

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, April 2, 2020**

**6:00 P.M.**

**6:00 p.m. - Board of Education Meeting**

**Preliminary Announcements**

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1.

**Pledge of Allegiance**

**Board President's Comments**

**Superintendent's Comments**

Recommendation to accept the minutes from the following meeting:  
March 12, 2020

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments,

resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

(i) \*Contractor: Milestones In Home Care, Inc.  
Services: Various services for the 2019-20 school year as specified in the agreement  
Fees: Total estimated to be \$1,000.00 (Registered Nurse (RN) \$65.00/hour; Licensed Practical Nurse (LPN) \$58.00/hour)  
(Agreement is subject to review and approval by district counsel)

(ii) Contractor: Seneca Consulting Group, Inc.  
Services: Consulting services for compliance with the Affordable Care Act for the period July 1, 2020 through June 30, 2021  
Fees: Total estimated to be \$20,000.00  
(Agreement is subject to review and approval by district counsel)

(iii) Contractor: Garden City Union Free School District  
Services: Health and Welfare Services for 5 students attending out of district schools for the 2019-2020 school year  
Fees: \$1,001.17 per student  
Total estimated to be \$5,005.85

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2019-20** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2855-156-08-6800-309	COACH STIPENDS – HS	\$25,000.00
	<b>Subtotal</b>	<b>\$25,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2855-153-09-6800-309	ATHLETIC SUPERVISION - MS	\$25,000.00
	<b>Subtotal</b>	<b>\$25,000.00</b>

REASON FOR TRANSFER REQUEST: To cover anticipated costs associated with purchasing uniforms for the spring season.

- B.4. WHEREAS**, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2020-21 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

**WHEREAS**, the public school districts and the BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose;

**WHEREAS**, the Roslyn School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education authorizes the School District to participate in the Cooperative; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education. **(Attachment B.4.)**

- B.5.** Joint Northwest Transportation Bid with Carle Place UFSD, East Williston UFSD, Glen Cove Schools, Great Neck UFSD, Manhasset UFSD, North Shore Central SD, Port Washington UFSD, Roslyn UFSD and Westbury UFSD

**WHEREAS**, it is the plan of a number of public school districts in Nassau County, New York to bid jointly Transportation Services, and

**WHEREAS**, the Roslyn Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0 and

**WHEREAS**, the Roslyn Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids,

accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

**BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby appoints David Shoob for the to represent it in all matters related above, and

**BE IT FURTHER RESOLVED**, that the Roslyn Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and

**BE IT FURTHER RESOLVED**, that the Roslyn Union Free School District Board of Education agrees to assume its proportionate share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED**, that the Roslyn Union Free School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).

**B.6. BID: DRIVER'S EDUCATION ROAD INSTRUCTION SERVICES BID 20/21-09**

Bid mailed – March 6, 2020

Bid advertised – March 6, 2020

Bid opened – March 27, 2020

Number of invitations to bid mailed - 6

Number of bids received - 1

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to **Bell Auto School, Inc. 251 East Shore Rd. Manhasset, NY 11030** for the amount of \$360.00 per student. (approx. 144 students)

Estimated total cost is within budget allocation for the 2020-2021 budget.

**B.7. BID: PLAYGROUND RECONSTRUCTION AT HEIGHTS AND HARBOR HILL SCHOOLS BBS FILE 18-349**

Bid advertised – March 9, 2020

Bid Mailed – March 9, 2020

Bid opened – March 30, 2020

Number of invitations to bid mailed - 9

Number of bids received - 6

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to **Louis Barbato Landscaping, Inc. 1600 Railroad Ave Holbrook, NY 11741** for the amount of \$597,000.00 (Base Bid SC-3).

Estimated total cost is within budget allocation for the 2019-2020 budget. **(Attachment B.7.)**

### **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 4, 2020.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 5, 6, 7 and 12, 2020.

