

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, June 6, 2024**

**6:30 P.M.**

**Roslyn High School Auditorium**

**MINUTES**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
David Dubner  
Alison Gilbert  
Robert Koonin  
Leigh Minsky

**ALSO PRESENT**

Allison Brown	Superintendent
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk

**ABSENT**

David Seinfeld	
Susan Warren	Assistant Superintendent for Business and Administration
Blake Sohmer	Student Delegate

**Ms. Ben-Levy called the meeting to order at 6:43 P.M.**

**6:30 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**Recognition: RETIREMENT CELEBRATION**

*The retirement celebration will immediately follow the business agenda.*

Recommendation to accept the Treasurer's Report for April 2024 (**Attachment T.1**)

**Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the Treasurer's Report for April 2024.**

### **Board President's Comments**

Ms. Ben-Levy held her comments for the retirement celebration.

### **Superintendent's Comments**

Ms. Brown held her comments for the retirement celebration.

### **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

**Ms. Ben-Levy made a motion to move the agenda as a consent agenda.**

**Ms. Ben-Levy moved, seconded by Mr. Levine, and carried by a vote of 6-0 (Mr. Seinfeld absent), to move the agenda as a consent agenda.**

**Ms. Ben-Levy moved, seconded by Mr. Dubner, and carried by a vote of 6-0, (Mr. Seinfeld absent), to adopt the agenda as a consent agenda.**

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as (**Attachment P.1 Professional**)

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as (**Attachment P.2**)

Classified)

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Manhasset Public Schools  
Services: District of Location Special Education Services for IEP service requirements for 2 students residing in Roslyn attending private school in Manhasset for the 2023-24 school year  
Fees: Total estimated to be \$15,000.00
- (ii) Contractor: New Hyde Park – Garden City Park Union Free School District  
Services: Health and Welfare Services for 2 students attending out of district schools for the 2023-24 school year.  
Fees: \$1,434.39 per student  
Total estimated to be \$2,868.78
- (iii) Contractor: The ELIJA Farm, Inc.  
Services: Participation in their Community Supported Agriculture Program for summer 2024  
Fees: Total estimated to be \$4,125.00 (\$375.00 per day x 11 session days)  
(Agreement is subject to review and approval by district counsel)
- (iv) \*Contractor: Foundations Occupational Therapy  
Services: Occupational Therapy, Consultations, Screenings, and Evaluation Services for summer 2024 as specified in the agreement  
Fees: Total estimated to be \$6,000.00  
(Agreement is subject to review and approval by district counsel)
- (v) Contractor: HorseAbility  
Services: Vocational Horsemanship Internship Experience for summer 2024  
Fees: Total estimated to be \$12,000.00  
(Agreement is subject to review and approval by district counsel)
- (vi) Contractee: Shibley Day Camp  
Services: Summer Camp Scholarships plus transportation for Roslyn students for summer 2024  
Fees: No cost to the district

[Roslyn will provide transportation at Shibley's expense]

- (vii) Contractor: Labor Education & Community Services Agency, Inc.  
Services: Employee Assistance Program for the period of July 1, 2024 through June 30, 2025  
Fees: Total estimated to be \$6,650  
(Agreement is subject to review and approval by District counsel)
- (viii) \*Contractor: All About Kids/Mid-Island Therapy Associates  
Services: Special Ed ABA Services for the 2024-25 school year as specified in the agreement  
Fees: Total estimated to be \$2,500.00 (\$500.00 for summer program; \$2,000 for school year)
- (ix) \*Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC d/b/a Kidz Educational Services  
Services: Special Ed ABA Services for the 2024-25 school year as specified in the agreement  
Fees: Total estimated to be \$6,000.00 (\$1,000.00 for summer program; \$5,000.00 for school year)  
(Agreement is subject to review and approval by district counsel)
- (x) \*Contractor: Brookville Center for Children's Services, Inc.  
Services: Special Ed ABA Services for the summer and school year 2024-25 as specified in the agreement  
Fees: Total estimated to be \$48,000.00 (\$8,000.00 for summer program; \$40,000.00 for school year)
- (xi) \*Contractor: Mill Neck Interpreter Services  
Services: Sign Language Interpreter Services for the 2024-25 school year as specified in the agreement  
Fees: Total estimated to be \$100,000.00  
(Agreement is subject to review and approval by district counsel)
- (xii) \*Contractor: Nicholas Center for Autism  
Services: Special Ed ABA and Vocational Training Services for the summer and school year 2024-25 as specified in the agreement  
Fees: Total estimated to be \$80,000.00 (\$10,000.00 for summer program; \$70,000.00 for school year)  
(Agreement is subject to review and approval by district counsel)
- (xiii) \*Contractor: PBS Consulting & Psychological Services  
Services: Special Ed ABA Services for the summer and school year 2024-25 as specified in the agreement

