

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, January 24, 2019

8:00 P.M.

Roslyn High School – Board Room

7:00 p.m. - Executive Session

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:

NYSSMA All-State Ensemble Participants
Regeneron Science Talent Search Semifinalists

Recommendation to accept the Claims Audit Reports for October 2018, November 2018 and December 2018

Recommendation to accept the minutes from the following meeting(s):
December 18, 2018

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

Discussion Item(s):

Harbor Hill Presentation

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).
- (i) Contractor: Hofstra University
Services: 2019 Roslyn Middle School graduation at David S. Mack Sports Complex on June 18, 2019
Fees: Total estimated to be \$12,000.00
 - (ii) Contractor: Glen Cove City School District
Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private schools in Glen Cove for the 2018-19 school year
Fees: Total estimated to be \$30,000.00

- (iii) Contractor: Hewlett-Woodmere Public Schools
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Hewlett-Woodmere between September 5, 2018 and November 14, 2018
 Fees: Total estimated to be \$5,400.00 (\$1,800 per month x 3 months)
- (iv) Contractor: Lincoln Center for the Performing Arts, Inc.
 Services: Use of the Josie Robertson Plaza as part of the RMS String Ensemble's inclusion in their "Young Music Makers" series on May 9, 2019
 Fees: No cost to district

The following item (v) is a "flow-through" grant that passes through the district Special Aid fund but has no impact on our general fund budget

- (v) Contractor: Interdisciplinary Center for Child Development
 Services: Instructional services for the 2018-19 school year
 Fees: **611 Grant**
 \$1,605.00 per student (3 students)
 Total will be \$4,815.00
619 Grant
 \$505.00 per student (3 students)
 Total will be \$1,515.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$9,914.06
	Subtotal	\$9,914.06
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$9,914.06
	Subtotal	\$9,914.06

REASON FOR TRANSFER REQUEST: To cover the transportation costs associated with various trips originating from RHS.

B.4. Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2610-443-04-9000-311	LIB PROF & TECH SVCES EH	\$4,700.00
2610-443-08-9000-311	LIB PROF & TECH SVCES HS	\$5,000.00
2610-443-09-9000-311	LIB PROF & TECH SVCES MS	\$5,000.00
Subtotal		\$14,700.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2630-490-03-9000-311	BOCES COMP SVCES DW	\$14,700.00
Subtotal		\$14,700.00

REASON FOR TRANSFER REQUEST: To cover the costs associated with network wiring at East Hills, RMS and RHS.

B.5. Recommendation to approve **2018-19** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2060-490-03-9000-301	RESEARCH-BOCES SVCS	\$1,400.00
Subtotal		\$1,400.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2060-430-03-9000-301	RESEARCH-CONTRACT SVCS	\$1,400.00
Subtotal		\$1,400.00

REASON FOR TRANSFER REQUEST: To allow for the purchase of additional supplies for the Teacher Center.

B.6. Recommendation to approve a payment in the amount of \$33,913.63 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2018.

B.7. Recommendation to approve a payment in the amount of \$3,919.20 to Farrell Fritz, P.C. for legal services rendered to the district for the period ending 11/30/18.

B.8. Recommendation to approve the following payments to KG&D Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.

Payment	Location/ Project	Budget	PO #S	Inv #
\$17.99	New Bus Garage	2110-245-03-1502	H15-00014	47

B.9. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses

pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$412.17	HS Reimbursables	2110-245-08-1908	H19-00016	1R

- B.10.** Recommendation to approve a change order as indicated below. This change order will increase the contract with Maccarone Plumbing in the amount of \$9,840.67 and therefore increase the purchase order to Maccarone Plumbing H18-00010 in account code H-1620-295-06-1606.

Maccarone Plumbing, Inc. (HTS PC-007) represents the cost to provide labor and materials to reroute the existing sanitary piping to the new sanitary system "A" due to the discovered clay pipe running under the existing generator. The Nassau County DOH is requiring that the clay pipe (part of the original construction of the building) be replaced with cast iron. This was first presented to the Board of Education as a pending change order (PCO #7-R) as a not to exceed amount of \$19,000 on the agenda of 8/30/18 as item B36.

- B.11.** Recommendation to approve a supplemental purchase order as indicated below. It is understood that the work of this supplemental purchase order is required in order to continue the projects and meet the projected completion date.

HTS General Construction #SPO1: Royal Window Products Proposed Change Order #SPO1 at an estimated cost of \$536. This purchase order represents the cost to furnish and install 3 Grandview shades (series #900 White with anodized fascia) for the media room including office door, exterior door, and both window panels in the Media Center Office. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the scope of work. Upon BOE approval we will create a purchase order to Royal Window Products in account code H 1620 293 06 1606.

