

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 22, 2016

8:00 P.M.

Roslyn High School – Board Room

7:00 p.m. - Executive Session

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Quarterly Claims Audit Report for April, May and June 2016

Recommendation to accept the Claims Audit Report for August 2016

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

Discussion Item(s):

1. Financial Status (Joseph Dragone)
 - a. State Comptrollers Report
 - b. Moody's Rating
 - c. Bond Financing
 - d. Tax Rate Calculations

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contract and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).
- (i) Contractor: Manhasset Union Free School District
Services: Health Services for 11 students attending out of district schools for the 2015/2016 school year.
Cost- \$973.28 per student
Total estimated to be \$10,706.08
 - (ii) Contractor: Little Flower Union Free School District
Services: Educational/ Residential services for one student for the period of September 14, 2016 to June 30, 2017
\$48,472 – 10 month tuition
\$1,332 – 10 month Dormitory Authority
Total estimated to be \$49,804
(Agreements are subject to review and approval by district counsel)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on July 7, 2016 (item 14):

- (iii) Recommendation that the firm of Nawrocki Smith LLP be engaged as Internal Auditors for the 2016-2017 school year at a fee not to exceed ~~\$48,040~~ \$55,540 (an *increase* of \$7,500 to include internal auditing services) subject to the terms and conditions of an agreement to be approved by District Counsel. The Board of Education hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board of Education.

B.2. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

B.3. Recommendation to approve general fund expenditure transfer requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-210-03-9000-510	Transportation Buses	\$221,594.46
	Subtotal	\$221,594.46
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9785-600-03-9000-303	Principal	\$162,651.61
9785-700-03-9000-303	Interest	\$ 9,220.63
9760-700-03-9000-303	Interest	\$ 49,722.22
	Subtotal	\$221,594.46

REASON FOR TRANSFER REQUEST: Transfer appropriated funds between budget codes. We budget for the purchase of buses under 5510.210 to make transparent our intentions, but now we have entered into a lease purchase agreement with U.S. Bancorp to finance this purchase over 5 years, in anticipation of BOE approval on 9/22/16. Also transferring funds necessary to make interest payment on the 9/24/15 BAN.

B.4. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
5510-210-03-9000-510	5510-456-03-9000-510	\$15,000.00
Trans Buses	Trans Automotive Parts	
	Subtotal	\$15,000.00

REASON FOR TRANSFER REQUEST: To cover the cost to repair bus #84.

B.5. Recommendation to approve a payment in the amount of \$13,593.88 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 8/31/2016.

- B.6.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$ 5,000.00	DW Capital Project	2110-201-03-1502	H15-00015	16
\$12,000.00	EH Capital Project	2110-201-04-1504	H15-00015	16
\$ 7,500.00	HH Capital Project	2110-201-07-1507	H15-00015	16
\$20,000.00	HS Capital Project	2110-201-08-1508	H15-00015	16
\$10,416.00	MS Capital Project	2110-201-09-1509	H15-00015	16

- B.7.** WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-17 school year.

WHEREAS, ROSLYN DISTRICT, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, ROSLYN DISTRICT, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of ROSLYN DISTRICT, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that ROSLYN DISTRICT'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that ROSLYN DISTRICT'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that ROSLYN DISTRICT'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

- B.8.** Recommendation by Scott Andrews, High School Principal, to declare the attached list of televisions and VCR's to be surplus and obsolete, as they are no longer operational or upgradeable and have no value (**Attachment B.8**).

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 6, 2016, September 9, 2016, and September 14, 2016.
- C&I.2** Recommendation to approve Joseph Dragone to attend the NYSASBO Governmental Relations Committee and School Finance Forum in Albany, New York from October 17 through 18, 2016 at an estimated cost to the district of \$0.
- C&I.3** Recommendation to approve Elizabeth Brown to attend the New York State School Counselors Association Annual Conference in Tarrytown, New York from November 17 through 19, 2016 at an estimated cost to the district of \$781.57.
- C&I.4** Recommendation to approve the contract between Educational Vistas, Inc. and the Roslyn School District for the purchase of NYS Assessment Scoring at an estimated cost to the district of \$34,899.00, subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

BOARD OF EDUCATION:

- BOE.1** Recommendation to conduct the *second* reading of Board of Education Policies 6010 Fiscal Controls, Policy 6100 Annual Budget and 6140 Budget Transfers. (**Attachment BOE.1**)
- BOE.2** Recommendation to conduct the *first* reading of Board of Education Policies 6220 Federal Funds, 6410 Authorized Signatures and 6415 Wire Transfers. (**Attachment BOE.2**)
- BOE.3** **WHEREAS**, the Roslyn School District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2016-2017 school year;

WHEREAS, the District seeks to submit an Undue Burden Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Undue Burden Independent Evaluator Hardship Waiver application to the State Education Department.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools and the Board President to execute such application on behalf of the District.

BOE.4 BE IT RESOLVED that the BOE of the RUFSD hereby approves and ratifies a certain agreement negotiated between the RPA and the School District dated September 15, 2016, relating to the IPG Teacher Assistant Position.

