or parent as to the determination of ineligibility, an opportunity will be provided for a discussion with the Principal and either the Athletic Director, their coach or advisor, or their designee depending on the activity involved.
3. Students suspended from school may not participate in any extracurricular activities during their period of in-school or out-of-school suspension.

### Specific Guidelines

The Superintendent or his/her designee will work with professional staff members to establish specific guidelines and implementation procedures.

:FPB

Adopted: 5/1994

Ref: Education Law Section 1709 (3)

(Note: Although not part of the actual policy, the Superintendent's Guidelines will call for utilization of the most recent Grade Point Average; maintenance of the 70%. 1.3, or C- average; and not more than one failure in any subject.)