

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, April 20, 2017

8:00 P.M.

Roslyn High School – Board Room

7:00 p.m. - Executive Session

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition - Dylan Berger, Good Citizenship Award from the National Society Daughters of the American Revolution

Introduction of Candidates Being Recommended for Tenure

[Meeting will be adjourned for a brief celebration of this year's tenure appointments]

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3).**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).
- (i) Contractor: South Huntington Union Free School District
Services: Health Services for 3 students attending out of district schools for the 2016-2017 school year.
Fees: \$808.84 per student
Total estimated to be \$2,426.52
(Agreement is subject to review and approval by district counsel)
 - (ii) Contractor: Long Island Tutorial Services, Inc.
Services: Tutoring services as necessary for the 2016-17 and 2017-18 school years
Fees: Total estimated to be \$2,000 for 2016-17
Total estimated to be \$4,000 for 2017-18
(Agreement is subject to review and approval by district counsel)
 - (iii) Contractor: Mineola School District
Services: District of Location Special Education Services for IEP service requirements for two students residing in Roslyn attending private school in Mineola for 2013-2014
Fees: Total estimated - \$26,081.50

- (iv) Contractor: Westbury Union Free School District
 Services: Health Services for 8 students attending out of district schools for the 2016-2017 school year.
 Cost- \$719.81 per student
 Total estimated to be \$5,758.48

B.2. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

B.3. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
1620-411-03-9000-510	1620-425-03-9000-510	\$5,000.00
Rental of Property	Electricity-Trans	
	Subtotal	\$5,000.00

REASON FOR TRANSFER REQUEST: To cover the cost of electricity for the remaining months in 2016-17 for the new bus office and parking lot at 8 Harbor Park Drive.

B.4. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with STALCO Construction in the amount of \$21,000 which will increase purchase order H17-00015 in account code H1620.293.08.1608

[STALCO General Construction Change Order HS GC-004 for all General construction work necessary to renovate the entry lounge and staircase at the front entrance to the high school. (This was first presented to the Board of Education as a Pending Change Order on March 9, 2017 item B.8a at which time the estimated cost was \$21,000).]

B.5. Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with STALCO Construction in the amount of \$28,848.02 which will increase purchase order H17-00015 in account code H1620.293.08.1608

[STALCO General Construction Change Order HS GC-005 for all work necessary to provide and install combination locks in the first floor lockers, partially offset by a credit for the deletion of lockers on the second floor. (This was first presented to the Board of Education as a Pending Change Order on March 23, 2017 item B.4a at which time the estimated cost was \$28,000. That estimate had been understated by \$2,000 and corrected by KGD).]

- B.6.** Recommendation to approve a change order as indicated below. This change order will result in an increase in the contract with Palace Electrical in the amount of \$7,000 which will increase purchase order H17-00017 in account code H1620.296.08.1608

[Palace Electrical Construction Change Order HS EC-003 for all Electrical construction work necessary to renovate the entry lounge and staircase at the front entrance to the high school. (This was first presented to the Board of Education as a Pending Change Order on March 9, 2017 item B.8b at which time the estimated cost was \$7,000).]

- B.7.** WHEREAS, It is the plan of the Boards of Education of Herricks Union Free School District, Jericho Union Free School District, Long Beach City School District and Roslyn Union Free School District County of Nassau, New York to bid jointly for Uniforms and

WHEREAS, The Roslyn Public Schools is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Roslyn Public Schools wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Board of Education of the Herricks Union Free School District hereby appoints John Conklin, for the Herricks Union Free School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Roslyn Public Schools Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

That the Roslyn Public Schools Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the Roslyn Public Schools Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

B.8. Joint Transportation Bid with Carle Place UFSD, East Williston UFSD, Glen Cove Schools, Great Neck UFSD, Manhasset UFSD, North Shore Central SD, Port Washington UFSD, Roslyn UFSD and Westbury UFSD

WHEREAS, It is the plan of a number of public school districts in Nassau County, New York to bid jointly Transportation Services, and

WHEREAS, The Roslyn Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Roslyn Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Board of Education of the Roslyn Union Free School District hereby appoints David Shoob for the to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Roslyn Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and

BE IT FURTHER RESOLVED, That the Roslyn Union Free School District Board of Education agrees to assume its proportionate share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the Roslyn Union Free School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 15, 2017, March 2, 2017, March 23, 2017, March 27, 2017 and March 28, 2017.

