

ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education

Thursday, August 2, 2018

7:00 A.M.

Administration Building

7:00 a.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:

Board President's Comments

Superintendent's Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT
BUDGET UNLESS OTHERWISE NOTED**

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Be it resolved, that the Board of Education hereby changes the title held by Jason Lopez of "Chief Technology Officer" (a/k/a Civil Service title of "Information Technology Specialist III") and replaces it with "Assistant to the Superintendent for Technology & Security Infrastructure" (a/k/a Civil Service title of "Information Technology Specialist III") effective July 1, 2018. It is noted that this change has no concomitant change in salary, benefits or tenure status.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Westbury Union Free School District
Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Westbury for the 2018-2019 school year.
Fees: Total estimated to be \$13,228.00

Recommendation to **extend** the following contract [(ii) which was first approved by the Board of Education on June 27, 2017 (item B.19, Bid# 17/18-41], in order to renew:

- (ii) *Contractor: Coastal Charter Service Corp.
Services: Transportation – Adult Continuing Education Trips & Tours for the 2018-2019 school year
Fees: Total estimated to be \$53,375.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Central Air Corporation in the amount of \$5,819.50 which will increase purchase order H16-00017 in account code H1620.294.03.1602

Central Air Corporation (Bus MC-003) represents the cost to provide labor and materials to make the necessary repairs to the damaged make up air unit based on our CM's conversation with Central Air. It also includes negotiated cost to install the louver cover as indicated by the mechanical engineer required to stop future snow infiltration into the unit as discussed. (This was first presented to the Board of Education as a Pending Change Order on 3/22/18 item B.9 in the estimated amount of \$6,000).

- B.4.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Baruti Construction in the amount of \$19,132.34 and therefore increase the purchase order to Baruti in account code H-1620-293-06-1606.

Baruti Construction Inc. (HTS GC-010) represents the cost to provide labor and materials to provide labor and materials to remove the lead-coated metal pan ceiling in the cafeteria in order to gain access to the structure above. This is required in order to add structural steel supports for the rooftop HVAC units. Included in the estimate is a credit of \$6,936.00 for the original scope of work to remove a ceiling consisting of non-lead containing materials. (This was first presented to the Board of Education as a Pending Change Order on 7/10/18 item B.14 in the estimated amount of \$19,200.)

- B.5.** Recommendation to void a proposed confirming change order as indicated below.

HTS General Construction PCO #6: Baruti Proposed Change Order PCO # 6 at an estimated cost of \$2,000 had been approved by the Board of Education. This change order represented the cost to provide labor and materials to conduct an examination of the attic above the cafeteria which is no longer needed. The purpose of this item is to inform the Board that we will adjust the project finances to reflect the fact that we did not use this money and therefore we will not receive a formal change order as originally anticipated.

- B.6.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #22: Baruti Proposed Change Order PCO #22 at an estimated cost of \$3,000. This change order represents the cost to provide labor and materials to revise the ceiling layout in Corridor C-8 (Kindergarten Wing) in order to install the Type-K linear recessed fixtures leftover and not used from the HS

Auditorium Corridor. Park East Construction Corp. has reviewed the proposal along with KG&D Architects and feels it is necessary for this installation. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signature.

- B.7.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #24: Baruti Proposed Change Order PCO #24 at an estimated cost of \$15,000. This change order represents the cost to provide labor and materials to remove and dispose of an additional 42 linear feet of existing discovered asbestos containing pipe insulation and 12 elbows above ceilings and in walls in the basement and 50 square feet of flooring tile. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

- B.8.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #23: Baruti Proposed Change Order PCO #23 at an estimated cost of \$18,700. This change order represents the cost to remove and dispose of the existing wood ceiling rafters in the cafeteria in the way of the new steel supports, and sheet metal ductwork as indicated by KG&D. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signature.

- B.9.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by

the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #24: Baruti Proposed Change Order PCO #24 at an estimated cost of \$147,660. This change order represents the cost to provide labor and materials to paint all areas as indicated in the marked-up floor plan, as requested. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

- B.10.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO#54: Stalco Proposed Change Order #54 at an estimated cost of \$4,300.00. This change order represents the cost to provide labor and materials to stucco a first coat with metal lath and a second coat with tool finish to the back side of the low wall in the high school front entry plaza. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

- B.11.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO#55: Stalco Proposed Change Order #55 at an estimated cost of \$12,500.00. This change order represents the cost to provide labor and materials to level the top of two retaining walls in the front of the high school plaza. It also includes chemically power washing all brick walls and columns around the entry pavilion. The cost will be funded through the general allowance fund.

- B.12.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue

the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Plumbing Construction PCO#CC: Maccarone Proposed Change Order #DD at an estimated cost of \$52,000. This change order represents the cost to provide labor and materials to upgrade 8 existing box planters as well as planters in the perimeter courtyards, the flag pole island and at the entry sign. This also includes the cost to relocate and transplant existing plant material to new locations as well as providing compost, fertilizer and mulch to these areas. Upon the review and approval of the Board of Education, the office of KG&D Architects will create a formal change order and forward for signature.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to approve the agreement between the Long Island Council on Alcoholism and Drug Dependence (LICADD) and the Roslyn School District for the 2018-2019 school year for on-site psycho-educational services for a total cost to the district not to exceed \$2,000.00 subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

BOARD OF EDUCATION

BOE.1 Recommendation to approve Allison Brown's attendance at the New York State Council of School Superintendents (NYSCOSS) 2018 Fall Leadership Summit in Saratoga, New York from September 23 through September 25, 2018 at an estimated cost to the district of \$1,569.36.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
August 2, 2018

