

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, January 26, 2023

7:00 P.M.

Administration Building – Boardroom

MINUTES

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Lindsay Cohen	Student Delegate

ABSENT

Robert Koonin
David Seinfeld

Ms. Ben-Levy called the meeting to order at 7:04 pm

7:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Treasurer's Report

Recommendation to accept the Treasurer's Report for November 2022 (**Attachment T**)

Ms. Ware presented the Treasurer's report for the month November 2022 and stated the reports are comparable to the same time last year. She announced that this month our investments in NYCLASS have paid \$54,000 in interest.

Ms. Ben-Levy moved, seconded by Dr. Valauri carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent) to accept the Treasurer's Report for November 2022.

Claims Audit Report

Recommendation to accept the Claims Auditor's Report for November 2022 and December 2022.

Recommendation to accept the Claims Auditor's Quarterly Reports for July, August, September, October, November and December 2022

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent) to accept the Claims Auditors Report for November 2022, December 2022 and the Quarterly Reports for July to December 2022.

Shari Diamond, Partner, Cerini & Associates, LLP presented an overview of the Claims Audit reports the first and second quarters of the school year, July to December 2022.

The auditors reviewed 1,069 claims from the first quarter and 1,118 claims from the second quarter from the General, Custodial (Trust & Agency), School Lunch, Federal, and Capital Funds payments. These quarters showed an overall incident percentage of .55%, which included four (4) confirming purchase orders, seven (7) confirming purchase orders noted by the district and one (1) purchase order increased after invoice date.

Ms. Diamond commented the District continues to have an extremely low percentage rate of incidents, all the incidents had very low dollar amounts and there were no held checks. She stated the auditors continue to have very good communication with the district and the Business Office often contacts the auditors to ask questions regarding claims. This helps to maintain the audit control process.

Recommendation to accept the minutes from the following meeting:
January 6, 2023

Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent), to accept the minutes for January 6, 2023.

Board President's Comments

Ms. Ben-Levy wished everyone a happy healthy new year and expressed how happy she is that the schools are back in session and there are so many activities going on in the buildings. Ms. Ben-Levy met with State Senator Jack Martins, who was recently elected to the New York State Senate and represents the District. Mr. Martins plans to visit the district to see what Roslyn offers curriculum wise. Ms. Ben-Levy remarked that he is a senator that understands school finance.

Superintendent's Comments

Ms. Brown proposed the draft calendar for the 23-24 school year. She stated, "The calendar complies with all State and all contractual requirements and she recommended the Board approve this calendar."

She wished everyone a Happy New Year and recommended checking out the District's website, as there are many events happening in the District. The website has headliners that will keep you informed on what is happening in the District.

Student Delegate's Comments

Ms. Cohen, OCC President, outlined several amazing events that have recently happened in the High School:

- 1) The first ever Winter Pep rally was held on January 6, to celebrate the winter sports. In addition, the teachers and students held a basketball game. The rally and game really increased the school spirit. A Spring Pep Rally is in planning.
- 2) Moe's fundraiser held on January 12 - the OCC received 35% of the profits from the sales at Moe's.
- 3) Planning for the annual Clash of the Classes. They are looking into new ideas for spirit days.
- 4) Valentine's Day candy gram sale is currently underway.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you.

No public comment.

Ms. Ben-Levy made a motion to move the agenda and the addendum as a consent agenda.

Ms. Ben-Levy announced that Item 6 on Addendum P.2, has been withdrawn due to being a duplicate

Ms. Ben-Levy moved, seconded by Mr. Levine, and carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent), to move the agenda and agenda addendum as

amended to withdraw Item 6, Addendum P.2 as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent), to adopt the agenda and agenda addendum as a consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
24	Dimetra Maheras	Appointment	Lunch Duty Stipend	MS	1/27/23	6/30/23		Per RPA Contract
25	Nicole Rosen	Childcare Leave	Teacher	HH	7/1/23	6/30/24		Per RTA Contract

P.2 Classified (as amended)

Item	Name	Action	Position / Replacing	Class	Type	Location	From	To	Certification Class / Step Salary
6	Deleted Duplicate P.2 #2								
7	Lisa Swierkowski	Resignation from position	Monitor			EH		1/26/23 (last day of employment)	

