

Roslyn Public Schools

Online Registration Guide



ROSLYN
Public Schools

Visit the Roslyn Public Schools Web Store to REGISTER ONLINE!

<https://RoslynSchools.RevTrak.net>

Select the Driver Education Button



- ◆ If you have not already logged into or created a RevTrak account, you will be prompted to do so now using your **Email Address and Password**.
- ◆ Select the exact participant* you wish to register for the selected class. You may also select **“A New Person”** if they are not currently listed in your account.

***NOTE:** The selected participant **MUST** be the name of the person attending the class.

- ◆ Click on the **Driver Education for Roslyn HS Students** Button located on the Home Page.
- ◆ Select the specific program and class for which you wish to register. ***Be sure to register for BOTH a “Classroom Instruction” class and a “Driving Instruction” class.**
- ◆ Select **“Click Here to Register”** to proceed with the registration process.

Driver Education Classroom Instruction

Class #: DC1 Spring 2018
Group: Driver Education
Date: 1/29/2018 - 6/11/2018
Days: Mo
Time: 3:00 PM - 4:30 PM
Location: Roslyn High School Driver Ed Room 240

[CLICK HERE to Register for this Class](#)

VERIFY

Review & Submit

BILLING EDIT

BILL TO:
Tim McCarthy
7200 41st Ave N
New Hope, FL 33478

ITEMS

DRIVER EDUCATION CLASSROOM INSTRUCTION - TIM MCCARTHY	\$0.00
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Quantity: 1
McCarthy, Tim 01/29/2018 - 06/11/2018 3:00 PM
Dates of instruction: January 29 February 5, 12, 26 March 5, 12, 19, 26 April 9, 16, 23, 30 May 7, 21 June 4, 11

PLACE ORDER

- ◆ Answer ALL required questions before clicking the **Continue To Shop** or **Add To Shopping Cart*** buttons at the bottom of the page.
***NOTE:** If you choose the **Continue To Shop** or **Add to Shopping Cart** buttons your class will be added to the cart.
- ◆ Within the **Checkout** screen, you can verify your billing address and **Select a Payment Option**, prior to hitting **Place Order**.
- ◆ When you hit **Place Order**, your payment will be processed and a **Receipt** will appear. Your receipt will also be emailed to the address on file.