

**ROSLYN UNION FREE SCHOOL DISTRICT**  
**Meeting of the Board of Education**

**Thursday, July 10, 2018**

**Roslyn High School - Board Room**

Recommendation to accept the minutes from the following meeting(s):

June 14, 2018

June 26, 2018

July 2, 2018

**Board President's Comments**

**Superintendent's Comments**

**PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE  
CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as (**Attachment P.3**).
- P.4** Recommendation to increase the Per Diem Substitute Teacher rate of pay for Roslyn retirees from \$130 to \$140 per day, effective September 1, 2018.
- P.5** **BE IT RESOLVED** that the Board of Education hereby approves the compensation schedule for the non-affiliated staff which reflects the increases for the term of July 1, 2018 through June 30, 2019.
- BE IT FURTHER RESOLVED** that the Board of Education authorizes the Board President to execute the employment agreements with said employees in a form to be approved by District counsel.
- P.6** **BE IT RESOLVED**, that the Board of Education hereby approves the Second Amendment to the Superintendent's contract between the Board of Education and Superintendent of Schools, Allison Brown and,
- BE IT FURTHER RESOLVED** that the Board of Education authorizes the Board President to execute said Second Amendment on behalf of the Board of Education.
- P.7** **BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Michael Goldspiel, Assistant Superintendent for Secondary Education, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.
- P.8** **BE IT RESOLVED**, that the Board of Education herewith approves the Salary and Benefits Agreement of Karina Báez, Assistant Superintendent for Elementary Education, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.
- P.9** **BE IT RESOLVED**, that that the Board of Education herewith approves the Salary and Benefits Agreement of Kevin Carpenter, Assistant to the Superintendent for Administration and Special Projects, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.
- P.10** **BE IT RESOLVED**, that that the Board of Education herewith approves the Salary and Benefits Agreement of Susan Warren, Assistant Administrator for Business, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.
- P.11** **BE IT RESOLVED**, that that the Board of Education herewith approves

the Salary and Benefits Agreement of Cindy Samide, CPSE/CSE and Parent/Child Facilitator/Coordinator, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.

**P.12 BE IT RESOLVED**, that that the Board of Education herewith approves the Salary and Benefits Agreements for certain non-aligned employees within the Technology, Transportation and Public Officer Departments holding the positions set forth in Form A, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.  
**(Attachment P.12)**

**P.13 BE IT RESOLVED**, that that the Board of Education herewith approves the Salary and Benefits Agreement for certain non-aligned employees and food service management employees in the form attached hereto holding the positions set forth in Form A, and herewith authorizes the Board President to execute the same on behalf of the Board of Education.  
**(Attachment P.13)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to **amend** the following contract (i) which was approved by the Board of Education on June 14, 2018 (item B.1. (xliii)):

- (i) Contractor: United Cerebral Palsy Association of Nassau County, Inc.  
 Services: Education program for 4 2 *students* for the 2018-19 summer and school year; *one will have a 1:1 aide*  
 Fees: \$7,968.00 per student for summer program; \$3,325.20 for 1:1 aide  
 \$47,810.00 per student for the school year; \$19,951.20 for 1:1 aide  
 Total estimated to be ~~\$55,778.00~~ \$134,832.40  
 (Agreement is subject to review and approval by district counsel)

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-430-03-9000-311	DISTW ADMIN COMPS	\$100,000.00
	<b>Subtotal</b>	<b>\$100,000.00</b>

<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
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1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$100,000.00
	<b>Subtotal</b>	<b>\$100,000.00</b>

REASON FOR TRANSFER REQUEST: Network wiring for security including door access and wireless at MS, purchased through BOCES.

**B.4.** Recommendation to approve **2017-18** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1345-160-03-9000-303	PURCH NON-INST	\$3,650.00
	<b>Subtotal</b>	<b>\$3,650.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-450-07-0800-701	PREK SUPPLIES HH	\$3,650.00
	<b>Subtotal</b>	<b>\$3,650.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of Pre-K supplies over-expended on grant due to BEDS allocation.

