

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, May 4, 2017

8:00 P.M.

Roslyn High School – Board Room

7:00 p.m. - Executive Session

8:00 p.m. - Budget Hearing [Even though the law requires a “Budget Hearing”, please understand that the law also requires that nothing can be changed in the budget at this time. This “hearing” is purely informational.]

- **Public Comment**

8:15 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition:

First Place in the Earth Day Poster Contest! - *Sophie Plotnitzky*

National Merit Scholarship Program Finalists – *Shawn Anand, Abigail Flyer, Kamyar Ghiam, Felicia Hou, Mark Kong, Ritwik Rudra, Alyssa Rust, Edgar Sit & Todd Warshawsky*

First Place Long Island Science and Engineering Fair - *Anuj Gupta & Chloe Levin*

Regional Finalist Team in Ecybermission for the Northeast - *Daniella Futoran, Ariella Hakimi & Paige Schultz*

USA Mathematical Olympiad - *Mark Kong*

First Place 2017 Students of the Year Campaign, The Leukemia & Lymphoma Society
Evan Jaslow and Bradley Mussman

Recommendation to accept the Claims Audit Report(s) for February 2017
and March 2017

Recommendation to accept the minutes from the following meeting(s):

March 23, 2017

April 6, 2017

April 20, 2017

Board President’s Comments

Superintendent’s Comments

Student Delegate’s Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**.

P.4. **BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby abolishes the following positions effective July 1, 2017, due to enrollment, pursuant to Education Law Section 2510; secondary English position.

BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby agrees that the certified staff in these tenure areas be discontinued effective July 1, 2017 as a result of the abolishment of these positions.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.1**.

B.2. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
5540-430-03-9000-510 Trans Private Schools	5510-456-03-9000-510 Trans Automotive Parts	\$30,000.00
	Subtotal	\$30,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of Bus #103 engine repairs that is not covered by the warranty.

B.3. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2630-430-03-1100-311 Computer Contractual	1670-450-09-9000-311 Printing Supplies HS	\$9,000.00
	Subtotal	\$9,000.00

REASON FOR TRANSFER REQUEST: To purchase DW supplies.

B.4. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2855-156-08-6800-309 Coach Stipends-HS	2855-153-08-6800-309 Athletic Supervision-HS	\$10,000.00
	Subtotal	\$10,000.00

REASON FOR TRANSFER REQUEST: Coverage of additional athletic supervision costs for the 2016-17 school year.

B.5. Recommendation to approve a payment in the amount of \$26,146.58 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 3/31/2017.

B.6. Recommendation to approve a payment in the amount of \$2,800.00 to Ingerman Smith, L.L.P. for legal services rendered to the district regarding Syntax Communication, invoice #13221

B.7. Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

A. HH Mechanical PCO#1: JNS Proposed Change Order #1 (Harbor Hill) for additional work at an estimated cost of **\$2,500**.

[Mechanical PCO#1 (Harbor Hill) represents the cost to provide additional labor and materials to install equipment rails for the new AHU-3 at the new Multipurpose Room Addition in order to elevate the unit and ductwork to facilitate P-trap install and allow for access to the floor drain, as requested by KGD Architects to allow for increased overhead clearance. Park East Construction Corp. has reviewed the proposal along with KGD Architects and finds it to be fair based on the scope of work.]

- B.8.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

BUS Electrical PCO#11: Relle Electric Proposed Change Orders #11 (New Bus Garage) for additional work at an estimated cost of **\$9,000**. [Electrical PCO#11 (Bus) represents the cost to provide all labor and materials for power to the new vehicle exhaust system which includes starter and control panel installation provided by mechanical trade, provide and install disconnect switch and manpower for system start-up, as requested. Please note this scope has been generated by the exhaust system provider requirements.]

- B.9.** Recommendation to approve a pending **credit** change order as indicated below.

MS GC PCO#28R: W. J. Northridge Proposed Change Orders #28R (Middle School) as a **credit** in the amount of **(\$7,283.82)** for all labor and materials for the deleted ceiling and soffit work associated with the interior roof drain piping as shown on drawings A-2 which is not needed as a result of the cleaning of the existing courtyard drainage structure which is now functioning properly. Park East Construction Corp. along with KGD Architects have reviewed the proposal and find it to be fair based on the scope of the deleted work. Upon BOE approval the office of KGD Architects will create a formal change order and forward for signatures.