BOE.5 WHEREAS, the 2011-2016 labor agreement between the Board of Education of the Roslyn Union Free School District (hereinafter "District") and the Roslyn Custodial-Bus Drivers and Maintenance Association (hereinafter "Association") expires on June 30, 2016;

WHEREAS, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

WHEREAS, the representatives of the District and the Association memorialized their agreement in a Memorandum of Agreement dated August 31, 2016 in the form attached hereto;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Agreement; and,

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to incorporate said Memorandum of Agreement into a more formal written agreement and further authorizes the Board President and the Superintendent of Schools to execute said formal written agreement.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Stephanie Vitkun	Part-Time Appointment	.4 Music	EH	9/26/16	6/30/17		Music (init), BA/Step 1*, per RTA Contract
2	Stephanie Vitkun	Substitute Appointment	Per Diem Substitute Teacher		9/26/16	6/30/17		\$130/day
3	Samantha DiBella	Resignation	Teaching Assistant	HS		10/6/16 (last day of employment)		\$130/day
4	Cecily Lawrence	Appointment	After School Instructional Teaching Substitute - Foreign Language	HH	9/26/16	6/30/17		Per RTA Contract, \$71/hour
5	Laura Fratti	Appointment	After School Instructional Teaching Substitute - Foreign Language	HH	9/26/16	6/30/17		Per RTA Contract, \$71/hour
6	Erik Chocianowski	Appointment	Auditorium Crew (not incl. RCP)	HS	9/26/16	6/30/17		Per RTA Contract
7	Samantha Simon	Appointment	Fashion Club	HS	9/26/16	6/30/17		Per RTA Contract
8	Whitney Stone	Appointment	RCP Choreography	HS	9/26/16	6/30/17		Per RTA Contract
9	Cathleen Marx	Appointment	RCP Costumes	HS	9/26/16	6/30/17		Per RTA Contract
10	Erik Chocianowski	Appointment	Stagecraft	HS	9/26/16	6/30/17		Per RTA Contract
11	Tiffany Oliver	Appointment	VEDDA	HS	9/26/16	6/30/17		Per RTA Contract
12	Ali Kaufman	Resignation	Community Service Club	MS	9/12/16			
13	Jennifer Monforte	Appointment	Human Relations Club	MS	9/26/16	6/30/17		Per RTA Contract
14	Pantea Madani	Appointment	Costumes & Choreography	MS	9/26/16	6/30/17		Per RTA Contract
15	Joshua Steffens	Appointment	LEGO Robotics	MS	9/26/16	6/30/17		Per RTA Contract
16	Iris Walsh	Rescind Appointment	World Language Club	MS	9/12/16			
17	Iris Walsh & Tami Cutler	Appointment, Co-Advisors	World Language Club	MS	9/26/16	6/30/17		Per RTA Contract, shared
18	James Best	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
19	Patricia Collins	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
20	Janet Dombrowski	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
21	Amy Manzone	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
22	Jacqueline Stone Martin	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
23	Harriet Spivack	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
24	Joshua Steffens	Appointment	Intramural Activity (Athletics)	MS	9/23/16	6/30/17		Per RTA Contract, \$57/hour
25	Jodi Zambell	Appointment	In-Service Instructor - iPad Training (not to exceed 40 hours)		9/23/16	6/30/17		\$80/hour
26	Lawrence Reiff	Appointment	In-Service Instructor - iPad Training (not to exceed 80 hours)		9/23/16	6/30/17		\$80/hour
27	Marian Van Nostrand	Revise Appointment	Teaching Assistant Summer Work - Additional 14 Hours (due to summer construction)	Technology	7/1/16	8/31/16		Per RPA Contract, employees' hourly rate
28	Galia Weiser	Appointment	.2 Overage (M. Zeni)	MS	9/12/16	On or about 10/14/16		Per RTA Contract
29	Jessica Valente	Appointment	.2 Overage (M. Zeni)	MS	9/12/16	On or about 10/14/16		Per RTA Contract
30	Matthew Andresen	Appointment	.2 Overage (M. Zeni)	MS	9/12/16	On or about 10/14/16		Per RTA Contract

* Placement subject to verification of education and employment.