**B.5.** Recommendation to approve **2017-18** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9020-800-03-9000-303	TCHR RET SYSTEM	\$60,000.00
9040-800-03-9000-303	WORKERS COMPENSATION	\$98,200.00
9060-800-03-9000-303	MEDICAL INS ADM	\$240,000.00
	<b>Subtotal</b>	<b>\$398,200.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1311-161-03-9000-303	ACCTG NON-INST SUPP	\$200.00
1620-163-03-9000-303	CUSTOD SAL SUPLM	\$45,000.00
1621-163-03-9000-303	MAINT SAL ADDL	\$10,000.00
1680-160-03-9000-303	COMPUTER TECHNICIANS	\$5,000.00
2010-161-03-9000-303	CURRICULUM- SUPLM	\$1,000.00
2020-150-08-9000-303	SUPVSN ADMIN- HS	\$20,000.00
2020-150-09-9000-303	SUPVSN ADMIN- MS	\$20,000.00
2020-160-09-9000-303	CLERICAL SAL- MS	\$50,000.00
2070-153-03-9000-301	TCHR SAL, PROF DEV	\$12,000.00
2110-130-08-1200-303	TCHR SAL- HS ENG	\$85,000.00
2110-149-04-9000-303	TCHG ASST SUBS EH	\$10,000.00
2110-149-06-9000-303	TCHG ASST SUBS HTS	\$16,000.00
2250-152-04-9000-303	SP ED TCHRS- EH	\$56,000.00
2810-131-03-9000-308	Secondary Home Instructor	\$12,000.00
2810-152-09-9000-303	GUIDANCE MS SAL	\$1,000.00
2820-152-03-9000-303	PSYCH SVCES DIST	\$25,000.00
2820-152-09-9000-303	PSYCH SVCES MS	\$20,000.00
9089-160-03-9000-303	CLERICAL TERM PAY	\$10,000.00
	<b>Subtotal</b>	<b>\$398,200.00</b>

REASON FOR TRANSFER REQUEST: To balance the 2017-18 budget at the ST-3 level.

**B.6.** Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$10,000.00
	<b>Subtotal</b>	<b>\$10,000.00</b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1910-420-03-9000-303	INSURANCE	\$10,000.00
	<b>Subtotal</b>	<b>\$10,000.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of a larger than anticipated increase in liability and casualty premiums, including the cost of Student Accident Insurance and General Liability.

**B.7.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Plumbing Contract PCO #5: Maccarone Proposed Change Order PCO #5 for an estimated cost not to exceed \$8,500 for the cost to provide labor and materials to install an interior grease trap in the existing kitchen for the new sanitary system A as per the NCDOH requirement and the approved sanitary systems. Park East Construction Corp. along with KG&D Architects have reviewed the proposal and find it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

**B.8.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Baruti Construction in the amount of \$2,882.15 and therefore increase the purchase order to Baruti in account code H-1620-293-06-1606.

Baruti Construction Inc. (HTS GC-005) represents the cost to remediate the discovery of an abandoned drain pool. This was first presented to the Board of Education as a pending change order in the estimated amount of \$5,000 as item B11 on the agenda of 5/3/18.

- B.9.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Baruti Construction in the amount of \$9,264.84 and therefore increase the purchase order to Baruti in account code H-1620-293-06-1606.

Baruti Construction Inc. (HTS GC-006) represents the cost to dig two more test holes in the new sanitary field as required by the NC Department of Health. This was first presented to the Board of Education as a pending change order in the estimated amount of \$9,500 as item B12 on the agenda addendum of 5/3/18.

- B.10.** Recommendation to approve a credit change order as indicated below. This change order will result in a decrease in the contract with Stalco, Inc. in the amount of \$15,925 which will decrease purchase order H17-00015 in account code H1620.293.08.1608.

Stalco, Inc. (HS GC-029) for credit in the amount of (\$15,925) for the unused allowance for signage. The original allowance amount was \$35,000 but as a result of the gift we received from the HS PFA we were able to reduce the expenditure through the Capital Fund by \$19,075.

- B.11.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$417,550 which will increase purchase order H17-00015 in account code H1620.293.08.1608.

Stalco, Inc. (HS GC-030). This change order represents the cost to provide a stone inlay wall and cap for the planters in the high school plaza and along Roslyn Rd. along with a main walkway of pavers to the front entry. This was first presented to the Board of Education as a pending change order in the estimated amount of \$440,000 as item B1 on the agenda of 6/7/18.

- B.12.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$152,770 which will increase purchase order H17-00015 in account code H1620.293.08.1608.

