

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, May 4, 2023**

**7:00 P.M.**

**Administration Building – Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
David Dubner  
Alison Gilbert  
Robert Koonin  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Lindsay Cohen	Student Delegate

**ABSENT**

Karina Báez	Assistant Superintendent for Primary Education
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**6:45 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0, that the Board of Education adjourns to Executive Session at 6:45 p.m., to discuss a legal issue.

The Executive Session adjourned at 7:04 pm.

Meeting was call to order at 7:08pm

**7:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**7:00 p.m. - Budget Hearing** [Even though the law requires a “Budget Hearing”, please understand that the law also requires that nothing can be changed in the budget at this time. This “hearing” is purely informational.]

Ms. Ben-Levy opened up the budget hearing at 7:08 pm. The hearing is required by Educational Law for the budget process.

There were no public comments on the budget.

Ms. Ben-Levy closed the budget hearing at 7:09 pm

Recommendation to accept the Claims Auditor’s Report for March 2023

**Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 7-0, to accept the Claims Audit Reports for March 2023.**

Recommendation to accept the Claims Auditor’s Quarterly Reports for January, February and March 2023

**Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 7-0, to accept the Claims Audit Reports for January, February and March 2023.**

The claims auditor will present the quarterly report at the June 22, 2023 meeting.

Recommendation to accept the minutes from the following meeting:  
April 18, 2023

**Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 7-0, to accept the minutes for April 18, 2023.**

### **Board President’s Comments**

**Ms. Ben-Levy read the following statement on behalf of the Board of Education, Central Office Administration, students and the OCC:**

*“The tragic passing of two of our Roslyn Middle School students is a tremendous loss for their families, friends, and our school community. The District extends our deepest condolences and asks that everyone respect the families’ right to grieve privately during this very difficult time. District psychologists, guidance counselors, and social workers are available at each of our schools to provide any needed support for students, staff and families. We wish a speedy and complete recovery to our two Roslyn High School students in the hospital. Our hearts are broken.”*

**Ms. Ben-Levy requested a moment of silence in remembrance of the two students.**

### **Superintendent's Comments**

Ms. Brown had no additional comments.

### **Student Delegate's Comments**

Ms. Cohen had no additional comments.

### **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

**Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.**

**Ms. Ben-Levy moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to move the agenda and agenda addendum as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 7-0, to adopt the agenda as a consent agenda and agenda addendum.**

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

## Addendum

### P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
56	Natalie Julich	Childcare Leave	Special Education	HS	4/26/23	6/30/23		
57	Kaiyan Lin	Part-Time Appointment	.4 World Languages (New)	HS	8/30/23	6/30/24		Mandarin & ESL Gr 7-12, MA/Step 8**, Per RTA Contract
58	Kaiyan Lin	Substitute Appointment	Per Diem Substitute Teacher		9/1/23	6/30/24		\$130/day
59	Alexandra Stevens	Probationary Appointment	Science (T.Arcarola)	HS	8/30/23	Prob. Ends 8/29/27*	Science	Biology & General Science 7-12, MA/Step 1**, Per RTA Contract
60	Jonathan Piccirillo	Appointment	Intramurals (Table Tennis)	HS	5/17/23	6/23/23		Per RTA Contract

\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

\*\**Placement subject to verification of education and employment.*

### **BUSINESS/FINANCE:**

#### **ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Heritage Club at Bethpage  
 Services: Catering and Facilities for 2024 Senior Prom\*  
 Fees: The entire cost of this affair is estimated to be \$35,781.08 and will be paid by students and student fundraising activities of the Class of 2024; no district funds will be used.

*\*This contract for the 2023-2024 school year is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions*

- (ii) Contractor: Westbury Union Free School District  
Services: Health and Welfare Services for 6 students attending out of district schools for the 2022-23 school year.  
Fees: \$988.50 per student  
Total estimated to be \$5,931.00

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 23, 2022 (item B.1. (xxx)):

- (iii) Contractor: University Eye Center | SUNY College of Optometry  
Services: Various services for the 2022-23 school year as specified in the agreement  
Fees: Total estimated to be ~~\$3,625.00~~ \$4,625.00  
(Agreement is subject to review and approval by District counsel)

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on July 12, 2021 (item B.14. Bid# 21/22-09R)], extended on June 2, 2022 (item B.1. (ix)), and amended on June 23, 2022 (item B.1. (liii)), in order to renew:

- (iv) \*Contractor: Bell Auto School, Inc.  
Services: In-car driving instruction for the 2023-24 school year\*  
Fees: \$385.00 per student (4 students per car) or \$400.00 per student (2 or 3 students per car). (approx. 144 students) to be paid by the students; no district funds will be used.  
*\*This contract for the 2023-2024 school year is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions*