Fees: Total estimated to be \$435,000.00 (\$60,000.00 for summer program; \$375,300.00 for school year, paid via 611 grant)  
(Agreement is subject to review and approval by district counsel)

- (xiv) \*Contractor: Strong Kids, Inc.  
Services: Physical Therapy and CPR Training Services for the 2024-25 school year as specified in the agreement  
Fees: Total estimated to be \$115,000.00 (\$15,000.00 for summer program; \$100,000.00 for school year)

Recommendation to **amend** the following contract (xv) which was approved by the Board of Education on May 16, 2023 (item B.1. (vii)):

- (xv) \*Contractor: Tutoring for Life, LLC d/b/a Tutors 4 Life  
Services: Tutoring services as necessary for the 2023-24 school year  
Fees: Total estimated to be ~~\$20,000~~ \$27,000  
(Agreement is subject to review and approval by District counsel)

**B.2.** Recommendation to approve **2023-24** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-09-9000-901	FIELD TRIP EXPENSES - MS	\$1,093.00
	<b>Subtotal</b>	<b>\$1,093.00</b>
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$1,093.00
	<b>Subtotal</b>	<b>\$1,093.00</b>

REASON FOR TRANSFER REQUEST: To cover the cost of salaries associated with travel for club trips.

**B.3. RESOLVED**, that the General Fund Appropriation Transfers on the attached document be approved. **(Attachment B.3.)**

**B.4. BE IT RESOLVED** that the Board of Education hereby approves the Amendment to the Agreement between the District and Webster Bank in accordance with the terms and conditions of said Amendment;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Amendment on behalf of the Board of Education.  
(Agreement is subject to review and approval by district counsel)

**B.5. WHEREAS**, a majority of the qualified voters of the Roslyn Union Free School District (the "District"), in the County of Nassau, New York, approved a proposition at the Annual District Meeting and Election duly called and held on May 21, 2024, authorizing said District to purchase various school buses and vans for use by the

District, including related equipment and apparatus, at a cost of not to exceed \$622,000; and such qualified voters then present and voting further authorized the Board of Education of said District to levy and collect a tax to be collected in annual installments to pay such cost as well as the cost of interest on any bonds issued to finance such cost;

**NOW, THEREFORE,**

THE BOARD OF EDUCATION OF THE ROSLYN UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than **two-thirds** of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Roslyn Union Free School District (the "District"), in the County of Nassau, New York, is hereby authorized to purchase various school buses and vans for use by the District, including related equipment and apparatus. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is not to exceed \$622,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of not to exceed \$622,000 bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and any bond anticipation notes issued in anticipation thereof, and the interest on said bonds and notes as the same shall become due and payable.

Section 2. Serial bonds of the District in the amount of not to exceed \$622,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law") to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The periods of probable usefulness applicable to the objects or purposes or class of objects or purposes for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 29 of the Law with respect to motor vehicles/school buses as referenced in such section, is not to exceed five (5) years and within the limitations of Section 11.00 a. 29-a of the Law with respect to zero-emission school buses as referenced in such section, is not to exceed twelve (12) years. However, such periods of probable usefulness shall be shortened as needed in the event that Sections 11.00 a. 29 and 29-a of the Law are amended prior to the issuance of the bonds herein authorized.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes

for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education of the District relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing

resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in one of the District's official newspapers, and hereby designated the official newspaper of said District for such publication.

**B.6. Extraclassroom Activity Treasurer Reports (Attachment B.6.)**

High School, April 2024

Middle School, April 2024

**B.7. BE IT RESOLVED** that the Board of Education hereby awards the Fuel Oil Tank Replacement Base Bid No. MC-1 at Harbor Hill School to Island Pump and Tank, LLC in the total base bid amount of \$352,187.00, which sum includes a Lump Sum Allowance of \$15,000.00 for additional work required; subject to the terms of an agreement to be prepared by District counsel;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and Island Pump and Tank, LLC.

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 8, 14, 15, 25, 2024, April 2, 3, 4, 11, 12, 18, 2024, May 1, 6, 7, 8, 10, 14, 16, and 21, 2024.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 29, 2024, March 25, 2024, April 8, 9, 12, 15, 16, 17, 18, 19, 2024, May 1, 2, 3, 6, 7, 8, 9, and 20, 2024.

**C&I.3** Recommendation to approve Dalton Samuels to attend the NYAPT Summer Conference and Trade Show in Saratoga Springs, New York from July 7, 2024 through July 11, 2024 at an estimated cost to the district not to exceed \$1,715.00.

**C&I.4** Recommendation to approve Jennifer Sapir to attend the 2024 Summer Poetry Teachers Institute in Chicago, Illinois from July 21, 2024 through July 26, 2024 at an estimated cost to the district not to exceed \$2,058.14.

**C&I.5** Recommendation to approve Jill Fedun to attend the 2024 Summer Poetry Teachers Institute in Chicago, Illinois from July 21, 2024 through July 26, 2024 at an estimated cost to the district not to exceed \$1,952.26.