Stalco, Inc. (HS GC-031). This change order represents the cost to provide Trespa column covers to match the existing canopy and, if required, the masonry column bases. This was first presented to the Board of Education as a pending change order in the estimated amount of \$170,000 as item B2A on the agenda of 6/7/18.

- B.13.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Palace Electrical Contractors in the amount of \$7,304.22 which will increase purchase order H17-00017 in

account code H1620.296.08.1608.

Palace Electrical Change Order HS EC-008 to provide labor and materials to replace light fixtures for the Auditorium corridor. This was first presented to the Board of Education as a Pending Change Order on 5/3/18 as item B.8 at which time the estimated cost was \$7,500.

- B.14.** Recommendation to approve a proposed confirming change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #18: Baruti Proposed Change Order PCO # 18 at an estimated cost of \$19,200. This change order represents the cost to provide labor and materials to remove the lead-coated metal pan ceiling in the cafeteria in order to gain access to the structure above. This is required in order to add structural steel supports for the rooftop HVAC units. Included in the estimate is a credit of \$6,936.00 for the original scope of work to remove a ceiling consisting of non-lead containing materials. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order for signature.

- B.15.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Electrical Contract PCO #7: Palace Electric Proposed Change Order PCO# 7 for additional work at an estimated cost of \$3,200. This change order represents the cost to provide labor and materials to disconnect and remove existing circuits, boxes, conduit and wiring and heaters discovered concealed behind the removed fin tube enclosures in the classrooms and also concealed behind pipe enclosures. Also included in this estimate is the reinstallation and reconnection of any necessary components. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signatures.

- B.16.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #14: Baruti Proposed Change Order PCO # 14 at an estimated cost of \$132,000. This change order represents the cost to provide labor and materials to install new sanitary systems as per NCDOH requirements. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval the office of KG&D Architects will create a formal change order for signature.

- B.17.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Mechanical Contract PCO #3: JNS Proposed Change Order PCO #3 for an estimated cost not to exceed \$81,500 for additional work required to provide labor and materials to install additional ductwork and insulation required due to the relocation of two RTU's (roof top air handling units), ERU (energy recovery unit) 3A and 3B as per revised KGD drawing H1.4 dated 4/26/18. We are presenting this to the BOE as a not to exceed amount for approval as this is a critical path item that can't wait until the next BOE meeting. Upon BOE review we will continue negotiation and finalize review prior to creating a formal change order for execution.

- B.18. WHEREAS,** It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2018-19 school year.

**WHEREAS,** ROSLYN PUBLIC SCHOOL DISTRICT, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,



**WHEREAS**, ROSLYN PUBLIC SCHOOL DISTRICT, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

**BE IT RESOLVED**, that the BOARD OF EDUCATION of ROSLYN PUBLIC SCHOOL DISTRICT, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

**BE IT FURTHER RESOLVED**, that ROSLYN PUBLIC SCHOOL DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

**BE IT FURTHER RESOLVED**, that ROSLYN PUBLIC SCHOOL DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED**, that ROSLYN PUBLIC SCHOOL DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

**BE IT FURTHER RESOLVED**, that Roslyn Public School District Board of Education hereby authorizes the President of the Board of Education to execute all documents necessary to put effectuate this resolution

- B.19.** Recommendation to approve the following cafeteria bids awarded by the Long Island School Nutrition Directors' Association (LISNDA) for the 2018-2019 school year:

**BAGEL**

The Long Island School Nutrition Directors' Association opened the Cooperative BAGEL BID GROUPS 1-5 at 11:00 am on April 26, 2018 for the period of July 1, 2018-June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 9 vendors and 1 vendor submitted bids for RFP Group 1 -399, Group 2 - 400, Group 3 - 401, Group 4 - 402, Group 5 - 403.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award

Summary for RFP #399, 400, 401, 402 and 403, with an award to Modern Bakery for all groups.

### **DRINKS**

The Long Island School Nutrition Directors' Association opened the Cooperative Beverages/Coffee Bid at 11 AM on April 26, 2018 for the period of July 1, 2018– June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 16 vendors and 11 vendors submitted bids for RFP#'s 411, 391, 392,393, and 394.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 411, 391, 392, 393, and 394, BEVERAGES/COFFEE BID July 1, 2018– June 30, 2019: American Bottling Company, Big Geyser, Coca Cola, Colonial Coffee Service, Cookies & More, H.Schrier, Jaybee, Mivila Foods, Mountain Service, Pepsi-Meadowbrook, & Tropicana.

