

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, October 12, 2023

7:00 P.M.

Administration Building – Boardroom

MINUTES

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Susan Warren	Assistant Superintendent for Business and Administration
Michael Betts	Acting District Clerk
Blake Sohmer	Student Delegate

ABSENT

Leigh Minsky	
Nancy Carney Jones	District Clerk

Ms. Ben-Levy called the meeting to order at 7:00 p.m.

7:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Ms. Ben-Levy moved agenda item BOE.1 out of order.

BOE.1 BE IT RESOLVED that the Board of Education hereby appoints Michael Betts as Acting District Clerk, and further authorizes the administration of oath to Michael

Betts, as Acting District Clerk.

Recognition: Board Appreciation Week

Ms. Ben-Levy acknowledged a tray of baked goods and a card sent on behalf of all the members of the CCPA, thanking the Board for their dedication to the District. Ms. Brown spoke on behalf of her administrative team, thanking the board members for all they do and then presented them with “pick-me-up jars”. Ms. Brown then introduced one of our seniors, Lacey Barrett, a student from Ms. Cinnamo’s Chamber Singers’ class, to sing the Star Spangled Banner. Afterwards, Lacey presented a thank-you letter to Ms. Ben-Levy from some of our students. In return, Ms. Ben-Levy and Mr. Levine presented flowers to Lacey and Ms. Cinnamo as their own thank-you for the performance. Members of the Board spoke in turn, thanking everyone for their kind words and support.

Recommendation to accept the Treasurer’s Report for August 2023 (**Attachment T**)

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Minsky absent) to accept the Treasurer’s Report for August 2023.

Recommendation to accept the minutes from the following meeting:
September 21, 2023

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0 (Mr. Minsky absent), to accept the minutes for September 21, 2023.

Board President’s Comments

Ms. Ben-Levy started the meeting by offering the following comment on the state of things in Israel. “Tonight as we are recognized for our service to our schools know that if we earned such honor by our service it is not merely because of our words but because of our actions—and the loving kindness through which we steadfastly steward our district. Words matter; actions matter more. We have spoken through our grief to our school community through the statements of our superintendent, Allison Brown, who has spoken so well on our behalf. I choose to speak for all of us now. We are guided by our oath of office and inherent sense of justice—we have once again seen the heinous acts of terrorists and like in the time of 9/11 we are grieving and chilled to the bone to shield our way of life and our children from the indefensible unjustifiable incomprehensible pure evil on full display for all the world to see. May we find the strength we need, to lead and to serve. It has been said that those who do not learn from history are destined to repeat it. Throughout the generations of time immemorial good eventually triumphs over evil — fueled by the strength of our love. So may it be now. Make no mistake. It will. It must. All of humanity depends on it. —and our children are watching.”

Superintendent’s Comments

Ms. Brown followed with her own comment. “Thank you Meryl for speaking on behalf of all of us. I would like to just add that we are deeply saddened and deeply concerned about

the ongoing inexcusable violence which has resulted in the loss of innocent lives and widespread suffering.”

Student Delegate’s Comments

Blake Sohmer, Student Delegate and OCC President, offered his thanks to the board members before speaking about Homecoming and the unfortunate fact that the weather put a damper on things. He praised the football team for managing to get a win. He spoke about the new student breakfast and upcoming plans for Halloween but let on that he hadn’t decided on his own costume. He also mentioned the upcoming new event for K-6 grade students which will offer one hour of trick-or treating at the high school.

Discussion Item:

Presentation of Independent Audit to the Board of Education – Robert A. Daniele, PKF O’Connor Davies

Mr. Daniele presented the results of the independent audit. The auditors issued an Unmodified Opinion which is the highest opinion issued. The District continues to have good financial health.