Recommendation to **extend** the following contract [(v) which was first approved by the Board of Education on June 24, 2021 (item B.21, Bid# 21/22-50)], and extended on June 2, 2022 (item B.1. (xi)), in order to renew:

- (v) \*Contractor: Jamaica Ash & Rubbish  
Services: Refuse removal, street sweeping and drainage system for the 2023-24 school year  
Total estimated to be \$92,887.23 (including CPI increase)  
(Agreement is subject to review and approval by District counsel)

Recommendation to **extend** the following contract [(vi) which was first approved by the Board of Education on November 18, 2021 (item B.18. Bid# 21/22-21)], and extended on June 2, 2022 (item B.1. (x)), in order to renew:

- (vi) \*Contractor: T & D Sports Video Productions  
Services: Athletic video & livestreaming services for the 2023-24 school year\*

Fees: Total estimated to be \$15,050.00

*\*This contract for the 2023-2024 school year is subject to both review and approval by district counsel and the governor's executive order regarding public gatherings and state and local conditions*

**B.2.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-460-03-9000-311	SUPVSN SOFTWARE CC	\$25,000.00
2630-430-03-1100-311	COMP SUPPLIES DW	\$ 5,200.00
	<b>Subtotal</b>	<b>\$30,200.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$30,200.00
	<b>Subtotal</b>	<b>\$30,200.00</b>

REASON FOR TRANSFER REQUEST: To allow for the renewal of the District data center VMware through BOCES to allow the District to receive aid.

**B.3.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-230-03-9000-301	DISTRICT Classroom Furn	\$28,000.00
	<b>Subtotal</b>	<b>\$28,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2010-450-03-9000-301	CURRIC SUPPLIES	\$28,000.00
	<b>Subtotal</b>	<b>\$28,000.00</b>

REASON FOR TRANSFER REQUEST: To allow for the purchase of furniture to be used in the Science rooms at both East Hills School and Roslyn High School.

**B.4.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-433-09-9000-901	TCHG MEMB DUES MS	\$6,000.00
	<b>Subtotal</b>	<b>\$6,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$6,000.00
	<b>Subtotal</b>	<b>\$6,000.00</b>

REASON FOR TRANSFER REQUEST: To pay dormitory fees due to Nassau County for students in residential placements.

- B.5.** Recommendation to approve a payment in the amount of \$39,579.42 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 3/31/2023.
- B.6.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

<b>Payment</b>	<b>Location/ Project</b>	<b>Budget</b>	<b>PO #S</b>	<b>Inv #</b>
\$45.40	HS Reimbursables	2110-245-08-20HS	H21-00023	R12
\$55.59	HS Reimbursables	2110-245-08-23HS	H23-00009	R5

- B.7.** Recommendation that, pursuant to receipt of a gift in the amount of \$750.00, the Board of Education hereby accepts the gift, and hereby establishes the Boris Solop Memorial Scholarship to be accounted for in the CM Fund. The Athletic and Physical Education Awards Committee will make the selections each year based on the following criteria:
- Two Seniors
  - Member of a Girls' Varsity Athletic team and a Boys' Varsity Athletic team
  - Exemplifies academic excellence with a focus on family and community service
  - Demonstrates a strong work ethic, and integrity
  - \$250.00 award each
- B.8.** Recommendation by Dr. Scott Andrews, High School Principal, to declare the following textbooks to be discarded due to their being outdated and obsolete. **(Attachment B.8.)**

**CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 9,13,31, 2023 and April 5 and 17, 2023.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 7,8,9,14,16,17,20,21,22,23,24,27,28,29,30,31, 2023 and April 3,4,and 18, 2023.

**C&I.3** Recommendation to approve Melissa Messina to attend the Counselor Visit Day at Binghamton University in Binghamton, NY from June 6, 2023 through June 7, 2023 at a cost to the district not to exceed \$427.10

**BOARD OF EDUCATION:**

**BOE.1 BE IT RESOLVED**, that the annual organizational meeting of the District for the 2023-2024 school year will be held on July 13, 2023 in accordance with the requirements set forth at Section 1707(2) of the Education Law.

**Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 7-0, to accept the Personnel Agenda Items P.1 - P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.8, Curriculum and Instruction Agenda Items C&I.1 – C&I.3, and BOE.1 as a consent agenda.**

**Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Seinfeld, carried by a vote of 7-0, to adjourn at 7:13 p.m.**

**Respectfully submitted,**  
*Nancy Carney Jones*

**Nancy Carney Jones  
District Clerk**