

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, April 7, 2022**

**7:00 P.M.**

**MINUTES**

**The follow participants were present via ZOOM videoconference**

Meryl W. Ben-Levy, President  
Michael Levine  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Susan Warren	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Jaideep Grewal	Student Delegate

**ABSENT**

David Dubner  
Steven Litvack

**7:00 p.m. Public Hearing – Repair Reserve – Heights Cafeteria Roof**

**Ms. Ben-Levy called the public hearing to order at 7:04 p.m.**

**Ms. Ben-Levy read the legal notice below in regard to the public hearing for the expenditures of the Repair Reserve.**

**LEGAL NOTICE  
NOTICE OF SCHOOL DISTRICT PUBLIC HEARING,  
PROPOSED REPAIR RESERVE FUND EXPENDITURE  
ROSLYN UNION FREE SCHOOL DISTRICT  
April 7, 2022 7:00 p.m.**

**NOTICE IS HEREBY GIVEN** that pursuant to Section 6-d of the General Municipal Law of the State of New York, a public hearing will be held on Thursday, April 7, 2022 at 7:00 p.m., prevailing time through ZOOM at <https://zoom.us/j/97622394256> at which

time and place the Board of Education of the Roslyn Union Free School District will propose to appropriate the sum of Two hundred twelve thousand, four hundred seventy Dollars (\$212,470.00) from the Repair Reserve Fund for the purpose of the following repair: repair of the roof at Heights Elementary School, together with such necessary materials and supplies to complete the repair. The public hearing shall be held at the time and place stated herein .

**There was no public comment concerning the expenditure of the Repair Reserve.**

**Ms. Ben-Levy closed the hearing at 7:07pm**

**Ms. Ben-Levy called the meeting to order at 7:07 p.m.**

## **Board of Education Meeting - Immediately following Public Hearing**

### Preliminary Announcements

*As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as amended and extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.*

### **Pledge of Allegiance**

Recommendation to accept the minutes from the following meeting:  
March 24, 2022

**Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 4-0, (Messrs. Dubner and Litvack absent) to accept the minutes for March 24, 2022.**

### **Board President's Comments**

Ms. Ben-Levy had no comments this evening.

### **Superintendent's Comments**

Ms. Brown reminded the Board that they would be adopting the proposed 2022-2023 budget this evening. The tax levy will be 2.48% and the budget-to-budget increase is 2.93%.

Ms. Ben-Levy thanked Ms. Brown, the Administration and her fellow board members for all their hard work in preparing the budget. She commented how proud she is to present the community with a spending plan that serves the needs of the community and respects the current climate in the community.

### **Student Delegate's Comments**

Mr. Grewal spoke about the great success of the OCC's Clash of the Classes. He spoke of the spirit of all the classes and the record-breaking turnout for X period of the Clash. He announced that the Junior class won.

Ms. Ben-Levy congratulated Mr. Grewal and the OCC on their successful event.

### **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

**Ms. Ben-Levy proposed from the floor to add resolution BOE.8 to the agenda.**

**BOE.8 BE IT RESOLVED** that the Board of Education hereby appoints Steven Litvack to serve as Interim Chairperson and member of the Citizens' Audit Advisory Committee through June 30, 2022, and hereby further appoints Board Trustee, Michael Levine, to serve on the Citizens' Audit Advisory Committee.

**Ms. Ben-Levy moved to add BOE.8 to the consent agenda, seconded by Mr. Seinfeld and carried by a vote of 4-0, (Messrs. Dubner and Litvack absent) in favor.**

**Ms. Ben-Levy made a motion to adopt the agenda and agenda addendum as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 4-0, (Messrs. Dubner and Litvack absent), to adopt the agenda and agenda addenda as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 4-0, (Messrs. Dubner and Litvack absent), to adopt the consent agenda with the agenda addenda.**

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of

absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3.** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

**Addendum**

**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
35	Francis Cifali	Resignation for the Purposes of Retirement	Music	MS				6/30/22 (last day of employment)
36	John Lee	Resignation	Teaching Assistant	MS				4/4/2022 (last day of employment)
37	Noreen Naughton	Substitute Appt. Summer Academy	Per Diem Substitute Teacher		6/27/22	7/22/22		\$130/day