- B.12.** Recommendation to approve a supplemental purchase order as indicated below. It is understood that the work of this supplemental purchase order is required in order to continue the projects and meet the projected completion date.

HTS General Construction #SPO2: Health and Educational Equipment Corporation Proposed Purchase Order #SPO2 at an estimated cost of \$1,800. This purchase order represents the cost to furnish and install a plastic laminate mailbox cabinet (24" W by 12" D by 44" H) to match the existing cabinets already provided in order to provide enough mailboxes for the staff. Park East Construction Corp. has reviewed the proposal and finds it to be fair based on the

scope of work. Upon BOE approval we will create a purchase order to H&E Corp in account code H 1620 293 06 1606.

- B.13. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement and the Rider to the Agreement between Hornblower, New York, LLC for the eighth grade boat trip;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement and Rider to the Agreement on behalf of the Board of Education

- B.14. BE IT RESOLVED**, the Board of Education of the Roslyn Union Free School District hereby approves the Agreement between the School District and the American National Red Cross, with respect to First Aid, CPR, and AED certification, subject to the terms and conditions to be approved by District Counsel; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

- B.15.** Recommendation that, pursuant to receipt of a grant, set up specifically to offset school transportation costs, in the amount of \$268.84 from The Holocaust Memorial and Tolerance Center of Nassau County, associated with a RHS trip to their location on November 26, 2018, the Board of Education hereby accepts the grant, and increases the appropriation in 5510.163.03.9000.303 (*TRANS N C SAL SUPLM*) by \$268.84 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

- B.16.** Recommendation that, pursuant to receipt of a rebate in the amount of \$1,000.00 from Blue Bird Body Company, based on our purchase of two buses prior to the promotional deadline, the Board of Education hereby accepts the rebate, and allows for the funds to be deposited as revenue to A980.00 – 2770.00 (*Other Unclassified Revenue*) with the understanding that this was unanticipated and therefore will result in no impact on the tax levy.

- B.17.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare the following voice equipment items surplus. They are antiquated and beyond their useful life.

(3) Cisco 2811-CCME/K9 Voice Security Bundles
(2) Cisco 2821-V/K9 Voice Security Bundles

We are receiving a total trade-in value of \$11,710.58 to be used toward the

purchase of new equipment. **(Attachment B.17.)**

B.18. Recommendation by Craig Johanson, Middle School Principal, to declare as surplus the attached items which have been deemed antiquated, inoperable and non-repairable, so therefore obsolete. **(Attachment B.18.)**

B.19. Extraclassroom Activity Treasurer Reports **(Attachment B.19.)**

High School, September 2018
Middle School, September 2018
High School, October 2018
Middle School, October 2018

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 12 and 19, 2018; January 3, 7, 8, 9 and 11, 2019.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 5, 6, 10, 11, 12, 13, 14, 18, 19 and 20, 2018; January 2, 3, 4, 7, 8, 11 and 14, 2019.

C&I.3 Recommendation to approve 17 students and 4 chaperones from Roslyn Forensics Club to attend the Forensics Tournament at Harvard University in Cambridge, Massachusetts from February 15 through 18, 2019, at an estimated cost to the district of \$13,079.94. [Total cost of trip: \$18,191.94: student contribution (including fundraising): \$5,747.42(31%); district contribution: \$13,079.94(69%).]

C&I.4 Recommendation to approve Belen Castillo to attend the International Society for Technology in Education Conference in Philadelphia, Pennsylvania from June 23 through June 26, 2019, at an estimated cost to the district of \$2,630.69.

C&I.5 Recommendation to approve Mary Wood to attend the Association for Positive Behavior Support Conference in Washington, DC from February 20 through February 22, 2019 at an estimated cost to the district of \$1,333.50.

C&I.6 Recommendation to approve Cindy Samide to attend the Association for Positive Behavior Support Conference in Washington, DC from February 20 through February 22, 2019 at an estimated cost to the district of \$845.50.

BOARD OF EDUCATION:

BOE.1 Recommendation to conduct the *second reading* of Board of Education Policy: Policy 8111 – Reporting of Hazards (**Attachment BOE.1**)

BOE.2 Recommendation to conduct the *first reading* to abolish Board of Education Policies: 4523 Resource Centers, 5120 School Census, 5154 Assignment of Students to Classes, 5155 Student Transfer from School, 5452 Student Safety Patrols, 5453 Student Bicycle Use and 5640 Employment of Students (**Attachment BOE.2**)

