

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Friday, December 1, 2023**

**8:00 A.M.**

**Administration Building – Boardroom**

**MINUTES**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
Alison Gilbert  
Robert Koonin  
Leigh Minsky

**ALSO PRESENT**

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

**ABSENT**

David Dubner	
David Seinfeld	
Karina Báez	Assistant Superintendent for Primary Education
Blake Sohmer	Student Delegate

**Ms. Ben-Levy called the meeting to order at 8:01 a.m.**

**8:00 a.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

## **Board President's Comments**

Ms. Ben-Levy thanked the members of the Board for attending this morning's meeting.

## **Superintendent's Comments**

Ms. Brown had no comments.

## **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

**Ms. Ben-Levy made a motion to move the agenda as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Minsky seconded and carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent) to move the agenda as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Minsky seconded and carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to adopt the consent agenda.**

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

## **PERSONNEL:**

### **ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) \*Contractor: Long Island Neuropsychological Consultants  
Services: Various services for the 2023-24 school year as specified in the agreement  
Fees: Total estimated to be \$10,000.00 (paid via 611 grant)  
(Agreement is subject to review and approval by district counsel)

**The following item [(ii)] is a “flow-through” grant which passes through the district special aid fund but has no impact on our general fund budget**

- (ii) Contractor: Interdisciplinary Center for Child Development  
Services: Instructional services for the 2023-24 school year  
Fees: **611 Grant**  
\$2,177.00 per student (1 student)  
Total will be \$2,177.00  
**619 Grant**  
\$714.00 per student (1 student)  
Total will be \$714.00

**B.2. WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Glazing Services & Supplies

**BOARD OF EDUCATION:**

**BOE.1 WHEREAS** the Board of Education received a Management Letter from our independent auditor, PKF O'Connor Davis **and**

**WHEREAS** the recommendations in that Management Letter have been studied by administration and a "Corrective Action Plan" shared with the Audit Committee, upon the recommendation of the Chairman of the Citizens' Audit Advisory Committee, the committee having reviewed and recommended Management's draft response,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education approves and authorizes the submission of the said draft letter reviewed as its official response and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to sign the letter on behalf of the district.

**BOE.2 WHEREAS**, the Roslyn Union Free School District is a participating employer in the New York State Health Insurance Plan (“NYSHIP Plan” or “Plan”); and

**WHEREAS**, pursuant to the NYSHIP Plan, eligible school board members may enroll in the NYSHIP Plan, but are required to make payment of both the employer and employee contribution for coverage under the Plan and General Municipal Law section 92(a)(4), subject to approval by the Board of Education by a duly adopted resolution; and

**WHEREAS**, an eligible Board Member identified in Confidential Attachment “A” has indicated a desire to enroll in the NYSHIP plan subject to the afore-stated conditions.

**NOW, THEREFORE**, the Board of Education hereby approves the enrollment of said eligible Board Member in the NYSHIP Plan effective upon enrollment as per the NYSHIP plan, with the requirement that the Board Member shall make payment of both the employer and employee contribution for coverage under the Plan.

**Ms. Ben-Levy moved, seconded by Mr. Minsky carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to accept the Personnel Agenda Items P.1 - P.2, Business/Finance Agenda Items B.1 – B.2, and Board of Education Agenda Items BOE.1 – BOE.2, as a consent agenda.**

#### **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to adjourn at 8:03 a.m.**

**Respectfully submitted,**

*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**