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
31	Susana Rivera	Appointment	.2 Overage (M. Zeni)	MS	9/12/16	On or about 10/14/16		Per RTA Contract
32	Joseph Russell	Appointment	.2 Overage (M. Zeni)	MS	9/12/16	On or about 10/14/16		Per RTA Contract
33	Lucy Ancona	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
34	Lucy Ancona	Appointment	IPG Teaching Assistant (not to exceed 3 hrs/wk)	EH	9/23/16	6/30/17		Per RPA Contract
35	Lucy Ancona	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/23/16	6/30/17		Per RPA Contract
36	Linda Colosi	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
37	Linda Colosi	Appointment	IPG Teaching Assistant (not to exceed 4.5 hrs/wk)	EH	9/23/16	6/30/17		Per RPA Contract
38	Linda Colosi	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/23/16	6/30/17		Per RPA Contract
39	Lisa Dier	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
40	Lisa Dier	Appointment	IPG Teaching Assistant (not to exceed 3 hrs/wk)	EH	9/23/16	6/30/17		Per RPA Contract
41	Lisa Dier	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/23/16	6/30/17		Per RPA Contract
42	Laura Farnan	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
43	Laura Farnan	Appointment	IPG Teaching Assistant (not to exceed 4.5 hrs/wk)	EH	9/23/16	6/30/17		Per RPA Contract
44	Laura Farnan	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/23/16	6/30/17		Per RPA Contract
45	Teresa McCarthy	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
46	Teresa McCarthy	Appointment	IPG Teaching Assistant (not to exceed 6 hrs/wk)	EH	9/23/16	6/30/17		Per RPA Contract
47	Ellen Seidel	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
48	Ellen Seidel	Appointment	IPG Teaching Assistant (not to exceed 4.5 hrs/wk)	EH	9/23/16	6/30/17		Per RPA Contract
49	Ourania Vassillou Apotsos	Revise Appointment	Substitute IPG Intramural Activites	EH	9/12/16	9/22/16		
50	Ourania Vassillou Apotsos	Substitute Appointment	Substitute IPG Teaching Assistant	EH	9/23/16	6/30/17		Per RPA Contract
51	Christopher Antinore	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
52	Christopher Antinore	Appointment	IPG Teaching Assistant (not to exceed 3 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
53	Mary Huebner	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
54	Mary Huebner	Appointment	IPG Teaching Assistant (not to exceed 3 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
55	Mary Huebner	Substitute Appointment	Substitute IPG Teaching Assistant	HS	9/23/16	6/30/17		Per RPA Contract
56	Lori Kaufman	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
57	Lori Kaufman	Appointment	IPG Teaching Assistant (not to exceed 2 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
58	Lori Kaufman	Substitute Appointment	Substitute IPG Teaching Assistant	HS	9/23/16	6/30/17		Per RPA Contract
59	Cathleen Marx	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
60	Cathleen Marx	Appointment	IPG Teaching Assistant (not to exceed 1 hr/wk)	HS	9/23/16	6/30/17		Per RPA Contract
61	Cathleen Marx	Substitute Appointment	Substitute IPG Teaching Assistant	HS	9/23/16	6/30/17		Per RPA Contract
62	Michelle Smithson	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
63	Michelle Smithson	Appointment	IPG Teaching Assistant (not to exceed 5 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
64	Maryam Tazari	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
65	Maryam Tazari	Appointment	IPG Teaching Assistant (not to exceed 3 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
66	Michael Troici	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
67	Michael Troici	Appointment	IPG Teaching Assistant (not to exceed 5 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
68	Danielle Vuotto	Revise Appointment	Substitute IPG Intramural Activites	HS	9/12/16	9/22/16		
69	Danielle Vuotto	Appointment	IPG Teaching Assistant (not to exceed 2 hrs/wk)	HS	9/23/16	6/30/17		Per RPA Contract
70	Danielle Vuotto	Substitute Appointment	Substitute IPG Teaching Assistant	HS	9/23/16	6/30/17		Per RPA Contract
71	Ellen Dickinson	Revise Appointment	Substitute IPG Intramural Activites	HTS	9/12/16	9/22/16		
72	Ellen Dickinson	Appointment	IPG Teaching Assistant (not to exceed 6 hrs/wk)	HTS	9/23/16	6/30/17		Per RPA Contract
73	Cathleen Giannattasio	Revise Appointment	Substitute IPG Intramural Activites	HTS	9/12/16	9/22/16		
74	Cathleen Giannattasio	Appointment	IPG Teaching Assistant (not to exceed 6 hrs/wk)	HTS	9/23/16	6/30/17		Per RPA Contract
75	Nataly Giannuzzi	Revise Appointment	Substitute IPG Intramural Activites	HTS	9/12/16	9/22/16		
76	Nataly Giannuzzi	Substitute Appointment	Substitute IPG Teaching Assistant	HTS	9/23/16	6/30/17		Per RPA Contract

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
77	Tracey Valmont	Revise Appointment	Substitute IPG Intramural Activites	HTS	9/12/16	9/22/16		
78	Tracey Valmont	Appointment	IPG Teaching Assistant (not to exceed 6 hrs/wk)	HTS	9/23/16	6/30/17		Per RPA Contract
79	Paulina Vastardis	Revise Appointment	Substitute IPG Intramural Activites	HTS	9/12/16	9/22/16		
80	Paulina Vastardis	Substitute Appointment	Substitute IPG Teaching Assistant	HTS	9/23/16	6/30/17		Per RPA Contract
81	Laura Cevallos	Revise Appointment	Substitute IPG Intramural Activites	MS	9/12/16	9/22/16		
82	Laura Cevallos	Appointment	IPG Teaching Assistant (not to exceed 4 hrs/wk)	MS	9/23/16	6/30/17		Per RPA Contract
83	Jodi Imperato	Revise Appointment	Substitute IPG Intramural Activites	MS	9/12/16	9/22/16		
84	Pantea Madani	Revise Appointment	Substitute IPG Intramural Activites	MS	9/12/16	9/22/16		
85	Pantea Madani	Substitute Appointment	Substitute IPG Teaching Assistant	MS	9/23/16	6/30/17		Per RPA Contract
86	Elizabeth Ramski	Revise Appointment	Substitute IPG Intramural Activites	MS	9/12/16	9/22/16		
87	Elizabeth Ramski	Substitute Appointment	Substitute IPG Teaching Assistant	MS	9/23/16	6/30/17		Per RPA Contract
88	Daphne Ringgold	Revise Appointment	Substitute IPG Intramural Activites	MS	9/12/16	9/22/16		
89	Daphne Ringgold	Appointment	IPG Teaching Assistant (not to exceed 4 hrs/wk)	MS	9/23/16	6/30/17		Per RPA Contract