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Seneca Consulting Group, Inc.  
 Services: Consulting services for compliance with the Affordable Care Act for the period July 1, 2022 through June 30, 2023  
 Fees: Total estimated to be \$20,000.00  
 (Agreement is subject to review and approval by District counsel)

**The following items [(ii) and (iii)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget**

(ii) Contractor: Developmental Disabilities Institute  
Services: Instructional services for the 2021-22 school year  
Fees: **611 ARP Grant**  
\$428.00 per student (1 student)  
Total will be \$428.00

(iii) Contractor: Variety Child Learning Center  
Services: Instructional services for the 2021-22 school year  
Fees: **611 ARP Grant**  
\$428.00 per student (3 students)  
Total will be \$1,284.00  
**619 ARP Grant**  
\$291.00 per student (3 students)  
Total will be \$873.00

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxii)), amended on November 18, 2021 (item B.1. (iv)), and amended again on January 20, 2022 (item B.1. (v)):

(iv) \*Contractor: Metro Therapy, Inc.  
Services: Various services for the 2021-22 school year as specified in the agreement  
Fees: Total estimated to be ~~\$11,850.00~~ \$21,850.00 (\$1,850.00 for the summer program; ~~\$10,000.00~~ \$20,000.00 for the school year)

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on January 20, 2022 (item B.1. (iv)):

(v) Contractor: Keeping Your Books  
Services: Consulting services for District Accountant for 2021-22  
Fees: Total estimated not to exceed ~~\$10,000.00~~ \$15,000.00  
(Agreement is subject to review and approval by District counsel)

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 24, 2021 (item B.1. (x)):

(vi) \*Contractor: Brookville Center for Children's Services, Inc.  
Services: Various services for the 2021-22 school year as specified in the agreement  
Fees: Total estimated to be ~~\$18,000.00~~ \$28,000.00 (\$3,000.00 for summer program; ~~\$15,000.00~~ \$25,000.00 for school year)

(vii) Contractee: Bethpage Union Free School District  
Services: One (1) Bethpage resident to attend Special programs 2021-22 school year.

Fees: 10 Month Tuition - \$ 111,031.00 – Elementary Rate (April 1, 2022 through June 24, 2022)  
 Total estimated to be \$ 33,309.30.00 (Roslyn to receive)  
 Prorated

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

**B.3.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-448-06-9000-601	TCHG FIELD TRIPS HTS	\$7,680.00
2110-448-07-9000-701	TCHG FIELD TRIPS HH	\$3,080.00
	<b>Subtotal</b>	<b>\$10,760.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2850-157-04-6900-401	INTRAMURAL HOURLY	\$10,760.00
	<b>Subtotal</b>	<b>\$10,760.00</b>

REASON FOR TRANSFER REQUEST: To allow for the reimbursement of shared costs associated with home instruction in the elementary schools.

**B.4.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-490-03-4700-307	Testing & Translations	\$12,000.00
	<b>Subtotal</b>	<b>\$12,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-03-4700-301	Testing – ELL (Reg Ed)	\$12,000.00
	<b>Subtotal</b>	<b>\$12,000.00</b>

REASON FOR TRANSFER REQUEST: To reallocate funds within the BOCES system to allow for payment from the appropriate budget codes.

**B.5.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-430-03-9000-510	TRANS CONTR	\$20,000.00
5510-210-03-9000-510	TRANS BUSES	\$30,000.00
	<b>Subtotal</b>	<b>\$50,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-454-03-9000-510	Trans Fuel	\$50,000.00
	<b>Subtotal</b>	<b>\$50,000.00</b>

REASON FOR TRANSFER REQUEST: To cover an increase in fuel costs for District buses.

**B.6.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1621-446-08-9000-310	MAINT-BUILDING-HS	\$70,000.00
	<b>Subtotal</b>	<b>\$70,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-425-03-9000-310	ELECTRICITY- DIST	\$50,000.00
1620-424-03-9000-310	NATURAL GAS –DIST	\$20,000.00
	<b>Subtotal</b>	<b>\$70,000.00</b>

REASON FOR TRANSFER REQUEST: To cover an increase in utility costs District-wide.

