

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Monday, May 22, 2017

7:00 A.M.

Administration Building

7:00 a.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

BUSINESS/FINANCE:

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE
WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

B.1. Recommendation to approve general fund appropriation requests:

| <u>FROM BUDGET CODE</u> | | <u>AMOUNT</u> |
|-------------------------|---------------------------|---------------------|
| 2250-152-09-9000-303 | MS Spec Ed Teachers | \$ 65,000.00 |
| 2250-152-07-2100-303 | HH Wilson Reading Program | \$ 35,000.00 |
| 2110-120-04-9000-303 | EH Elementary Teachers | \$105,000.00 |
| | Subtotal | \$205,000.00 |

| <u>TO BUDGET CODE</u> | | <u>AMOUNT</u> |
|-----------------------|---------------------|---------------------|
| 1930-430-03-9000-303 | Judgements & Claims | \$205,000.00 |
| | Subtotal | \$205,000.00 |

REASON FOR TRANSFER REQUEST: During 2014-15 and 2015-16 we charged tuition for students attending our special programs at the Estimated Non-Resident Tuition rate for each year. Those rates have now been finalized and are between \$9,189 and \$12,883 less per child than we charged for a total of 8 children in FY 2015 and 10 children in FY 2016. We need to refund the overcharge to the sending districts. FY 2015: 3.8 fte overcharged \$9,189 and 4.3 fte overcharged \$10,056. FY 2016: 4 overcharged \$12,005 and 6 overcharged \$12,883.

- B.2.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor and construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

Bus Garage Mechanical Construction PCO#5: Central Air Corporation Proposed Change Order #5 for additional work at an estimated cost of **\$14,500**.

[Mechanical Construction PCO#5 (Bus Garage) represents the cost to provide labor and material to install additional steel support members for the exhaust Fans EF 3 & 4 as shown on the original contract drawings H 1.0.

- B.3.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor and the construction manager will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO#16R2: Stalco Proposed Change Order #16R2 (High School) for additional work at an estimated cost not to exceed **\$30,000**. This change order represents the revised unit pricing to provide all labor, equipment and materials to remove, stockpile, transport and dispose of any contaminated soil encountered during the demolition of the existing bus maintenance facility at the above referenced building.

B.4. Bid for Capital Improvements (2014 Bond Projects)
 SED# 28-04-03-03-0-007-024 – Harbor Hill School (KG&D Project #2014-1040)
 (Irrigation of Athletic Fields)

| | |
|---|---------|
| Bid advertised: | 5/9/17 |
| Bid Opened: | 5/17/17 |
| Number of invitations to bid distributed: | 4 |
| Number of bids received: | |
| General Construction (GC) | 4 |

Recommendation that awards based on low cost satisfactorily meeting specifications be made to the following companies:

General Construction Contract (GC-2) – Sipala Landscape Services, 8 Macniece Pl, Dix Hills, NY 11746 for the base bid of \$61,800

Total Recommended Award: \$61,800

Total cost of these four contracts is within the 2014 Bond Capital Budget after adding the soft costs and fees estimated by our architect as well as the additional funds available through the annual Transfer To Capital Fund.

(Attachment B.4.)

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby amends the final vote tally for the Election of Trustees recorded on May 16, 2017 to reflect the recording of the write in votes:

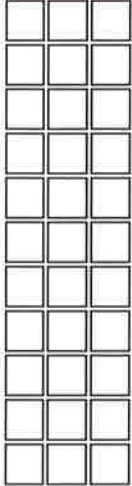
| | Number of Votes |
|----------------------------------|-----------------|
| Write –In: Meryl Waxman Ben-Levy | 2 |
| Clifford Saffron | 2 |
| William A. Coggin | 1 |
| Cheryl Cohen | 1 |
| Renee Haber | 1 |
| Jonathan Heisler | 3 |
| Zhanchong Li | 1 |
| Jody Lichtensten | 1 |
| Mitchell A. Klein | 1 |
| Walter Reed | 1 |
| Elena Schwartz | 2 |
| Carin Silverman | 1 |
| Stanley Stern | 2 |
| Jay Willner | 1 |