Personnel Action Report
Classified

P.2
September 22, 2016

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Elizabeth Schroeder	Revise Appointment	Nurse Summer Work - Additional 16 hours			HS	7/1/16	8/30/16	Per RTA Contract
2	Annmarie Balzano	Resignation	Monitor			EH		9/25/16 (last day in position)	
3	Annmarie Balzano	Probationary Appointment	Teacher Aide	Non-Comp	Prob	EH	9/26/16		Grade 3/Step 2, Per RPA Contract
4	Gerard Fitzpatrick	Resignation	P/T Cleaner			HTS		9/15/16 (last day in position)	

ROSLYN HIGH SCHOOL

Memorandum

TO: Joseph Dragone
Assistant Superintendent for Business

FROM: Scott Andrews *Scott*
Principal

DATE: September 14, 2016

RE: TV/VCRs for Discard

Lori
9/22/16
agenda

We are respectfully requesting the Board of Education's approval to discard the following:

- RCA Television Serial No. E492C20IX
- RCA Television Serial No. E495C21BA
- RCA Television Serial No. FO85CEo6K
- Sharp Television Serial No. 634378
- Zenith Television Model No. C27J28BA
- Panasonic VCR Model No. PV-V4525S
- Zenith VCR Model No. PV-V4525S
- JVC VCR Serial No. 150G3946
- Panasonic Model No. PV-V4525S

These televisions and VCRs are obsolete and are no longer in working condition.

Thank you.

SA:nc



First Reading - September 8, 2016
Second Reading - September 22, 2016

POLICY 6010

FISCAL CONTROLS

NEW POLICY

Policies Being Replaced	NONE
Reason for Revision	Adopt policy to align with current law

This policy sets forth the general fiscal roles and responsibilities of entities and individuals within the School District.

Board of Education

1. Fiscal approval of all expenditures, budget transfers and the overdraft of any budget account is vested in the Board of Education.
2. The Board of Education maintains control of the School District's finances through the work of individuals who report directly to the Board of Education, including the Superintendent of Schools, District Treasurer, Claims Auditor, Internal Auditor, and Independent Auditor. Each individual has responsibilities which include, but are not limited to, the items listed below. It is the responsibility of each individual to bring information directly and in a timely manner to the Board of Education when there is any need to adjust procedures or address the implementation of established fiscal controls.

Superintendent of Schools

1. The Superintendent of Schools shall be responsible for proper procedures for the initiation, evaluation, and administrative approval for all expenditures, other than salaries. He/she or the purchasing agent designated by the Board of Education shall have authority to issue purchase orders for items approved in the budget provided that statutory requirements for public bidding are followed. In all purchases about which the best interest of the School District will be served by informal competitive quotations, he/she shall require the submission of such quotations prior to the issuance of purchase orders.
2. The Superintendent of Schools, or his/her designee, shall certify the correctness of all payrolls.
3. In an emergency situation, in which the health or safety of pupils, personnel, or the public is in jeopardy the Superintendent of Schools shall be authorized to issue emergency work orders or purchase orders. The Board of Education President shall be informed immediately of such emergency expenditures.

Treasurer

1. All disbursements shall be on voucher-order checks signed by the Treasurer.
2. During the month of August, the Treasurer shall prepare, and the clerk shall cause to be published in at least one newspaper in the School District, a statement of all monies received and expended during the previous fiscal year. Such published report to be in the form prescribed by statute or Board of Education policy.

Claims Auditor

1. The Claims Auditor shall be responsible for the audit of all documents related to the payment of claims. When the schedules of bills are found to be in order, each shall be signed and certified by the claims auditor. He/she shall be bonded in an amount determined by the Board of Education.

Internal Auditor

1. The Internal Auditor shall be directly responsible to the Board of Education for carrying out the prescribed internal audit program and such other duties assigned by the Board of Education.

Independent/External Auditor

1. The financial accounts and fiscal affairs of the School District shall be subject to an outside, independent audit at least once each year, and more frequently if the Board of Education so determines.

Audit Committee

1. The Audit Committee shall perform audit oversight as required by and specified in applicable law and the Audit Committee charter.

Cross-ref:

Ref:

Adoption date:

POLICY 6100

ANNUAL BUDGET

REVISED POLICY

Policies Being Replaced	Policy 6100 Annual Budget Policy 6110 Budget Planning Policy 6111 Budget Deadlines and Schedules Policy 6130 Budget Adoption Policy 6131 Budget Vote
Reason for Revision	Updating substance of policy to align with current law

The school budget is the legal basis for the establishment of the tax levy. It is the official document that describes the programs to be conducted during a given period of time. Additionally, it is the operational plan, stated in financial terms, for the conduct of all programs in the school system.