### **BREAD**

The Long Island School Nutrition Directors' Association opened the Cooperative BREAD BID GROUPS 1-5 at 11:00 am on April 26, 2018 for the period of July 1, 2018-June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 6 vendors and 1 vendor submitted a bid for RFP Group 1-381, Group 2 - 382, Group 3 - 383, Group 4 - 384, Group 5 - 385.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 381, 382, 383, 384 and 385, with an award to Modern Bakery for all groups.

### **DAIRY**

The Long Island School Nutrition Directors' Association opened the Cooperative Dairy Bid at 11:00 AM on April 26, 2018 for the period of July 1, 2018 – June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 6 vendors and five vendors submitted a bid for Bid ID: 374.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 374 Dairy 2018-2019: Cream-O-Land Dairy, Cookies and More, H. Schrier, J Kings, Meadow Provision and Mivila

### **DIRECT DIVERSION**

The Long Island School Nutrition Directors' Association opened the Cooperative Commodity Direct Diversion Bid at 11:00 AM on January 24, 2018 for the period of July 1, 2018 – June 30, 2019.

The bid was advertised in Newsday on December 22, 2017. The Bid was emailed to 30 vendors and 20 submitted bids for RFP # 371

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 371 Commodity Foods Direct Diversion Bid 2018-2019: Advance Pierre Foods, Asian Food Solutions, Cargill Kitchen Solutions, Channel Fish Processing Co, Comida Vida, E S Foods, J. Kings, Jennie O Turkey, JTM Food Group, Maid Rite Foods, Michael Foods Inc., Mivila Foods, Nardone Bros. Baking Co., Rich Products Corp. T.A. Morris & Tasty Brands.

### **FROZEN**

The Long Island School Nutrition Directors' Association opened the Cooperative Frozen Bid at 11:00 am on April 26, 2018 for the period of July 1, 2018 – June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 12 vendors and 5 submitted bids for RFP # 375.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 375 Frozen Bid: H. Schrier, Island Wholesale Meats & Foods, J. Kings, Mivila Foods and Nardone Bros. Baking

### **GROCERY**

The Long Island School Nutrition Directors Association opened the Cooperative GROCERY BID at 11:00 am on April 26, 2018 for the period of July 1, 2018- June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 12 vendors and submitted bids for RFP # 398.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP # 398 GROCERY BID: Cookies & More, H. Schrier, Jaybee, J. Kings, Mivila, and RC Fine Foods.

### **ICE CREAM**

The Long Island School Nutrition Directors Association opened the Cooperative Ice Cream WITH Equipment Bid at 11:00 AM on April 26, 2018 for the period of July 1, 2018 – June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids

were sent to 6 vendors and 2 vendor submitted BID ID: 396

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the award as indicated on the Supplier Award Summary for RFP # 396 Ice Cream WITH Equipment July 1, 2018-June 30, 2019: American Classic Ice Cream and Hershey's Creamery Company.

### **MEAT**

The Long Island School Nutrition Directors Association opened the Cooperative Meat Bid at 11 AM on April 26, 2018 for the period of July 1, 2018 – June 30, 2019.

The bid was advertised in Nassau and Suffolk editions of Newsday on April 3, 2018. Bids were sent to 9 vendors and 7 vendors' submitted bids for BID ID: 407

The LISNDA Cooperative Bid Committee recommends the Boards of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP 353, Cooperative Meat Bid July 1, 2017 through June 30, 2018: H. Schrier, Island Wholesale Meats, J Kings, Meadow Provisions, Mivila Foods, Slate Foods and Somma Foods.

### **PAPER**

The Long Island School Nutrition Directors Association opened the Cooperative Bid ID: 373, Paper, Disposables & Cleaning Supplies on April 26, 2018 at 11:00 A.M. for the period of July 1, 2018 to June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 6 vendors and 5 vendors' submitted bids for Bid ID: 373.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for Bid ID: 373, Paper, Disposables & Cleaning Supplies Bid 2018-19: Appco Paper & Plastics, H. Schrier, J&F Supplies and Mivila.