### **Adjournment**

Personnel Action Report  
Professional

P.1  
April 2, 2020

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Catherine Elorriaga	Revise Appointment	.2 Social Studies Overage (A. Morin)	HS	1/27/20	3/27/20		Per RTA Contract
2	Allyson Weseley	Revise Appointment	.3 Social Studies Overage (A. Morin)	HS	1/27/20	3/27/20		Per RTA Contract
3	Lorraine Huzar	Revise Appointment	.2 Social Studies Overage (A. Morin)	HS	1/27/20	3/27/20		Per RTA Contract
4	Mary Mahepath	Revise Appointment	.2 Social Studies Overage (A. Morin)	HS	1/27/20	3/27/20		Per RTA Contract

Personnel Action Report  
Classified

P.2  
April 2, 2020

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Beth Ann Kozlowski	Resignation	Substitute Typist Clerk					3/10/20 (last day of employment)	

**Roslyn Union Free School District Capital Budget  
APPROPRIATION TRANSFERS**

**Attachment B.2.**

Item	Transfer Dollar Amount	From Code	Previous Balance	Revised Balance	To Code	Previous Balance	Revised Balance
1	\$ 5,075.00	H1620 000 03 20CR Unallocated Balance Cap R 19/20	6,920,401.69	\$ 6,915,326.69	H2110 200 07 20HC HVAC 009-028	\$ -	\$ 5,075.00
For: HTS HVAC							
2	\$ 15.00	H1620000 03 20BU Unallocated Balance 18/19	\$ 1,609,435.48	\$ 1,609,420.48	H2110 246 04 20EA ENGINEERING & TESTING EH	\$ 2,912.00	\$ 2,927.00
For: ABATEMENT EH CRAWLSPACE							

**APPROVED:**            **Joseph C. Dragone** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED:**            **Allison Brown** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVED:**            \_\_\_\_\_ **Item #:** \_\_\_\_\_



This Agreement made this \_\_ day of \_\_\_\_\_, 2020 by, between and among the Nassau Board of Cooperative Educational Services (“BOCES”) and the following school district: \_\_\_\_\_ (hereinafter collectively referred to as the “Participating School Districts and individually referred to as a “Participating School District”).

**RECITALS**

**WHEREAS**, the Participating School Districts are required to provide transportation to their respective students;

**WHEREAS**, such pupil transportation is provided by each Participating School District at its individual cost and expense;

**WHEREAS**, the Participating School Districts, together with BOCES, have determined that it would be in their best financial interests to procure pupil transportation services on a cooperative basis;

**WHEREAS**, the Participating School Districts and BOCES desire to enter into an inter-municipal cooperative agreement pursuant to New York General Municipal Law (“GML”) section 119-o for the purpose of seeking proposals for pupil transportation services on behalf of the Participating School Districts; and

**WHEREAS**, the Participating School Districts and BOCES are ready and willing to enter into an inter-municipal cooperation agreement for such purposes.

**NOW THEREFORE**, in consideration of the mutual covenants herein, the parties hereto agree as follows:

1. Pursuant to General Municipal Law section 119-o, each Participating School District and BOCES agrees to join together for the purpose of forming a Cooperative (hereinafter

referred to as the “Cooperative”) for purposes of securing pupil transportation services in accordance with applicable law.

2. The Participating School Districts hereby authorize the Nassau BOCES to act as “Lead Participant” of the Cooperative for purposes of facilitating and coordinating: (1) the writing and preparation of the transportation specifications for pupil transportation services; (2) receipt of proposals; and (3) providing the place for the opening of sealed proposals.

3. The Participating School Districts and BOCES agree to cooperatively prepare, review and analyze the transportation specifications and proposal submissions received by the Cooperative for pupil transportation services.

4. Each Participating School District/BOCES shall separately advertise the bid/request for proposal in the official newspaper(s) of the School District. In the event that any Participating School District/BOCES shares the same official newspaper(s) with other Participating School District(s), they may collectively advertise in those official newspaper(s) in an effort to reduce the costs of advertising.

5. Each Participating School District/BOCES shall be responsible for awarding and extending the pupil transportation service contract(s) by resolution of its Board at a public meeting.

6. This Agreement shall commence on September 1, 2020 and terminate on June 30, 2021 and may be renewed annually upon the adoption of a resolution by the Board of each Participating School District and the BOCES.

7. The Agreement is to be approved and executed by all Participating School Districts and BOCES and submitted immediately upon execution with the required resolution attached hereto.

8. This Agreement may not be altered, changed, added to, deleted from or modified except through the mutual written consent of the parties.

9. This Agreement may be executed in counterparts, each of which shall be deemed an original, but which together shall constitute a single instrument.