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
January 24, 2019

Item	Name	Action	Position / Replacing	Location	From	To	Certification Class / Step Salary
1	Regina Colardi	Resignation for the Purposes of Retirement	Elementary Principal	HTS		6/30/19 (last day of employment)	
2	Mary Abbruzzese	Resignation for the Purposes of Retirement	Teacher	HTS		6/30/19 (last day of employment)	
3	Jeannine Bravo	Resignation for the Purposes of Retirement	Teacher	EH		6/30/19 (last day of employment)	
4	Maureen Murphy	Resignation for the Purposes of Retirement	Teacher	HTS		6/30/19 (last day of employment)	
5	Frances Prestia	Resignation	.5 Teaching Assistant	HH		1/18/19 (last day in position)	
6	Marisa Wein	Rescind Substitute Appointment	Per Diem Substitute Teacher		11/19/18		
7	Annmarie Amico	Substitute Appointment	Per Diem Substitute Teacher		1/17/19	1/18/19	\$130/day
8	Julie Amoroso	Substitute Appointment	Per Diem Substitute Teacher		1/28/19	6/30/19	\$130/day
9	Andrea Brenner	Substitute Appointment	Per Diem Substitute Teacher (Retiree)		1/28/19	6/30/19	\$140/day
10	Fiona Horgan	Substitute Appointment	IPG Teaching Assistant Substitute	HTS	1/28/18	6/30/19	Per RPA Contract
11	Pamela Magnuson	Substitute Appointment	IPG Teacher Substitute	HS	1/28/18	6/30/19	Per RTA Contract
12	Erin DiGiuseppe	Appointment	After School Instructional Teaching - Foreign Language	EH	1/25/19	6/30/19	Per RTA Contract
13	Jury Otero Nunez	Appointment	After School Instructional Teaching - Foreign Language	HH	1/25/19	6/30/19	Per RTA Contract
14	Maria Stathakos	Appointment	After School Instructional Teaching - Foreign Language	HH	1/25/19	6/30/19	Per RTA Contract
15	Jeannine Bravo	Appointment	After School Instructional Teaching - STEM	EH	1/25/19	6/30/19	Per RTA Contract
16	James Canner	Resignation	Auditorium Crew	HS		1/28/19 (last day in position)	
17	Brian Hoffner	Rescind Appointment	JV Boys' Tennis IV/4	HS	1/25/19		Per RTA Contract
18	Vera Trenchfield	Appointment	In-Service Instructor (not to exceed 4 hrs)	HH	1/25/19	6/30/19	\$80/hour (paid by Teacher Center grant)
19	Colleen Mastriano	Appointment	In-Service Instructor (not to exceed 4 hrs)	HS	1/25/19	6/30/19	\$80/hour (paid by Teacher Center grant)
20	S. Robert Gerula	Appointment	In-Service Instructor (not to exceed 4 hrs)	HS	1/25/19	6/30/19	\$80/hour (paid by Teacher Center grant)
21	Michelle Atkins	Appointment	In-Service Instructor (not to exceed 4 hrs)	HS	1/25/19	6/30/19	\$80/hour (paid by Teacher Center grant)
22	Theresa DeBello-Tahany	Appointment	In-Service Instructor (not to exceed 2 hrs)	HH	1/25/19	6/30/19	\$80/hour (paid by Teacher Center grant)
23	Tiffany Oliver	Appointment	In-Service Instructor (not to exceed 2 hrs)	MS	1/25/19	6/30/19	\$80/hour (paid by Teacher Center grant)

Personnel Action Report
Professional

P.1
January 24, 2019

Item	Name	Action	Position / Replacing	Location	From	To	Certification Class / Step Salary
24	Robin Stein	Appointment	ABA/SC Planning Teacher (not to exceed 4 hrs./mo.)	MS	1/25/19	6/30/19	Per RTA Contract
25	Nitiyakala Nirmalakumar	Appointment	ABA/SC Planning Teaching Asst. (not to exceed 4 hrs./mo.)	MS	1/25/19	6/30/19	Per RPA Contract, employees' hourly rate

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Shammah Simmons	Resignation from Position	Bus Driver			Bus		On or about 2/17/19	
2	Shammah Simmons	Probationary Appointment	Cleaner/Bus Driver (W. Barclift)	Non-comp	Prob	MS/Bus	On or about 2/18/19*		Grade 4/Step 3, Per RCBDMA Contract
3	William Barclift	Revise Resignation for the Purposes of Retirement	Cleaner/Bus Driver			MS		11/30/18 (last day of employment)	
4	Sonia Reiss	Appointment	Monitor (D. DeLaCruz)	Non-comp	p/t	EH	On or about 2/11/19*		\$15.56/hour, Per RPA Contract

