

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, October 7, 2021**

**7:30 P.M.**

**Roslyn High School – Auditorium**

**MINUTES**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Michael Levine  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Jaideep Grewal	Student Delegate

**ABSENT**

Steven Litvack

**7:30 p.m. - Board of Education Meeting**

**Ms. Ben-Levy called the meeting to order at 7:35 p.m.**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the Claims Auditor's Report for July 2021 and August 2021

**Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 6-0; (Mr. Litvack absent), to accept the Claims Audit Reports for July 2021 and August 2021**

Recommendation to accept the Claims Auditor's Quarterly Reports for April, May and June 2021.

Ms. Shari Diamond, Partner, Internal Audit, Cerini & Associates, LLP presented an overview of the Audit reports for April 2021 through June 2021.

The fourth quarter represented April, May and June 2021. The auditors reviewed 918 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. This quarter showed an overall incident percentage of .11%, which included one (1) other matter. The other matter was a claim flagged as confirming purchase order (signed by District).

Ms. Diamond commented the District continues to have an extremely low percentage rate of findings. She stated that the level of percentages flagged are phenomenal. She spoke of the great working relationship and the continued communication the auditors have with the Business Office and the level of internal controls and education the District has in place for purchasing and accounts payable. Ms. Diamond stated, "Roslyn is one of their best districts."

**Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 6-0, (Mr. Litvack absent) to accept the Claims Auditor Report for April 2021 – June 2021.**

Recommendation to accept the minutes from the following meeting(s):  
September 2, 2021

**Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 6-0, (Mr. Litvack absent) to accept the minutes for September 2, 2021.**

#### **Board President's Comments**

Ms. Ben-Levy spoke of how incredibly proud she is of our students and their school spirit which was evident at Homecoming.

#### **Superintendent's Comments**

Ms. Brown had no comments this evening.

#### **Student Delegate's Comments**

Mr. Grewal spoke of the great school spirit at Homecoming this year. Everyone was just so excited to be there and celebrate in person. The OCC will be holding a meet

and greet next Friday, October 15 for all the new students. They are also working on the Halloween costume contest, which is on November 1.

## **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comments.

**Ms. Ben-Levy made a motion to move the agenda and including the agenda addendum as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 6-0 (Mr. Litvack absent), to accept as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 6-0, (Mr. Litvack absent) to adopt as a consent agenda with the agenda addendum.**

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

## **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3.** Recommendation to approve the Driver Education Instructor Salary attached as **(Attachment P.3)**

**Addendum**  
**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
27	Michael Miller	Appointment	Lunch Rec Specialist	EH	10/08/21	06/30/22		Per RTA Contract
28	Christina Cinnamo	Appointment	Marching Band Drill/Music Instructor 2	HS	10/8/21	6/30/22		Per RTA Contract
29	Nicholas Liddie	Appointment	Drill Instructor 2	HS	10/8/21	6/30/22		Per RTA Contract

All extracurricular appointments for the 2021-2022 school year are subject to student interest as well as the Governor's order regarding school closures.

**Note: All appointments above are subject to Federal, State and local conditions due to COVID-19.**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

Recommendation to **amend** the following contract (i) which was approved by the Board of Education on June 24, 2021 (item B.1. (xviii)):

- (i) \*Contractor: Horizon Healthcare Staffing  
 Services: Various services for the 2021-22 school year as specified in the agreement  
 Fees: Total estimated to be ~~\$53,000.00~~ \$133,824.38 (~~\$3,000.00~~ \$8,824.38 for the summer program; ~~\$50,000.00~~ \$125,000.00 for the school year)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxvi)):

- (ii) \*Contractor: PBS Consulting & Psychological Services  
 Services: Various services for the period of 7/1/2021 through 6/30/2022 as specified in the agreement  
 Fees: Total estimated to be ~~\$415,800.00~~ \$425,188.62 (~~\$40,500.00~~ \$49,888.62 for the summer program; \$375,300.00 for the school year, paid via 611 grant)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 24, 2021 (item B.1. (v)), and first amended on August 24, 2021 (item B.1. (ii)):

- (iii) \*Contractor: Beyond Boundaries Therapeutic Services SLP, OT, PT, LMSW, Psychology, Audiology, PLLC d/b/a Kidz Educational Services
  - Services: Various services for the 2021-22 school year as specified in the agreement
  - Fees: Total estimated to be ~~\$12,000.00~~ \$13,087.80 (~~\$2,000.00~~ \$3,087.80 for the summer program; \$10,000.00 for the school year)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxx)):

- (iv) \*Contractor: United Cerebral Palsy Association of Nassau County, Inc.
  - Services: Education program for 2 students for the summer and 3 *students* for school year 2021-22
  - Fees: \$8,466.00 per student for summer program + 1:1 Aide for 1 student \$3,704.40. Total of \$20,636.40  
 \$50,794.00 per student for the school year (*for 2 students*) + \$43,174.90 (*pro-rated for 3<sup>rd</sup> student*) + 1:1 Aide for 4 2 students \$22,226.40 *per student*. Total of ~~\$123,814.40~~ \$189,215.70  
 Total estimated to be ~~\$144,450.80~~ \$209,852.10 or state approved rate when finalized