BOARD OF EDUCATION:

BOE.1 Recommendation to nominate the following two Board members to serve as co-chairpersons of the Annual Election and Budget Vote to be held on May 16, 2017: Nominee(s): Meryl Waxman Ben-Levy, President and Clifford Saffron, Vice President.

BOE.2 NASSAU BOCES BUDGET & TRUSTEE DISCUSSION & RESOLUTIONS:

[a] BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Nassau BOCES Proposed Administrative Operations Budget for the 2017-2018 school year in the amount of \$21,128,180.00.

[b] BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby casts its votes to fill these three (3) BOCES Board seats effective July 1, 2017 from the candidates so nominated, Deborah Coates, Eric B. Schultz and Stephen B. Witt.

BOE.3 Recommendation that the Board of Education accepts the District Safety Plan.

Public Comments #2

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
April 20, 2017

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Barbara Schwartz	Tenure Appointment	Director of Pupil Personnel Services		8/18/17		Dir. of Pupil Personnel Services	
2	Heather Wick	Tenure Appointment	Elementary		9/1/17		Elementary	
3	Jill Schecter	Tenure Appointment	Teaching Assistant		8/30/17		Teaching Assistant	
4	Pamela Magnuson	Tenure Appointment	Teaching Assistant		9/11/17		Teaching Assistant	
5	Harriet Spivack	Resignation for the Purposes of Retirement	Art	MS		6/30/17 (last day of employment)		
6	Daniel Oggeri	Resignation	Science	MS		8/31/17 (last day of employment)		
7	Robin Schum	Appointment	.2 Overage (M. Braun)	HS	3/20/17	4/7/17		Per RTA Contract
8	Michelle Sellers	Appointment	.2 Overage (M. Braun)	HS	3/20/17	4/7/17		Per RTA Contract
9	Christine Varasano	Appointment	Collegial Circle Leader (2 Collegial Circles)		4/21/17	6/30/17		\$80/Circle (paid by Teacher Center Grant)
10	Joseph Capozzi	Appointment	Regents Review (not to exceed 4 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
11	Scott Segal	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
12	Marigrace Cirringione	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
13	Nancy Muller	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
14	Carolyn Stack	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
15	Rosaleen Loughran	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
16	Marc Edelman	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
17	Shari Jacknis	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
18	Mark Carman	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
19	Chris Callahan	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
20	Mark Valentino	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
21	Samantha Simon	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
22	Soowook Lee	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
23	Terisa Charles	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
24	Stephanie Ditta	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
25	Shannon Kenniff	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
26	Christina Papagni	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
27	Laura Wenzel	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
28	Debra Oleksiak	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
29	Catherine Lenoci	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
30	Olivia Kaplan	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
31	Vincent Kreyling	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
32	Lisa Spyridon	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
33	Daniel Oggeri	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
34	Thomas Kundmueller	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
35	William Marvin	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
36	Todd Postol	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
37	Lorraine Huzar	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
38	Marc Davis	Appointment	Regents Review (not to exceed 1 session)	HS	4/24/17	6/30/17		Per RTA Contract
39	Karen Kummer	Appointment	Regents Review (not to exceed 3 sessions)	HS	4/24/17	6/30/17		Per RTA Contract
40	Corey Marx	Appointment	Regents Review (not to exceed 2 sessions)	HS	4/24/17	6/30/17		Per RTA Contract

Personnel Action Report
Classified

P.2
April 20, 2017

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Joseph Sousa	Resignation for the Purposes of Retirement	Bus Driver			Bus		7/28/14 (last day of employment)	

Roslyn Public Schools
Roslyn, NY 11576

Adult Education Instructors
Spring 2017 – Begin 3/01/2017 – End 6/30/2017

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>TOTAL</u>	<u>COURSE NAME</u>
Scharman	Nadine	\$407.00	Piano, Beginner-H