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Hofstra University
 Services: 2023 Roslyn Middle School graduation at David S. Mack Sports Complex on June 22, 2023
 Fees: Total estimated to be \$15,000.00
 (Agreement is subject to both review and approval by district counsel and the governor’s executive order regarding public gatherings and state and local conditions)
- (ii) Contractor: West Islip Union Free School District
 Services: Health and Welfare Services for 1 student attending out of district schools for the 2022-23 school year.
 Fees: \$1,052.74 per student
 Total estimated to be \$1,052.74
- (iii) *Contractor: Dr. Jodi Allison Mishkin
 Services: Educational and Assistive Technology services for the 2022-23 school year as specified in the agreement
 Fees: Total estimated to be \$10,000.00 (paid via 611 grant)
 (Agreement is subject to review and approval by district counsel)

The following items [(iv) through (vi)] are “flow-through” grants which pass through the district special aid fund but have no impact on our general fund budget

- (iv) Contractor: Brookville Center for Children’s Services, Inc.
 Services: Instructional services for the 2022-23 school year
 Fees: **611 Grant**
 \$1,973.00 per student (16 students)
 Total will be \$31,568.00

619 Grant

\$646.00 per student (12 students)

Total will be \$7,752.00

- (v) Contractor: Mid-Island Therapy Associates, LLC d/b/a All About Kids
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**

\$658.00 per student Related Services (2 students)

Total will be \$1,316.00

619 Grant

\$215.00 per student Related Services (2 students)

Total will be \$430.00

- (vi) Contractor: Tiegerman School
Services: Instructional services for the 2022-23 school year
Fees: **611 Grant**

\$1,973.00 per student (1 student)

Total will be \$1,973.00

619 Grant

\$646.00 per student (1 student)

Total will be \$646.00

Recommendation to **amend** the following contract (vii) which was approved by the Board of Education on June 23, 2022 (item B.1. (ii)):

- (vii) *Contractor: Daniel Armstrong
Services: Various services for the 2022-23 school year as specified in the agreement
Fees: Total estimated to be \$125,500.00 (\$5,500.00 for summer program; \$120,000.00 for school year *with \$30,000.00 being paid via an ARPA grant*)

Recommendation to **amend** the following contract (viii) which was approved by the Board of Education on June 23, 2022 (item B.1. (xi)):

- (viii) *Contractor: Extraordinary Pediatrics, P.C.
Services: Various services for the 2022-23 school year as specified in the agreement
Fees: Total estimated to be \$400,000.00 (\$35,000.00 for the summer program; \$365,000.00 for the school year *with \$20,000.00 being paid via an ARPA grant*)

Recommendation to **amend** the following contract (ix) which was approved by the Board of Education on June 23, 2022 (item B.1. (xviii)):

- (ix) Contractor: HorseAbility

Services: Vocational Horsemanship, internship experience for the 2022-23 school year ~~summer program~~ as specified in the agreement

Fees: Total estimated to be ~~\$6,000.00~~ \$6,040.00 (paid via 619 grant)

B.2. RESOLVED, that the General Fund Appropriation Transfers on the attached document be approved. (**Attachment B.2.**)

B.3. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$3,636.46
	Subtotal	\$3,636.46

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$3,636.46
	Subtotal	\$3,636.46

REASON FOR TRANSFER REQUEST: To cover the cost of salaries associated with travel for local events.

B.4. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1670-200-03-9000-311	CENT PRINTING EQUIP	\$10,000.00
1670-450-03-9000-311	PRINTING SUPPLIES DW	\$23,000.00
	Subtotal	\$33,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$33,000.00
	Subtotal	\$33,000.00

REASON FOR TRANSFER REQUEST: To allow for costs associated with installing network wiring and security on the main level of the Administration Building in order to be eligible for BOCES aid.

B.5. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2070-430-03-9000-301	CONTR SVCES PROF DEVEL	\$9,500.00
	Subtotal	\$9,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-03-5700-301	BOCES ARTS IN ED	\$9,500.00
	Subtotal	\$9,500.00

REASON FOR TRANSFER REQUEST: To allow for costs associated with additional student presentations through BOCES.

B.6. Recommendation to approve a payment in the amount of \$37,987.80 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2022.

B.7. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$35.42	Hts. Reimbursables	2110-245-06-20HE	H21-00038	R03
\$4,499.89	Hts. Prof. Svcs.	2110-245-06-20HE	H21-00038	P04
\$17.84	Hts. Reimbursables	2110-245-06-20HE	H21-00038	R05
\$36,284.93	EH Prof. Svcs.	2110-245-04-22EF	H22-00122	P5
\$34.86	EH Reimbursables	2110-245-04-22EF	H22-00122	R4
\$25.79	HS Reimbursables	2110-245-08-23HS	H23-00009	R2

B.8. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$98,368.17	Hts. Prof. Svcs.	1620-293-06-1606	H23-00012	RSD/ADD-1
\$13,036.50	EH Prof. Svcs.	1620-293-04-22EF	H23-00078	CI 2022 - 1
\$37.93	EH Reimbursables	1620-293-04-22EF	H23-00078	CI 2022 - 1
\$7,820.00	EH Prof. Svcs.	1620-293-04-22EF	H23-00078	CI 2022 - 2

B.9. Recommendation to approve the following Actual Non-Resident Tuition Rates for the 2021-22 school year and the Estimated Rates for 2023-24 as calculated by NYSED.