- B.10.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Stalco, Inc. in the amount of \$1,981.83 which will increase purchase order H17-00015 in account code H1620.293.08.1608

Stalco, Inc. (HS GC-003) for all additional costs required to tie in existing drainage at Hilltop Academy to the new drainage system.

- B.11.** Recommendation to approve a Construction Change Directive (WJN CCD GC-001) as indicated below.

This directive to WJ Northridge is to proceed with the revised work as a result of a redesign as per the Nassau County Department of Health to move the exterior Lube Cubes away from the building. This will result in the deletion of some concrete and asphalt as well as the addition of concrete and asphalt and protective bollards in a new location. (see attached marked up drawings).
(Attachment B.11.)

- B.12.** Resolved that the Board of Education hereby enters the Inter-Municipal Agreement between Roslyn and North Shore CSD for inspection, maintenance and repair services of our buses, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.13.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 summer and school year between Roslyn and Bethpage UFSD for the transportation of children, subject to approval by counsel, and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.14.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 summer and school year between Roslyn and East Williston UFSD for the transportation of children, subject to approval by counsel, and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.15.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Westbury UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

- B.16.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Herricks UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

B.17. Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2017-2018 school year between Roslyn and Carle Place UFSD for the transportation of children, subject to approval by counsel and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 5, 2017, April 6, 2017, April 7, 2017 and April 21, 2017.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 7, 2017.

C&I.3 Recommendation to approve Olivia Kaplan to attend Project Lead the Way Training in Rochester, New York from July 9 through 21, 2017 at an estimated cost to the district of \$4,074.11.

C&I.4 Recommendation to approve William Marvin to attend Project Lead the Way Training in Rochester, New York from July 9 through 21, 2017 at an estimated cost to the district of \$4,090.16.

C&I.5 Recommendation to approve Mark Valentino to attend Project Lead the Way Training in Worcester, Massachusetts from July 31 through August 4, 2017 at an estimated cost to the district of \$2,167.12.

C&I.6 Recommendation to approve Greg Wasserman to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$2,100.67.

C&I.7 Recommendation to approve Elizabeth Brown to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$1,994.35.

C&I.8 Recommendation to approve Tanya Baptiste to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$1,806.29.

C&I.9 Recommendation to approve William Caruso to attend the National Association for College Admission Counseling Conference in Boston, Massachusetts from September 13 through 16, 2017 at an estimated cost to the district of \$1,736.29.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement between the District and Nassau County Board of Elections in the form attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Memorandum of Agreement on behalf of the Board of Education.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
May 4, 2017

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Kristen Hamilton	Excess Position	English			7/1/17	English	
2	Kristen Hamilton	Appointment	Regular Substitute/Leave Replacement (O. Guriel)	MS	9/1/17	6/30/18		ELA & Students w/Disabilities 7-12, MA+60/Step 10
3	Renee Huntley	Childcare Leave	Math	MS	7/1/17	6/30/18		Per RTA Contract
4	Kristin Jandovitz	Resignation	Teaching Assistant	HH		6/23/17 (last day of employment)		
5	Sarah Resti	Coach Appointment	Softball II/4	MS	3/28/17	6/1/17		Per RTA Contract
6	Danielle Bailey	Appointment Spec Ed 12 Month Program	Teacher		7/3/17	8/11/17		Per RTA Contract
7	Jacqueline Cona	Appointment Spec Ed 12 Month Program	Teacher		7/3/17	8/11/17		Per RTA Contract
8	Tiffany Oliver	Appointment Spec Ed 12 Month Program	Teacher		7/3/17	8/11/17		Per RTA Contract
9	Delfina Hennep	Appointment Summer Programs	Speech		6/26/17	8/11/16		Per RTA Contract
10	Howard Banner	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
11	Jeannine Bravo	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
12	Lenise Brown	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
13	Loretta Fonseca	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
14	Karey Hintermeister	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
15	Linda Hoppenhauer	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
16	Julie Hutt	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
17	Sean Lynch	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
18	Nanette Maleganos	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
19	Christine Marotta	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
20	Sarah Resti	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
21	Vera Trenchfield	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
22	Ellen Trichon	Appointment Summer Academy*	Teacher		6/26/17	7/21/17		Per RTA Contract
23	Michael Cottone	Appointment	5th Grade Class Council	EH	9/1/17	6/30/18		Per RTA Contract
24	Rachel Frescott	Appointment	School Lunch Coordinator (not to exceed 12 hours)	District	7/1/17	6/30/18		Per RTA Contract