**Pending Civil Service Approval*

Adult Education Instructors – Spring 2019 Begins 3/1/19 Ends 6/30/19			
LAST NAME	FIRST NAME	\$ TOTAL	COURSE NAME
Adams-Mazzei	Elizabeth	1024.00	Beginner Spanish (evening)
Adlman	William	186.40	Flip this House
Alexander	David	559.20	Tai Chi (evening)
Atkins	Michelle	51.20	Holistic Healing
Bayon	Terrylynn	768.00	Computer, Getting the Most Out of iPad
Bayon	Terrylynn	384.00	Digital Photo Editing
Bayon	Terrylynn	384.00	Social Media: Get Connected!
Bayon	Terrylynn	1024.00	Microsoft Word and Excel
Bayon	Terrylynn	307.20	Microsoft Word
Bayon	Terrylynn	307.20	The Internet
Bayon	Terrylynn	307.20	Introduction to Windows
Bayon	Terrylynn	358.40	CPR/AED & First Aid
Berman	Jody	69.90	Too Much Paper
Berman	Jody	69.90	Too Little Time
Berman	Jody	69.90	Take Back Your Space
Bhatt	Paulomi	466.00	Bollywood Lifestyles - H
Bitterman	Bruce	846.00	Basketball, Tuesday, Section II - H
Bitterman	Bruce	846.00	Basketball, Thursday, Section II - H
Brewer	Lisa	507.60	Zumba, Sec. I
Bewer	Lisa	507.60	Zumba, Sec. II
Cadorniga	Maria	466.00	Yoga Sec. I - H
Cadorniga	Maria	466.00	Yoga Sec. II - H
Cadorniga	Maria	792.20	Yoga Sec. III - Staff Herricks
Cadorniga	Maria	792.20	Yoga Sec. IV - Staff Roslyn

Cafiero	Linda	699.00	Yoga, Day
Casali	Donna	100.00/trip	Art Tour Bus Supervisor (dates variable)
Cazzola	Lou	44.90/hr	Supervisor (hours variable)
Culligan	Loretta	372.80	Tennis Sec. I Beginner
Culligan	Loretta	372.80	Tennis Sec. II Intermediate
Culligan	Loretta	372.80	Tennis Sec. III Strategy
Dowd	Kevin	634.50	Pickleball
Eichacker	Ruth	614.40	Spanish, Intermediate Review, Day
Feinman	Cyndi	600.00	Roslyn Glee
Gold	Denise	256.00	Archaeology
Greenhut	Anita	462.00	Crocheting
Gutierrez	Candida	1358.24	Ballroom Dancing, Beginner
Kick	Denise	512.00	Yoga (evening)
Klein	Judith	924.00	Knitting
Marcenaro	Armando	44.90/hr	Supervisor (hours variable)
Miller	Douglas	372.80	Golf, Sec. I, Beginner
Miller	Douglas	372.80	Golf, Sec. II, Intermediate
Napolitano	Elizabeth	37.10/hr	Supervisor (hours variable)
Pincus	Frances	477.50	Zumba, Sec. I - H
Pincus	Frances	573.00	Barre Workout
Pincus	Frances	811.75	Staff Zumba
Regis	Marie, F	190.35	Introduction to Meditation - Evening
Regis	Marie, F.	190.35	Introduction to Meditation - Day
Regis	Marie, F.	63.45	Natural Approach to Insomnia - Evening
Regis	Marie, F.	63.45	Natural Approach to Insomnia - Day
Regis	Marie, F.	317.25	QI Gong
Romeo	Barbara	768.00	Interval Train, Sec. I
Romeo	Barbara	768.00	Interval Train, Sec. II

Romeo	Barbara	768.00	Interval Train, Sec. III
Sanders	Carin	559.20	Non-Impact Aerobics
Sanders	Carin	559.20	Stretch & Tone
Sanders	Carin	559.20	T'ai Chi for Balance & Mobility, Beginner
Sanders	Carin	419.4	Core & Balance Combo
Sanders	Carin	419.40	T'ai Chi, Intermediate
Scharman	Nadine	539.38	Piano, Beginner
Scharman	Nadine	539.38	Piano, Intermediate
Tzochev	Kiril	616.00	Watercolor Painting, Evening - H
Tzochev	Kiril	924.00	Watercolor Painting, Day - H
Vidas	Ingrid	100.00/trip	Art Tour Bus Supervisor (dates variable)
Wasserman	Renee	768.00	Italian, Intermediate
Wasserman	Renee	768.00	Italian, Beginner
Wasserman	Renee	768.00	French, Intermediate
Wasserman	Renee	768.00	French, Beginner
Yudkin	Gloria	840.00	Oil & Acrylic Painting Intermediate - H
Zanetto	Rosemarie	700.00	Crocheting, Day
Zhou	Xiaoyun	699.00	Chinese for Beginners

