

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, October 13, 2022

7:00 P.M.

Administration Building – Board Room

MINUTES

Meryl W. Ben-Levy, President
Michael Levine, Vice President
Alison Gilbert
Robert Koonin
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Lindsay Cohen	Student Delegate
Michael Betts	Acting District Clerk

ABSENT

David Dubner	
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

Ms. Ben-Levy called the meeting to order at 7:02 pm

7:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recognition: Board Appreciation Week

Ms. Brown recognized the members of the Board of Education for all that they do for the children and staff of the school district. She thanked them for always placing the students of the district first in all their decision-making. Ms. Brown then read notes of appreciation from the presidents of each of the bargaining units that were unable to attend this evening's meeting Steve Klein (RFSA), Milta Matamoros (RPA), Dalton Samuels (RCBDMA), and Eleanor Russell (RTA). Craig Johanson (RASA President) and Rebecca Altman (CCPA Co-President), expressed their groups thanks in person. Ms. Brown presented the Board with the book *Practical Wisdom*, a book that the members of the Administration are currently reading this year. Ms. Ben-Levy, Mr. Seinfeld and Mr. Levine thanked the community, staff and other board members for their dedication to the students of Roslyn.

Recommendation to accept the Treasurer's Report for July 2022 (**Attachment T**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Dubner absent) to accept the Treasurer's Report for July 2022.

Recommendation to accept the minutes from the following meeting:
September 22, 2022

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Dubner absent) to accept the minutes for September 22, 2022

Board President's Comment

On behalf of the Board of Education, Ms. Ben-Levy thanked the members of the CCPA and PFA for their "thoughtful, selfless leadership" for the work they do for the children of the district.

Superintendent's Comments

Ms. Brown passed on her comments as she had spoken extensively during the BOE recognition section.

Student Delegate's Comments

Ms. Cohen updated the Board on the activities of the High School and OCC members that included volunteering at the Wounded Warriors concert on October 8 and the blood drive held on October 12. They will host the new student meet and greet on October 14 and on October 15, they will host tours of the High School for the Class of 1955. The marching band will be attending the NYS Championship October 29-31 and the annual Halloween costume contest will be on October 31.

On behalf of the OCC, Ms. Cohen thanked the Board of Education for all the opportunities offered to the students of the Roslyn School District.

Discussion Item:

1. Presentation of Independent Audit to the Board of Education – H. Chris Kopf, PKF O'Connor Davies

Mr. Kopf presented the results of the independent audit. The auditors issued an Unmodified Opinion which is the highest opinion issued. The District continues to have good financial health.

Ms. Ben-Levy requested to move agenda item BOE.5 out of order.

BOE.5 BE IT RESOLVED that the Board of Education hereby appoints Michael Betts as Acting District Clerk, and further authorizes the administration of oath to Michael Betts, as Acting District Clerk.

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Dubner absent) to adopt item BOE.5

Ms. Ben-Levy issued the oath of office to Mr. Betts.

Mr. Litvack, Citizens' Audit Advisory Committee (CAAC), Chairperson thanked the members of the Audit Advisory Committee for their volunteer service to the community. They meet several times a year to review the financials of the district. He spoke of the privilege it is to chair this committee and serve the community.

Ms. Ben-Levy requested to move agenda item BOE.1 out of order.

BOE.1 RESOLVED, upon the recommendation of the Citizens Audit Advisory Committee, that the Board of Education of the Roslyn Union Free School District accepts the External Audit Report for the 2021-2022 school year submitted by PKF O'Connor Davis.

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Dubner absent) to adopt item BOE.1

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you.

No public comments.