**B.7.** Recommendation to approve a payment in the amount of \$61,710.03 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 2/28/2022.

**B.8.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$166.34	EH Reimbursables	2110-245-04-22EF	H22-00122	R1

**B.9. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2022-2023 school year between Roslyn and East Williston UFSD for the transportation of children, subject to approval by counsel, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.10. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2022-2023 school year between Roslyn and North Shore UFSD for the transportation of children, subject to approval by counsel, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.11. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2022-2023 school year between Roslyn and Westbury UFSD for the transportation of children, subject to approval by counsel, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.12.** Joint Northwest Transportation Bid with Carle Place UFSD, East Williston UFSD, Glen Cove Schools, Great Neck UFSD, Herricks UFSD, Manhasset UFSD, North Shore Central SD, Port Washington UFSD, Roslyn UFSD and Westbury UFSD

**WHEREAS,** it is the plan of a number of public school districts in Nassau County, New York to bid jointly Transportation Services, and

**WHEREAS,** the Roslyn Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0 and

**WHEREAS,** the Roslyn Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

**BE IT RESOLVED,** that the Board of Education of the Roslyn Union Free School District hereby appoints the Business Official or his/her designee to represent it in all matters related above, and

**BE IT FURTHER RESOLVED,** that the Roslyn Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and

**BE IT FURTHER RESOLVED,** that the Roslyn Union Free School District Board of Education agrees to assume its proportionate share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED,** that the Roslyn Union Free School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).



- B.13.** Recommendation to accept, pursuant to receipt by Craig Johanson, Roslyn Middle School Principal, a donation from a parent, Mrs. Melissa Shamsian, a \$125.00 voucher to Hicks Nurseries to purchase shrubs for the school in honor of Earth Day.
- B.14.** Recommendation by Dr. Scott Andrews, Roslyn High School Principal, to declare as obsolete the attached item which is no longer of use in the district. It is either not functioning and cannot be repaired, or has become obsolete. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.14.)**
- B.15.** Recommendation by Dr. Scott Andrews, Roslyn High School Principal, to declare as obsolete the attached item which is no longer of use in the district. It is either not functioning and cannot be repaired, or has become obsolete. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.15.)**
- B.16. BE IT RESOLVED**, that the Board of Education authorizes the District to enter into a License Agreement with SCOPE Education Services for the use of District classrooms for an After School Childcare Program; and

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the President of the Board of Education or the Superintendent of Schools to execute this Agreement on behalf of the Board of Education.

(Agreement is subject to review and approval by District counsel)

**Addendum**

- B.17.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2630-430-03-1100-311	COMP CONTR	\$200,998.00
2630-450-03-1100-311	COMP SUPPLIES DW	\$200,998.00
	<b>Subtotal</b>	<b>\$401,996.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-8010-303	MEDICARE Part B Reimb	\$ 71,000.00
9060-800-03-9000-303	MEDICAL INS ADM	\$330,996.00
	<b>Subtotal</b>	<b>\$401,996.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with an unanticipated increase in the rates charged by NYSHIP and Medicare.

- B.18.** Recommendation to approve revisions to the Cooperative Transportation Contract Bid for 2021-2022, which was initially approved on August 24, 2021 (item B.9.), amended on September 2, 2021 (addendum item B.9), and amended again on November 18, 2021 (addendum item B.17.) to accommodate an additional student

attending an existing school traveling via van provided by Dell Transportation.

**CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 9,15,17,23 and 24, 2022.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 12,16,18 and 28, 2022 and March 2,3,4,7,8,9,10,18 and 23, 2022.
- C&I.3** Recommendation to approve Cynthia Younker to attend the National School Public Relations Association 2022 Seminar in Chicago, IL from July 16, 2022 through July 21, 2022 at an estimated cost to the district of \$3,155.00.
- C&I.4** Recommendation to approve Susan Warren to attend the ASBO New York Education Summit & Expo in Saratoga Springs, New York from June 5 through 8, 2022 at an estimated cost to the district of \$1,451.46.
- C&I.5** Recommendation to approve Edward Joyce to attend the ASBO New York Education Summit & Expo in Saratoga Springs, New York from June 5 through 8, 2022 at an estimated cost to the district of \$1,433.32.
- C&I.6** Recommendation to approve Winsome Ware to attend the ASBO New York Education Summit & Expo in Saratoga Springs, New York from June 5 through 8, 2022 at an estimated cost to the district of \$1,454.97.