### **SMALLWARES AND LARGE EQUIPMENT**

The Long Island School Nutrition Directors' Association opened the Equipment 2018-2019 bids at 11:00 a.m. on January 10, 2018 for the period of 2/1/18 to 1/31/19.

The bid was advertised in Nassau and Suffolk Newsday on December 22, 2017. Bids were sent to 14 vendors (large) and 8 vendors (small): 4 vendors submitted Large Equipment bids; 5 vendors submitted Smallwares bids.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating district approve the awards as indicated on the Supplier Award Summary: Bar Boy Products, Calico Industries, Inc., J&F Supplies, Mivila

Foods, Nassau Foodservice Equipment, Sam Tell Companies & WB Mason.

### **SNACKS**

The Long Island School Nutrition Directors' Association opened RFP # 387 the Snack Compliant Bid at 11:00 am on April 26, 2018 for the period of July 1, 2018-June 30, 2019.

The bid was advertised in Nassau and Suffolk Newsday on April 3, 2018. Bids were sent to 6 vendors and 6 vendors' submitted bids for RFP # 387.

The LISNDA Cooperative Bid Committee recommends the Board of Education of the participating districts approve the awards as indicated on the Supplier Award Summary for RFP 387 Snacks Compliant Bid for the period of July 1, 2018 to June 30, 2019: Big Geyser, Cookies & More, H. Schrier, Jay Bee Distributors and Mivila.

### **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 19, 2018 and June 21, 2018.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 6, 8, 9, 12, 19, 21, 26; April 10, 11, 13, 16, 18, 19, 20, 23, 25, 26, 30; May 3, 7, 8, 9, 10, 11, 14, 15, 16, 17, 21, 23, 30, 31; June 5, 6, 7, 11 and 19, 2018.

### **BOARD OF EDUCATION:**

**Public Comments #2**

**EXECUTIVE SESSION (if needed)**

**Adjournment**

Personnel Action Report  
Professional

P.1  
June 26, 2018

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Kevin Carpenter	Resignation for the Purposes of Retirement	Assistant to the Superintendents for Administration & Special Projects			9/11/18 (last day of employment)		
2	Lisa Smithson	Appointment Special Ed 12 Month Program	Paraprofessional (not to exceed 7.5 hours)		7/23/18	8/10/18		Per RPA Contract
3	Jaclyn Shlisky	Appointment	CSE Representative & Evaluations (not to exceed 3 days)		7/11/18	8/31/18		Per RTA Contract
4	Jaclyn Shlisky	Substitute Appointment	Per Diem Substitute Teacher		7/11/18	8/31/18		\$130/day
5	Robin Stein	Probationary Appointment	Speech (G. Horn)		9/1/18	Prob. Ends 8/31/22*	Speech	Speech & Hearing Handicapped, BA/Step 1**, Per RTA Contract
6	Lisa Faret	Part-Time Appointment	.5 Blind & Visually Impaired	HH	9/1/18	6/30/19		Blind & Partially Sighted, BA/Step 1**, Per RTA Contract
7	Kevin McKeown	Appointment	Lunch Recreation Specialist	MS	9/1/18	6/30/19		Per RTA Contract
8	Kevin McKeown	Coach Appointment	JV Assistant Football I/1	HS	8/20/18	11/25/18		Per RTA Contract
9	Kevin McKeown	Substitute Appointment	Per Diem Substitute Teacher		9/1/18	6/30/19		\$130/day
10	Michael Fillipi	Coach Appointment	Varsity Boys' Soccer II/1	HS	8/20/18	11/25/18		Per RTA Contract
11	Jacqueline May	Leave of Absence	Teaching Assistant	EH	9/1/18	12/31/18		Per RPA Contract
12	Kelly Denig	Appointment	Teacher Mentor		7/11/18	6/30/19		Per RTA Contract
13	Kathleen Miller	Appointment	Teacher Mentor		7/11/18	6/30/19		Per RTA Contract

\* This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

\*\* Placement may change subject to verification of education and employment.