The annual school budget process is important to School District operations and should serve as a means to improve communications within the school organization and with the residents of the school community.

The budget shall be designed to reflect the Board of Education's objectives for the education of the children of the School District. It will be carefully organized and planned to insure adequate understanding of the financial needs of anticipated program developments. This will require a long-range, continuous review of School District financial requirements. The Superintendent of Schools will include in all ongoing School District studies of the educational program sufficient information to estimate the financial implications of such programs. The Superintendent of Schools may use committee advice from staff, students, and community in educational planning and budget studies as permitted by Board of Education policies.

The Superintendent of Schools, with the assistance of the Assistant Superintendent for Business, shall be responsible for preparation of the budget, taking into consideration the statutory limits on the tax levy, and the possibility of voters overriding the limit if necessary. This shall include the development of and adherence to a budget calendar.

The budget for the ensuing school year shall be thoroughly reviewed by the Board of Education before its final adoption.

Cross-ref:

Ref: Education Law §§2008(2); 2021; 2002(1); 2022(2); 2023; 2023-a; 2035(2); 2601-a

Adoption date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

Policy # 6100

ANNUAL BUDGET

The school budget is the legal basis for the establishment of the tax levy. It is the official document that describes the programs to be conducted during a given period of time. It is the operational plan, stated in financial terms, for the conduct of all programs in the school system.

The annual school budget process is important to school district operations and serves as a means to improve communications within the school organization and with the residents of the school community.

The budget will be presented to the public in three components (to be voted upon as one proposition):

1. a program component, which includes all program expenditures of the district, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
2. a capital component, which includes all transportation capital, debt service and lease expenditures; costs resulting from court judgments, administrative orders or settled or compromised claims; and all facilities costs of the district, including facilities lease expenditures, annual debt service and total debt for all facilities financed by bonds and notes of the district, and costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings, provided that the budget shall include a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the district, and all expenditures associated with custodial salaries and benefits,

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service contracts, supplies, utilities, and maintenance and repair of school facilities;

3. an administrative component, which includes office and central administrative expenses, traveling expenses, salaries and benefits of all certified school administrators and supervisors who spend a majority of their time performing administrative or supervisory duties, all expenditures associated with the operation of the school board, the office of the Superintendent of Schools, general administration, the school business office, any consulting costs not directly related to direct student services and programs, planning, and all other administrative activities.

In addition, each component must be separately delineated in accordance with Regulations of the Commissioner. The budget will categorize revenues, property tax refunds, expenditures, budget transfers and fund balance information, and will be formatted to show changes in the data as compared with the previous year. Finally, the budget will be written in plain language and organized in a manner which best promotes the public's understanding of its contents.

The budget will be available at least seven days before the public hearing at which the Board will present the budget to the voters. Copies of the budget will be made available upon request to residents within the district (not just district taxpayers) during the 14 days preceding the date of the annual meeting and election at each school house in the district between the hours of 9:00 a.m and 5:00 p.m. on each day other than Saturday, Sunday or holidays. In addition, at least once during the school year, the Board will include in a district-wide mailing, notice of the availability of copies of the budget.

The following documents will be attached to the budget:

- a detailed statement of the total compensation to be paid to the Superintendent of Schools, and any assistant or associate superintendent in the coming school year, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;
- a list of all other school administrators and supervisors, if any, whose annual salary will be at or above the limit established by the Commissioner of Education in accordance with the law along with their title and annual salary;
- a school district report card detailing the academic and fiscal performance of the district; and
- a property tax report card prepared pursuant to the Regulations of the Commissioner of Education.

The Board may not submit the proposed budget or a related proposition to the voters more than twice. If the voters fail to approve the proposed budget or budget proposition after the second submission, or if the Board elects not to put the proposed budget to a public vote a second time, the Board must adopt a contingency budget.

The Board may use district monies to present educational and informational material about the annual budget and related information to the voters. It shall not, however, use these funds to urge voters to cast their ballots in a particular fashion.

Ref: Education Law §§1608; 1716; 1804(4); 1906(1); 2008(2); 2021; 2002(1); 2022(2); 2035(2)

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Adoption date: December, 1989

Revised: January, 2002

December, 2006

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6110

BUDGET PLANNING

The Superintendent of Schools will submit to the Board of Education a proposed budget designed to assist the Board in determining the budget which the Board will present to the Annual District Meeting. The formulation of the budget is the responsibility of the Board.

The Board of Education may appoint a representative citizen's Budget Advisory Committee to consider with the Board the budget item in order that such representatives may gain a better understanding of the needs and may be able to make suggestions and recommendations to the Board with respect to the inclusion or deletion of items.

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Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6111

BUDGET DEADLINES AND SCHEDULES

The Superintendent of Schools or his/her designee will formulate a budget calendar with appropriate deadlines and distribute it as deemed necessary.

:FPB

Adopted: 12/1989

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6130

BUDGET ADOPTION

Final approval of the tentative budget rests with the Board of Education. The Superintendent of Schools and such members of his/her staff as he/she shall deem necessary, shall be prepared to explain and justify the budget to the Board. Final authorization of the budget rests with the voters of the District.

