

ROSLYN HIGH SCHOOL – REQUEST FOR EXCUSED ABSENCE FOR
COLLEGE VISITATION

Student Name: _____

Grade: _____

I have arranged for visitation/interview with the following college/s:

Name of College

Date of Visitation/Interview

I am requesting that the above date/s be approved as excused. I understand that up to 4 days in total during junior and/or senior year can be used for college visitations. I also understand that the college must verify my visit in order for me to qualify for the excused absence.

Please note:

This completed form or proof of visitation on official college letterhead provided by the college should be returned to the high school attendance office **NO later than 1 week after the official college visit.**

Signature of Student

Signature of College Official

Signature of Parent

Office of College Official

Phone Number/Extension

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