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$300.00	H2110 201 07 1507 Const. Manger	\$235,027.53	\$234,727.53	H2110 246 07 1507 Engineering Testing HH 009-025	\$17,188.50	\$17,488.50
For: crawl space sampling							
2	\$120,000.00	H1620 000 03 1598 Unallocated budget 2015/16	\$1,342,840.19	\$1,222,840.19	H1620 293 07 1507 General Contractor HH 009-025	\$2,596,264.00	\$2,716,264.00
For: change orders HH GC 001-002							
3	\$6,500.00	H1620 000 03 1698 Unallocated budget 2015/16	\$1,658,500.00	\$1,652,000.00	H1620 296 07 1607 Electrical HH 009-025	\$827,759.00	\$834,259.00
For: change order HH EC -001							
4	\$4,500.00	H1620 000 03 1698 Unallocated budget 2015/16	\$1,652,000.00	\$1,647,500.00	H1620 296 08 1608 Electrical HS 002-041	\$1,298,000.00	\$1,302,500.00
For: change order HS EC-002							

APPROVED: Joseph C. Dragone **DATE:** _____

APPROVED: Allison Brown **DATE:** _____

BOE APPROVED: _____ **Item #:** _____

**ROSLYN PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

AGENDA ADDENDUM

Thursday, April 20, 2017

PERSONNEL

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Joseph Sousa	Resignation for the Purposes of Retirement	Bus Driver			Bus		7/28/14 7/27/17	(last day of employment)

BUSINESS/FINANCE:

B.9. Bid for Capital Improvements (2014 Bond Projects)

SED# 28-04-03-03-0-007-024 – Heights Primary School (KG&D Project #2014-1039)

Bid advertised: 2/27/17
 Bid Opened: 3/29/17
 Number of invitations to bid distributed: 23
Number of bids received:
 General Construction (GC) 5
 Electrical Contract (EC) 2
 Plumbing Contract (PC) 2
 HVAC Contract (MC) 3

Recommendation that awards based on low cost satisfactorily meeting specifications be made to the following companies:

General Construction Contract (GC-1) – Baruti Construction, Inc. 46 Sunset Lane, Patchogue, NY 11772 for the base bid of \$3,255,000 along with the following Add Alternates:

Add Alternate 1 (East Sitework)	\$195,000	
Add Alternate 2 (Classrooms 28-31)	\$ 75,000	
Total Recommended Award:		\$3,495,000

Electrical Construction Contract (EC-1 Roslyn HS) – Palace Electrical Contractors, Inc., 3558 Park Avenue, Wantagh, NY 11793 for the base bid of \$879,000 along with the following Add Alternate:

Add Alternate 2 (Classrooms 28-31)	\$ 2,100	
Total Recommended Award:		\$ 881,100

Plumbing Contract (PC-1 Roslyn HS) – Macarone Plumbing, Inc, 10 Seacliff Avenue, Glen Cove, NY 11542 for the base bid of \$234,750.

Total Recommended Award:		\$ 234,750
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HVAC Contract (MC-1 Roslyn HS) – JNS Heating Service Inc. 100 Remington Blvd. Ronkonkoma, NY 11779 for the base bid of \$2,829,820 along with the following Add Alternate:

Add Alternate 2 (Classrooms 28-31)	\$133,540	
Total Recommended Award:		\$2,963,360

Total cost of these four contracts is within the 2014 Bond Capital Budget after adding the soft costs and fees estimated by our architect as well as the additional funds available through the annual Transfer To Capital Fund.

Base Contract	\$7,168,570
Add Alternate 1	195,000
Add Alternate 2	210,640
Base + Alternates 1 & 2	7,574,210

(Attachment B.9.)

- B.10.** Recommendation to approve pending change orders as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting;

and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

Bus Garage General Construction PCO#26: W. J. Northridge Proposed Change Orders #26 for additional work at an estimated cost of **\$45,000**.

[General Construction PCO#26 (Bus Garage) represents the cost to provide labor and materials to excavate additional soil as required by the Nassau County Department of Health. The estimated cost is approximately 65% of the cost submitted by WJN. Upon your review and approval the office of KGD Architects will create a formal change order and forward for signatures.]

- B.11.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect, construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS General Construction PCO#12R: Stalco Proposed Change Order #12R (High School) for additional work at an estimated cost of **\$21,500**. This change order represents the cost to provide an upgraded scoreboard and shot clocks to be consistent with the equipment previously installed at the High School. This is at the request of our Athletic Director. The additional cost reflects a credit for the system being replaced.]