10. The undersigned representatives of the Participating School Districts and BOCES hereby represent and warrant that they have the full legal rights, power and authority to enter into this Agreement on behalf of the respective school districts and bind the same with respect to the obligations and terms contained herein. This Agreement shall not become binding until approved by each Participating School District by resolution at a duly convened public meeting.

11. The undersigned agrees that any route submitted to the Nassau County Consortium will not be bid in any other consortium or bid on your own concurrently.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
PRESIDENT, NASSAU BOARD OF  
COOPERATIVE EDUCATIONAL  
SERVICES

Date: \_\_\_\_\_

By: \_\_\_\_\_  
PRESIDENT, BOARD OF EDUCATION  
\_\_\_\_\_ SCHOOL DISTRICT



<b>BID TABULATION SHEET FOR:</b> PLAYGROUND RECONSTRUCTION AT HARBOR HILL & HEIGHTS SCHOOL		<b>LOCATION:</b> ROSLYN UFSD DISTRICT ADMINISTRATION OFFICE 300 HARBOR HILL RD. ROSLYN, NY 11576			<b>BID OPENING DATE</b> March 30, 2020		<b>BURTON BEHRENDT SMITH P.C.</b>
					<b>BID OPENING TIME</b> 11:00		
					<b>BBS PROJECT NO.</b> 18-349 A & B		
					<b>PAGE 1 OF 1</b>		
<b>GENERAL CONSTRUCTION</b>		<b>CONTRACTOR:</b>					
		LOUIS BARBATO LANDSCAPING INC.	YOUNG EQUIPMENT SOLUTIONS INC.	TOTAL CONSTRUCTION CORP.	KJB INDUSTRIES INC.	MT. OLYMPOS RESTORATION INC.	PSL INDUSTRIES INC.
BID BOND		■	■	■	■	■	■
NON COLLUSIVE		■	■	■	■	■	■
IRAN DIVESTMENT ACT		■	■	■	■	■	■
SEXUAL HARASSMENT PREVENTION FORM		■	■	■	■	■	■
ADDENDUM #1 REC'D		■	■	■	■	■	■
ADDENDUM #2 REC'D		■		■	■	■	■
<b>BASE BID SC-1</b> SITE CONSTRUCTION @ HEIGHTS SCHOOL		\$317,000	\$485,000	\$389,000	\$485,584	---	\$482,150
<b>BASE BID SC-2</b> SITE CONSTRUCTION @ HARBOR HILL SCHOOL		\$280,000	\$415,000	\$373,000	\$499,861	---	\$426,280
<b>BASE BID SC-3</b> SITE CONSTRUCTION (COMBINED)		\$597,000	\$900,000	\$762,000	\$953,445	\$763,000	\$908,430







END

**Attachment B.7.**










## \* Roslyn P.S. - Playground Replacement at Heights School and Harbor Hill School

BBS 18-349a/b RPS




## Plan Holders

Date	Company	Contact
3/16/20 3:33 pm 	<b>BBS Architects &amp; Engineers, PC</b> 244 East Main Street Patchogue, NY 11772	<b>Kenneth G. Schupner, R.A.</b> Tel: 631-475-0349 x138 Fax: 631-475-0361 <a href="mailto:schupner@bbsarch.com">schupner@bbsarch.com</a>
3/16/20 2:52 pm 	<b>BBS Architects &amp; Engineers, PC</b> 244 East Main Street Patchogue, NY 11772	<b>Curt Coronato</b> Tel: (631)-475-0349 Fax: (631)-654-9398 <a href="mailto:coronato@bbsarch.com">coronato@bbsarch.com</a>
3/16/20 2:52 pm 	<b>BBS Architects &amp; Engineers, PC</b> 244 East Main Street Patchogue, NY 11772	<b>Gabriel Divone Jr., A.I.A., NCARB</b> <b>Project Manager</b> Tel: (631)475-0349 Fax: (631)-654-9398 <a href="mailto:divone@bbsarch.com">divone@bbsarch.com</a>
3/16/20 2:52 pm 	<b>BBS Architects &amp; Engineers, PC</b> 244 East Main Street Patchogue, NY 11772	<b>Melissa Starks</b> <b>secretary</b> Tel: 631-475-0349 Fax: 631-475-0361 <a href="mailto:starks@bbsarch.com">starks@bbsarch.com</a>
3/18/20 8:29 am 	<b>ConstructConnect</b> 3825 Edwards Rd, Suite 100 Suite 100 Cincinnati, OH 45209	<b>Ashley Welker</b> <b>Content</b> Tel: 8003642059 Fax: 866-570-8187 <a href="mailto:content@constructconnect.com">content@constructconnect.com</a>
3/18/20 4:44 am 	<b>Dodge Data &amp; Analytics</b> 830 3rd Avenue, 6th floor New York, NY 10022	<b>Jayalakshmi Loganathan</b> Tel: 877-903-1909 <a href="mailto:jayalakshmil@construction.com">jayalakshmil@construction.com</a>