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 300,000.00	H1620 000 03 1897 Unallocated Capital Reserve 2017/18	\$ 1,434,750.00	\$ 1,134,750.00	H1620 296 04 1804 Electrical / Security Systems East Hills	\$ -	\$ 300,000.00
For:	set up budget for Technology Project						
2	\$ 325,000.00	H1620 000 03 1897 Unallocated Capital Reserve 2017/18	\$ 1,134,750.00	\$ 809,750.00	H1620 296 07 1807 Electrical / Security Systems Harbor Hill	\$ -	\$ 325,000.00
For:	set up budget for Technology Project						
3	\$ 600,000.00	H1620 000 03 1897 Unallocated Capital Reserve 2017/18	\$ 809,750.00	\$ 209,750.00	H1620 296 08 1808 Electrical / Security Systems High School	\$ -	\$ 600,000.00
For:	set up budget for Technology Project						
4	\$ 80,000.00	H1620 000 03 1897 Unallocated Capital Reserve 2017/18	\$ 209,750.00	\$ 129,750.00	H1620 296 06 1806 Electrical / Security Systems Heights	\$ -	\$ 80,000.00
For:	set up budget for Technology Project						
5	\$22,136.00	H1620 000 03 1897 Unallocated Capital Reserve 2017/18	\$ 129,750.00	\$ 107,614.00	H1620 294 06 1606 HVAC 007-024	\$ 3,071,630.56	\$ 3,093,766.56
For:	change order hes mc 004r for steam and condensate lines						
6	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 553,218.32	\$ 538,218.32	H2110 245 06 1906 Architectural HTS	\$ -	\$ 15,000.00
For:	Architectural Service - Heights Playground						
7	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 538,218.32	\$ 523,218.32	H2110 245 07 1907 Architectural HH	\$ -	\$ 15,000.00
For:	Architectural Service - HH Playground						
8	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 523,218.32	\$ 508,218.32	H2110 245 08 1908 Architectural HS	\$ -	\$ 15,000.00
For:	Architectural Service - HS Locker Room and Roof-top HVAC unit						
9	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 508,218.32	\$ 493,218.32	H2110 245 09 1909 Architectural MS	\$ -	\$ 15,000.00
For:	Architectural Service - MS Roof Top HVAC Unit						

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
10	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 493,218.32	\$ 478,218.32	H2110 246 06 1906 Engineering HTS	\$ -	\$ 15,000.00
For:	Engineering Services - Heights Playground						
11	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 478,218.32	\$ 463,218.32	H2110 246 07 1907 Engineering HH	\$ -	\$ 15,000.00
For:	Engineering Services - HH Playground						
12	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 463,218.32	\$ 448,218.32	H2110 246 08 1908 Engineering HS	\$ -	\$ 15,000.00
For:	Engineering Services - HS Locker Room and Roof-top HVAC unit						
13	\$ 15,000.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 448,218.32	\$ 433,218.32	H2110 246 09 1909 Engineering MS	\$ -	\$ 15,000.00
For:	Engineering Services - MS Roof Top HVAC Unit						
14	\$ 94.07	H2110 201 08 1002 Construction Manager HS - 002-035	\$ 58,463.54	\$ 58,369.47	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 433,218.32	\$ 433,312.39
For:	Reallocate funds for repairs to asphalt & sidewalks, district-wide plumbing upgrades & repair / replacement of doors / windows						
15	\$ 19,121.44	H1620-293-03-1005 General Contractor Adm - 010-009	\$ 301,600.00	\$ 282,478.56	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 433,312.39	\$ 452,433.83
For:	Reallocate funds for repairs to asphalt & sidewalks, district-wide plumbing upgrades & repair / replacement of doors / windows						
16	\$ 7,502.53	H2110 200 03 1005 Furniture Adm - 010-009	\$ 35,000.00	\$ 27,497.47	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 452,433.83	\$ 459,936.36
For:	Reallocate funds for repairs to asphalt & sidewalks, district-wide plumbing upgrades & repair / replacement of doors / windows						
17	\$ 911.63	H2110 201 03 1005 Construction Manager Adm - 010-009	\$ 14,875.00	\$ 13,963.37	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 459,936.36	\$ 460,847.99
For:	Reallocate funds for repairs to asphalt & sidewalks, district-wide plumbing upgrades & repair / replacement of doors / windows						
18	\$ 9,838.09	H2110 245 03 1005 Architectural Adm - 010-009	\$ 51,063.00	\$ 41,224.91	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 460,847.99	\$ 470,686.08
For:	Reallocate funds for repairs to asphalt & sidewalks, district-wide plumbing upgrades & repair / replacement of doors / windows						

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
19	\$ 17.25	H2110 246 03 1005 Engineering Adm - 010-009	\$ 13,562.00	\$ 13,544.75	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 470,686.08	\$ 470,703.33
For: Reallocate funds for repairs to asphalt & sidewalks, district-wide plumbing upgrades & repair / replacement of doors / windows							
20	\$ 191.65	H2110 201 08 1102 Construction Manager HS - 002-036	\$ 46,126.00	\$ 45,934.35	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 470,703.33	\$ 470,894.98
For: Reallocate funds for district wide door and window replacements and repairs							
21	\$ 1,220.00	H2110 246 03 1224 Engineering ADM - 010-009	\$ 4,000.00	\$ 2,780.00	H1620 000 03 1898 Unallocated Budget 2017/18	\$ 470,894.98	\$ 472,114.98
For: Reallocate funds for District-wide floor replacement and hallway renovations at Roslyn Middle School							