Ms. Ben-Levy made a motion to move the balance of the agenda and the addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 6-0, (Mr. Dubner absent) to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 6-0, (Mr. Dubner absent) to adopt the consent agenda and addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**
- P.4** Recommendation to approve revisions to the Adult Education Instructor Salaries that were approved on the September 22, 2022 agenda. See attached as **(Attachment P.4).**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
29	Andrew Krublitz	Appointment	Regular Substitute/Leave Replacement	HS	10/14/22	On or about 1/31/23		Visual Arts., MA/Step 1**, Per RTA Contract
30	Lauren Murphy	Appointment	.4 Overage (American Sign Language 2)	HS	10/14/22	On or About 1/31/23		Per RTA Contract

31	Emily Bartlett	Appointment	.2 Overage (American Sign Language 2)	MS	10/14/22	On or About 1/31/23		Per RTA Contract
32	Bryan Offermann	Resignation	Special Education	EH		11/10/22 (last day of employment)		
33	Bryan Offermann	Resignation	Boys JV Baseball, II / 3	HS		11/10/22 (last day of employment)		
34	Bryan Offermann	Resignation	Girls Fencing, II / 3	HS		11/10/22 (last day of employment)		
35	Bryan Offermann	Resignation	Boys JV Golf, VI / 3	HS		11/10/22 (last day of employment)		
36	Ellen Bowen	Appointment	Lunch Duty Stipend	EH	10/14/22	6/30/23		Per RPA Contract

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type	Location	From	To	Certification Class / Step Salary
5	Joan Zervakos	Appointment	Monitor (J.Zervakos)	Non-Comp	PT	EH	On or about 10/17/22*		\$16.84/hour

* Pending Civil Service Approval

P.5 Recommendation to increase the Security Aide hourly rate of pay from \$25.00 to \$26.00 per hour, effective October 17, 2022. After completion of 3 years of service as a Security Aide at the School District, the hourly rate of such Security Aide will increase to \$28.00 per hour.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Herricks School District
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Herricks for the 2022-2023 school year
 Fees: Total estimated to be \$15,000.00

- (ii) Contractor: Glen Cove City School District
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private schools in Glen Cove for the 2022-23 school year
 Fees: Total estimated to be \$15,000.00

- (iii) Contractee: East Meadow School District
 Services: One (1) East Meadow resident to attend Special programs 2022-23 school year
 Fees: 10 Month Tuition \$118,962.00 (Secondary Rate) (October 3, 2022 through June 23, 2023) Prorated
 Total estimated to be \$107,065.80 (Prorated) (Roslyn to receive)

- (iv) *Contractor: Nicholas Center for Autism
 Services: Various services for the 2022-23 school year as specified in the agreement
 Fees: Total estimated to be \$25,000.00
 (Agreement is subject to review and approval by district counsel)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-158-09-9000-303	SP ED TCHR ASST SAL- MS	\$100,000.00
	Subtotal	\$100,000.00
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
2815-430-03-9000-307	HLTH SVCES OTHER	\$100,000.00
	Subtotal	\$100,000.00

REASON FOR TRANSFER REQUEST: To allow for contractual services for LPN coverage District-wide.

B.4. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-200-03-9000-311	COMPUTER EQPT	\$13,150.00
	Subtotal	\$13,150.00
 <u>TO BUDGET CODE</u>		 <u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$13,150.00
	Subtotal	\$13,150.00

REASON FOR TRANSFER REQUEST: To allow for costs associated with wiring at both Building & Grounds and Harbor Hill School in order to be eligible for BOCES aid.

B.5. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-210-03-9000-510	TRANS BUSES	\$51,000.00
	Subtotal	\$51,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5540-430-03-9000-510	TRANS PRIVATE SCHOOLS	\$51,000.00
	Subtotal	\$51,000.00

REASON FOR TRANSFER REQUEST: To cover busing costs for students attending private school.

B.6. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2070-430-03-9000-301	CONTR SVCES PROF DEVEL	\$20,000.00
2110-480-03-9000-301	NEW TEXTBK SERIES	\$13,743.00
	Subtotal	\$33,743.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-473-03-9000-301	TCHG TUITION CHARTER SCH	\$33,743.00
	Subtotal	\$33,743.00

REASON FOR TRANSFER REQUEST: To allow for tuition expenses for students attending charter schools.

B.7. Recommendation to approve a payment in the amount of \$15,716.81 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 8/31/2022.

B.8. WHEREAS, on or about October 6, 2022, the Board of Education of the Roslyn Union Free School District received bids for Bid # 22/23-26R: Commencement Booklet Printing;

WHEREAS, the District has reviewed the bid proposals submitted in response to the solicitation for the Commencement Booklet Printing contract; and

WHEREAS, based upon the review of the bids, the Board of Education of the Roslyn Union Free School District believes it to be in the best interest of the School District to reject the bid proposals received for the Commencement Booklet Printing contract and readvertise for new bids.