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Julie Lomot	Probationary Appointment	Social Worker (new position)	HH	9/1/18	Prob. Ends 8/31/22*		School Social Worker, BA/Step 1***, Per RTA Contract
2	Stephanie Liebowitz	Probationary Appointment	Social Worker (new position)	EH	9/1/18	Prob. Ends 8/31/22*, **		School Social Worker & Bilingual Ed, BA/Step 1***, Per RTA Contract
3	Elizabeth Murphy	Probationary Appointment	Music (R. Gazzo)	HH	9/1/18	Prob. Ends 8/31/22*	Music	Music, BA/Step 1***, Per RTA Contract
4	Fiona Horan	Probationary Appointment	Teaching Assistant (M. Bogil)	EH	9/1/18	Prob. Ends 8/31/22	Teaching Assistant	TA Level 1 , Grade 3/Step 1, Per RPA Contract
5	Emma Biordi	Probationary Appointment	Teaching Assistant (new position)	HH	9/1/18	Prob. Ends 8/31/22	Teaching Assistant	Early Childhood Ed , Grade 3/Step 1, Per RPA Contract
6	Chanel Davis	Probationary Appointment	Teaching Assistant (new position)	HTS	9/1/18	Prob. Ends 8/31/22	Teaching Assistant	TA Level1 , Grade 1/Step 1***, Per RPA Contract
7	Ashley Palandro	Appointment	Leave Replacement Elementary (C. Marotta)	HH	On or about 10/1/18	On or about 12/21/18		Childhood Ed & Students with Disabilities Gr. 1-6, BA/Step 1***, Per RTA Contract
8	Ashley Palandro	Substitute Appointment	Per Diem Substitute Teacher		9/1/18	6/30/19		\$130/day
9	Ellen Litman	Appointment	Leave Replacement Teaching Assistant (E. Cowley)	HH	9/1/18	6/30/19		TA Level III, Grade 1/Step 2, Per RPA Contract
10	Christine Flanagan	Appointment	Teacher Mentor		8/3/18	6/30/19		Per RTA Contract
11	Dorothy McHugh	Appointment	Teacher Mentor		8/3/18	6/30/19		Per RTA Contract
12	Wilfredo Abrahante	Coach Appointment	Girls Tennis	MS	9/5/18	11/3/18		Per RTA Contract
13	Mark Steinmuller	Coach Appointment	JV Boys Volleyball II/1	HS	8/27/18	11/11/18		Per RTA Contract
14	Danielle Skene	Coach Appointment	JV Girls Volleyball II/3	HS	8/27/18	11/11/18		Per RTA Contract
15	Suzanne Gerbosi	Appointment	5th Grade Class Council	HH	9/1/18	6/30/19		Per RTA Contract

* This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

** Probation will be reduced upon verification of prior Tenure.

*** Placement may change subject to verification of education and employment.

Personnel Action Report
Classified

P.2
August 2, 2018

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Desire Russell-Lee	Probationary Appointment	Cook Manager (L. D'Amore)		Prob	MS	On or about 8/30/18*		Grade 1B, Step 1, Per RFSA Contract
2	Rita Bowie	Resignation from Position	Monitor			HTS		8/27/18	
3	Rita Bowie	Probationary Appointment	Food Service Worker (P. Karam)		Prob	HTS	On or about 8/30/18*		Grade 4, Step 1, Per RFSA Contract
4	Janale Smithson	Resignation from Position	Monitor		Prob	HTS		8/27/18	
5	Janale Smithson	Probationary Appointment	Food Service Worker (A. Pinhiero)			HS	On or about 8/30/18*		Grade 4, Step 1, Per RFSA Contract
6	Jill Maley	Probationary Appointment	Administrative Assistant confidential (R. Augusto)	Comp	Prob	Admin	On or about 8/20/18*		\$52,000/year
7	Robert Kaprat	Part-Time Appointment	Security Aide	Labor	p/t	District	On or about 9/1/18*		\$25.00/hour
8	Owamani Magezi	Part-Time Appointment	Security Aide	Labor	p/t	District	On or about 9/1/18*		\$25.00/hour
9	Michael Gammarato	Part-Time Appointment	Security Aide	Labor	p/t	District	On or about 9/1/18*		\$25.00/hour

**Pending Civil Service Approval*

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 47,207.37	H1620 000 03 1498 Unallocated budget 13/14	\$ 546,169.28	\$ 498,961.91	H1620 201 06 1506 Construction Manager HES 007-024	\$ 258,615.33	\$ 305,822.70
For: MOVE OF HTS FURNITURE							
2	\$ 38,276.80	H1620 000 03 1498 Unallocated budget 13/14	\$ 498,961.91	\$ 460,685.11	H1620 293 06 1606 General Construction HES 007-024	\$ 3,569,437.87	\$ 3,607,714.67
For: change orders hes 007-009 remove installation of roof structure, reface masonry wall, remove asbestos piping							
3	\$ 84,697.00	H1620 000 03 1898 Unallocated budget 17/18	\$ 1,481,800.00	\$ 1,397,103.00	H1620 000 03 1798 Unallocated budget 16/17	\$ -	\$ 84,697.00
For: Cullen & Danowski Adj Je #29							

APPROVED: **Joseph C. Dragone** _____ **DATE:** _____

APPROVED: **Allison Brown** _____ **DATE** _____

APPROVED: _____ **Item #:** _____