APPROVED: **Joseph C. Dragone** _____ **DATE:** _____

APPROVED: **Allison Brown** _____ **DATE:** _____

APPROVED: _____ **Item #:** _____



PUBLIC SCHOOLS

Box 367, Roslyn, NY 11576 516-801-5080 Fax 516-801-5088 www.roslynschools.org

Jason Lopez
Asst. to the Superintendent
Technology & Security Infrastructure

MEMORANDUM

TO: Joseph C. Dragone
FROM: Jason Lopez
DATE: January 9, 2019

Please accept my request to trade-in antiquated / End-Of-Life Cisco voice equipment. The credit received of \$11,710.58 will be applied to the purchase of new voice equipment.

Equipment "To Be Traded":

Part Number:	Description:	Qty:	Unit Credit:	Total Credit:
CISCO2811-CCME/K9		3		
CISCO2821-V/K9		2		
	Total Credit		\$11,710.58	\$11,710.58

Jason Lopez

**ROSLYN MIDDLE SCHOOL
MEMORANDUM**

TO: Joseph Dragone

FROM: Craig S. Johanson



DATE: January 14, 2019



SUBJECT: BOE Recommendation to Discard Old and Obsolete Audio Visual Equipment, One Ping Pong Table, and an AV Podium in State of Disrepair

Dear Joe,

I received a recommendation from Tomas Gil, Head Custodian, to discard the following old and obsolete audio visual equipment, a broken ping pong table, and a podium in a state of disrepair:

Broken Ping Pong Table:	Asset Tag # 20150111
Broken Pa 50 Lectern Amplifier Podium:	Asset Tag # 201247
Audiovox 26" HD Flatpanel LCD TV:	Serial # RS260GD012954
Sony CD/DVD Player:	Serial # 1282771 Model # DVP-NS325
Toshiba DVD Video Player:	Serial # MC133010231
Sylvania Video Cassette Recorder/DVD Player:	Serial # U20625006
Panasonic TV:	Serial # B1AA22980 Model # PV-C2031W
Zenith DVD/VCR Player:	Serial # 806INUB253174
Dukane Overhead Projector (3):	Serial # 2132089, 2136095, 2123511
JVC DVD/VCR Player:	Serial # 129X5353
Sony Video Cassette Recorder/DVD Recorder:	Serial # 6108023
Audiovox 19" HD Flat Panel LCD TV:	Serial # RN280GD012320
Yamaha Speakers:	Serial # 71584, 71583
Mitsubishi LCD Projector:	Asset Tag # 201503
NetTV:	Asset Tag # 301426

If approved, please add to the next Board of Education meeting agenda.

CJ:MC

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACLASSROOM ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES
MONTH ENDING SEPTEMBER 30, 2018

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
High School:				
AIDS Awareness	\$ 1,566.00			1,566.00
Animal Rights Club	801.00			801.00
Art Club	489.20			489.20
Asian Cultural Exchange (ACE)	1,094.35			1,094.35
Astronomy Club	10,955.18			10,955.18
Athletes Helping Athletes	458.10			458.10
Autism Awareness	1,066.18		0.03	1,066.15
CARE (formerly YAC)	1,136.76			1,136.76
Code Club	199.00			199.00
DECA./School Store	3,253.95	848.35		4,102.30
Environment	911.00			911.00
Film Society	60.64			60.64
Forensics Club	4,664.39	3,965.00	1,353.78	7,275.61
Gay Straight Alliance	1,166.88			1,166.88
Global Awareness	462.55			462.55
Habitat for Humanity	117.00			117.00
Harbor Hill Light Yearbook	2,748.21			2,748.21
Honor Society	766.40			766.40
Interest and Bank Charges	591.78	3,030.79	125.64	3,496.93
JANE	25.00			25.00
Jewish Studies Union	327.41			327.41
Junior Scope	5,720.61			5,720.61
Key Club	3,615.86			3,615.86
Math Team	72.00			72.00
Medical Explorers	592.77			592.77
Model Congress	1,036.97			1,036.97
Organization of Class Councils	52,085.30		4,156.48	47,928.82
Principal's Advisory Committee	451.23			451.23
Quiz Bowl Team	48.10			48.10
Beacon newspaper	1,035.65			1,035.65
Royal Crown Players	6,033.48			6,033.48
Research	4,232.03			4,232.03
SADD	2,211.46			2,211.46
Science National Honor Society	15.00			15.00
Science Olympiad	360.60			360.60
Sewing/Fashion	363.85			363.85
Roslyn Shakespaere Society	359.24			359.24
Student's for Social Responsibility	1,419.53			1,419.53
Special Events/Misc.	3,030.79	4,156.48	3,930.79	3,256.48
Stock Market	70.43			70.43
Student Prints	119.42			119.42
Tri-M Music Honor Society	473.38			473.38
V.E.D.D.A. (formerly V.E.R.Y.)	1,776.38			1,776.38
World LHS (formerly For Lang HS)	733.51			733.51
Book Balance	<u>\$ 118,718.57</u>	<u>12,000.62</u>	<u>9,566.72</u>	<u>\$ 121,152.47</u>
Bank Reconciliation				
CD				
Savings				
Checking		122,832.15		
Outstanding		1,679.68		0.00
Net Checking	121,152.47			
Bank Balance	121,152.47			