Personnel Action Report  
Classified

P.2  
June 26, 2018

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Paola Karam	Resignation	Food Service Worker			HTS		6/22/2018 (last day of employment)	
2	Fredrick Metzger	Resignation	Head Custodian			HTS		6/22/2018 (last day of employment)	
3	Rita Pavone	Rescind Appointment	Seasonal Clerk (not to exceed 25 hours)			HH	6/27/18		

Roslyn Public Schools  
Roslyn, NY 11576

**Adult Education Instructors**  
**Fall 2018 Begin 10 /1 /18 End 3/1/19**

<u><b>Name</b></u>	<u><b>Amount</b></u>	<u><b>Course</b></u>
Adams-Mazzei, Elizabeth	1024.00	Beginner Spanish evening
Adlman, William	186.40	Flip this House
Alexander, David	419.00	Tai Chi (evening class)
Atkins, Michelle	76.50	Women's Health
Atkins, Michelle	153.60	Holistic Healing
Bayon, Terrylynn	512.00	Computer, Getting The Most Out of iPad
Bayon, Terrylynn	384.00	Digital Photo Editing
Bayon, Terrylynn	384.00	Social Media: Get Connected!
Bayon, Terrylynn	1024.00	Computer, Microsoft Word and Excel
Bayon, Terrylynn	768.00	Computer Literacy A-Z
Bayon, Terrylynn	358.40	CPR/AED & First Aid
Berman, Jody	69.90	Too Much Paper
Berman, Jody	69.90	Too Little Time
Berman, Jody	69.90	Take back your space
Bhatt, Paulomi	466.00	Bollywood Lifestyles – H
Bitterman, Bruce	846.00	Basketball, Tuesday, Section II -H
Bitterman, Bruce	846.00	Basketball, Thursday, Section II -H
Brewer, Lisa	507.60	Zumba, Sec. I
Brewer, Lisa	507.60	Zumba, Sec. II
Cabat, Josh	360.00	Great Films of the 2010's
Cadorniga, Maria	466.00	Yoga Sec. I – H
Cadorniga, Maria	466.00	Yoga Sec. II – H
Cadorniga, Maria	652.40	Yoga Sec. III – H
Cadorniga, Maria	652.40	Yoga Sec. IV- H
Cafiero, Linda	559.20	Yoga, Day
Casali, Donna	\$100/trip	Art Tour Bus Supervisor (dates variable)
Cazzola, Lou	44.90/ hour	Supervisor (hours variable)
Culligan, Loretta F.	372.80	Tennis Sec. I Beginner
Culligan, Loretta F.	372.80	Tennis Sec. II Intermediate.
Culligan, Loretta F.	372.80	Tennis Sec. III Strategy
Eichacker, Ruth	614.40	Spanish, Intermediate Review, Day
Fried-Quinonez, Merri	415.00	Kickboxing
Gold, Denise	256.00	Archaeology
Greenhut, Anita	616.00	Crocheting
Gutierrez, Candida	1358.24	Ballroom Dancing, Beg.
Kaufmann, Diane	6791.04	Driver Education
Kick, Denise	768.00	Yoga, Evening
Klein, Judith	924.00	Knitting
Marcenaro, Armando	44.90/hr	Supervisor (hours variable)
Miller, Douglas	372.80	Golf, Sec. I, Beginner



Miller, Douglas	372.80	Golf, Sec. II, Intermediate
Napolitano, Elizabeth	37.10/hr	Supervisor (hours variable)
Pincus, Frances	477.50	Zumba, Sec. I - H
Pincus, Frances	573.00	Barre Workout
Pincus, Frances	811.75	Staff Zumba
Regis, Marie, F	190.35	Introduction to Meditation - Evening
Regis, Marie, F	190.35	Introduction to Meditation - Day
Regis, Marie, F	63.45	Natural Approach to Insomnia - Evening
Regis, Marie, F	63.45	Natural Approach to Insomnia - Day
Roberts, Carmen	512.00	Pilates
Romeo, Barbara	768.00	Interval Train, Sec. I
Romeo, Barbara	768.00	Interval Train, Sec. II
Romeo, Barbara	768.00	Interval Train, Sec. III
Sanders, Carin	466.00	Non-Impact Aerobics
Sanders, Carin	466.00	Stretch & Tone
Sanders, Carin	466.00	T'ai Chi for Balance & Mobility, Beginner
Sanders, Carin	466.00	Core & Balance Combo
Sanders, Carin	419.40	T'ai Chi for Balance & Mobility, Intermediate
Scharman, Nadine	647.25	Piano-Beginner
Scharman, Nadine	647.25	Piano-Intermediate
Tzochev, Kiril	770.00	Watercolor Painting, Eve - H
Tzochev, Kiril	1155.00	Watercolor Painting, Day - H
Vidas, Ingrid	\$100/trip	Art Tour Bus Supervisor (dates variable)
Wasserman, Renee	768.00	Italian, Intermediate
Wasserman, Renee	768.00	Italian, Beginners
Wasserman, Renee	1024.00	French , Intermediate
Wasserman, Renee	1024.00	French, Beginners
Yudkin, Gloria	840.00	Oil & Acrylic Painting Intermediate - H
Zanetto, Rosemarie	700.00	Crocheting, Day
Zhou, Xiaoyun	699.00	Chinese for Beginners