The proposed budget shall be presented to the voters of the District for adoption on the third Tuesday in May, unless this date conflicts with religious observances on that day, in which case the budget vote (as well as the election of members of the Board of Education and the annual meeting) will be held on the second Tuesday in May.

Individuals desiring to submit questions, propositions, or amendments to be placed on the ballot shall conform to the following requirements:

1. Unless otherwise provided by Education Law, said propositions shall be supported by petitions containing signatures of 25 voters or not less than 5 percent of the eligible voters who voted in the previous District election, whichever is greater;
2. Petitions must be filed with the District Clerk at least 30 days prior to the Annual Meeting and election, except for petitions relating to a proposition which must be included in the notice of the Annual Meeting and election (e.g., changing the number of Board Members). Such petitions must be submitted 60 days in advance of the Annual Meeting and election to facilitate the preparation and printing of the ballots;

Policy #6130

Page 2

3. The proposition shall be stated clearly and concisely and is subject to revision as to length and form by the Board, while considering same for placement on the voting machine; and
4. Any propositions which require the expenditures of monies must include the necessary specific dollar appropriation. Any proposition may be rejected by the Board if it fails to include the necessary specific appropriation and/or is not within the power of the voters.

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Adopted: 12/1989

Revised: 1/2002

Ref.: Education Law §§416(3); 1608(2); 1716(2);
1804(4); 1906(1); 2002(1); 2003(1)(2); 2004(1)-(7);
2009; 2021; 2022(1); (4)-(5); 2035(2); 2601-a(2)
General Construction Law §60
Matter of Hebel, 34 EDR 319 (1994)
Matter of Martin, 32 EDR 567 (1993)
Matter of Como, 30 EDR 214 (1990)

Cross-ref.: 6100, Annual Budget
6110, Budget Planning
6120, Budget Hearing

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6131

BUDGET VOTE

The District shall hold an annual meeting and election at which the district's authorized voters will elect members of the Board of Education and vote on the district budget for the coming school year. The annual district meeting and election will be held on the third Tuesday in May, unless this date conflicts with religious observances on that day, in which case the annual meeting and election will be held on the second Tuesday in May.

The District Clerk shall publish a notice of the time and place of the annual meeting and election at least four times within the seven weeks prior to the meeting and election, in two newspapers having general circulation within the District. The first publication of the notice shall be at least 45 days prior to the meeting and election. The notice shall also contain notice of any other matter required by law.

Copies of the budget to be voted upon at the annual meeting election will be available in each district school building for district residents upon request at the time of the annual meeting and election and 14 days (other than Saturday, Sunday and holidays) prior to the meeting and election.

The Board shall appoint assistant clerks and election inspectors necessary for the annual meeting and election at a Board meeting held before the annual meeting and election.

Propositions

The Board has the authority, under the Education Law, to adopt reasonable rules and regulations concerning the submission of petitions to the Board to place propositions on the ballot which may amend the budget. Pursuant to those provisions, the Board establishes the following guidelines:

1. Unless otherwise provided by the Education Law, petitions for the submission of a proposition must contain a minimum of 25 signatures of qualified voters or the district, or 5 percent or the number of voters at the last annual election, whichever is greater.
2. Petitions must be filed with the District Clerk at least 30 days prior to the annual meeting and election, except for petitions relating to a proposition which must be included in the notice of the annual meeting and election (e.g., change in the number of board members). Such petitions must be submitted 60 days in advance of the annual meeting and election to facilitate the preparation and printing of the ballots.
3. Propositions must include the specific appropriations necessary for the purposes listed.
4. Wording of a petition must comply with legal requirements. If the wording does not comply, it may be changed or altered by the Board, or the Board may reject a petition for failure to comply.

Propositions received in accordance with these specifications will be placed on the ballot as amendments and will be voted upon by the voters in the same manner as the proposed budget, except that the Board shall not be

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POLICY #6131

required to place any proposition on the ballot which is within the exclusive province of the Board, or otherwise forbidden by law. No proposition involving the budget may be submitted to the voters more than twice.

The Board may also, on its own motion, submit propositions.

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Adopted: 12/1989

Revised: 1/2002

Cross-ref.: 2120, School Board Elections
6100, Annual Budget
6120, Budget Hearing
6130, Budget Adoption

Ref.: Education Law §§416(3); 1608(2); 1716(2)
1804(4); 1906(1); 2002(1); 2003(1)(2); 2004(IH7);
2009; 2021; 2022(1), (4)-(5); 2035(2); 2601-a(1)
General Construction Law §60
Matter of Rebel, 34 EDR 319 (1994)
Matter of Martin, 32 EDR 567 (1993)
Matter of Como, 30 EDR 214 (1990)

POLICY 6140

BUDGET TRANSFERS

REVISED POLICY

Policies Being Replaced	Policy 6140 Budget Transfers
Reason for Revision	Updating substance of policy to align with current law

The transfer of funds between and within functional unit appropriations of the budget is commonly required during the school year and is permitted by the regulations of the Commissioner of Education. The Superintendent of Schools, upon the adoption of a resolution by the Board of Education and in accordance with the Regulations of the Commissioner of Education, is authorized to make budget transfers between and within functional unit appropriations. Notwithstanding the foregoing, transfers to contingent line item codes for non-personnel line item expenditures may not be made without the prior approval of the Board of Education. The Superintendent of Schools will report any transfers to the Board of Education as an information item at its next meeting.