*Contingent on passage of the 2017-18 school budget on May 16, 2017 and necessary enrollment

Personnel Action Report
Professional

P.1
May 4, 2017

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
25	Theresa Arcarola	Appointment Add'l Teaching Assignment	Team Leader Gr. 6/1	MS	7/1/17	6/30/18		Per RTA Contract
26	Alesandra Maliner	Appointment Add'l Teaching Assignment	Team Leader Gr. 6/2	MS	7/1/17	6/30/18		Per RTA Contract
27	James Best	Appointment Add'l Teaching Assignment	Team Leader Gr. 7/1	MS	7/1/17	6/30/18		Per RTA Contract
28	Susan Guthrie	Appointment Add'l Teaching Assignment	Team Leaders Gr. 7/2	MS	7/1/17	6/30/18		Per RTA Contract
29	Laura Zenie	Appointment Add'l Teaching Assignment	Co-Team Leader Gr. 8/1	MS	7/1/17	6/30/18		Per RTA Contract, shared
30	Denise Samide	Appointment Add'l Teaching Assignment	Co-Team Leader Gr. 8/1	MS	7/1/17	6/30/18		Per RTA Contract, shared
31	Amy Manzone	Appointment Add'l Teaching Assignment	Team Leader Gr. 8/2	MS	7/1/17	6/30/18		Per RTA Contract
32	Michele Reilly	Appointment Add'l Teaching Assignment	Assisting Special Education Teacher	MS	7/1/17	6/30/18		Per RTA Contract
33	Cindy Samide	Appointment	Parent-Child Coordinator (not to exceed 50 days)	HTS	9/1/17	6/30/18		\$185/day

Personnel Action Report
Classified

P.2
May 4, 2017

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Karen Kiernan	Resignation for the Purposes of Retirement	Sr. Personnel Clerk			Admin		6/29/17 (last day of employment)	
2	Deborah Prophett	Appointment (Teacher Aide)	Private & Parochial School Books (240 hours max.)				5/8/17	8/31/17	Per RPA Contract
3	Amy Kula	Appointment Spec Ed 12 Month & Summer Academy Programs	Nurse				6/26/17	7/21/17	Per RTA Contract
4	Colleen Feehan	Appointment Spec Ed 12 Month Program	Nurse				7/24/17	8/11/17	Per RTA Contract

Roslyn Public Schools
Roslyn, NY 11576

Adult Education Instructors
Spring 2017 – Begin 3/01/2017 – End 6/30/2017

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>TOTAL</u>	<u>COURSE NAME</u>
Scharman	Nadine	\$407.00	Piano, Beginner II-H

**Roslyn Union Free School District Capital Budget
APPROPRIATION TRANSFERS**

Attachment B.1 (Rev)