**FORM "A"**

- Transportation Supervisor (David Shoob)
- Bus Dispatcher (Andrew Careri)
- Assistant Bus Dispatcher (Carmen Chavez)
- Chief Technology Officer (Jason Lopez)
- Data Analyst (Ellen Li)
- Information Tech Specialist II (Peter Hayes)
- Information Tech Specialist III (Geraldine Murtagh)
- Public Information Officer (Barry Edelson)

**FORM "A"**

- Accountant (Antonia Encizo)
- Confidential Stenographic Secretary (Ann Visone)
- Confidential Administrative Assistant to the Assistant Superintendent for Business + Administration (Lori Millan)
- Confidential Administrative Assistant (Michael Betts)
- Confidential Senior Personnel Clerk (Angela Dunne)
- District Clerk (Nancy Carney Jones)
- District Treasurer (Linda Gillespie)
- School Lunch Manager (Dawn Piteo)

**Roslyn Union Free School District Capital Budget  
APPROPRIATION TRANSFERS**

**Attachment B.2.**

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 596,389.33	H1620 000 03 1498	\$ 1,162,512.83	\$ 566,123.50	H1620 293 08 1608	\$ 12,957,286.07	\$ 13,553,675.40
		Unallocated budget			General Construction		
		13/14			HS - 002-041		

For: change orders hs gc -030-031 for stone work & columns

2

For:

3

For:

**APPROVED:**        **Joseph C. Dragone** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED:**        **Allison Brown** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVED:**        \_\_\_\_\_ **Item #:** \_\_\_\_\_

# ROSLYN PUBLIC SCHOOLS BOARD OF EDUCATION MEETING

## AGENDA ADDENDUM Tuesday, July 10, 2018

### **PERSONNEL:**

#### **P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
14	Christine Parente	Probationary Appointment	Library Media Specialist (K. Leon)		9/1/18	Prob. Ends 8/31/22*	School Media Specialist	Library Media Specialist, BA/Step 1**, Per RTA Contract
15	Jennifer Sheehan	Resignation from Current Position	Department Chairperson			7/10/18 (last day in position)		
16	Jennifer Sheehan	Probationary Appointment	Assistant Principal (C. Reinhard)	MS	7/11/18	7/10/22	Assistant Principal	SBL, SDL & Spanish 7-12, \$155,000, per RASA Contract
17	Gary Ramonetti	Probationary Appointment	Department Chairperson, Science (T. Lynch)		On or about 8/10/18	On or about 8/9/22	Department Chairperson	SDL, SBL, Chemistry and Biology & General Science, \$140,000 Per RASA Contract

\* This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

\*\* Placement may change subject to verification of education and employment.

## P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
Replaces #2 on orig P2	Fredrick Metzger	Resignation	Head Custodian			MS		7/13/2018 (last day of employment)	

**P.14** BE IT RESOLVED that the Board of Education hereby approves the compensation schedule for part-time bus drivers and part-time monitors in accordance with the hourly rate of compensation set forth in the compensation schedule.

**P.15 RESOLVED**, that the Superintendent of Schools be authorized to approve hourly security aides for employment at the rate of \$25.00 per hour.

### **BUSINESS & FINANCE:**

**B.20.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS Mechanical Contract PCO #4: JNS Proposed Change Order PCO #4 for an estimated cost not to exceed \$12,000 to provide labor and materials to install a new ductless split system HVAC system for Computer Room B12 as per KG&D Architects sketch HSK-1. Both Park East Construction Corp. and KG&D Architects have reviewed the proposal and find it to be fair based on the scope of work. Upon BOE review we will continue negotiation and finalize review prior to creating a formal change order for execution.