CURRICULUM & INSTRUCTION:

- C&I.2** Recommendation for the Board of Education to authorize the Board President to execute an Instructional Services Contract with Nassau BOCES for the Regional Summer School High School Program as outlined in the agreement from July 1 to August 31, 2017.

- C&I.3** BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement between the District and Double Tree by Hilton Syracuse in the form attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the Agreements on behalf of the Board of Education.

BOARD OF EDUCATION:

BOE.4 RESOLVED that the Board of Education hereby adopts the budget in the amount of \$107,181,298 to be presented to the qualified voters of the district at the Annual Meeting on May 16, 2017, and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the submission to the State Education Department and publication of the **Revised** Property Tax Report Card based on receipt of further information from NYS on the state aid to be received by our district for 2017-18. (Originally approved as Addendum Item BOE.1 on the April 6, 2017 Agenda) (**Attachment BOE.4**)

BOE.5 WHEREAS, the Board of Education of the Roslyn Union Free School District requested proposals for external auditing services on January 30, 2017;

WHEREAS, the School District received proposals in response to its RFP, which were opened by the School District on February 16, 2017;

WHEREAS, the Audit Committee reviewed and evaluated the proposals submitted by the auditing firms in connection with the School District's RFP;

WHEREAS, based upon said review and evaluation of the proposals, the Audit Committee recommends that the Board of Education appoint Cullen and Danowski, L.L.P. as its external auditing firm;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby accepts the recommendation of the Audit Committee, and hereby appoints Cullen and Danowski, L.L.P. as the School District's external auditor; and,

BE IT FURTHER RESOLVED that the Board of Education of the Roslyn Union Free School District authorizes the School District to enter into contract with Cullen and Danowski, L.L.P. for external auditing services subject to the terms and conditions of an agreement to be reviewed by District counsel; and,

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute the Agreement between the Board of Education and Cullen and Danowski, L.L.P. on behalf of the Board of Education.

April 11, 2017

Roslyn Public Schools
 Administrative Building
 300 Harbor Hill Road
 Roslyn, NY 11576



Attn: Allison M. Brown, Superintendent of Schools

Re: **Award Letter for Heights School, Contracts 1 through 4**

Greetings:

We are writing to make recommendations for the Roslyn Heights School, Additions and Alterations Project to the low bidders as noted below.

On Wednesday, April 5, 2017, Travis Schnell and myself from KG+D Architects, the Mechanical Engineering consultants, Paul Gallagher, and Angelica Hermanto (via phone from Damiano Barile Engineers) along with Kevin Castrova and Tom Amandro from Park East Construction met with owners from each contractor and Kevin Carpenter in the conference room at the Transportation Facility.

Each contractor reviewed their work with the team, understood the scope of work and stated they were comfortable with their bid price. Our team concluded that the contractors, each of which is currently or has recently worked within the Roslyn District, had a good understanding of the work and the construction time table. Each contractor was reminded of the sensitive nature of this school, being located within a residential neighborhood, and of the noise and time restrictions.

We are in agreement with Park East Construction that each contractor listed above is capable and we see no reason to not award them a Base Bid and the Alternates that are selected by the Roslyn District.

<u>Contract Values - Base Bid Only</u>	<u>Base Bid:</u>
Contract 1 (General Trades), Baruti Construction Corp.	\$ 3,225,000
Contract 2 (Plumbing), Maccarone Plumbing, Inc.	\$ 234,750
Contract 3 (Mechanical), JNS Heating Service, Inc.	\$ 2,829,820
Contract 4 (Electrical), Palace Electrical Contractors, Inc.	\$ 879,000
 Total Contract Value – Base Bid Only	 \$ 7,168,570

Kaeyer, Garment + Davidson Architects, PC

285 Main Street, Mount Kisco, New York 10549

914.666.5900 kgdarchitects.com

**Add Alternate 1 - (\$195,000)**

Provision of all Site work and New Parking Lot on the East side of the project (along St. Marks Place) Note: Only the G.C. is involved with Alternate 1 work

- o **Recommended:** since the area will be used for staging, construction trailers and could use the improvements.

