

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, August 25, 2022

8:00 A.M.

MINUTES

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

ABSENT

Ms. Ben-Levy called the meeting to order at 8:03 am

8:00 a.m. – Public Hearing – District Safety Plan

Ms. Ben-Levy called the public hearing to order at 8:03 a.m. She asked for public comment on the proposed District Safety Plan. Since there was no public comment, Ms. Ben-Levy closed the public hearing at 8:04 a.m.

The Board convened in Public Session at 8:04 a.m.

Board of Education Meeting – Immediately following Public Hearing

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as amended and extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to

attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for July 2022

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote 7-0, to accept the Claims Audit Reports for July 2022.

Recommendation to accept the minutes from the following meeting(s):
August 8, 2022 and August 11, 2022

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 7-0, to accept the minutes for August 8, 2022 and August 11, 2022.

Board President's Comments

Ms. Ben-Levy announced that the members of the Board of Education would be participating in their annual tour of the buildings today; this allows the Board to see the capital improvements accomplished over the last year. She shared with the Board this summer 183 students, 103 parents and staff members attended marching band camp and this week football started; bus orientation at Heights and the new teacher academy were held. Ms. Ben-Levy stated, "Life is happening here in Roslyn and I'm very excited for the first day of school".

Superintendent's Comments

Ms. Brown thanked the District's Administrators for all their hard work over the summer and the team of maintainers and administration for the district wide construction and renovation work completed this summer. Ms. Brown expressed how excited she is for the members of the Board to see the district's facilities and she cannot wait to have the students back in the buildings.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you.

No public comment.

Ms. Ben-Levy made a motion to move the agenda and the revised agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 7-0, to move the agenda and revised agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Dubner seconded and carried by a vote of 7-0, to adopt the consent agenda and revised addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
10	Sabrina Loria	Resignation	Teaching Assistant	MS		8/19/2022 (last day of employment)		
11	Rosanna Appice	Resignation	Per Diem Substitute Teacher			8/23/2022 (last day of employment)		
12	Anne Marie Ward	Probationary Appointment	Teaching Assistant (S.Siegenthaler)	HS	8/30/22	Prob. Ends 8/29/26*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract

13	Rudolf Lanzillotta	Part-Time Appointment	.33 FTE Physical Education	HTS	8/30/22	06/30/23		Physical Ed & Health, MA+30/Step 5, Per RTA Contract, prorated
14	Dylan Raab	Substitute Appointment	Per Diem Substitute Teacher	HH	9/1/22	6/30/23		\$130/day
15	Julie Lomot	Revise Leave of Absence	.8 Social Worker	HH	9/7/22	1/25/23		
16	Gary Ramonetti	Coach Appointment	Boys Soccer II / 2	MS	8/26/22	6/30/23		Per RTA Contract
17	Danielle Pappas	Coach Appointment	Boys Soccer, II / 1	MS	8/26/22	6/30/23		Per RTA Contract
18	Raymie Tand	Coach Appointment	Girls JV Soccer II/1	HS	8/26/22	6/30/23		Per RTA Contract
19	Michael Whelan	Coach Appointment	Boys JV Soccer, II/1	HS	8/26/22	6/30/23		Per RTA Contract
20	Natalia Krol	Coach Appointment	Girls Tennis IV/1	MS	8/26/22	6/30/23		Per RTA Contract
21	Kevin Stanis	Coach Appointment	Girls Tennis, IV/1	MS	8/26/22	6/30/23		Per RTA Contract
22	Betina Puliafico	Appointment	Lunch Duty Stipend	HH	9/1/22	11/30/22		Per RPA Contract
23	Jane Goldschlager	Substitute Appointment	Per Diem Substitute Teacher	HH	9/1/22	6/30/23		\$130/day

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Hempstead Union Free School District
 Services: Health and Welfare Services for 5 students attending out of district schools for the 2021-22 school year.
 Fees: \$950.10 per student
 Total estimated to be \$4,750.50

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 23, 2022 (item B.1. (xxxii)):

- (ii) Contractor: Village School (Great Neck)
 Services: Educational services for 4 2 students for the 2022-23 school year (~~September 1~~ August 31, 2022 through June 24-23, 2023)
 Fees: Total estimated to be ~~\$82,283.00~~ \$164,566.00
 (Agreement is subject to review and approval by district counsel)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

B.3. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-158-09-9000-303	SP ED TCHR ASST SAL- MS	\$30,000.00
	Subtotal	\$30,000.00
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2815-430-03-9000-307	HLTH SVCES OTHER	\$30,000.00
	Subtotal	\$30,000.00

REASON FOR TRANSFER REQUEST: To allow for an increased need in LPN coverage District-wide.

B.4. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1680-430-03-9000-311	DISTW ADMIN COMPS	\$15,172.40
2630-430-03-1100-311	COMP CONTR	\$10,000.00
	Subtotal	\$25,172.40
<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1680-490-03-9000-311	CENTRAL DATA BOCES SVCS	\$25,172.40
	Subtotal	\$25,172.40

REASON FOR TRANSFER REQUEST: To allow for the purchase of a Cisco phone service maintenance agreement available through BOCES, which will allow us to get aid on the expense.