**Addendum**

- C&I.7** Recommendation to approve Andrea Pearlman and 1 student to attend the International Science and Engineering Fair in Atlanta, GA from May 7, 2022 through May 13, 2022 at an estimated cost to the district of \$6036.26.

**BOARD OF EDUCATION:**

- BOE.1 RESOLVED** that the Board of Education hereby adopts the budget in the amount of \$122,145,193 be presented to the qualified voters of the district at the Annual Meeting on May 17, 2022, and

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorize the submission to the State Education Department and publication of the 2022-2023 Property Tax Report Card. (**Attachment BOE.1**)

- BOE.2** Recommendation to nominate the following Board member to serve as chairperson of the Annual Election and Budget Vote on May 17 2022: Nominee: Meryl Waxman Ben-Levy, President

**BOE.3** [The appointments of the members of the Board of Registration expire thirty days following the date of the annual budget vote.]

- a) Recommendation that four members of the Board of Registration be paid at a rate of \$15.00 per hour for the 2020-2021 school year:
- |               |                 |
|---------------|-----------------|
| Diane Glasco  | Sharon Margolin |
| Ruth Quintero | Shirley Carter  |

**BOE.4 BE IT RESOLVED**, that the annual organizational meeting of the District for the 2022-2023 school year will be held on July 13, 2022 in accordance with the requirements set forth at Section 1707(2) of the Education Law.

**BOE.5** Recommendation to add the group Team Siege Baseball to the list of approved facilities users in accordance with Policy#1500 subject to NYSIR final approval, as well as in compliance with all current district rules and regulations, including those related to COVID-19 (**Attachment BOE.5**)

**Addendum**

**BOE.6 WHEREAS**, the Board of Education of the Roslyn Union Free School District previously established a Repair Reserve Fund pursuant to New York General Municipal Law section 6-d; and

**WHEREAS**, the Board of Education of the Roslyn Union Free District intends to expend money from such reserve fund for the purposes of repair of the roof at Heights Elementary School, together with such necessary materials and supplies to complete the repair; and

**WHEREAS**, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the Board of Education conducted a public hearing on April 7, 2022 at 7:00 p.m. for the purpose of discussing the proposed appropriation of a sum not to exceed Two Hundred Twelve Thousand, Four Hundred Seventy Dollars (\$212,470.00) from the previously established Repair Reserve Fund;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education hereby authorizes the expenditure of Two Hundred Twelve Thousand, Four Hundred Seventy Dollars (\$212,470.00) from the previously established Repair Reserve Fund for the purposes of repair of the roof at Heights Elementary School, together with such necessary materials and supplies to complete the repair.

**BOE.7 WHEREAS**, the Board of Education has reviewed with District Administration Policy 6830 Expense Reimbursement;

**WHEREAS**, the Board of Education wishes to adopt Policy 6830 Expense Reimbursement and implement the policy effective immediately; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 6830 Expense Reimbursement as amended; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby adopt Policy 6830 Expense Reimbursement effective immediately. **(Attachment BOE.7)**

**BOE.8 BE IT RESOLVED** that the Board of Education hereby appoints Steven Litvack to serve as Interim Chairperson and member of the Citizens' Audit Advisory Committee through June 30, 2022, and hereby further appoints Board Trustee, Michael Levine, to serve on the Citizens' Audit Advisory Committee.

**Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 4-0, (Messrs. Dubner and Litvack absent), to accept the Personnel Agenda Items P.1 - P.3, Addendum P.1, Business/Finance Agenda Items B.1 – B.16, Addenda B.17- B.18, Curriculum and Instruction Agenda Items C&I.1 – C&I.6, Addendum C&I.7 and Board of Education Agenda Item BOE.1 – BOE.5, Addenda BOE.6 – BOE.8 as a consent agenda.**

#### **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Levine, carried by vote of 4-0, (Messrs. Dubner and Litvack absent), to adjourn at 7:15 p.m.**

**Respectfully submitted,**  
*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**