Contract Value with Alternate 1	Base Bid + Alt 1
Contract 1 (General Trades), Baruti Construction Corp.	\$ 3,420,000 (Base + Alt 1)
Contract 2 (Plumbing), Maccarone Plumbing, Inc.	\$ 234,750 (Base Bid)
Contract 3 (Mechanical), JNS Heating Service, Inc.	\$ 2,963,360 (Base Bid)
Contract 4 (Electrical), Palace Electrical Contractors, Inc.	\$ 881,100 (Base Bid)
 Total Contract Value with Alternate 1	 \$ 7,363,570 (Base + Alt 1)

Add Alternate 2 - (\$210,640)

4 classrooms (28, 29, 30, 31) in the 1959 wing:

- Vinyl Asbestos Tile (VAT) abatement (removal) and New Vinyl flooring
- Upgraded replacement of Unit Vents and Finned Tube heating

Contract Value with Both Alternates	Base Bid + Alts 1 & 2
Contract 1 (General Trades), Baruti Construction Corp.	\$ 3,495,000 (Base + Alts 1 & 2)
Contract 2 (Plumbing), Maccarone Plumbing, Inc.	\$ 234,750 (Base Bid)
Contract 3 (Mechanical), JNS Heating Service, Inc.	\$ 2,963,360 (Base + Alt 2)
Contract 4 (Electrical), Palace Electrical Contractors, Inc.	\$ 881,100 (Base + Alt 2)
 Total Contract Value with Both Alternates	 \$ 7,574,210 (Base + Alts 1 & 2)

Call 914-666-5900 if you have any questions.

Sincerely,

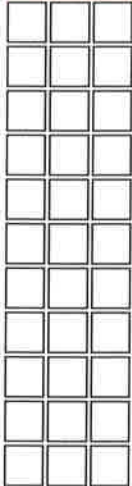
KAEYER, GARMENT + DAVIDSON ARCHITECTS, PC

Patrick J. Meaney

Cc Joseph C. Dragone – Assistant Superintendent for Business – RPS,
 Kevin S. Carpenter – Assistant to the Supt. for Administration & Special Projects - RPS
 J. Wojcik, Park East Const.
 K. Castrova, Park East Const.



**PARK EAST
CONSTRUCTION
CORP.**



April 11, 2017

Roslyn Union Free School District
Administration Building
300 Harbor Hill Road
Roslyn Heights, New York 11577

Attn: Ms. Allison Brown
Superintendent of Schools

Re: Roslyn Union Free School District
Bid Analysis / Award Recommendation for the
Roslyn Heights School Additions & Alterations
SED # 28-04-03-03-0-007-024

Dear Ms. Brown,

On Wednesday, March 29, 2017, sealed bids were received for the above referenced project at the District Office of the Roslyn UFSD. In conjunction with KG&D Architects & Engineers interviews were conducted on Wednesday April 5, 2017 where representatives from both firms reviewed project scope, scheduling and contractor qualifications of each apparent low bidder. Included in the bid was the option for the following Add Alternate work for district selection (see below description):

Add Alternate No.1: East Site Work along St Marks Place consisting of fencing, drainage, curbs, asphalt paving and line stripping (only GC Contract work).

Add Alternate No.2: Asbestos flooring removal, New flooring install and upgraded unit ventilators and fin tube radiation tubing in classrooms 28, 29, 30 & 31(GC, HVAC & Electrical contract work).

Contract #1 General Construction:

The apparent low bidder, **Baruti Construction Corp.** was interviewed and confirmed that they will be providing all building systems and materials as specified and in accordance with the contract documents and can meet all the phasing and scheduling requirements established within the contract documents. Based on this review, reference checks and previous work experience, we therefore recommend awarding **Contract # 1** to:

Baruti Construction Corp.	Total Base Bid GC-1:	\$ 3,225,000.00
46 Sunset Lane	Add Alternate No.1:	\$ 195,000.00
Patchogue, NY 11772	Add Alternate No.2:	\$ 75,000.00
	Total contract award amount of:	\$ 3,495,000.00

Contract # 2 Plumbing Work:

The apparent low bidder, **Maccarone Plumbing** was interviewed and confirmed that they will be providing all building systems and materials as specified and in accordance with the contract documents and can meet all the phasing and scheduling requirements established within the contract documents. Based on this review, reference checks and previous work experience, we therefore recommend awarding **Contract # 2 Plumbing Work to:**