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby rejects all bids submitted in response to Bid # 22/23-26R: Commencement Booklet Printing.

B.9. BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the amendment to the intermunicipal agreement between Roslyn Union Free School District and the Town of North Hempstead for the provision of equipment, labor and professional services and the purchase of goods, equipment, materials and supplies;

BE IT FURTHER RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said amendment on behalf of the Board of Education.

B.10. Extraclassroom Activity Treasurer Reports (Attachment B.10.)
High School, July 2022
Middle School July 2022

B.11. Recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, to declare as obsolete the attached item which is no longer of use in the district. It is no longer functioning, is not safe, and cannot be repaired. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.11.)**

B.12. Recommendation by Dr. Scott Andrews, High School Principal, to declare the following textbooks to be discarded due to their being outdated and obsolete. **(Attachment B.12.)**

B.13. Recommendation by Craig Johanson, Middle School Principal, to declare the following textbooks to be discarded due to their being outdated and obsolete. **(Attachment B.13.)**

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 13, 14 and 16, 2022.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 6, 9, 14,16, 19 and 21, 2022.

C&I.3 Recommendation to approve Dawn Piteo to attend the New York School Nutrition Association 71st Annual Conference in Verona, New York from October 19, 2022 through October 23, 2022 at an estimated cost to the district not to exceed \$1,200.00.

C&I.4 Recommendation to approve Michael Coffey and ~~one~~ two RHS Music students to attend the New York State School Music Association 2022 Winter Conference in Rochester, NY from December 1, 2022 through December 4, 2022 at an estimated cost to the district of ~~\$3,729.37~~ \$4,329.37. (Trip originally approved at 9/22/22 Board Meeting, Agenda Item C&I.9)

BOARD OF EDUCATION:

BOE.1 RESOLVED, upon the recommendation of the Citizens Audit Advisory Committee, that the Board of Education of the Roslyn Union Free School District accepts the External Audit Report for the 2021-2022 school year submitted by PKF O'Connor Davis. **(Adopted at the beginning of the meeting)**

BOE.2 WHEREAS, applications were made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston Girls' and Boys' UFSD Fencing Teams for the 2022-2023 winter season*;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said applications;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Girls' and Boys' Roslyn UFSD Fencing Teams with the East Williston UFSD Fencing Teams;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with East Williston UFSD in connection with the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**This contract for the 2022-2023 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal regulations.*

BOE.3 WHEREAS, an application was made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team for the 2022-2023 winter season*;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said application;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with the Port Washington UFSD in connection with the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Swimming Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

**This contract for the 2022-2023 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal regulations.*

BOE.4 WHEREAS, the collective bargaining agreement covering the period July 1, 2016- June 30, 2021 between the Roslyn Union Free School District (hereinafter "School District") and the Roslyn Custodial-Bus Drivers and Maintenance Association (hereinafter "Association") expired on June 30, 2021;

WHEREAS, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

WHEREAS, the representatives of the School District and the Association memorialized their agreement in a Memorandum of Agreement providing for a new collective bargaining agreement for the term of July 1, 2021 through June 30, 2027,

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced; and,

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to execute a more formal agreement incorporating the terms of said Memorandum of Agreement into a more formal written agreement and further authorizes the Board President and the Superintendent of Schools to execute said formal written agreement.

BOE.5 BE IT RESOLVED that the Board of Education hereby appoints Michael Betts as Acting District Clerk, and further authorizes the administration of oath to Michael Betts, as Acting District Clerk. **(Adopted at the beginning of the meeting)**

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0, (Mr. Dubner absent) to accept the Personnel Agenda Items P.1 - P.4, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.13, Curriculum and Instruction Agenda Items C&I.1 – C&I.4, and Board of Education Agenda Item BOE.1 – BOE.5 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Dubner absent) to adjourn at 7:54 p.m.

Respectfully submitted,
Michael Betts

**Michael Betts
Acting District Clerk**