The final vote tally for Trustee of the Board of Education are:
 Meryl Waxman Ben-Levy (~~564~~) (566 – Inclusive of Write–ins)
 Clifford Saffron (~~526~~) (528 - Inclusive of Write-ins)

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment



May 18, 2017

Roslyn Union Free School District
Administration Building
300 Harbor Hill Road
Roslyn Heights, New York 11577

Attn: Ms. Allison Brown
Superintendent of Schools

Re: Roslyn Union Free School District
Bid Analysis / Award Recommendation for the
Harbor Hill School Playing Field Irrigation System
SED # 28-04-03-03-0-009-025

Dear Ms. Brown,

On Wednesday, May 17, 2017, sealed bids were received for the above referenced project at the District Office of the Roslyn UFSD. In conjunction with KG&D Architects & Engineers interviews were conducted on Wednesday May 18, 2017 where representatives from both firms reviewed project scope, scheduling and contractor qualifications of each apparent low bidder.

Contract #1 General Construction:

The apparent low bidders principal from, **Sipala Landscaping Services, Inc.** was interviewed and confirmed that they will be providing all systems and materials as specified and in accordance with the contract documents and can meet all the phasing and scheduling requirements established within the contract documents. Based on this review, reference checks and previous work experience, we therefore recommend awarding **Contract # 1** to:

Sipala landscaping Services, Inc. Total Base Bid GC-1: \$ 61,800.00
8 Macniece Place
Dix Hills, NY 11746

Total contract award amount of: \$ 61,800.00

Should you require any additional information, please do not hesitate to contact this office.

Very truly yours,
PARK EAST CONSTRUCTION



Kevin Castrova
Project Manager

KC/LC
Enclosures

cc: Allison Brown, Joseph Dragone, Kevin Carpenter - RUFSD
Erik A. Kaeyer AIA, Patrick J. Meaney – KG+D Architects
James Wojcik – Park East Construction
Lynn Capobianco – Park East Construction

May 18, 2017

Roslyn Public Schools
Administrative Building
300 Harbor Hill Road
Roslyn, NY 11576



Attn: Allison M. Brown, Superintendent of Schools

Re: **Award Letter for Harbor Hill – Irrigation System**

Greetings:

We are writing to make an award recommendation for the Harbor Hill School - Irrigation System to the low bidder as noted below.

Earlier this afternoon myself and the Mechanical Engineering consultant, Rick Muenkel (via phone from Damiano Barile Engineers) along with Kevin Castrova and Tom Amandro from Park East Construction met with Mike Sipala who is the owner of Sipala Landscape Services and Kevin Carpenter in the conference room at the Transportation Facility.

Mike Sipala has extensive experience installing irrigation systems, including the East Hills system as a subcontractor to the G.C. Mike has a very good knowledge of the work involved at Harbor Hill School and we are confident he will properly perform the work and knows the importance of meeting the schedule.

We are in agreement with Park East Construction that Sipala Landscape Services is capable and we see no reason to not award them this project for low bid of \$61,800.

Call 914-666-5900 if you have any questions.

Sincerely,

KAEYER, GARMENT + DAVIDSON ARCHITECTS, PC

Patrick J. Meaney

Cc Joseph C. Dragone – Assistant Superintendent for Business – RPS,
Kevin S. Carpenter – Assistant to the Supt. for Administration & Special Projects - RPS
J. Wojcik, Park East Const.
K. Castrova, Park East Const.

Kaeyer, Garment + Davidson Architects, PC

285 Main Street, Mount Kisco, New York 10549

914.666.5900 kgdarchitects.com

**ROSLYN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

AGENDA ADDENDUM

Monday, May 22, 2017

BUSINESS

B.5 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement between the District and Disney Youth Programs in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.