Transfers between function codes may not be made without the prior approval of the Board of Education.

Cross Ref:

Ref: Education Law §1718
8 NYCRR §170.2(l)

Adoption date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6140

BUDGET TRANSFERS

Upon the adoption of a resolution, the Board of Education may transfer certain amounts from one budget code to another within the General Fund. Transfers may be made in accordance with the Uniform System of Accounts and Regulations of the Commissioner of Education. On an annual basis the Board shall authorize the Superintendent of Schools to make budget transfers up to \$10,000. Transfers which exceed this dollar amount shall only be made upon adoption of a resolution by the Board authorizing such transfers prior to the transfer taking place.

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Adopted: 12/1989

Rev.: 7/2005

Rev.: 9/2007

First Reading - September 22, 2016

POLICY 6220

FEDERAL FUNDS

REVISED POLICY

Policies Being Replaced	Policy 6231 Chapter I/PSEN Programs and Services
Reason for Revision	Updating substance of policy to align with current law

ROSLYN UNION FREE SCHOOL DISTRICT**FEDERAL FUNDS****POLICY 6220**

In addition to requesting adequate local funds, the Superintendent of Schools, or his/her designee, shall consider whether to apply for any federal aid for which it is eligible. The Superintendent of Schools, or his/her designee, will evaluate federally funded programs, including possible benefits to the students in the School District, apprise the Board of Education of the value of each, and make recommendations accordingly. A separate federal aid fund shall be maintained to record all financial transactions in federally aided programs and projects. A separate checking account, distinct from all other School District accounts, shall be maintained for federal funds.

Cross-Ref:

Ref:

Adoption date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6231

CHAPTER I/PSEN PROGRAMS AND SERVICES

Chapter 1

The Roslyn Union Free School District Board of Education may apply for Chapter 1 of Title 1 of the Elementary and Secondary Education Act (ESEA) funding for projects designed to meet the special educational needs of educationally deprived children. Such funding shall be used to provide appropriate programs and services to participating students in basic and more advanced skills. In particular, funds may be used for the following:

1. year-round services and activities, including intensive summer school programs;
2. purchasing appropriate equipment and/or instructional materials;
3. employment of special instructional personnel, school counselors, and/or other pupil services personnel;
4. employment and training for New York State teaching assistants;
5. teacher bonuses in excess of regular salary schedules for service in such programs;
6. training of teachers, librarians, other instructional and pupil services personnel, and early childhood education professionals when appropriate;
7. construction, if necessary, of school facilities;
8. parental involvement activities;
9. planning for and evaluation of Chapter 1 programs; and
10. other activities permitted under federal regulations.

POLICY #6231

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With the approval of the State Education Department, the district may use up to and including five percent (5%) of such funds for "innovation projects to promote quality" in the district's Chapter 1 program. Such projects may include the following:

1. continuation of services to those students who participated in the program in any previous year;
2. continuation of services for a period not to exceed two additional years to participating students who are transferred to areas/schools which are ineligible for such funding, as part of a desegregation plan;
3. incentive payments to schools that have demonstrated significant progress and success in attaining Chapter 1 goals;
4. training of teachers and librarians in the special educational needs of eligible students, and in the integration of Chapter 1 programs into regular classroom programs;
5. programs which encourage innovative approaches to parental involvement. or rewards to or expansion of exemplary parental involvement programs; and
6. encouraging community and business involvement in meeting the needs of eligible children.

The Board must submit for approval a plan for the expenditure of its Pupils with Special Educational Needs (PSEN) funds, which are state funds which must be expended only for project activities for eligible pupils in the school year for which funds are appropriated. PSEN serves as a funding source for all school districts based upon the number of educationally deficient students in each district.

The Board directs the administration to follow all applicable State Education Department guidelines for completing budget forms for the operation of Chapter 1/PSEN projects.

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POLICY #6231

Adopted: 12/1989

Revised: 11/1994

Ref: 8 NYCRR Part 149
34 CFR Part 75; §200.34(c)(1)(i) (ESEA Chapter 1
Program in Local Educational Agencies)
Applicant's Guide and Instructions for Consolidated
Application and the Program Information Report, The
University of the State of New York (1989)
Pupils With Compensatory Educational Needs:
Questions and Answers
July 1987, The University of the State of New York
(1987)
Chapter 1 Policy Manual, The University of the State
of New York (1990)

Cross-ref: 1900, Parental Involvement
4010, Equivalence in Instructional Staff and
Materials
4325, Compensatory Education

POLICY 6410

AUTHORIZED SIGNATURES

REVISED POLICY

Policies Being Replaced	Policy 6410 Authorized Signatures
Reason for Revision	Updating substance of policy to align with current law

AUTHORIZED SIGNATURES**POLICY 6410**

The Board of Education authorizes the signature on checks issued against all accounts of the school district to be that of the Treasurer and the Clerk or, in his/her absence, the Deputy Treasurer and Deputy District Clerk.

The Board of Education hereby authorizes the use of check signing machines with safeguards for the school district's protection and with facsimile signatures of those authorized to sign checks. Said machines shall be maintained in the exclusive and secured possession of the Treasurer and Deputy Treasurer, respectively.