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES

MONTH ENDING SEPTEMBER 30, 2018

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
Middle School:				
Community Services	1,079.75			1,079.75
Languages Club	665.96			665.96
Middle School Chorale	0.00			0.00
Youth Against Cancer	32.95			32.95
Scrabble Club	71.47			71.47
Lighthouse Christian Club	0.00			0.00
Spotlight	3,297.52			3,297.52
Student Advisory	553.90			553.90
Yearbook	17,380.01	35.00	35.00	17,380.01
Book Balance	<u>\$ 23,081.56</u>	<u>35.00</u>	<u>35.00</u>	<u>\$ 23,081.56</u>
Bank Reconciliation				
CD / Investments				
Savings				
Checking		23,136.75		
Outstanding		55.19		
Net Checking	23,081.56			
Bank Balance	23,081.56			

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACURRICULAR ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES
MONTH ENDING OCTOBER 31, 2018

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending	
High School:					
AIDS Awareness	\$ 1,566.00			1,566.00	
Animal Rights Club	801.00			801.00	
Art Club	489.20			489.20	
Asian Cultural Exchange (ACE)	1,094.35	102.26		1,196.61	
Astronomy Club	10,955.18			10,955.18	
Athletes Helping Athletes	458.10			458.10	
Autism Awareness	1,066.15	393.00		1,459.15	
CARE (formerly YAC)	1,136.76	578.00		1,714.76	
Code Club	199.00			199.00	
DECA/School Store	4,102.30	10,192.66	3,231.61	11,063.35	Deca Electronic
Environment	911.00	166.00		1,077.00	IN OUT
Film Society	60.64			60.64	2,256.79 75.16
Forensics Club	7,275.61	3,300.00	1,799.28	8,776.33	2,181.63
Gay Straight Alliance	1,166.88			1,166.88	
Global Awareness	462.55			462.55	
Habitat for Humanity	117.00			117.00	
Harbor Hill Light Yearbook	2,748.21			2,748.21	
Honor Society	766.40	58.00		824.40	
Interest and Bank Charges	3,496.93			3,496.93	
JANE	25.00			25.00	
Jewish Studies Union	327.41			327.41	
Junior Scope	5,720.61	229.00		5,949.61	
Key Club	3,615.86			3,615.86	
Math Team	72.00			72.00	
Medical Explorers	592.77			592.77	
Model Congress	1,036.97			1,036.97	
Organization of Class Councils	47,928.82	319.00	14,719.35	33,528.47	
Principal's Advisory Committee	451.23			451.23	
Quiz Bowl Team	48.10			48.10	
Beacon newspaper	1,035.65			1,035.65	
Royal Crown Players	6,033.48	118.00		6,151.48	
Research	4,232.03			4,232.03	
SADD	2,211.46			2,211.46	
Science National Honor Society	15.00			15.00	
Science Olympiad	360.60			360.60	
Sewing/Fashion	363.85			363.85	
Roslyn Shakespeaere Society	359.24			359.24	
Student's for Social Responsibility	1,419.53			1,419.53	
Special Events/Misc.	3,256.48	3,410.00	3,865.14	2,801.34	
Stock Market	70.43			70.43	
Student Prints	119.42			119.42	
Tri-M Music Honor Society	473.38			473.38	
V.E.D.D.A. (formerly V.E.R.Y.)	1,776.38		652.09	1,124.29	
World LHS (formerly For Lang HS)	733.51			733.51	
Book Balance	<u>\$ 121,152.47</u>	<u>18,865.92</u>	<u>24,267.47</u>	<u>\$ 115,750.92</u>	
Bank Reconciliation					
CD					
Savings					
Checking		137,417.21			
Outstanding		21,666.29		0.00	
Net Checking	115,750.92				
Bank Balance	115,750.92				

ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CASH BALANCES

MONTH ENDING OCTOBER 31, 2018

	Cash Balances Beginning	Receipts	Disbursements	Cash Balances Ending
Middle School:				
Community Services	1,079.75	252.00	252.00	1,079.75
Languages Club	665.96		15.21	650.75
Middle School Chorale	0.00			0.00
Youth Against Cancer	32.95			32.95
Scrabble Club	71.47			71.47
Lighthouse Christian Club	0.00			0.00
Spotlight	3,297.52			3,297.52
Student Advisory	553.90			553.90
Yearbook	17,380.01	35.00		17,415.01
Book Balance	<u>\$ 23,081.56</u>	<u>287.00</u>	<u>267.21</u>	<u>\$ 23,101.35</u>
Bank Reconciliation				
CD / Investments				
Savings				
Checking		23,423.75		
Outstanding		322.40		
Net Checking	23,101.35			
Bank Balance	23,101.35			

POLICY 8111

REPORTING OF HAZARDS

DRAFT NEW POLICY

Policies Being Replaced	NONE
Reason for Revision	Adopt policy to align with current law

The Board of Education recognizes its responsibility to provide an environment which is reasonably secure from known hazards. The Board of Education therefore directs the Superintendent of Schools and all staff members to comply with occupational safety and health regulations, including the Hazard Communication Standard and "Right to Know" legislation.

The Superintendent of Schools will direct appropriate personnel to develop and oversee a written hazard communication program. Such program will include the following:

1. the acquisition, maintenance and review of Safety Data Sheets (SDS's) for all known hazardous materials on School District property;
2. the compilation of a hazardous materials inventory;
3. employee training in hazardous materials management and protection;
4. the recording of all incidents involving exposure to known hazardous materials. Records of employees who have been exposed to substances with enforceable exposure standards shall be kept for forty (40) years;
5. the publicizing of "how to report hazards and/or incidents" to school authorities; and
6. timely removal of hazardous materials from School District property when required.

The School District will comply with the requirements for the visual notification of pesticide spraying as set forth in the Environmental Conservation Law.

It is the responsibility of all employees, students and community residents to report to the building's main office any hazardous condition(s), material, equipment or incident which poses a threat to the health and safety of persons on school property.

Designated administrators will provide notice of hazardous materials to current and former employees within seventy-two (72) hours of a request.

Cross-ref:

Ref: 29 CFR §1910.1200 and 12 NYCRR Part 800 (Hazard Communication Standard)
40 CFR §763.95
Public Health Law, Article 48 and Labor Law, Article 28 ("Right to Know" Law)
Environmental Conservation Law §33 0101
12 NYCRR §801.3

Adoption date:

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #4523

RESOURCE CENTERS

Most departments within Roslyn High School have a Study Center designed for study, practice, and research in the subject area. In addition, there is a Counseling Resource Center offering resources to students concerning occupations, and post-secondary education.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5120

SCHOOL CENSUS

For pertinent information regarding School Census, refer to the Education Law §§3241 and 3242.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5154

ASSIGNMENT OF STUDENTS TO CLASSES

The Superintendent of Schools will consider age, social and emotional maturity and achievement in relation to individual ability when developing a consistent, system-wide pupil placement policy. The building administrator shall assign students to classes and teachers.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5155

STUDENT TRANSFER FROM SCHOOL

The Superintendent of Schools and professional staff will take all measures to ensure smooth transfers to new schools for transferring students. All books, locks and other school property must be returned and any fees or fines must be paid. Appropriate counseling will be provided.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5452

STUDENT SAFETY PATROLS

At the district's elementary schools, selected fifth grade students will act as a safety patrol and help students observe safety rules at arrival and dismissal times.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5453

STUDENT BICYCLE USE

Students in grades 4 through 12 may ride their bicycles to school. Bicycles must be parked in the racks located in designated areas outside the school building. The schools accept no responsibility for loss or damage to bicycles on school property.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #5640

EMPLOYMENT OF STUDENTS

The law requires students under the age of 18 to have employment certificates, issued through the schools, for all jobs, including paper routes. Certificate application forms are available in the Roslyn High School Health Office.

:FPB

Adopted: 12/1989

**ROSLYN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

**AGENDA ADDENDUM
Thursday, January 24, 2019**

**PERSONNEL
P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
Repl. Orig. #10	Fiona Horgan	Substitute Appointment	IPG Teaching Assistant Substitute	HTS	1/28/19	6/30/19	Per RPA Contract
Repl. Orig. #11	Pamela Magnuson	Substitute Appointment	IPG Teacher Substitute	HS	1/28/19	6/30/19	Per RTA Contract
26	Irena Tsarevsky	Resignation for the Purposes of Retirement	Science Teacher	HS		6/30/19 (last day of employment)	
27	Kathleen Shelley	Resignation for the Purposes of Retirement	Elementary Teacher	HTS		6/30/19 (last day of employment)	