

Adult Education Registration Form

To print this form, use the "print" command in your Web browser (usually located in the "file" menu).

Please refer to the **Continuing Education** page for additional information.

Roslyn, Herricks & E. Williston residents are eligible for the resident fee for all courses and trips.

ASSUME YOU ARE ENROLLED IN A CLASS UNLESS OTHERWISE NOTIFIED.

Name	FIRST	LAST
Street Address		
City & Zip		
Home Phone	() _____	_____ - _____
Cell Phone	() _____	_____ - _____
Email		
Course # / Course Title		
Start Date / Day(s) / Time	___/___ M T W Th F __:__ am/pm	
Residency	<input type="checkbox"/> Roslyn <input type="checkbox"/> Herricks <input type="checkbox"/> E. Williston <input type="checkbox"/> Non-resident	
Senior Discount	Gold Card # _____	
Course Fee		
Payment	(Circle one) charge check enclosed	
Total		
Credit Card	(Circle One) Mastercard Visa Discover	
Credit Card #	_____	
CVC #	_____ (3-digit security code on the back of your card)	
Expiration Date		
Cardholder's Name (Print)		
Cardholder's Signature		
<p>I acknowledge that I have read the policy on refunds and credits below. As an adult education student, I understand that instructors are prohibited from giving me personal advice, either in or outside of the classroom and hereby waive any claim against the Board of Education, Roslyn Union Free School District, for loss or damage which I may incur if such prohibition is violated and I in any way rely on such personal advice.</p>		

REFUNDS & CREDITS

A written request for a refund or credit must be made one week before the first class. Trip refunds must be requested 30 days prior to departure date. For cancellations less than 30 days prior to departure, full or partial refunds are contingent upon the ability to sell the seat.

There are no refunds on registration fees, books or supplies.

There is no provision for a partial fee for taking one session or part of a course. Making up absences in another section of a course depends entirely on space availability.

Return form by mail or fax:
Roslyn Adult Continuing Education / P.O. Box 367 / Roslyn, NY 11576
FAX: 516-801-5095

Please be advised that the Board of Education of the Roslyn Union Free School District, its employees and agents hereby disclaim any and all responsibility for any injury, damage, or loss whatsoever in connection with any course offered by the Roslyn Adult Education program. All individuals take such courses at their own risk.