Ms. Ben-Levy thanked both the auditor and the Citizen Audit Advisory Committee members.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

Ms. Melanie Cooper (RESA President), followed by Mr. Craig Johanson (RASA President) each took the opportunity to offer their thanks to the BOE on behalf of their respective units.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Seinfeld seconded and carried by a vote of 6-0 (Mr. Minsky absent), to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 6-0 (Mr. Minsky absent), to adopt the consent agenda and agenda addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
22	Alexis Robinson	Substitute Appointment	Per Diem Substitute Teacher		10/13/23	6/30/24		\$130/day
23	Laurie Schoenberg	Resignation for the Purposes of Retirement	Teacher	HS		6/30/24 (last day of employment)		
24	Mark Steinmuller	Coach Appointment	Girls Volleyball, II / 4	MS	10/13/23	6/30/24		Per RTA Contract
25	Erick Zizic	Coach Appointment	Boys' Assistant Varsity Swimming II / 1	HS	10/13/23	6/30/24		Per RTA Contract
26	Valentina Scotto	Substitute Appointment	Per Diem Substitute Teacher		10/13/23	6/30/24		\$130/day
27	Valentina Scotto	Substitute Appointment	Per Diem Substitute Teaching Assistant		10/13/23	6/30/24		\$100/day

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Long Island University – C.W. Post
Services: 2024 High School graduation at Tilles Center on June 21, 2024 (Rehearsal June 18, 2024)
Fees: Total estimated to be \$20,715.50
(Agreement is subject to both review and approval by district counsel and the governor’s executive order regarding public gatherings and state and local conditions)

- (ii) Contractor: Glen Cove City School District
Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Glen Cove for the 2023-24 school year
Fees: Total estimated to be \$7,500.00

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 22, 2023 (item B.1. (xxii)):

- (iii) *Contractor: Nicholas Center for Autism
Services: Special Ed ABA and Vocational Training Services for the summer and school year 2023-24 as specified in the agreement
Fees: Total estimated to be ~~\$17,200.00~~ \$21,210.00 (~~\$2,200.00~~ \$6,210.00 for the summer program; \$15,000.00 for the school year)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 22, 2023 (item B.1. (iv)):

- (iv) *Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC d/b/a Kidz Educational Services
Services: Special Ed ABA Services for the 2023-24 school year as specified in the agreement *including Addendum #1*
Fees: Total estimated to be \$4,100.00 (\$1,000.00 for the summer program; \$3,100.00 for the school year)

The following items [(v) and (vi)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget:

- (v) Contractor: Ascent: A School for Individuals with Autism
Services: Instructional services for the 2023-24 school year
Fees: **611 Grant**
\$2,177.00 per student (1 student)
Total will be \$2,177.00

- (vi) Contractor: Mid-Island Therapy Associates, LLC d/b/a All About Kids
 Services: Instructional services for the 2023-24 school year
 Fees: **611 Grant**
 \$726.00 per student Related Services (2 students)
 Total will be \$1,452.00
619 Grant
 \$238.00 per student Related Services (2 students)
 Total will be \$476.00

B.2. Recommendation to approve **2023-24** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-08-9000-801	BOCES PROGS OTHER	\$14,500.00
	Subtotal	\$14,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-451-08-2200-801	CONSUM WKBS – HS SCI	\$14,500.00
	Subtotal	\$14,500.00

REASON FOR TRANSFER REQUEST: To cover the cost of new workbooks and review books.

B.3. Recommendation to approve a payment in the amount of \$19,733.71, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 8/31/2023.