**Maccarone Plumbing Inc.
10 Seacliff Avenue
Glen Cove, NY 11542**

Total Base Bid PC-2: \$ 234,750.00

Total contract award amount of: \$ 234,750.00

Contract # 3 HVAC Work:

The apparent low bidder **JNS Heating Service, Inc.** was interviewed and confirmed that they will be providing systems and materials in accordance with the contract documents and can meet all the scheduling requirements. Based on this review, reference checks and previous work experience, we therefore recommend awarding **Contract # 3 HVAC Work to:**

**JNS Heating Service, Inc.
100 Remington Blvd.
Ronkonkoma, NY 11779**

Total Base Bid HVAC-3: \$ 2,829,820.00

Add Alternate No.2: \$ 133,540.00

Total contract award amount of: \$ 2,963,360.00

Contract # 4 Electrical:

The apparent low bidder **Palace Electrical Contractors, Inc.** was interviewed and confirmed that they will be providing all systems and materials in accordance with the contract documents and can meet all the scheduling requirements. Based on this review, reference checks and previous work experience, we therefore recommend awarding **Contract # 4 Electrical Work to:**

**Palace Electrical Contractors, Inc.
3558 Park Ave
Wantagh, NY 11793**

Total Base Bid EC-4: \$ 879,000.00

Alternate 2: \$ 2,100.00

Total contract award amount of: \$ 881,100.00

Total contract award –Base Bid:	\$ 7,168,570.00
Total contract award – with Add Alternate No.1:	\$ 7,363,570.00
Total contract award – with Add Alternate No.1 & No.2:	\$ 7,574,210.00

Should you require any additional information, please do not hesitate to contact this office.

Very truly yours,
PARK EAST CONSTRUCTION



Kevin Castrova
Project Manager

KC/LC
Enclosures

cc: Allison Brown, Joseph Dragone, Kevin Carpenter - RUFSD
Erik A. Kaeyer AIA, Patrick J. Meaney – KG+D Architects
James Wojcik – Park East Construction
Lynn Capobianco – Park East Construction

Property Tax Report Card
280403 - ROSLYN UFSD

2016-2017 - Page 1
Official - as of 04/17/2017 05:18
PM

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2017-18 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Form Due - April 24, 2017

Form Preparer Name:
Preparer's Telephone Number:

<u>Shaded Fields Will Calculate</u>	Budgeted 2016-17 (A)	Proposed Budget 2017-18 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	<input type="text" value="105,097,968"/>	<input type="text" value="107,181,298"/>	<input type="text" value="1.98"/> %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	<input type="text" value="91,448,050"/>	<input type="text" value="91,620,879"/>	
B. Tax Levy to Support Library Debt, if Applicable	<input type="text"/>	<input type="text"/>	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	<input type="text"/>	<input type="text"/>	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	<input type="text"/>	<input type="text"/>	
E. Total Proposed School Year Tax Levy (A+B+C-D)	<input type="text" value="91,448,050"/>	<input type="text" value="91,620,879"/>	<input type="text" value="0.19"/> %
F. Permissible Exclusions to the School Tax Levy Limit	<input type="text" value="4,157,186"/>	<input type="text" value="3,882,353"/>	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	<input type="text" value="87,552,795"/>	<input type="text" value="88,592,849"/>	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	<input type="text" value="87,290,864"/>	<input type="text" value="87,738,526"/>	
I. Difference: (G-H);(negative value requires 60.0% voter approval) ²	<input type="text" value="261,931"/>	<input type="text" value="854,323"/>	
Public School Enrollment	<input type="text" value="3,140"/>	<input type="text" value="3,140"/>	<input type="text" value="0.00"/> %
Consumer Price Index			<input type="text" value="1.26"/> %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2017-18, includes any carryover from 2016-17 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

Attachment BOE.4

	Actual 2016-17 (D)	Estimated 2017-18 (E)
Adjusted Restricted Fund Balance	17,462,863	22,462,863
Assigned Appropriated Fund Balance	791,179	300,000
Adjusted Unrestricted Fund Balance	4,192,518	4,287,250
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.99 %	4.00 %