**Attachment B.7.**

Date	Company	Contact
3/17/20 8:24 am 	<b>Green Velvet Landscape Contractors, Inc.</b> 31 Moffitt Blvd Bay Shore, NY 11706	<b>Robert Forrester</b> Tel: 631.969.4321 Fax: 631.4324 <a href="mailto:info@greenvelvetlandscape.com">info@greenvelvetlandscape.com</a>
3/25/20 9:39 am 	<b>John McGowan and Sons, Inc</b> 323 Glen Cove Avenue Sea Cliff, NY 11743	<b>James McGowan</b> Tel: 516-676-0160 <a href="mailto:jmcgowanandsons@aol.com">jmcgowanandsons@aol.com</a>
3/24/20 9:46 am 	<b>KJB Industries</b> 58 Tyler Drive riverhead, NY 11901	<b>Bob Panchak</b> estimator Tel: 631-727-5600 Fax: 631-727-0577 <a href="mailto:kjbindustries@aol.com">kjbindustries@aol.com</a>
3/19/20 7:01 pm Order Completed 	<b>LOUIS BARBATO LANDSCAPING</b> 1600 RAILROAD AVE HOLBROOK, NY 11741	<b>KELLY SINGLETON</b> Tel: 631-285-6767 Fax: 631-285-6748 <a href="mailto:barbatolandscape@aol.com">barbatolandscape@aol.com</a>
3/18/20 6:45 pm 	<b>Mt. Olympos Restoration Inc.</b> 152 Elm Place Levittown, NY 10028	<b>George Kyritsis</b> President Tel: 516-396-6663 Fax: 516-396-6663 <a href="mailto:olympos51155@yahoo.com">olympos51155@yahoo.com</a>
3/16/20 2:53 pm  	<b>Park East Construction</b>	<b>Darlene Leibrock</b> <a href="mailto:dleibrock@parkeastconstruction.com">dleibrock@parkeastconstruction.com</a>
3/16/20 2:53 pm 	<b>Park East Construction</b>	<b>Gary Gonzalez</b> Project Manager Tel: 631 549 9800 <a href="mailto:ggonzalez@parkeastconstruction.com">ggonzalez@parkeastconstruction.com</a>
3/26/20 10:34 am 	<b>PSL Industries, Inc.</b> 640 6th Street Ronkonkoma, NY 11779	<b>Gary Seib</b> Project Manager Tel: 631-738-0595 Fax: 631-981-2234 <a href="mailto:pslind@optonline.net">pslind@optonline.net</a>

**Attachment B.7.**

Date	Company	Contact
<b>3/26/20 1:36 pm</b> 	<b>Total Construction Corp.</b> 290 McGuinness Blvd. Brooklyn, NY 11222	<b>Fred Najmi</b> Tel: 718-383-6836 Fax: 718-383-0796 <a href="mailto:total_const@yahoo.com">total_const@yahoo.com</a>
<b>3/18/20 10:26 am</b> 	<b>Turf Tek USA</b> 620 Pulaski Road Greenlawn, NY 11740	<b>Chris Triolo</b> <b>General Manager</b> Tel: 6316515777 <a href="mailto:chris@turftekusa.com">chris@turftekusa.com</a>
<b>3/16/20 3:53 pm</b> 	<b>Young Equipment Sales, Inc.</b> 325 Rabro Drive Suite 1 Happaage, NY 11788	<b>Dennis Schwandtner</b> <b>Director of Playgrounds and Turf</b> Tel: 6315825900 Fax: 631.582.9520 <a href="mailto:dennis@youngequipmentsales.com">dennis@youngequipmentsales.com</a>