B.4. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$5,878.14	MS Prof. Svcs.	2110-245-09-20MS	H20-00016	P00010
\$23,662.95	HS Prof. Svcs.	2110-245-08-20HS	H21-00023	P13

B.5. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$44,265.00	HS Prof. Svcs.	1620-293-08-23HS	H23-00167	CI 2022 HS - 3
\$39.12	HS Reimbursables	1620-293-08-23HS	H23-00167	CI 2022 HS - 3
\$24,590.00	HS Prof. Svcs.	1620-293-08-23HS	H23-00167	CI 2022 HS - 4

\$40.35	HS Reimbursables	1620-293-08-23HS	H23-00167	CI 2022 HS - 4
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B.6. BE IT RESOLVED that the Board of Education of the Roslyn UFSD hereby authorizes the District to enter into an intermunicipal agreement with the Town of North Hempstead for the provision of fuel services for the term of September 6, 2023, through September 5, 2028;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said intermunicipal agreement on behalf of the District, subject to the terms and conditions of an agreement to be reviewed by District counsel.

B.7. Extraclassroom Activity Treasurer Reports (Attachment B.7.)
 High School, August 2023
 Middle School, August 2023

B.8. Recommendation by Sherry Ma, East Hills Principal, to declare as surplus the attached item which is no longer of use in the district and cannot be repaired. It is suggested that this item be discarded. (Attachment B.8.)

Addendum

B.9. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (Attachment B.9.)

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on notification as previously approved by the Committee on August 29, 2023, September 5, 12, 13, 18 and 21, 2023.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 8, 11, 12, 14, 15, 18, 19, 21, 27 and 28, 2023.

C&I.3 Recommendation to approve Janet Rabbani to attend the ASBO New York School Business Management Workshop in Saratoga Springs, New York from November 12 through 15, 2023 at an estimated cost to the district of \$1,674.35.

C&I.4 Recommendation to approve Lawrence Reiff to attend the NCTE (National Council of Teachers of English) Annual Conference in Columbus, Ohio from November 15 through November 19, 2023 at an estimated cost to the district not to exceed \$3,040.00.

Addendum

C&I.5 Recommendation to approve Elizabeth Brown to attend the NYSSCA, New York State School Counselor Association Conference in Albany, New York from November 16 through 18, 2023 at a cost to the district not to exceed \$1,252.00

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the Board of Education hereby appoints Michael Betts as Acting District Clerk, and further authorizes the administration of oath to Michael Betts, as Acting District Clerk. **(Adopted at the beginning of the meeting)**

BOE.2 RESOLVED, upon the recommendation of the Citizens Audit Advisory Committee, that the Board of Education of the Roslyn Union Free School District accepts the External Audit Report for the 2022-2023 school year submitted by PKF O'Connor Davies, LLP.

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a due process complaint in Case #598709, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.4 WHEREAS, the Board of Education has reviewed Policies 6700 (Purchasing) and 6710 (Purchasing Authority) and have determined that said policies require revision:

WHEREAS, the Board of Education wishes to adopt the following revised policy: Policy 6700 (Purchasing) and abolish Policy 6710 (Purchasing Authority) implement those changes contained therein effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting the following revised policy: Policy 6700 (Purchasing) and abolish Policy 6710 (Purchasing Authority) and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts Revised Policy 6700 (Purchasing) effective immediately. **(Attachment BOE.4)**

BOE.5 WHEREAS, applications were made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston Girls' and Boys' UFSD Fencing Teams for the 2023-2024 winter season*;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said applications;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Girls' and Boys' Roslyn UFSD Fencing Teams with the East Williston UFSD Fencing Teams;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with East Williston UFSD in connection with the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**This contract for the 2023-2024 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal regulations.*

BOE.6 WHEREAS, an application was made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team for the 2023-2024 winter season*;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said application;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with the Port Washington UFSD in connection with the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Swimming Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**This contract for the 2023-2024 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal regulations.*

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0 (Mr. Minsky absent), to accept the Personnel Agenda Items P.1 - P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.8, Addendum B.9, Curriculum and Instruction Agenda Items C&I.1 – C&I.4, Addendum C&I.5, and Board of Education Agenda Items BOE.1 – BOE.6, as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0 (Mr. Minsky absent), to adjourn at 7:50 p.m.

Respectfully submitted,

Michael Betts

**Michael Betts
Acting District Clerk**