**The following item [(v)] is a “flow-through” grant that passes through the district special aid fund but has no impact on our general fund budget**

- (v) Contractor: Mid-Island Therapy Associates, LLC d/b/a All About Kids
  - Services: Instructional services for the 2021-22 school year
  - Fees: **611 Grant**  
 \$1,929.00 per student (1 student)  
 \$643.00 per student Related Services (3 students)  
 Total will be \$3,858.00  
**619 Grant**  
 \$561.00 per student (1 student)  
 \$187.00 per student Related Services (3 students)  
 Total will be \$1,122.00

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

**B.3.** Recommendation to approve a payment in the amount of \$15,364.90 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 08/31/2021.

**B.4. WHEREAS**, the Roslyn Union Free School District issued public notice for bids for transportation services on September 20, 2021 for transportation to certain non-public schools; and

**WHEREAS**, the bid specifications permit the Board of Education to award the bid to each specific location or as a whole; and

**WHEREAS**, bids were received and opened on October 1, 2021; and

**WHEREAS**, based upon a review of those bids, it is in the School District's best interest to award the contract as whole,

**BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the bid opened on October 1, 2021 to Everywhere Transportation, Inc. as a whole for all locations listed therein, in accordance with the terms of the bid specifications and the submitted bid. **(Attachment B.4.)**

**B.5.** Recommendation to accept, pursuant to receipt by Mary Wood, Heights School Principal, a donation from their PFA, in the amount of \$1,120.59, to be appropriated to 1620.450.06.9000.310 to be used for the purchase of a Buddy Bench, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy. **(Attachment B.5.)**

#### **Addendum**

**B.6.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.6.)**

**B.7. BE IT RESOLVED**, that the Board of Education hereby approves the Disclosure and Consent Agreement between the Roslyn Union Free School District, Bay Shore Union Free School District and Ingerman Smith, LLP, in the form attached hereto; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and any other documents necessary to effectuate said agreement on behalf of the Board of Education.

**B.8. BE IT RESOLVED**, that the Board of Education hereby approves the Inter-Municipal Agreement between the Board of Education of the Roslyn Union Free School District and the Board of Education of the Bay Shore Union Free School District to contract with one another to share the services of a bid issued by Bay Shore for general construction services, which was awarded by Bay Shore to RENU Contracting and Restoration Inc.;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Inter-Municipal Agreement on behalf of the Board of Education.

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 9, 2021 and September 15, 2021.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 9 and 20, 2021, September 9,10,13,14,15,20,22,and 23, 2021.

**BOARD OF EDUCATION:**

**BOE.1** Recommendation to approve Meryl Waxman Ben-Levy, to attend the virtual two-half day NYSSBA 2021 Annual Pre-Convention School Law Seminar October 21 and October 22, 2021 at a cost not to exceed \$200.00.

**BOE.2 BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby approves the Grant Disbursement Agreement between the School District and the Dormitory Authority of the State of New York (“DASNY”) in connection with the grant in the amount of \$100,000.00 for the “Renovation and Improvements to the High School Locker Rooms.”

**BE IT FURTHER RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby authorizes the Board President to execute the necessary documents to effectuate said Grant Disbursement Agreement on behalf of the Board of Education.

**BOE.3 WHEREAS**, the Board of Education has reviewed with District Administration Policy 1400 Public Complaints;

**WHEREAS**, the Board of Education wishes to adopt Policy 1400 Public Complaints and implement the policy effective immediately; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting Policy 1400 Public Complaints; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby adopt Policy 1400 Public Complaints effective immediately. **(Attachment BOE.3)**

**BOE.4 WHEREAS** the Board of Education received a Single Audit Management Letter from our independent auditor, Cullen & Danowski, L.L.P and

**WHEREAS** the recommendations in that Management Letter have been studied by administration and a “Corrective Action Plan” shared with the Audit Committee,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education authorizes the submission of the letter as its official response and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to sign the letter on behalf of the district.

**Ms. Ben-Levy moved, seconded by Mr. Saffron and carried by a vote of 6-0, (Mr. Litvack absent) to accept the Personnel Agenda items P.1- P.3, Addendum P.1, Business/Finance Agenda Items B.1 – B.5 Addenda B.6 – B.8, Curriculum and Instruction Agenda Items C&I.1 – C&I.2, and Board of Education Agenda Items BOE.1 – BOE.4 as a consent agenda.**

### **Public Comments #2**

Eleanor Russell, RTA President – spoke of how delighted she is to be here and stated, “We’ve had a great start to the year and we are continuing as well as we can and we are beating COVID.”

### **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Saffron, carried by vote of 6-0, (Mr. Litvack absent) to adjourn at 7:44 p.m.**

Respectfully submitted,  
*Nancy Carney Jones*  
Nancy Carney Jones  
District Clerk