**C&I.6** Recommendation to approve Michael Goldspiel to attend the Uncharted Learning National Summit 2024 in Chicago, Illinois from July 14, 2024 through July 18, 2024 at an estimated cost to the district not to exceed \$ 2,424.00.



**C&I.7** Recommendation to appoint the following curriculum writers for the 2024-2025 school year as per RTA contract:

<u>Curriculum</u>	<u>Writer (s)</u>	<u>Hours Approved</u>
NYS Next Generation Learning Standards Math 6 Scope & Sequence	Kristina Wood	8
NYS Next Generation Learning Standards Math 7 Scope & Sequence	Renee Huntley	8
NYS Next Generation Learning Standards PreAlgebra Scope & Sequence	Gabriella Gizzi	8
Literature Honors 9th Grade Scope & Sequence	Sara Lehn Jill Fedun	4 4
AP PreCalculus Curriculum	Mark Carman	15
Strive Counseling Curriculum	Melissa Messina	15
ENL 1: A Newcomer's Curriculum Scope & Sequence	Lauren Bautista	8
NYS School Counseling Grade 9 Curriculum	Elizabeth Brown	15

**C&I.8** Recommendation to approve 2 athletes and 1 coach from the Girls Varsity Golf team to attend the 2024 NYSPHSAA Girls Golf State Championship in Rexford, New York from May 31, 2024 through June 3, 2024 at an estimated cost to the district not to exceed \$1,850.65.

**C&I.9** Recommendation to approve 1 athlete and 1 coach from the Boys Varsity Spring Track and Field team to attend the 2024 NYSPHSAA Outdoor Track and Field Championship in Syracuse, New York from June 6, 2024 through June 8, 2024 at an estimated cost to the district not to exceed 1,500.00

**BOARD OF EDUCATION:**

**BOE.1** Be it resolved that as per NYS Education Law 2801-a and Commissioner's Regulation 155.17 the Board of Education appoints the following members to the District Wide School Safety Team:

- School Board Member: Meryl Waxman Ben Levy, BOE President
- Administration Organization: Craig Johanson
- Teacher Organization: Wendy Svitek
- Parent Organization: Jennifer DiSanti and Danielle Gross
- School Safety Personnel: Keith Macias
- Student Representative: TBD (OCC elections are June 3)
- Transportation: Dalton Samuels
- Superintendent of Schools: Allison Brown
- Assistant Superintendent: Karina Baez
- Assistant Superintendent: Michael Goldspiel
- Assistant Superintendent for Business: Susan Warren
- Assistant to the Superintendent for Technology/Security: Jason Lopez
- Assistant to the Superintendent for Special Projects: Thomas Szajkowski
- Technology Specialist: Jessica Kemler
- School Foods Manager: Dawn Piteo
- NCPD Homeland Security: PO Michael Costanzo

**Comments**

No public comment.

**Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 6-0, (Mr. Seinfeld absent), to accept the Personnel Agenda Items P.1, P.2, Business/Finance Agenda Items B.1 – B.7, Curriculum and Instruction Agenda Items C&I.1 – C&I.9 and Board of Education Agenda Items BOE.1, as a consent agenda.**

**Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Seinfeld absent), to adjourn at 6:45 p.m.**

**Respectfully submitted,**  
*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**

## Retirement Celebration

Ms. Brown thanked, congratulated and celebrated the 26 members of the staff on their retirement from the District.

On behalf of the Board of Education, Ms. Ben-Levy presented plaques in recognition of the years of service to the District to the following retirees:

### HIGH SCHOOL

	<u>Position</u>
Janet Barbosa	Teaching Assistant
Joseph Capozzi*	Teacher
Linda Colosi*	Teaching Assistant
Marcus Duff	Assistant Head Custodian
Lori Kaufman*	Teaching Assistant
Thomas Kundmueller*	Teacher
Andrea Rubin	Public Information Assistant
Laurie Schoenberg*	Teacher
John Stratton	Teacher's Aide

### EAST HILLS

Carol Baldwin*	Teacher's Aide
Juliette Hutt	Teacher
Desiree Liggieri*	Food Service Worker

### HARBOR HILL

Diane Carra*	Teacher
Theresa DeBello-Tahany	Teacher
Delfina Hennep	Teacher
Janet Paradiso	Teaching Assistant
Lynda Waring	Stenographer

### HEIGHTS

Odessa Burton	Cleaner
Susan Escobar	Lunch Recreation Specialist
Lora Jakowlew	Teacher
Sharon Long	Teacher
Gloria Young	Teacher

### ADM

Geraldine Murtagh	Informational Technology Specialist 3
Itala Parisi*	Account Clerk

### MAINT/BUS

Philip Faria*	Security Aide
Cheryl Russell	Bus Driver

\*Not in attendance