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 20,000.00	H1620 000 03 1698 Unallocated budget 15/16	\$ 1,647,500.00	\$ 1,627,500.00	H1620 296 08 1608 Electrical HS 002-041	\$ 1,302,500.00	\$ 1,322,500.00
For: Camera Removal & Reinstallation							
2	\$ 10,000.00	H1620 000 03 1698 Unallocated budget 15/16	\$ 1,627,500.00	\$ 1,617,500.00	H1620 296 07 1607 Electrical HH 009-025	\$ 827,759.00	\$ 837,759.00
For: Camera Removal & Reinstallation							
3	\$ 7,000.00	H1620 000 03 1698 Unallocated budget 15/16	\$ 1,617,500.00	\$ 1,610,500.00	H1620 296 08 1608 Electrical HS 002-041	\$ 1,337,500.00	\$ 1,344,500.00
For: change order HS-EC-003							
4	\$ 881,100.00	H1620 000 03 1598 Unallocated budget 14/15	\$ 1,222,840.19	\$ 341,740.19	H1620 296 06 1506 Electrical HTS 007-024	\$ -	\$ 881,100.00
For: setting up budget codes for Heights Bond Project							
5	\$ 3,495,000.00	H1620 000 03 1695 Bond Proceeds 15/16	\$ 3,945,000.00	\$ 450,000.00	H1620 293 06 1606 General Construction HTS 007-024	\$ -	\$ 3,495,000.00
For: setting up budget codes for Heights Bond Project							
6	\$ 450,000.00	H1620 000 03 1695 Bond Proceeds 15/16	\$ 450,000.00	\$ -	H1620 294 06 1606 HVAC HTS 007-024	\$ -	\$ 450,000.00
For: setting up budget codes for Heights Bond Project							
7	\$ 1,257,421.14	H1620 000 03 1697 Bond Cash 15/16	\$ 1,257,421.14	\$ -	H1620 294 06 1606 HVAC HTS 007-024	\$ 450,000.00	\$ 1,707,421.14
For: setting up budget codes for Heights Bond Project							
8	\$ 1,255,938.86	H1620 000 03 1698 Unallocated budget 15/16	\$ 1,610,500.00	\$ 354,561.14	H1620 294 06 1606 HVAC HTS 007-024	\$ 1,707,421.14	\$ 2,963,360.00
For: setting up budget codes for Heights Bond Project							
9	\$ 234,750.00	H1620 000 03 1698 Unallocated budget 15/16	\$ 354,561.14	\$ 119,811.14	H1620 295 06 1606 Plumbing HTS 007-024	\$ -	\$ 234,750.00
For: setting up budget codes for Heights Bond Project							

**Roslyn Union Free School District Capital Budget
APPROPRIATION TRANSFERS**

Attachment B.1 (Rev)

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
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APPROVED: **Joseph C. Dragone** _____ **DATE:** _____

APPROVED: **Allison Brown** _____ **DATE:** _____

BOE APPROVED: _____ **Item #:** _____



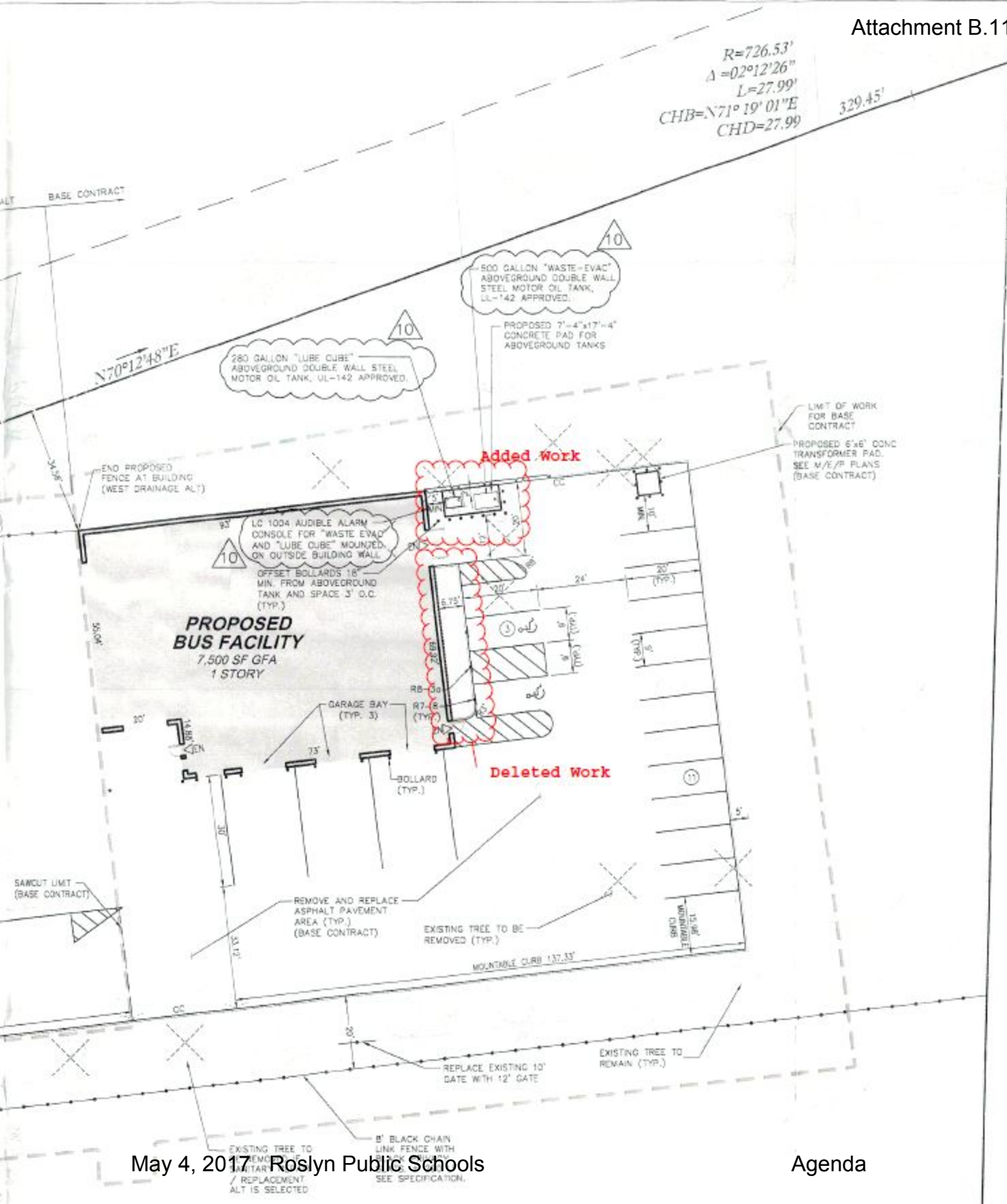
kleever, garment & davidson architects, pc
285 main street, mount kisco, new york 10949
p: 914.666.5900 f: 914.666.0051 kgdarchitects.com