		Actual 2021-22	Tentative 2023-24
Students with Disabilities Full Time	Grades K-6	\$99,762	\$115,720
Students with Disabilities Full Time	Grades 7-12	\$108,103	\$122,935

- B.10.** Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at 65.5 cents per mile (IRS rate) effective January 1, 2023 in accordance with IRS announcement 2022-234 and Board of Education Policy. [This is an increase from both the original 2022 rate of 58.5 cents per mile and the amended July, 2022 rate of 62.5 cents per mile] **(Attachment B.10.)**
- B.11. Extraclassroom Activity Treasurer Reports (Attachment B.11.)**
High School, November 2022
Middle School, November 2022
- B.12.** Recommendation to accept, pursuant to receipt by Carol Murphy, Roslyn High School Assistant Principal, a donation from the Friends of the RCP, in the amount of \$700.00, to be appropriated to 1620.450.08.9000.310 to be used to purchase (2) industrial fans for use in the high school auditorium, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.13.** Recommendation to accept, pursuant to receipt by Michelle Hazen, Harbor Hill School Principal, a donation from their PFA, in the amount of \$15,000.00, to be appropriated to 1620.450.07.9000.310 to be used to renovate the staff lounge, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.14.** Recommendation to accept, pursuant to receipt by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, a donation from Roslyn Little League., one (1) Junior Hack Attack Baseball Pitching Machine to be used as a means to enhance the Roslyn High School baseball program. **(Attachment B.14.)**
- B.15.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.15.)**
- B.16.** Recommendation by Dr. Scott Andrews, Roslyn High School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, or have become outdated and obsolete. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.16.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on December 9,12,13,14,19,21,23, 2022 and January 5 and 6, 2023.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 18,22,28,29, December 2,6,7,8,9,12,14,15,19, 20,21,22,23, 2022 and January 3,5 and 10, 2023.

C&I.3 Recommendation to approve Dave Lazarus to attend the ASCD Annual Conference in Denver, CO from March 30, 2023 through April 3, 2023 at a cost to the district not to exceed \$3,094.26.

C&I.4 Recommendation to approve Dalton Samuels to attend the New York Association for Pupil Transportation 2023 Winter Workshop in Albany, NY from February 22, 2023 through February 24, 2023 at a cost to the district not to exceed \$973.00.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the Board of Education hereby authorizes the District to enter into an agreement with Webster Bank for banking services, subject to the terms and conditions of an agreement to be reviewed by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said agreement on behalf of the Board of Education.

BOE.2 WHEREAS, certain banks were designated as depositories for District Funds at the Reorganization Meeting of the Board of Education held on July 13, 2022; and

WHEREAS, said designation provided that the Board of Education may receive a recommendation during the fiscal year to add additional depositories to the list of depositories authorized by the Board of Education; and

WHEREAS, the Administration recommends that Webster Bank be designated as a depository for District Funds;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby designates Webster Bank as a depository for District Funds effective upon execution of an agreement between the District and Webster Bank.

BOE.3 BE IT RESOLVED that the Board of Education hereby adopts the 2023-2024 school calendar presented to the Board of Education by the Superintendent of Schools. **(Attachment BOE.3)**

Addendum

BOE.4 BE IT RESOLVED that the Board of Education hereby authorizes the District to enter into an agreement with The Growing Tree Nursery School for a Universal Pre-Kindergarten Program, subject to the terms and conditions of an agreement to be reviewed by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said agreement on behalf of the Board of Education.

Ms. Ben-Levy moved, seconded by Mr. Dubner and carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent), to accept the Personnel Agenda Items P.1 - P.3, Addenda P.1 – P.2 (as amended), Business/Finance Agenda Items B.1 – B.16, Curriculum and Instruction Agenda Items C&I.1 – C&I.4, and Board of Education Agenda Item BOE.1 – BOE.3 and Addendum BOE.4 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Koonin and Seinfeld absent), to adjourn at 7:19 p.m.

Respectfully submitted,
Nancy Carney Jones

**Nancy Carney Jones
District Clerk**