**B.21.** Recommendation to approve a proposed change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the

contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HTS General Construction PCO #20: Baruti Proposed Change Order PCO #20 at an estimated cost of \$260,000. This change order represents the cost to provide labor and materials to remediate lead paint discovered under the suspended ceiling in 2<sup>nd</sup> floor classrooms at Heights. Upon BOE approval the office of KG&D Architects will create a formal change order and forward for signature.

**B.22. BE IT RESOLVED** that the Board of Education of the Roslyn UFSD hereby approves the intermunicipal agreement between the Roslyn UFSD and the North Shore CSD for the provision of maintenance and repair services to Roslyn UFSD school buses and vehicles;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the Board of Education.

**B.23. BE IT RESOLVED** that the Board of Education of the Roslyn UFSD hereby approves the intermunicipal agreement between the Roslyn UFSD and the North Shore CSD for the provision of fuel services;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the Board of Education.

**BOARD OF EDUCATION:**

**BOE.1 RESOLVED** that the following Board of Education Goals for the 2018-2019 school year be adopted. (**Attachment BOE.1**)

ROSLYN UNION FREE SCHOOL DISTRICT					
BOARD OF EDUCATION GOALS 2018-2019					
Administration	Curriculum & Instruction	Business	Community	Facilities	Technology
1. Align security protocols and procedures district-wide	1. Enhance opportunities for broad spectrum experiential, service and local exchanged learning	1. Maintain and expand cooperation with other school districts and municipalities to reduce operational costs and enhance efficiencies where possible through the shared services	1. Continue to support community-based organizations through a collaboration of community and administrative efforts	1. Execute year three of the Construction Implementation Plan (CIP) for all buildings incorporating all health and safety standards and temporary solutions	1. Continue to replace antiquated Smartboards with Epson Brightlink and update instructional technology district-wide
2. Continue district-wide emergency response training and awareness.	2. Monitor, support and evaluate Incubator Edu and FreshInc. Edu at the elementary and secondary levels and explore a K-12 and post secondary continuum	2. Continue to refine the budget building process to clearly reflect actual revenues and expenses	2. Continue to build on established relationships with government agencies for the mutual benefit of our common taxpayers including but not limited to our local villages, the Town of North Hempstead, the Town of Oyster Bay and the State	2. Maintain an ongoing and responsive, efficient system of communication regarding ongoing construction projects	2. Pursue development and implement on-going security enhancements district-wide
3. Monitor and expand managerial efficiency and compliance with contractual and statutory requirements.	3. Enhance and support successful student transitions and preparedness K-12+.	3. Implement and evaluate the ongoing effect of the five year financial plan including the use of reserves and compliance with the tax levy limit	3. Continue to maintain the high level of the District's use of digital communication in an effort to keep our constituents better informed about school district news and or emergencies	3. Aesthetically maintain and improve our buildings and grounds providing a cost-effective, pleasing and safe environment outside of the capital projects	3. Execute technology security enhancements district-wide
4. Explore online mandatory training in order to meet the standards for compliance as mandated by State and Federal laws	4. Create and customize internship opportunities for Roslyn High School seniors.	4. Work closely with new Assistant to the Superintendent for Administration and Special Projects to maintain facilities and capital budgets.	4. Sustain the new district website and implement ways for it to become ADA compliant	4. Review, maintain and expand clear security protocols for monitoring and managing building and grounds	4. Expand and implement online PowerSchool registration
	5. Enhance and continue to support equity opportunities for all students	5. Monitor the financial aspects of capital work conducted pursuant to the May 2014 Bond Issue	5. Continue to regularly communicate school news with the broader community	5. Continue the multi-year process of upgrading the "fall surfaces" for playground equipment at the three elementary schools	5. Maintain and enhance disaster recovery and storage back-up
	6. Monitor and Support Mindfulness/Mental-Health and its impact on student learning, individual effectiveness, collaboration and student environment, including professional development.		6. Explore the creation of an official alumni association.	6. Explore potential sources for consideration of renewable energy	6. Continue the process of digitalization of student records
	7. Monitor and support implemented contemporary programs and physical learning environments - K-12			7. Explore and pursue phase 2 construction plan for buildings and grounds	7. Explore Google Suite Platform at the secondary level
	8. Implement and assess new curriculum and tools that address social media education				Approved July 10, 2018 BOE.1