S.E.D. Control No.
28-04-03-03-5-021-001

CONSTRUCTION DOCUMENTS
ARTICLE XI
TANK INSTALLATIONS



Engineers | Scientists | Planners | Designers
100 Motor Parkway, Suite 135
Hauppauge, NY 11788
631.787.3400 • 631.813.2545



$R=726.53'$
 $\Delta=02^{\circ}12'26''$
 $L=27.99'$
 $CHB=N71^{\circ}19'01''E$
 $CHD=27.99'$

329.45'

766.70'

$N70^{\circ}12'48''E$

**PROPOSED
BUS FACILITY**
7,500 SF GFA
1 STORY

Added Work

Deleted Work

280 GALLON "LUBE CUBE"
ABOVEGROUND DOUBLE WALL STEEL
MOTOR OIL TANK, UL-142 APPROVED.

500 GALLON "WASTE-EVAC"
ABOVEGROUND DOUBLE WALL
STEEL MOTOR OIL TANK,
UL-142 APPROVED.

PROPOSED 7'-4"x17'-4"
CONCRETE PAD FOR
ABOVEGROUND TANKS

LIMIT OF WORK
FOR BASE
CONTRACT
PROPOSED 6'x6' CONC
TRANSFORMER PAD.
SEE M/E/P PLANS
(BASE CONTRACT)

LC 1004 AUDIBLE ALARM
CONSOLE FOR "WASTE EVAC"
AND "LUBE CUBE" MOUNTED
ON OUTSIDE BUILDING WALL

OFFSET BOLLARDS 18"
MIN. FROM ABOVEGROUND
TANK AND SPACE 3' O.C.
(TYP.)

GARAGE BAY
(TYP. 3)

BOLLARD
(TYP.)

REMOVE AND REPLACE
ASPHALT PAVEMENT
AREA (TYP.)
(BASE CONTRACT)

EXISTING TREE TO BE
REMOVED (TYP.)

REPLACE EXISTING 10'
GATE WITH 12' GATE

EXISTING TREE TO
REMAIN (TYP.)

EXISTING TREE TO
REMAIN (TYP.)
REPLACEMENT
ALT IS SELECTED

BLACK CHAIN
LINK FENCE WITH
SEE SPECIFICATION.