The Treasurer/Deputy Treasurer and District Clerk/Deputy District Clerk shall be present and shall control the affixing of his/her signature when checks are run. He or she should maintain a log of checks signed and should verify the sequence of check numbers that are used. The signing of blank checks is expressly forbidden.

Extraclassroom activity fund checks shall be signed by both the Student Activity Accounts Treasurer and the Central Treasurer of the extracurricular activity fund.

Contracts authorized by Board of Education resolution shall be signed by the Board President or in his/her absence the Vice-President, unless a different signatory is identified in the Board of Education resolution. Purchase orders for goods and/or services identified in the various budget codes of the school district budget will be executed by the Purchasing Agent responsible for the procurement of such goods and/or services.

The Board of Education authorizes the payment in advance of audit of claims for all public utility services, postage, freight and express charges, in accordance with law.

Ref: Education Law §§1720; 1724; 2523
8 NYCRR §§170.1(c)(d); 172

Adoption date:

EXISTING POLICY

ROSLYN PUBLIC SCHOOLS
Roslyn, New York

POLICY #6410

AUTHORIZED SIGNATURES

The Board of Education authorizes the signature of the District Treasurers on all district checks for the payment of all salaries. In the absence of the District Treasurer the Board of Education also authorizes the signatures of the Superintendent of Schools, Board President or Vice President in the absence of the President, or the Board member assigned to review expenses on all district checks for bills, expenses, obligations, and liabilities of the district. Student activity account checks shall be signed by both the manager of student activity accounts and the comptroller of the extracurricular activity fund.

The Board authorizes the District Clerk, Superintendent, Treasurer and President of the Board to Sign such contracts, documents, papers, agreements, writings and other instruments in writing as are authorized by the Board or required by law to be executed.

In the absence or inability of the President of the Board to sign any of the above documents, the Vice President of the Board is authorized to sign in his/her place and stead.

The Board authorizes the use of a machine check-signer to stamp school district checks with the required signature. The check signing device must be a recognized manufactured product with safeguards for the school district's protection. The District Treasurers have the responsibility of preventing unauthorized use of the check-signer.

The District Treasurers shall retain their own access to their signature disks and not surrender or delegate that responsibility to any other individual. The Treasurer's signature shall not be imbedded into a computer program or out of the physical control of the Treasurers.

POLICY #6410

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The Treasurers shall be present and shall control the affixing of his/her signature when checks are run. They should maintain a log of checks signed and should verify the sequence of check numbers that are used. The signing of blank checks is expressly forbidden.

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Adopted: 7/2005

Ref: Education Law §§1720; 2523
8 NYCRR 170.1 (c)(d)

POLICY 6415

WIRE TRANSFERS

NEW POLICY

Policies Being Replaced	NONE
Reason for Revision	Adopt policy to align with current law

ROSLYN UNION FREE SCHOOL DISTRICT**WIRE TRANSFERS****POLICY 6415**

The Board of Education recognizes the availability of the use of electronic wire transactions in the conduct of the financial affairs of the School District. The Board of Education or its designee shall develop procedures which indicate the individual(s) who is authorized to initiate, approve, transmit, record, review and reconcile electronic wire transactions. At least two (2) individuals will be involved in each transaction. Authorization and transmitting functions will be segregated.

The School District will enter into written wire transfer security agreements for School District bank accounts which will include established procedures for authenticating wire transfer orders.

All wire transfers must be authorized by the Assistant Superintendent for Business. Routine wire transfers shall be conducted as follows:

- The Senior Account Clerk in the Business Office will initiate the request to transfer funds from a School District authorized banking account to another institution.
- The Assistant Superintendent for Business will approve the wire transfer.
- The School District Treasurer will execute the transfer of funds according to the authorization, and then make the journal entries. The Accountant in the Business Office will post the transaction to the General Ledger. The Assistant Superintendent for Business or Superintendent of Schools (in the absence of the Assistant Superintendent for Business) will approve these entries.

Dual approval controls will be established for non-routine wire transfer orders. The Internal Auditor will periodically confirm that wire transfers have appropriate signatures, verification and authorization of proper personnel.

Cross-Ref:

Ref: Education Law Section 2116-a
General Municipal Law Article 2 Section 5-a

Adoption Date:

**ROSLYN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

AGENDA ADDENDUM

Thursday, September 22, 2016

BUSINESS & FINANCE:

B.9 BE IT RESOLVED that the Board of Education hereby authorizes an Amendment to the Intermunicipal Agreement between the District and Westbury Union Free School District for transportation services subject to the terms and conditions of an Amendment to be approved by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Amendment on behalf of the Board of Education.
(Amended from Agenda Item B.5 on July 19, 2016)

BOARD OF EDUCATION:

BOE.6 Recommendation to approve Allison Brown's attendance at the New York State Council of School Superintendents (NYSCOSS) 2016 Fall Leadership Summit in Saratoga Springs, NY from September 24 through September 26 ~~27~~, 2016 at an estimated cost to the district of ~~\$1,475.32~~ **\$1,728.32**. ***(Amended from Agenda Item BOE.3 on August 11, 2016)***