B.5. Recommendation to approve a payment in the amount of \$15,210.03 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 7/31/2022.

B.6. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table

below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$166.33	HS Reimbursables	2110-245-08-23HS	H23-00009	R1
\$166.33	MS Reimbursables	2110-245-08-23HS	H23-00009	R1

B.7. WHEREAS, the Roslyn Union Free School District issued public notice for bids for transportation services on August 9, 2022 for “Bid No. 22-23/30: Pupil Transportation Bid - Home To School Transportation for Non-Public Schools/Out of District Locations” (the “Transportation Bid”); and

WHEREAS, bid proposals for the Transportation Bid were received and opened on August 16, 2022; and

WHEREAS, based upon a review of said bids, District Administration recommends that the Transportation Bid contracts be awarded as follows, and as set forth in Attachment B.7 and the Transportation Bid:

<u>Route</u>	<u>Transportation Service Provider</u>
Silverstein Hebrew Academy	Dell Transportation, Inc.
Waldorf School	Everywhere Transportation, Inc.
Summit Upper/Lower	Everywhere Transportation, Inc.
Winston Preparatory School	Everywhere Transportation, Inc.
Harmony Heights	Everywhere Transportation, Inc.
Forte Prep Academy	Everywhere Transportation, Inc.
Holy Trinity High School	Everywhere Transportation, Inc.

NOW THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the Transportation Contract to Dell Transportation Corp. for the above-referenced Route as set forth in Attachment B.7 and in accordance with the specifications and requirements set forth in the Transportation Bid;

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the Transportation Contract to Everywhere Transportation, Inc. for the above-referenced Routes as set forth in Attachment B.7 and in accordance with the specifications and requirements set forth in the Transportation Bid;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board and/or the Superintendent of Schools to execute the necessary documents to effectuate the contract awards to Dell Transportation Corp. and Everywhere Transportation, Inc. (**Attachment B.7.**)

B.8. High School Yearbook Bid # 22/23-28

Bid Advertised – August 9, 2022
Bid e-Mailed – August 9, 2022
Bid Opened – August 17, 2022
Number of Invitations to Bid e-Mailed – 7
Number of Bids Received - 3

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

Company:
Walsworth Publishing Company, Inc.
75 Canterbury Drive
Hauppauge, NY 11788

HS (300) UNIT PRICE	\$27.04	TOTAL \$8,111.00
HS ADDITIONAL PER PAGE	\$525.00	
HS ADDITIONAL COPIES	\$43.00	

Estimated total cost is within the 2022-2023 budget.

B.9. BE IT RESOLVED that the Board of Education hereby approves the Amendment to the Agreement between the District and Capital One, N.A. in accordance with the terms and conditions of said Amendment;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Amendment on behalf of the Board of Education.

B.10. WHEREAS, on or about [August 9, 2022](#), the Board of Education of the Roslyn Union Free School District requested bids for the “Roslyn Middle School Yearbook Contract – Bid No. 22/23-29” (the “RMS Yearbook Bid”);

WHEREAS, the District opened bid proposal(s) received in response to the RMS Yearbook Bid;

WHEREAS, the District has reviewed the bid proposal(s) submitted in response to the RMS Yearbook Bid; and

WHEREAS, the District Administration recommends that the Board of Education reject all bid proposals received in response to the RMS Yearbook Bid and re-advertise for bids at a later date;

WHEREAS, the Board of Education believes it to be in the best interest of the District to reject all bid proposals received in response to the RMS Yearbook Bid;

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby rejects all bid proposals received in response to the RMS Yearbook Bid.

- B.11.** Recommendation by Craig Johanson, Roslyn Middle School Principal, to declare as obsolete the attached items which are no longer of use in the district. They are broken and beyond repair. It is suggested that these items be discarded. **(Attachment B.11.)**

Addendum

- B.12.** Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9731-700-03-9000-303	BAN INTEREST	\$11,034.00
	Subtotal	\$11,034.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9731-600-03-9000-303	BAN PRINCIPAL	\$11,034.00
	Subtotal	\$11,034.00

REASON FOR TRANSFER REQUEST: To allow for the 2022-23 BAN payment.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 27, 2022 and August 2, 2022.

- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 26, 28, 2022 and August 1, 2022.

BOARD OF EDUCATION:

- BOE.1 WHEREAS**, Education Law 2801-a and the Commissioner's Regulation 155.17 require that districts develop and implement a District-Wide School Safety Plan; and

WHEREAS, The Board of Education is required to adopt a District-Wide School Safety Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby adopts the Roslyn Union Free School District District-Wide School Safety for the 2022-2023 school year. **(Attachment BOE.1)**

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 7-0, to approve the Personnel Agenda Items P.1- P.2, Addendum P.1, Business/Finance

Agenda Items B.1 – B.11, Addendum B-12, Curriculum and Instruction Agenda Items C&I.1 – C&I.2, and Board of Education Agenda Items BOE.1 as a consent agenda

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 7-0, to adjourn at 8:09 a.m.

Respectfully submitted,
Nancy Carney Jones

**Nancy Carney Jones
District Clerk**